



LEETON
SHIRE COUNCIL

**T.V. PETRICH
GENERAL STORE
&
IRONMONGERY
1924 - 1943**



**Quarter One
Delivery Program Progress
2022/23**

About the Delivery Program 2022–2025

Functional Areas

To enable Council to more accurately track the expenditure associated with delivering on its commitments, the activities outlined in the following Delivery Program Activity Tables have been grouped according to functional areas. This will give Council and the Leeton Shire community a clearer picture of how Council is delivering on the community's desired outcomes.

There are nine functional areas. For ease of identification, each functional is defined by a specific colour, as shown below.

Community Services and Community Development
Museum, Arts and Cultural Services
Parks, Streetscapes and Sporting Facilities
Economic Development
Planning, Building and Public Health
Roads and Drainage
Water and Sewer Services
Environmental Sustainability and Emergency Services
Governance and Administration

Target symbols used in the following tables

4



1: Community Development and Community Services

1.1: Operate a library in Leeton, delivering books to Whitton and Yanco, and offering a delivery service to residents whose disabilities prevent them from leaving home

Measure	Target	Progress	Comment	Report Writer
CUC Student numbers	↑	●	Country Universities Centre (CUC) has a new coordinator based in Leeton whom commenced in July this year that the Library team has been liaising with to assist with getting more students registered in the near future. There are currently 17 active students utilising the Leeton CUC (in comparison to 24 in Q4 last year) and the new coordinator would like to see this number increase to between 30 to 40. Leeton Shire Library will continue to support CUC to raise awareness about the opportunity to study locally.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
Library Membership	↑	●	The Leeton Shire Library team have been promoting RRL Membership including the additional eResources that are available to the community. Feedback within the community has been positive around the transition to the RRL service model and transitioning to Spydus which offers library members a whole range of new borrowing capabilities across all RRL branches. Country Universities Centre (CUC) has a new coordinator (Kat Vella) based in Leeton that the Library team has been liaising to assist with getting more students registered in the near future. We have had 939 people participate in library activities during this reporting period, 86 new library members sign up, 8,348 visitors to the library and 5,514 items borrowed which is a pleasing result. A strong working partnership with Gralee School has been formed with students and staff attending the library weekly on a Tuesday for a special story time for their students. An English Hel Program held weekly on a Monday and a Thursday for designated timeslots was launched primarily targeted at our refugee and migrant communities which has been well patronized since commencement.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence

1.2: Operate Children's Services, including: A long day care service (Monday to Friday) at the Leeton Early Learning Centre; Out of School Hours Care (after school); Vacation Care

Measure	Target	Progress	Comment	Report Writer
Full accredited service	✓	●	Both the Leeton Early Learning Centre and Leeton After School Care/Vacation Care services underwent accreditation visits last year and both were scored to be meeting accreditation standards. The next accreditation review will be in two years' time for both services.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
LELC expansion completed	✓	●	The new demountable is due to be delivered for installation during Q2 (weather permitting). All other associated works (fencing, plumbing, new shed etc.) will be undertaken once the building has been installed. On completion of these works and receipt of an Occupation Certificate, an application will be submitted to increase the operating licence from 68 per day to 88 place per day. Approvals can take up to 90 days meaning that the new classroom will not be able to open for business until early in 2023.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
Utilisation of children's services	↑	●	<p>Leeton Early Learning Centre (LELC) total scheduled Occupancy for is 93.58% (95% in Q4 last year) with 151 children enrolled to attend the service.</p> <p>Leeton After School Care (ASC) is a 50 child per day licensed out of hours care service. From the dates of 18 July 2022 until 23 September 2022 the utilisation of the service has been 32.84% (36.3% in Q4 last year) which continues to be severely impacted by COVID but slowly building back up. Additional support funding has been applied for and gained for inclusion support to help facilitate growth to the service which is very pleasing for local families. The service cared for 57 children over the above dates.</p> <p>Leeton Vacation Care (VAC) is a 50 child per day service, opened during school holidays from the dates of 4 July 2022 until 15 July 2022 the service catered to 89 children with a 47.75% occupancy capacity (62% in Q4 last year). Again, with our regular staffing structure back from maternity leave in early 2023, we will look to increase awareness and grow this service.</p>	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence



1.3: Provide CCTV and free Wi-Fi services in the CBD of Leeton and in all major Council facilities

Measure	Target	Progress	Comment	Report Writer
Make CCTV available to reduce crime	✓	●	CCTV is located across the community in key locations such as the Sycamore Street toilet, skatepark and main street. Police made seven requests for footage.	Gerard Simms, Manager ICT
Wi-Fi access	↑	236 ●	Council makes available free Wi-Fi in the CBD. It was accessed on 236 occasions compared to 350 occasions in Q1 last year.	Gerard Simms, Manager ICT

1.4: Promote and supporting volunteering, both in Council and in the community

Measure	Target	Progress	Comment	Report Writer
Golf club, VIC and LMAG volunteer numbers	↑	188 volunteers ●	Council is fortunate to have 188 people who volunteer their time, skills and expertise to assist with Council Committees, facilities and events. In Q4 last year there were 222. COVID-19 has impacted volunteer numbers. Current volunteer numbers at Council facilities include: Golf club - 35 VIC - 5 LMAG – 10 A volunteer recognition event is being planned for during National Volunteer Week in May 2023.	Michelle Evans Manager Economic & Community Development



1.5: Offer advice, active support and grants to community groups including: A community grants program; Annual donations to the Town Band, Men's Shed and Eisteddfod Society; Annual school prizes; Low and subsidised leases/licences for community groups; Payroll services for grant funded staff at Leeton Connect, Leeton Multicultural Support Group and Jumpstart

Measure	Target	Progress	Comment	Report Writer
Grant and donations delivered and used well	✓	●	Community Strengthening Grants Round One of 2022/23 opened on 1 September and will close on 31 October. Five Youth Development Grant applications were received and awarded to the total value of \$1,250. One Quick Response Grant applications was received and awarded to the total value of \$2,000.	Michelle Evans Manager Economic & Community Development
MPC tenancy full	✓	●	New licences were issued to existing tenants. All licences signed and returned to Council. Current tenants include Western Riverina Community College, CVGT, Leeton/Narrandera Community Transport, Pinnacle Community Services and Adams Kenneally White Chartered Accountants. One office used for casual hireage.	Michelle Evans Manager Economic & Community Development

1.6: Support a range of local community events, including NAIDOC Week, International Women's Day, Grandparents Day, Australia Day, Light Up Leeton, Harmony Day, Fiesta La Leeton, Reconciliation Day, Sorry Day

Measure	Target	Progress	Comment	Report Writer
Participation rates	↑	62 ●	Council supported NAIDOC week celebrations on 1 July, in collaboration with Parkview Primary School and the L&D LALC. A Grandparents Day event was held at the Leeton Shire Library with 45 people in attendance.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence



1.7: Promote community inclusion and wellbeing - including healthy lifestyles, safety at home, disability inclusion and ageing in place

Measure	Target	Progress	Comment	Report Writer
Ageing Well Strategy implementation on track	✓	●	There are 27 objectives identified in the Ageing Well Strategy 2020-2025 Action Plan. Many of these objectives have actions which are continuous and aim to simply be monitored. Key activities undertaken included the review and endorsement of the Disability Inclusion Action Plan and the submission of a grant application for NSW Seniors Festival 2023.	Michelle Evans Manager Economic & Community Development
Disability Inclusion Action Plan (DIAP) implementation on track	✓	●	Implementation will commence once the DIAP is adopted in Q2.	Michelle Evans Manager Economic & Community Development
DIAP revision completed 22/23	✓	●	Draft DIAP submitted for endorsement and public consultation. The DIAP was developed in consultation with community and key stakeholders. Once adopted a committee will be formed to ensure its implementation.	Michelle Evans Manager Economic & Community Development

1.8: Support and promote multiculturalism and social cohesion, including our local Aboriginal community and new migrants



Measure	Target	Progress	Comment	Report Writer
Inaugural Fiesta La Leeton held	✓	●	Planning has commenced to hold the Inaugural Fiesta La Leeton on 18 March 2023	Michelle Evans Manager Economic & Community Development
Number of new citizens	↑	17 ●	A citizenship ceremony was held on in September to coincide with Australian Citizenship Day on 17 September. Seventeen citizens (12 adults, 5 children) were naturalised at the morning ceremony at the Leeton Visitors Information Centre, presided over by Deputy Mayor Cr Michael Kidd.	Michelle Evans Manager Economic & Community Development





Measure	Target	Progress	Comment	Report Writer
			<p>New citizens were predominantly Filipino in origin, with two Thai and an Indian national also taking the pledge.</p> <p>The next ceremony scheduled for 26 January 2023 (Australia Day).</p>	
Reconciliation Action Plan developed 23/24	✓	●	<p>Intereach have developed the 2022 - 2024 Innovate Reconciliation Action which Council has supported the implementation of through the following:</p> <ul style="list-style-type: none"> - Shire has incorporation of a revised acknowledgement of country. - Visibility, appreciation and proactive communication of Wiradjuri Culture in the Shire including signs and banners. - Shire's membership in the Aboriginal Voice Network. - Increased investment in essential activities including organizing and attending local flag raising ceremonies and smoking ceremonies for NAIDOC Week and National Reconciliation Week, Aboriginal presence in other community events. - Aboriginal Land Council's successful funding from the Department of Family and Community Services' Social Housing Community Improvement Fund to commemorate the Wattle Hill Aboriginal community. 	Michelle Evans Manager Economic & Community Development
Welcoming Cities Strategy implemented as per action plan	✓	●	<p>Welcoming Cities supports local councils, and their communities, to work towards greater social, cultural, civic and economic success.</p> <p>Assessment and accreditation as a Welcoming City allow councils to benchmark progress and identify gaps in their welcoming and inclusion practice.</p> <p>Leeton Shire is on track to be certified as "Advanced" on the framework within two years.</p> <p>Drafting of a Multicultural Policy is complete and currently in review before formal Shire submission.</p> <p>A settlement readiness review was conducted and observations incorporated into the Grow Regional Areas of Welcome economic settlement program.</p>	Michelle Evans Manager Economic & Community Development







1.9: Provide halls for communities to meet, with the support of local hall committees in Whitton, Murrami and Yanco

Measure	Target	Progress	Comment	Report Writer
Utilisation rates		Yanco Hall – 5 Whitton Hall – 2 Murrami - 0 	Yanco Community Hall was hired five times (compared to two occasions in Q1 last year) for special cultural events and birthdays which was a pleasing result considering the only regular usage of the hall is usually the monthly Yanco Market event. The Whitton Hall was hired twice (compared to one occasion in Q1 last year) and Murrami Hall was not hired (compared to one occasion in Q1 last year).	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence

1.10: Foster youth leadership and engagement through setting up a Leeton Youth Council

Measure	Target	Progress	Comment	Report Writer
With experience, presentations or submissions to Council			The Leeton Youth Council is to be established in Q2 to coincide with a new school year. A meeting will be held involving all three high schools to establish the purpose and direction of the group.	Michelle Evans Manager Economic & Community Development

1.11: Facilitate town improvement planning in Whitton, Yanco and Wattle Hill, in collaboration with local residents

Measure	Target	Progress	Comment	Report Writer
Town Improvement Plans finalised			Key areas of focus have been previously agreed to by both the Yanco and Whitton Town Improvement Committees and are being worked towards. The Plans will be reviewed and refreshed before June 2023.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
Town Improvement Plans implemented as per action plan			Yanco Town Improvement Committee identified the creation and facilitation of a special twilight market event as their key activity for this financial year. The inaugural event will be held on Saturday 26	Brent Lawrence, Manager Visitor



Measure	Target	Progress	Comment	Report Writer
			November. Whitton Town Improvement Committee have identified that they will be working towards bringing a proposal to Council regarding the creation of an RV friendly overnight free camping area in a central location in Whitton including a dump point. Funding will be sought if approved by Council.	Services & Local Activation Lawrence

1.12: Provide social and temporary housing - Eventide Homes and student doctor accommodation

Measure	Target	Progress	Comment	Report Writer
Eventide Homes occupancy full	✓	●	Argyle Housing has reported 100% full occupancy rate for Eventide homes. There are fourteen units located in Yanco. Argyle Housing has an annual meeting scheduled with Council staff in Q2.	Michelle Evans Manager Economic & Community Development

1.13: Advocate for: Improved health services including hospital, ambulance mental health/drug and alcohol and attracting new GP VMOs to live and work in Leeton; Appropriate policing capability and capacity for Leeton Shire

Measure	Target	Progress	Comment	Report Writer
Integrated Health Services Strategy for Leeton adopted 22/23	✓	●	Scope for the Project has been finalised and participation from the Murrumbidgee Local Health District (MLHD), Murrumbidgee Primary Health Network, Rural Doctors Network, NSW Ambulance Service and representative from the aged care sector. An independent facilitator is being procured with a view to co-designing service model options. Councillors and staff continue to meet with members of the Leeton Health Action Committee. The major activity for the quarter was promotion of a community health survey which is being done in conjunction with the MLHD. Leeton attracted over 900 respondents.	Jackie Kruger, General Manager



Measure	Target	Progress	Comment	Report Writer
			Council wrote to the NSW Minister of Regional Health to advocate to become a Rural Area Community Controlled Health Organisation.	
Integrated Health Services Strategy implemented as per action plan	✓	●	Not yet commenced – strategy still under development.	Jackie Kruger, General Manager



2: Museum, Arts and Cultural Services

2.1: Operate the Leeton Museum and Art Gallery including: • Supporting Penny Paniz Acquisitive Arts Competition • Expanding the exhibition space upstairs, including addition of a lift • Collection management


Measure	Target	Progress	Comment	Report Writer
Number of local exhibitors	↑	2 ●	There were two local exhibitions (compared to one in Q1 last year): - Yanco Public School 10 May to 30 September 2022 - Collide Community Art Exhibition Exhibition September 23 – October 14 'Water by Design – the Leeton Water Story is a permanent exhibition.	Karen Barrett, Museum, Gallery & Heritage Officer
Number of procured exhibitions and associated grants	↑	1 ●	Street Photography Exhibition - July 8 – September 3	Karen Barrett, Museum, Gallery & Heritage Officer
Number of visitors	↑	1,390 ●	1,390 people visited LMAG (1/7/2022 - 30/9/2022) (49% increase compared to Q4 last year). Of that number, 416 visited the permanent exhibition: 'Water by Design – the Leeton Water story' and/or its components, the mini-Roxy, and the Lands Office Café.	Karen Barrett, Museum, Gallery & Heritage Officer



2.2: Support the Whitton and Yanco Museums and Committee, including with collection management

Measure	Target	Progress	Comment	Report Writer
Number of training sessions delivered to volunteers	↑	1 	<p>The grant which allowed for the Museum Development Officer Program ended and, with it, a valuable staff member and resource to the LMAG team.</p> <p>The planned significance assessment of the Yanco Powerhouse Museum has yet to commence because the project is to be grant funded, and no funding has been sourced. At the request of the Yanco Powerhouse Museum Association, support efforts were directed towards the application of the Creative Capital Funding Grant funding already received rather than seeking funding for the significance assessment. Once the Creative Capital Grant project is complete, support efforts will aim to source external funding for that project.</p> <p>One new volunteer joined the LMAG Volunteer Program in late September. Robyn Hutchinson (long-term volunteer) delivered onboarding, with more planned for October (Q2). The training covered Vend, visitor greeting and processing and Albert (EFTPOS) use.</p>	Karen Barrett, Museum, Gallery & Heritage Officer
Number of visitors	↑		<p>No comparative data available.</p> <p>Whitton: 115 Yanco: 142</p>	Karen Barrett, Museum, Gallery & Heritage Officer

2.3: Maintain strong working relationships with: Western Riverina Arts, including being an active member of the Board; Leeton Family and Local History Society, including systems support for collection management

Measure	Target	Progress	Comment	Report Writer
Number of WRA programs accessed by Leeton Shire residents	↑	11 	<p>Eleven Arts & Culture programs covering professional development of local artists, workshops, and grant programs were made available to residents (17 in Q1 last year).</p>	Karen Barrett, Museum, Gallery & Heritage Officer



Measure	Target	Progress	Comment	Report Writer
Percentage of LF&LHS collection recorded digitally	↑	●	While LF&LHS has added no new objects to the collection, the members have completed various assessments of material (e.g., sorting into categories) in preparation for digitisation. This assessment is a necessary step of the cataloguing/accession process before any object can be added to the collection and streamlines later steps in the process. Three to four members undertook this work each open day, with several interesting finds made during the assessment.	Karen Barrett, Museum, Gallery & Heritage Officer

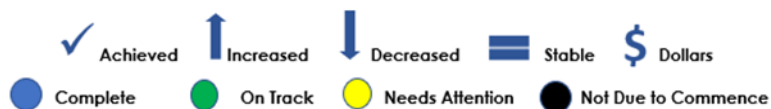
2.4: Deliver a program of Public Art, including: Visual Art; Performing Art; Poetry Days at Henry Lawson Cottage

Measure	Target	Progress	Comment	Report Writer
Delivery of virtual silo art on Chelmsford Water Tower 22/23	✓	10% ●	This grant-funded project will be undertaken in tandem with the Leeton CBD Enhancement – Chelmsford Place Town Square project. Council will continue to work with Illuminart (suppliers for the Silo Art project) to prepare for community engagement to align with the Enhancement Project.	Karen Barrett, Museum, Gallery & Heritage Officer
Number of patrons to Henry Lawson poetry days	↑	95 ●	An open day was held during the Australian Art Deco Festival in July. Ninety-five tickets were sold over the three-day event, with each day hosting two sessions. Audiences were taken back in time with poetry readings through special performances by Geoffrey Graham in character as Henry Lawson at the Henry Lawson Cottage.	Karen Barrett, Museum, Gallery & Heritage Officer
Number of street/public performers	↑	●	Busking and public performances are not currently actively promoted. A discussion with Leeton Town Band regarding increasing these options needs to be held but has yet to be scheduled.	Karen Barrett, Museum, Gallery & Heritage Officer



2.5: Operate the Roxy Theatre, including: Completing the facility redevelopment; Setting up RIPA (Roxy Institute of Performing Arts); Collaborating with NIDA (National Institute of Dramatic Arts)

Measure	Target	Progress	Comment	Report Writer
Audience patronage	↑	●	The Roxy Theatre is currently under redevelopment.	Jackie Kruger, General Manager
Redeveloped theatre officially opened 22/23	✓	●	The Roxy Theatre is currently under redevelopment. The project is progressing but is behind schedule due to workforce shortages, material supply and latent conditions. An application for Stronger Country Community Funding has been submitted for \$1M towards seating and specialist equipment. These items are being procured by Council with contracts yet to be issued.	Jackie Kruger, General Manager
Student patronage	↑	●	Leeton has been selected as the NSW Regional partner for NIDA. Plans are underway for train the trainer sessions, with Expressions of Interest under assessment.	Jackie Kruger, General Manager



3: Parks, Streetscapes and Sporting Facilities

3.1: Provide attractive town entrances, streetscapes and town centres, including completing the beautification works at the Leeton traffic lights (dairy corner)

Measure	Target	Progress	Comment	Report Writer
All dead or dangerous trees replaced	✓	●	Eleven large Sugar Gum trees were removed in Palm Avenue. All residents were notified via mail and the trees were replaced with Chinese Elms. Further dead/dangerous tree removals along Irrigation Way have been postponed until weather allows works to proceed.	Josh Clyne, Manager Open Space & Recreation
Beautification projects completed	✓	●	No Capex nature strip beautification works have been undertaken during Q1. Two locations have been identified for projects during the second half of the year: - Golf Course Estate entrance - Wamoon Ave plantations	Josh Clyne, Manager Open Space & Recreation
New tree plantings	↑	71 ●	There were 71 new trees planted during. The species planted included Chinese Elms, Capital Pears, Eucalypt Species, Crepe Myrtles & Chinese Pistachios. The main locations included Irrigation Way Leeton - Yanco, Palm Avenue, Golf Course Estate, Railway Ave and various parks around the Shire. Single replacements were also planted in various streets where trees had previously failed or been vandalised.	Josh Clyne, Manager Open Space & Recreation
Nuisance weed complaints/CRMs attended to quickly	✓	●	Persistent rain events have resulted in significant nuisance weed outbreaks across the Shire. Cape Weed and Rye Grass have been prolific and have been the main targets. Spraying and slashing/mowing schedules have been impacted by the wet weather with the main target areas being: - Leeton & Whitton Cemeteries - Villages - Leeton town circle - Town entrances	Josh Clyne, Manager Open Space & Recreation



Measure	Target	Progress	Comment	Report Writer
Successful summer and winter flower displays in Leeton CBD	✓	●	The autumn/winter flower displays were successful and persisted through to the end of although flower abundance was impacted by the repeated heavy rain events. There was a combination of Pansies and Snapdragons planted in the CBD & roundabouts.	Josh Clyne, Manager Open Space & Recreation

3.2: Provide quality parks, ovals, sporting fields and public toilets

Measure	Target	Progress	Comment	Report Writer
Golf course membership	=	●	Membership numbers at the Leeton Golf Course have remained stable. 264 members have received membership renewal invoices with 229 being completed. Significant rain events and course closures have impacted renewal numbers to date. Membership breakdown is as follows: Junior Members - 13 Sporting Members - 13 18-29 years - 15 Pensioners - 38 Full Members - 150 Total Members - 229	Josh Clyne, Manager Open Space & Recreation
Public toilet vandalism	↓	●	There were 5 incidents that required maintenance (compared to 8 in Q4 last year).	Tom Steele, Group Manager Operations, Group Manager Operations
Utilisation of sporting ovals	=	●	Six sporting codes utilised the ovals including: - Junior and Senior soccer - Junior and senior rugby union - Junior and senior rugby league	Josh Clyne, Manager Open Space & Recreation



Measure	Target	Progress	Comment	Report Writer
			- Junior Cricket - Junior Touch A new sporting group SLO-Pitch (softball) ran an open training on Mark Taylor Oval with a competition beginning in mid-October.	

3.3: Provide safe, accessible, interesting and fun playgrounds and exercise spaces across the Shire including: Children's playgrounds in Leeton, Whitton, Yanco, Wamoon and Murrami, including upgraded playgrounds in McCaughey Park and various wetpour rubber surfacing; splashpad in Yanco (summer months); Skateparks in Leeton and Whitton; Sporting Walk of Fame

Measure	Target	Progress	Comment	Report Writer
Playground upgrades completed as scheduled	✓	●	McCaughey Park playground equipment has been procured following consultation with the Yanco Town Improvement Committee and Yanco School. An exciting new multi-play structure has been selected and incorporates a new slide to replace the one recently removed due to damage.	Josh Clyne, Manager Open Space & Recreation
Sporting Walk of Fame inductees extended	✓	●	There were two Sporting Walk of Fame committee meetings held. Nominations for the new inductees have closed and been assessed. Event is scheduled for 29 April 2023.	Josh Clyne, Manager Open Space & Recreation

3.4: Provide safe, accessible and fun sports and outdoor entertainment facilities, including: An indoor stadium in Leeton; Tennis courts in Leeton; Stage at Mountford Park in Leeton; Hydration stations on shared footpath/cycleway in Leeton

Measure	Target	Progress	Comment	Report Writer
Utilisation of indoor stadium	↑	2,186 users	There were 2,186 users (1,795 in Q1 last year) across a range of competitions and sports which included: - Junior and senior basketball competition and rep training - Croquet - Senior netball- rep and mixed - Futsal	Josh Clyne, Manager Open Space & Recreation



Measure	Target	Progress	Comment	Report Writer
			- Pickleball/badminton - Volleyball - Gymnastics The Recreation Facilities Coordinator introduced an adults pickleball competition with 12 doubles teams entered. This is a new initiative currently not offered anywhere else in the Riverina and has proven to be successful and popular. Another initiative implemented was an inter high school mixed netball challenge which was a huge success filling the stadium grandstand with the members of the community to support the event.	
Utilisation of tennis courts	↑	Usage is not monitored	The Leeton Tennis Courts remain free for use and numbers utilising the facility have been limited due to the frequency of rain events.	Josh Clyne, Manager Open Space & Recreation

3.5: Provide safe, accessible and fun swimming pools in Leeton and Whitton

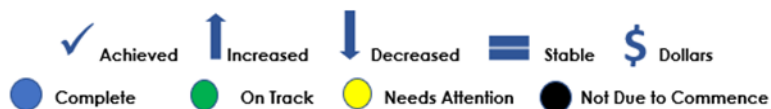
Measure	Target	Progress	Comment	Report Writer
Leeton pool remedial works completed 22/23	✓	●	The Leeton Regional Aquatic Centre has had all leaking pipework repaired and concourse replaced on the eastern side of the 50m pool. Water toy replacement has commenced with manufacturing being undertaken by Southern Central Engineering A suitable treatment for defected slippery concourse has been found and the builder is making arrangement to remedy before the season opens.	Josh Clyne, Manager Open Space & Recreation
Leeton pool waterslide installed and officially opened 22/23	✓	●	The Tender Process for the new water slide at the Leeton Regional Aquatic Centre has closed and are under assessment. Two submissions	Josh Clyne, Manager Open Space & Recreation



Measure	Target	Progress	Comment	Report Writer
			were received and a report is expected to go to Council for the October meeting.	
Number of swimmers at both facilities	↑	●	Both the Leeton & Whitton Pools were closed and due to open in Q2.	Josh Clyne, Manager Open Space & Recreation

3.6: Provide cemeteries and burial support services in Leeton and Whitton

Measure	Target	Progress	Comment	Report Writer
Leeton Cemetery Masterplan completed	✓	●	Florence Jaquet Landscape Architect has been engaged to complete the cemetery expansion masterplan. Actions completed to date include: - Initial site visit - Site survey - Targeted consultation - First cut concept design developed.	Josh Clyne, Manager Open Space & Recreation



4: Economic Development

4.1: Implement local and regional economic development strategies

Measure	Target	Progress	Comment	Report Writer
Leeton Economic Development Strategy implementation	✓	●	Ambition 2030 was adopted on 30 September 2022. The implementation of the strategic planning commenced and will be delivered over the next 12 months.	Michelle Evans, Manager Economic & Community Development
Western Riverina Economic Development Strategy updated 22/23 and implementation commenced	✓	80% complete ●	Consultation has been completed for the Western Riverina Economic Development Strategy and the update will be completed in November 2022.	Michelle Evans, Manager Economic & Community Development

4.2: Develop land at Vance Industrial Estate and WR Connect Freight Intermodal - ideally break even to Council in the long term

Measure	Target	Progress	Comment	Report Writer
Confirmed government investment	\$	\$1,230,000 ●	Confirmed Government Investment of \$1,230,000 for Vance Industrial Estate from Fixing Local Roads Funding. No approved funding for WR Connect. Application submitted under Regional NSW Business Case and Strategy Development Fund for WR Connect Master planning. Announcement of a rail loop which will support the need for a siding is pending.	Michelle Evans, Manager Economic & Community Development
Number of lots sold at Vance Estate	\$	●	Currently, eight blocks are under offer and have been approved for sale by Leeton Shire Council. Sales will not settle until the subdivision is completed in mid 2023.	Michelle Evans, Manager Economic & Community Development



4.3: Develop land for housing at Brobenah Road, Leeton (former caravan park) and Benerambah Street, Whitton - ideally break even to Council in the long term


Measure	Target	Progress	Comment	Report Writer
Number of houses built	↑	●	Nil to date. Planning yet to occur.	Michelle Evans, Manager Economic & Community Development
Number of lots sold	\$	●	Business case and master planning to be completed over the coming months to develop land at Brobenah Road and Whitton. Land sold at Benerambah Street, Whitton for housing development. It was sold above market value.	Michelle Evans, Manager Economic & Community Development

4.4: Continue to enhance the CBD of Leeton

Measure	Target	Progress	Comment	Report Writer
At least \$60K more investment in CBD facades in Leeton	✓	●	The next phase of the CBD Facade Painting Project is yet to commence.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
Chelmsford Place Town Square opened	✓	●	The Request for Tender was issued to market via VendorPanel. Council received four responses from reputable suppliers. The responses demonstrated that the works could be delivered, however all were well over budget. Options are still being considered.	Tom Steele, Group Manager Operations



4.5: Continue to invest in the Narrandera – Leeton Airport Shared Service

Measure	Target	Progress	Comment	Report Writer
Number of passengers	↑	2,860 passengers 	Passenger numbers continue to increase at the Narrandera/Leeton Airport with the easing of restrictions to travel from COVID 19. There were 1,289 passengers compared to 54 in Q1 last year.	Michelle Evans, Manager Economic & Community Development

4.6: Grow jobs in Leeton by: Supporting local businesses to expand, meet their workforce needs and build capacity and capability; Attracting new businesses to Leeton Shire

Measure	Target	Progress	Comment	Report Writer
Confirmed government investment	\$	\$10,000 	NSW Small Business Month funding approved to hold a Small Business Event in November with the Leeton Business Chamber with a focus on Maintaining a Mentally Healthy Workplace.	Michelle Evans, Manager Economic & Community Development
Number of job vacancies	↓		Council has partnerships with ROA, SSI and PALM which work with local businesses to assist in filling the large number of vacancies within the region. The number of job vacancies advertised has remained high with the unemployment rate currently 2.7% (compared to 3% in Q4 last year).	Michelle Evans, Manager Economic & Community Development
Number of new jobs	↑		The number of people employed in the Leeton LGA as reported in the June Small Areas Labour Market Report was 5,642 (compared to 5,658 in March 2022). There is currently no method for tracking total number of jobs available in the Shire. Council is an active member of the Grow Our Own initiative as part of RDA Riverina helping local businesses employ and grow employees locally. It is also part of the Growing Regions of Welcome (GROW) to move skilled migrants and refugees from western Sydney to fill job vacancies in Leeton.	Michelle Evans, Manager Economic & Community Development



Measure	Target	Progress	Comment	Report Writer
			During Q1 approximately 30 Pacific Island labourers arrived in Leeton and 9 new workers (professional staff) were recruited and settled in the Shire.	
Participation rates in local business programs	↑	●	Plans are afoot to hold a Mentally Healthy Workplace in November 2022	Michelle Evans, Manager Economic & Community Development

4.7: Develop new business units for: Council-owned quarry – profit making goal; Gogeldrie Weir Riverside Park – including new cabins – break even goal

Measure	Target	Progress	Comment	Report Writer
Business cases completed 22/23	✓	●	The initial planning stages were completed for a Business Case for the council-owned quarry. Over the coming months the Business Case will be developed.	Michelle Evans, Manager Economic & Community Development
Operating losses (Gogeldrie Weir)	↓	●	Camping income was \$11,312 and expenditure \$21,093 resulting in a \$9,781 loss. It is worth noting that the caretaker monthly management fee accounts for \$16,742 of this total expenditure and \$4,351 relates to maintenance (grounds, building, cleaning products etc.). Council has deferred making a decision on the installation of cabins which could in time be another strong profit-making centre for Council.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence
Profit earned (Quarry)	↑	●	Initial discussions were held for a potential lease. Further discussions are required once the Business Case is developed.	Michelle Evans, Manager Economic & Community Development



4.8: Support local economy: Help promote the Leeton Community Markets; Maintain membership of and promote the Leeton Business Chamber; Maintain membership of Business NSW and advocate for local and regional priorities

Measure	Target	Progress	Comment	Report Writer
Local membership of Leeton Business Chamber	↑	57 members	Membership of the Local Business Chamber has increased from 33 in 2021/22 to 57 in 2022/23.	Michelle Evans, Manager Economic & Community Development
Number of stallholders	↑	90 stallholders	Leeton Farmers Market held 2 markets. August had 28 stallholders and September had 30 stallholders. Yanco Farmers Market held 3 markets with July attracting 13 stallholders, August 9 stallholders and September 10 stallholders.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence


4.9: Promote and market Leeton as a visitor destination via Murrumbidgee Trails Visitor Guide, Art Deco Way Touring Route and the Leeton Visitor Information Centre

Measure	Target	Progress	Comment	Report Writer
Number of bednights	↑	6,305	There were 6,305 bed nights across the accommodation providers.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence

4.10: Host major destinational events, including: Art Deco Festival (annual); SunRice Festival (bi-annual) and promote important destinational events, including: Outback Band Spectacular (\$ and staff); Leeton Eisteddfod (\$ and staff); Bidgee Classic (\$)

Measure	Target	Progress	Comment	Report Writer
Estimated economic return to Leeton Shire	↑		The Australian Art Deco Festival was the only event held during this reporting period. The approximate economic return to Leeton Shire	Brent Lawrence, Manager Visitor



Measure	Target	Progress	Comment	Report Writer
			for this event from visitors that attended from out of town was approximately \$300,000.	Services & Local Activation Lawrence
Number of patrons for each	↑	3,500 - Leeton Art Deco Festival 	The Art Deco Festival was held with approximately 3,500 participants. A full report was presented to Council in August 2022. The Leeton Eisteddfod event was supported by Council via a \$2,000 sponsorship as the Roxy Theatre remains closed to the general public due to the redevelopment works.	Brent Lawrence, Manager Visitor Services & Local Activation Lawrence



5: Planning, Building and Public Health

5.1: Undertake and implement strategic land use planning, including: Implementation of Local Strategic Planning Statement (LSPS); Developing a growth strategy for Leeton Shire Council

Measure	Target	Progress	Comment	Report Writer
DCP adopted 22/23		90% 	The development of Leeton Shire Council's Development Control Plan has come a long way. The project commenced in August 2021 with the formulation of an issues paper, which was used to initiate public consultation. The issues paper was on public exhibition from 7 December 2021 until 27 January 2022. The first draft DCP was developed and workshopped with Councillors during June 2022, after which approval was granted for the public exhibition of the draft DCP. The draft Development Control Plan was on public exhibition over the months of July and August 2022. In general, the Draft DCP had been well-received and there were only minor changes required to address issues raised in submissions. A report will be presented to the October 2022 Council meeting seeking the adoption of the Leeton Development Control Plan.	Francois Van Der Berg, Manager Planning, Building & Health
LSPS short term actions progressed		35% completed, 58% in progress, 7% not commenced 	The Local Strategic Planning Statement (LSPS) gives effect to Leeton's Community Strategic Plan by setting the framework for Leeton Shire's economic, social and environmental land use needs over the next 20 years. The LSPS outlines clear planning priorities describing what will be needed, where these are located and when they will be delivered. The Leeton LSPS commenced in June 2020 and consist of 26 short term actions, 8 medium term actions and 2 long term actions. The objective is to achieve and action all of the short-term actions by 30 June 2023. To date, 9 actions have been completed, 15 actions are in progress and 2 actions have not commenced. Sometimes an action is recommended not to commence e.g. the objectives are achieved through new legislation or other measure. In these circumstances, the action will be considered as achieved and	Francois Van Der Berg, Manager Planning, Building & Health














Measure	Target	Progress	Comment	Report Writer
			completed. If the status of an action is ongoing, it is considered to be completed if no additional action is required.	
Revised LEP adopted	✓	10% 	Discussions held with NSW Planning Department regarding the comprehensive review of the Leeton LEP 2014. A meeting with Council staff is scheduled for 15 November 2022 to discuss objectives and outcomes of the proposed LEP review. The aim of the LEP review will be to address issues that are important for LSC to activate the economy and address the shortage of affordable housing.	Francois Van Der Berg, Manager Planning, Building & Health

5.2: Provide helpful, friendly and timely planning and building assessment services for development applications, including development approvals (DAs); construction certificates (CCs), occupation certificates (OCs), planning certificates (PCs) and complying development certificates (CDCs)

Measure	Target	Progress	Comment	Report Writer
Average processing time of CCs	↓	Median assessment time of 2 days 	Pursuant to the Environmental Planning and Assessment Act, 1979, a construction certificate must be assessed and approved in less than 28 days. The median CC assessment time was 2 days and the average was 21.5 days. The average is vastly different from the median time due to one CC application that was on hold due to outstanding information. In Q4 last year the average turnaround was within 20 days.	Francois Van Der Berg, Manager Planning, Building & Health
Average processing time of DAs	↓	19.64 days 	It took on average 19.64 days per development application (compared to 22.16 days in Q1 last year). Applications classified as "local development" must be determined within 40 days, otherwise it will be considered "Deemed Refused" within the meaning of the Environmental Planning and Assessment Act, 1979. Although 19.64 days are exceptionally good, there is room for improvement as staff get more familiar with the NSW Planning Portal and functionalities of the platform.	Francois Van Der Berg, Manager Planning, Building & Health



Measure	Target	Progress	Comment	Report Writer
Number of building CCs approved		15 	Council received 23 applications for construction certificates. 15 construction certificates were approved (compared to 12 in Q4 last year).	Francois Van Der Berg, Manager Planning, Building & Health
Number of CDCs lodged		Nil	Seeking development approval by means of normal Development Application process is the community's preference, hence NIL CDCs applied through Leeton Shire Council. Complying Development is normally utilised by consultants and developers seeking an alternative approval process.	Francois Van Der Berg, Manager Planning, Building & Health
Number of DAs approved		35 	35 development applications have been approved (compared to 25 in Q4 last year).	Francois Van Der Berg, Manager Planning, Building & Health
Number of OCs issued		10 	10 Occupation Certificates were issued (compared to 12 in Q4 last year). 80% were issued within 20 days.	Francois Van Der Berg, Manager Planning, Building & Health
Number of Planning Certificates issued		57 	A person must apply for a planning certificate to obtain information about an area of land. A planning certificate provides all the information the council has on file about planning controls and other issues that may affect a particular parcel of land. Typical information provided in a planning certificate relates to matters such as zoning, permissible uses, flood information, bush fire information etc. 57 Section 10.7(2) Planning Certificates were determined (compared to 90 in Q4 last year). 90% were issued within 2 weeks.	Francois Van Der Berg, Manager Planning, Building & Health
Number of subdivision CCs approved		2 	Council processed two applications for Subdivision Work Certificates (compared to nil in Q4 last year).	Francois Van Der Berg, Manager Planning, Building & Health



Measure	Target	Progress	Comment	Report Writer
Value of DAs approved	\$	\$4,979,578.00	The total value of development applications approved was \$ 4,979,578.00	Francois Van Der Berg, Manager Planning, Building & Health

5.3: Collect developer contributions and review developer contribution plans: Section 7.12 of the NSW EP&A Act (development levies); Section 64 of the NSW LG Act (headworks levies)

Measure	Target	Progress	Comment	Report Writer
Developer contribution plan (Section 64) updated 22/23	✓	●	This project is scheduled to start in Q3.	Tom Steele, Group Manager Operations
Developer contribution plan (Section 7.12) updated 22/23	✓	●	Review of the s7.12 plan is proposed for Q3.	Francois Van Der Berg, Manager Planning, Building & Health
Developer contributions collected (s64)	\$	●	Operations development engineering staff provided recommendations for conditions for eight development applications to planning staff. Of these development applications four were conditioned for headworks charges. A total of \$1,294,893.94 headworks charges were conditioned.	Tom Steele, Group Manager Operations
Developer contributions collected (S7.12)	\$	●	Council received \$50,544.44 against the anticipated \$28,450. This income source is on track.	Francois Van Der Berg, Manager Planning, Building & Health



5.4: Provide built heritage services, including access to a heritage advisor and heritage grant funding for private heritage listed properties

Measure	Target	Progress	Comment	Report Writer
Total investment in built heritage improvements	\$		Council advertised heritage grants and received 8 applications. \$19,000 is available for small heritage projects. Grants will be awarded at the October 2022 Council meeting.	Francois Van Der Berg, Manager Planning, Building & Health



5.5: Prepare and issue development engineering guidelines

Measure	Target	Progress	Comment	Report Writer
Finalised and issued	✓		Engineering Guidelines have been finalised and published online.	Chris Lashbrook, Manager Roads & Drainage


5.6: Provide regulatory/ranger services: Animal control; Noise Control; Pest Control; Overgrown Blocks; Non-complying development; Graffiti/vandalism management

Measure	Target	Progress	Comment	Report Writer
Number of animals re-homed	↑	20%	20% of animals were rehomed (compared to 47% in Q4 last year) and 40% were returned to owners (compared to 33% in Q4 last year).	Francois Van Der Berg, Manager Planning, Building & Health
Number of impounded animals	↓	88 animals	50 dogs and 38 cats come through the pound (compared to a total of 103 in Q4 last year).	Francois Van Der Berg, Manager Planning, Building & Health
Number of orders issued and reasons	↓	2	Two demolition orders were issued in response to requests from owners for fire damaged dwellings. Orders were carried out and fire damaged dwellings removed.	Francois Van Der Berg, Manager Planning, Building & Health



Measure	Target	Progress	Comment	Report Writer
Number of risky non-complying developments	↓	Nil 	Nil non-compliant developments.	Francois Van Der Berg, Manager Planning, Building & Health
Number of vandalism incidents reported and remedied	↓	2 	Two instances of graffiti in Mountford Park and the skatepark (compared to four instances in Q4 last year). Rangers removed graffiti at Mountford Park and contractor at skatepark.	Francois Van Der Berg, Manager Planning, Building & Health

5.7: Provide public health services: Inspections of services, pools, septic systems; Education campaigns; Mosquito monitoring services

Measure	Target	Progress	Comment	Report Writer
Incidence of mosquito borne disease	↓		Mosquito surveillance and monitoring program will commence in October 2022. There is a risk of Japanese Encephalitis emerging in the MIA.	Francois Van Der Berg, Manager Planning, Building & Health



6: Roads and Drainage

6.1: Provide a network of safe (lit if urban) sealed roads

Measure	Target	Progress	Comment	Report Writer
Number km of roads renewed or extended	✓	●	<p>Poor weather has delayed the start of several Rehabilitation projects. Priority has been placed on completing projects from the previous year (MR80 shoulders).</p> <p>Oak street roundabout works have been tendered and contracted out. To commence January 2023.</p> <p>Boundary Road gravel pavement works have been completed, awaiting sealing works.</p> <p>Gravel Materials purchased and hauled to various stockpile site for remaining projects in preparation for finer weather.</p>	Chris Lashbrook, Manager Roads & Drainage
Number km of roads widened	✓	●	<p>Wilkinson Road and Wattle Road shoulder widening works completed. Awaiting breaks in weather to allow sealing works to be completed.</p>	Chris Lashbrook, Manager Roads & Drainage
Number of km of roads sealed	✓	●	<p>No resealing works were completed as they were not due to commence.</p>	Chris Lashbrook, Manager Roads & Drainage

6.2: Provide a network of safe gravel roads

Measure	Target	Progress	Comment	Report Writer
Number km of roads graded	✓	●	<p>Roads graded included Yanco Weir Road, Houghton Road, Dooley Road and Euroley Road.</p>	Chris Lashbrook, Manager Roads & Drainage
Number km of roads re-graveled	✓	●	<p>Wet weather has caused delays with flooding restricting access to several of the roads to commence haulage of gravel works.</p>	Chris Lashbrook, Manager Roads & Drainage



Measure	Target	Progress	Comment	Report Writer
			Commencement has been delayed until Q2 to allow for drying out of existing substrate and allow for haulage of gravel materials.	

6.3: Provide bridges, culverts, kerb and guttering, bus stops, street furniture and carparking

Measure	Target	Progress	Comment	Report Writer
Number bridges upgraded or added	✓	●	No bridges were upgraded. There are no bridges scheduled for upgrades this year.	Chris Lashbrook, Manager Roads & Drainage
Number culverts upgraded or added	✓	4 ●	Four culverts along Corbie Hill Road (upgrades to underground drainage network due to public complaint).	Chris Lashbrook, Manager Roads & Drainage
Number metres of kerb and gutter extended	✓	55m ●	New kerb and guttering installed on Teatree Avenue.	Chris Lashbrook, Manager Roads & Drainage
Number of car parking areas renewals	✓	●	Not due to commence	Chris Lashbrook, Manager Roads & Drainage

6.4: Undertake active transport planning and provide a network of footpaths and cycleways

Measure	Target	Progress	Comment	Report Writer
Number metres footpaths/cycleways renewed	✓	50m ●	Works commenced on several footpath maintenance works including outside Leeton High School, St Joseph’s Primary School and concrete grinding around high traffic areas.	Chris Lashbrook, Manager Roads & Drainage



Measure	Target	Progress	Comment	Report Writer
Number metres of footpath/cycleways extended	✓	●	Maiden Avenue shared pathway has commenced design works and is at tender stage. Corbie Hill Road loop connection commenced works with trees removed and utility services relocated. Drainage materials have been purchased.	Chris Lashbrook, Manager Roads & Drainage
Revised active transport plan adopted 22/23	✓	●	Community consultation to commence in Q2.	Chris Lashbrook, Manager Roads & Drainage

6.5: Provide road safety programs, including roadside vegetation management, permitting, traffic management and accident assistance

Measure	Target	Progress	Comment	Report Writer
Number of road safety programs delivered	✓	●	Council is yet to receive a funding letter from Transport for NSW about the number of approved Road Safety Project approved. Applied for 6 projects such as Speed, Drink Drive, Helping Learner Driver become safer driver, child restraint, load restraint program	Chris Lashbrook, Manager Roads & Drainage
Number kms of vegetation sprayed / slashed	✓	●	Due to heavy rainfall most of the road verges are un-trafficable for slashing and spraying ineffective. Hand Vegetation control was completed around bus stops. Skid steer slashing and tractor mount slashing activities will commence with any breaks in the weather available.	Chris Lashbrook, Manager Roads & Drainage
Number of external parties assisted with traffic management planning for events/special purposes	✓	6 ●	External parties assisted with traffic management planning included: - Local Highway Patrol - Member for Murrumbidgee - Transport for NSW	Chris Lashbrook, Manager Roads & Drainage



Measure	Target	Progress	Comment	Report Writer
			<ul style="list-style-type: none"> - Leeton Town Band - Special Event - Remembrance Day - Special Event - Yanco Twilight Markets 	

6.6: Undertake “ordered works” from TfNSW: MR 80 (Irrigation Way); MR 539 (Whitton Darlington Point Rd); Signage

Measure	Target	Progress	Comment	Report Writer
\$ value of works undertaken	\$	●	<p>No ordered works completed.</p> <p>Planning for heavy patching works commenced, however a Works Order is yet to be issued.</p> <p>Ordered works project for Stage 6 Wamoon Shoulder Widening project still under construction. No works finalised due to continued weather patterns.</p>	Chris Lashbrook, Manager Roads & Drainage





6.7: Provide safe, efficient drainage systems to cope with normal rainfall

Measure	Target	Progress	Comment	Report Writer
\$ value of works undertaken	\$	\$27,000 ●	Drainage works were completed on Corbie Hill Road, East of Petersham Road.	Chris Lashbrook, Manager Roads & Drainage



7: Water and Sewer Services

7.1: Provide potable water services to the urban residents of Leeton Shire

Measure	Target	Progress	Comment	Report Writer
Average water use by residents	↓	296.2ML 	Average water usage was 296.2ML in comparison to 321.19 ML in Q1 last year.	John Pearson, Manager Water & Wastewater
Number of burst water mains	↓	0 	There were no burst water mains. There were 5 water supply related water complaints: - 2 for minor leaks - 1 water meter not turning off - 1 water connection - 1 regarding water charges	John Pearson, Manager Water & Wastewater
Treated water losses	↓	14% 	The average water loss was 14%. 14% water loss is an estimated value based on current equipment (taggle smart meters) versus production from the water treatment plant. This is a good value when compared to industry standards.	John Pearson, Manager Water & Wastewater
Water to drinking standards delivered 100% of the time	✓	98.7% 	We have 98.72% compliance with Drinking Water Standards (compared to 97.92% in Q4 last year). The reduction in water quality is sometimes caused by samples not being taken correctly, e.g., tap cannot be heated for disinfection, or it may be a dead-end main and can be rectified by flushing until a good chlorine result is achieved.	John Pearson, Manager Water & Wastewater



7.2: Provide sewer services to the urban residents of Leeton Shire


Measure	Target	Progress	Comment	Report Writer
90% Wamoon households connected to sewer	✓	●	Work on Wamoon Sewer to commence in Q3. Contract is under negotiation.	John Pearson, Manager Water & Wastewater
Effluent discharges meet EPA standards 100% of the time	✓	●	Leeton Sewer Treatment Plan (STP) treated 195.8 ML and discharged 109.2 ML. Leeton STP had two non-compliance's (compared to two in Q4 last year). The breaches consisted of 2 separate Coliform readings of above 600 CFU/100ml. Council is in the process of repairing the tertiary ponds.	John Pearson, Manager Water & Wastewater
Number of burst sewer mains	↓	0 ●	There were no burst sewer mains Q1 compared to no bursts sewer mains in Q4.	John Pearson, Manager Water & Wastewater
Number of houses on septic systems	↓	1,677 ●	There are currently 1,677 houses on septic systems within the Shire which consists of 793 rural and 884 urban.	John Pearson, Manager Water & Wastewater

7.3: Provide regulatory trade waste services to local business and industry

Measure	Target	Progress	Comment	Report Writer
Number and value of trade waste penalties imposed	↓	0% ●	No penalties imposed.	John Pearson, Manager Water & Wastewater
Percentage of tradewaste certified businesses	↑	69.2% ●	69.2% of currently discharging businesses have approvals issued. This has remained unchanged from Q4 last year.	John Pearson, Manager Water & Wastewater




7.4: Develop strategic plans to support security of service and growth of the Shire, including: Integrated Water Cycle Management Plan; Water Servicing Strategy; Sewer Servicing Strategy

Measure	Target	Progress	Comment	Report Writer
100% complete	✓	60% 	<p>IWCM - Council is in the process of gathering the relevant information for the consultants, NSW Public Works Department. The issues paper has been completed and reviewed and sent back to the department for update on the IWCM.</p> <p>The Water and Sewer Servicing Strategy will be completed as part of the IWCM.</p> <p>Council received a grant to support the development of the Water and Sewer Servicing Strategies.</p>	John Pearson, Manager Water & Wastewater

8: Environmental Sustainability and Emergency Services

8.1: Deliver recycling and solid waste management services, including: re-use, recycling, kerbside collection, and landfilling; planning for food and organic waste services (FOGO)

Measure	Target	Progress	Comment	Report Writer
Mixed waste to landfill	↓	2656.67T 	<p>The newly introduced fees and charges for waste disposal has seen a positive improvement to the amount of waste being landfilled as the new regime incentivises recycling. A total of 4739.50 T of waste entered the site (an 73.67% increase compared to Q1 last year). However, 44% of the total waste was diverted from the landfill bringing the total of waste landfilled down to 2656.67 T.</p> <p>Counted domestic loads:</p> <ul style="list-style-type: none"> - 532 Mixed Waste -domestic ute trailer = 159.60 tonnes - 534 Separated Waste No less 10% mixed = 136.08 tonnes 10% of this waste entered the landfill at 13.6 tonnes - 57 Mixed Carloads = 3.42 tonnes 	Luke Tedesco, Manager Environmental Sustainability



Measure	Target	Progress	Comment	Report Writer
			Whitton Transfer Station: - Bricks and Concrete - 2.32 tonnes - Mixed Waste - 8.02 tonnes	
New kerbside collection contract signed 22/23	✓	●	RAMJO is currently in the progress of completing the tendering process. The Tender documents are currently out to the market and will be reviewed in in January - February 2023.	Luke Tedesco, Manager Environmental Sustainability
Plan for FOGO 22/23	✓	●	The Waste and Sustainability team will provide a FOGO implementation plan presentation to Council on the 14 of October 2022. This presentation aims to provide Council with the knowledge, understanding and information needed to understand the delivery requirements associated with the FOGO mandate. A Council report will be written for the December 2022 Council meeting for Council to officially make a decision regarding the implementation of FOGO.	Luke Tedesco, Manager Environmental Sustainability
Recycling	↑	104.23T ●	The newly introduced fees and charges for waste disposal has seen an unprecedented increase in the amount of recycling within the community, which is now incentivised. Recycling - Yellow Bins July: 39.15T from 4,233 bins Waste Recycling: • Paper/Cardboard 16.44T, compared to 5.68T in Q1 last year (189.44% increase) • Landfill and Recycling Centre (Tip Shop) 35.38 T, compared to 29.93T in Q1 last year (18.21% increase) • Mattress 2.80T, compared to 2.42T in Q1 last year (15.07 % increase) • Waste Oil - 0.2T compared to 1.56 T in Q1 last year (87.18 % decrease) • Scrap Metal - no contractor collection in Q1 compared to 277.28T in Q1 last year	Luke Tedesco, Manager Environmental Sustainability



Measure	Target	Progress	Comment	Report Writer
			<ul style="list-style-type: none"> • Commingled Recycling - 1.72T compared to 0.21T in Q1 last year (760% increase) • Batteries - 1.74T compared to 0.8T in Q1 last year (117.5% increase) • Community Recycling Centre - 1.58T no comparison available • E waste - 4.24 no comparison available 	

8.2: Enhance Leeton Shire’s climate resilience: Implement energy strategy; Increase tree canopy across the Shire

Measure	Target	Progress	Comment	Report Writer
Carbon footprint	↓	●	An estimated 355.69 T CO2 was saved. This is expected to improve further as the additional solar projects come online in Q2 and Q3.	Luke Tedesco, Manager Environmental Sustainability
Electricity spend	↓	●	<p>Council has been actively installing solar, more energy efficient lighting and other energy efficiency upgrades. Due to the rapidly rising energy rates, we are seeing and expecting our currently installed solar arrays have generated approximately \$17,738.84 worth of energy factored in at a below purchasing rate of 20c per kwh.</p> <p>The small market electricity spend was \$279,431.59 compared to \$351,480.41 in Q1 last year.</p> <p>This is a reduction of 26% whilst electricity prices have generally increase by 3% over the same period.</p>	Luke Tedesco, Manager Environmental Sustainability
Number of new trees planted	↑	●	<p>The annual planting program includes the planting of 100 tree's (a total of 152 trees were planted last year).</p> <p>71 trees in total have been planted, which was a significant figure due to the optimal weather conditions seen in the LGA. It is expected a reduction in numbers will be seen in Q2 and Q3.</p>	Luke Tedesco, Manager Environmental Sustainability



Measure	Target	Progress	Comment	Report Writer
			In time Council will develop a tree planting strategy aimed at cooling towns and villages.	

8.3: Improve Leeton Shire's emergency preparedness: Undertake strategic planning for potential outages as a result of extreme weather; Undertake flood planning; Ensure adequate bushfire protection; Participate as Local Emergency Management Centre

Measure	Target	Progress	Comment	Report Writer
Number of and distribution of RFS stations			There are six Rural Fire Service stations in the Leeton LGA, including Euroley, Fivebough/Stony Point, Gogeldrie, Murrami, Whitton and Yanco/Wamoon	Tom Steele, Group Manager Operations
Percentage of new houses pa built to cope with 1:100 flood levels			All new houses located in a flood affected part of Leeton are required to cope with 1:100 flood levels. There were three new dwelling applications, however, they are not in a flood affected part of Leeton.	Francois Van Der Berg, Manager Planning, Building & Health

8.4: Deliver noxious weeds management via the NSW government endorsed Weeds Action Plan and advocate for an increase in funding for noxious weeds

Measure	Target	Progress	Comment	Report Writer
Noxious weed incursions			The definition of a new weed incursion is: "Isolated population/s of invasive species recently detected in the region for the first time. A weed that has shown up in an area for the first time, where it now exists beyond what was its known extent." There were no new incursions detected (Compared to three in Q4 last year)	Francois Van Der Berg, Manager Planning, Building & Health







8.5: Advocate for: water security for primary production, including additional on and off river storage in the mid-Murrumbidgee (includes Lake Coolah); Biodiversity health and general tidiness at Fivebough Wetlands and Murrumbidgee National Park

Measure	Target	Progress	Comment	Report Writer
Allocations for high and general security water entitlements	↑	●	The water year started with 95% high security and 30% general security. By the end of the quarter high security was 100% and general security 50%.	Jackie Kruger, General Manager
Biodiversity	↑	●	The current La Nina climate has provided ideal conditions for waterfowl and a number of the insects and grasslands they feed on. Additionally, the increased rain has seen river heights rise and prevent recreational activities such as fishing from occurring. As no blackwater event has yet been recorded the high water levels are anticipated to have a positive impact of the fish numbers within the river system.	Luke Tedesco, Manager Environmental Sustainability
Littering / dumping	↓	●	There were 8 dumped rubbish incidents compared to 6 in Q4 last year.	Luke Tedesco, Manager Environmental Sustainability







9: Governance and Administration

9.1: Provide enhanced customer service including expanding the capacity for digital services

Measure	Target	Progress	Comment	Report Writer
Number of customer requests responded to within customer guarantee period			All customer requests are monitored to ensure that they are actioned within the customer guarantee period. During Q1 100% compliance was achieved.	Mandy Rogers, Group Manager Corporate Rogers
Number of residents satisfied with the administration in the community survey			The Community Satisfaction Survey is conducted every two years. The last survey was conducted in May/June 2021. Within this survey, 94% of respondents were at least somewhat satisfied the performance of Council administration. The next survey is due to commence in Q4 or early 23/24	Jackie Kruger, General Manager

9.2: Undertake authentic and timely community engagement where community input genuinely shapes Council decisions





Measure	Target	Progress	Comment	Report Writer
Number of Public submissions		5 	Engagement Topics: There were 3 main engagement topics this quarter: - Draft Leeton Development Control Plan – 5 submissions received - Draft Disability Inclusion Action Plan – Due to close in Q2 - Draft Council Policies – Nil received Preparation in underway for the SRV engagement.	Jackie Kruger, General Manager
Number of residents registered on Have Your Say		818 	There are 818 residents registered on Have Your Say in comparison to 803 in Q4 last year.	Jackie Kruger, General Manager





9.3: Provide respected and effective representation, leadership and advocacy

Measure	Target	Progress	Comment	Report Writer
Councillors have completed more than 80% of their training plans	✓	●	Councillor training plans will be updated in Q3. During Q1 the Mayor and Councillor professional development and training register has been updated. Management has compiled development and training resources that are available, including e-learning opportunities through Local Government NSW, NSW Ombudsman, Locale Learning and other agencies.	Mandy Rogers, Group Manager Corporate
Effective Council committees	✓	●	This item was originally assigned to the Community Development Coordinator but has recently been re-assigned to the Customer Service and Governance Coordinator. The KPI's in the Operational Plan 2022/23 refer to the number of meetings held and the percentage of minutes reported to Council. These KPI's are on track.	Mandy Rogers, Group Manager Corporate
Monthly Mayoral / councillor columns in the Irrigator	✓	●	Issued monthly in The Irrigator and on Council's Facebook page.	Jackie Kruger, General Manager
Motions to ALGA, LGNSW and Country Mayors are supported	✓	●	Country Mayors – Leeton was successful in gaining Country Mayors support to take a position on the financial RFS assets. ALGA – these will come up early next year LGNSW – these will be presented to the LGNSW Conference in October – topics will include: <ul style="list-style-type: none"> Addressing Poorer Health Outcomes in Rural, Regional and Remote NSW Increasing the Supply of Affordable Housing in Rural NSW Making 'Temporary' Refugees Permanent Inquiry into Ownership of RFS Assets Increased Funding for Weed Management 	Jackie Kruger, General Manager



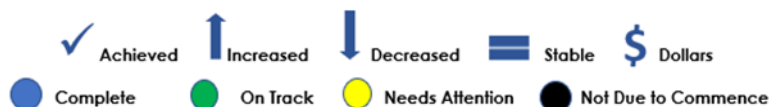
Measure	Target	Progress	Comment	Report Writer
			Support for Biosecurity Measures Aimed at Preventing Foot and Mouth Disease.	
Number of and diversity of candidates at election time			Office of Local Government (OLG) Stand for Your Community Candidate Guide contains comprehensive information about becoming and being a councillor, including eligibility and the nomination process. These guides are a starting point to help candidates decide whether they would like to run in the next council election in September 2024. Guides have also been tailored for prospective candidates who are women, Aboriginal or Torres Strait Islander residents, or members of multicultural communities. Guides will be placed on the Leeton Shire Council website in early 2023.	Mandy Rogers, Group Manager Corporate
Residents satisfied with the elected council in the community survey			In the 2021 Community Satisfaction Survey, 92% of Leeton Shire Council residents were at least somewhat satisfied with the performance of elected Councillors. The next survey is due to commence in Q4 or early 23/24.	Jackie Kruger, General Manager

9.4: Nurture strong partnerships with Murray Darling Association, RAMJO, MI Ltd, NSW Government, Commonwealth

Measure	Target	Progress	Comment	Report Writer
Number of and nature of advocacy activity and / or joint initiatives			Murray Darling Association (MDA) had an update on the SDLAM sustainable diversion limit adjustment mechanism for Yanco Creek. Region 9 also provided feedback on draft Murrumbidgee Regional Water Strategy seeking a stronger emphasis on agriculture, extending the definition of water security to include water for productive use and not only for town water supply, questioned them taking an overly conservative approach on climate change and advocating for continued support to optimised irrigation infrastructure.	Jackie Kruger, General Manager

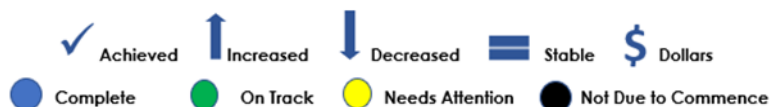


Measure	Target	Progress	Comment	Report Writer
			<p>RAMJO advocated on the internal audit and risk management framework for local councils in NSW, suggesting a practical, risk-based approach for smaller councils and JO's rather than a resource heavy 'one size fits all' framework that will add further compliance burden on councils that are already resource limited. In a meeting with the MDBA CEO, RAMJO requested more information on the socio-economic neutrality testing framework that will be used before recovering the final 450GL of 'up water'. RAMJO has applied for funding for a Regional Capability Officer to do risk assessments and needs analysis to improve council and community risk preparedness across the RAMJO footprint. RAMJO took a position in support of not accounting for RFS Assets in council annual financial statements. RAMJO commenced discussions on revising its strategic plan, being cognisant of reduced funding and resourcing. The OLG has confirmed it will not be funding JO's operations this financial year.</p> <p>Murrumbidgee Irrigation Ltd informal discussions were held around the status of the Yanco Creek SDLAM project.</p> <p>Presentation was made to senior leaders from NSW Government Departments who toured the Western Riverina and hosted in Leeton in September – Departments included Communities and Justice, Customer Service, Education, Enterprise Investment and Trade, Planning and Environment, Premier and Cabinet, Regional NSW, NSW Health, NSW Treasury and Transport for NSW. Council staff advocated around health, housing, workforce, water policy and grant funding</p>	



9.5: Foster a valued and committed workforce that is suitably rewarded and goes home safe each day

Measure	Target	Progress	Comment	Report Writer
At least 0.1% of employee costs to be spent on training / professional development	✓	●	On average, \$1,229 is invested in staff training per full-time equivalent (FTE). For Q1 training was undertaken in First Aid, Traffic Control, Chemical Application, Microchipping, Dog Awareness, Firearm Safety, Polywelding, Customer Services, Procurement & Contracting, Disability Inclusion, InfoCouncil, Lifeguard, De-escalation & Occupational Violence and Aggression.	Debbra Evans, HR Officer
Number of awards entered	↑	●	Manager Environmental Sustainability – Luke Tedesco has won an AFM Statewide Mutual Risk Management Scholarship.	Debbra Evans, HR Officer
Number of trainees and apprentices	↑	●	An Apprentice Mechanic was advertised and will be appointed in Q2. There are currently: 2 x Customer Service Trainees 1 x Library Assistant Trainee 2 x Childcare Trainees 1 x Apprentice Gardener 2 x School Based Child Care Trainees 1 x School Based Trainee working at the Golf Course completing Cert II in Horticulture	Debbra Evans, HR Officer
Sick leave	↓	●	Staff absenteeism for the quarter was 2.91 days per full time equivalent compared to 7.3 days in Q1 last year.	Debbra Evans, HR Officer
Staff turnover of 10 to 14% pa	✓	●	Staff turnover is currently 3.93% which is below the NSW Local Government average of 10-14%.	Debbra Evans, HR Officer
Workers compensation costs	↓	●	Costs are \$17,728 which is a projected 21% reduction (\$88,959 at the end of 2021/22). Premium costs have increased from 2021/22 net premium of \$213,167.32 to projected premium 2022/23 of \$354,464.83.	Andrew Valenta, Manager WHS, QA & Risk



9.6: Deploy reliable and efficient corporate and project governance including audit, risk and improvement

Measure	Target	Progress	Comment	Report Writer
Full compliance with corporate governance legislation / reporting	✓	●	Legislative compliance register has been completed and is regularly updated when changes or updates are received. Compliance monitoring occurs regularly including checking with staff that they have completed Council's legislative reporting requirements.	Mandy Rogers, Group Manager Corporate
Major projects delivered in full, on time and to budget	✓	●	Major projects schedule and budget being monitored at monthly Project Control Group meetings. Quarterly project reports are presented to Council. Several projects are running behind schedule and have budget challenges.	Mandy Rogers, Group Manager Corporate
Nil code of conduct complaints	✓	●	Nil code of conduct complaints received.	Mandy Rogers, Group Manager Corporate
Policies and procedures are current and fit for purpose	✓	●	The following have legislated requirements which have been reviewed and/or adopted by Council. They are current and fit for purpose: - Councillor expenses and facilities policy (section 252(1) of the Act) - reviewed and adopted Council's organisation structure (section 333 of the Act) - adopted a Code of Meeting Practice that incorporates the mandatory provisions of the Model Code of Meeting Practice for Local Councils in NSW (section.360(3) of the Act) - reviewed Councils delegations (section 380 of the Act) - reviewed and adopted Councils Code of Conduct (section 440(7) of the Act) In addition to those that are legislated for review, Management has reviewed and had approved as required, a further thirty-eight	Mandy Rogers, Group Manager Corporate



Measure	Target	Progress	Comment	Report Writer
			(policies, plans and strategies). A process of ongoing review and continuous improvement of policies is in place.	

9.7: Deploy reliable and efficient corporate management - financial, asset, property, records, information technology, buildings and plant/fleet

Measure	Target	Progress	Comment	Report Writer
All Plans of Management completed 22/23	✓		In Q1 the only Plan of Management completed was Village Recreation Reserves and Halls. It was submitted to Council in September.	Mandy Rogers, Group Manager Corporate
Asset management plans completed and adopted	✓		An Asset Management Policy is due to be completed in Q2. Following the implementation of this Policy, work will commence on revising Asset Management Plans for each functional unit.	Luke Tedesco, Manager Environmental Sustainability
End financial year within budget and in accordance with the adopted LTFF	✓		Q1 Quarterly Budget Review is being submitted to Council in November.	Mandy Rogers, Group Manager Corporate
Leases and licences current and paid in full	✓		The rents of all leases and licences are up to date i.e. they have been invoiced and have paid. The Leeton Jockey Club licence has been prepared and is required to be returned to Council for signature. Western Riverina Arts/Leeton Local Aboriginal Lands Council licence expires 19 November 2022 and discussions are underway to finalise.	Mandy Rogers, Group Manager Corporate



Measure	Target	Progress	Comment	Report Writer
			<p>The following leases/licences have expired and under negotiation. All rents are up to date i.e., they have been invoiced and have paid.</p> <ul style="list-style-type: none"> Ampol/Caltex – Vance Road AW James – Cnr Palm Avenue – 20-year extension option not yet in place Newman – Yarmwal Road (expired 2020) Grainlink – Yarmwal Road (expired 2020) 	
Nil notifiable cybersecurity breaches	✓	●	Nil notifiable cybersecurity breaches.	Mandy Rogers, Group Manager Corporate
Results of SRV options / engagement supported 22/23	✓	●	Council has endorsed a proposed SRV and consultation with the community is scheduled for October and early November.	Mandy Rogers, Group Manager Corporate
Unqualified audit report (except perhaps RFS assets matter)	✓	●	The Financial Statements for 2021/22 were completed ahead of time and are currently on exhibition completion. Council's position on RFS assets resulted in a qualified audit opinion.	Lawrence Amato, Manager Finance

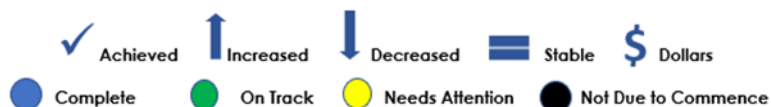
9.8: Undertake service reviews (depreciation; staffing levels; water and sewer; open space and recreation) and benchmarking

Measure	Target	Progress	Comment	Report Writer
Efficiencies found	\$	●	<p>The service reviews nominated in the Delivery Program are depreciation (savings \$600K per annum), staffing levels (nil savings), water and sewer (savings to be advised by Operations in Q4). These have all been completed.</p> <p>The remaining service reviews are open space and recreation and benchmarking.</p>	Mandy Rogers, Group Manager Corporate



9.9: Attract grant funding for capital works and operations

Measure	Target	Progress	Comment	Report Writer
Funds raised and their purpose	\$	Nil	<p>Purpose: Funding for Roxy Theatre Seating and Specialist Equipment Project value: \$1.1M Grant request: \$1.1M Fund: NSW Gov – Stronger Country Communities Funding Round 5 Status: Pending</p> <p>Purpose: Funding for Mosaic of Life Community Table Project value: \$2,811 Grant request: \$991 Council in kind co-contribution: \$1820 Fund: NSW Gov – Seniors Festival Grant Status: Pending</p> <p>Purpose: Funding for Electronic Vehicle Charging Station Project value: \$41,944 Grant request: \$20,694 Council Funded: \$21,250 Fund: NSW Gov – Office of Energy and Climate Change Drive Electric Charger Grant Status: Pending</p> <p>Purpose: Funding for Small Business Dinner Project value: \$10K Grant request: \$5K Fund: NSW Gov – Create NSW LG Arts and Cultural Funding Status: Pending</p> <p>Purpose: Funding for Development of WRConnect Detailed Masterplan and Environmental Approvals Project Project value: \$432,879.50 Grant request: \$432,879.50 Fund: NSW Gov – Regional NSW Business Case and Strategy</p>	Jackie Kruger, General Manager



Measure	Target	Progress	Comment	Report Writer
			Development Fund Status: Pending Purpose: Funding for LMAG Lift Project value: \$264,865 Grant request: \$197,244 Council co-contribution: \$67,621 Fund: NSW Gov – Creative Capital Minor Work and Equipment Round 2 Status: Pending	



