



**LEETON**  
SHIRE COUNCIL

**MINUTES OF THE ORDINARY  
COUNCIL MEETING  
WEDNESDAY 26 JUNE 2024**

**COMMENCING AT 7:00 PM  
AT THE COUNCIL CHAMBERS**

**Present:**

**Councillors:**

Cr Tony Reneker (Mayor), Cr. Michael Kidd (Deputy Mayor), Cr. Paul Smith, Cr. Krystal Maytom, Cr. Tony Ciccia, Cr. Matt Holt, Cr. Sandra Nardi via videoconference, Cr. Tracey Morris and Cr. George Weston.

**Staff:**

Jackie Kruger (General Manager), Avtar Singh (Director Corporate / CFO) via videoconference, Michelle Evans (Director Economic and Community Development), Silas Darby (Director Operations), Sarah Graham (Manager Governance, Corporate and Customer Service), Sibongubuhle Tshuma (Manager Finance), Mark Johnson (Finance Consultant) via videoconference, Katherine Herrmann (Roxy Project Manager) and Emma Di Muzio (Manager Community Development and Cultural Services).

**Press:** Nil

**LEETON SHIRE COUNCIL**

T. (02) 6953 0911 F. (02) 6953 0977  
council@leeton.nsw.gov.au  
23-25 Chelmsford Place Leeton NSW 2705  
[www.leeton.nsw.gov.au](http://www.leeton.nsw.gov.au) 

1. **CIVIC PRAYER** Cr. Morris
2. **ACKNOWLEDGEMENT OF COUNTRY** Mayor Cr. Reneker
3. **APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**

Nil

#### 4. **CONFIRMATION OF MINUTES AND MATTERS ARISING**

**24/065**

**Resolved**

THAT the Minutes of the Ordinary Council Meeting held on Wednesday 22 May 2024, as circulated, be taken as read and CONFIRMED.

**(Moved Cr Ciccia, seconded Cr Weston)**

#### 5. **DISCLOSURES OF INTERESTS**

Cr. Weston disclosed a significant pecuniary conflict of interest in Item 7.4 Roxy Community Theatre – Stage 1 – Build and Budget Report as Cr. Weston's company "Weston and Weston" has been engaged as a contractor for the Roxy Redevelopment Project. Cr. Weston elected to leave the Chambers when the Roxy Build Project report was being considered.

Cr. Smith disclosed a less than significant non-pecuniary conflict of interest in Item 7.10 Post Event Report – 2024 Fiesta La Leeton as Cr. Smith is a volunteer an executive member for a organisation that was paid for services on the night of the 2024 Fiesta La Leeton Event. Cr. Weston elected to stay in the Chambers, participate in the debate and vote on the item.

#### 6. **MAYORAL MINUTES**

Nil

#### 7. **REPORTS TO COUNCIL**

##### **Procedural Motion**

**24/066**

**Resolved**

THAT:

1. The Corrections on page 5 of the late item (Item 7.11) Endorsement for a New Operations / Governance Model for the Roxy Community Theatre are accepted.
2. The Endorsement for a New Operations / Governance Model for the Roxy Community Theatre report are accepted as a late item onto this agenda for discussion (Item 7.11).
3. Item 7.11 was moved forward as the first Staff Report to Council to accommodate staff representations on this item.

**(Moved Cr. Smith, seconded Cr. Weston)**

**Procedural Motion - Move into Committee of the Whole**

**24/067**

**Resolved**

THAT Council move to go into Committee of the Whole at 7:05 PM.

**(Moved Cr. Maytom, seconded Cr. Morris)**

**PUBLIC REPRESENTATIONS**

Public representations commenced at 7:05 PM and the following persons addressed Council on Item 7.11:

- Ms. Sarah Macintyre
- Ms. Sue Gavel
- Ms. Kerrie Ross

Public representations on Item 7.11 concluded at 7:25 PM.

**Procedural Motion - Move out of Committee of the Whole and into full Council**

**24/068**

**Resolved**

THAT Council moved to go out of Committee of the Whole and into full Council at 7:29 PM.

**(Moved Cr. Weston, seconded Cr. Maytom)**

**Item 7.11 ENDORSEMENT FOR A NEW OPERATIONS / GOVERNANCE MODEL FOR THE ROXY COMMUNITY THEATRE**

**24/069**

**Resolved**

THAT Council:

1. Agrees to implement MODEL 2b – being the establishment of a not-for-profit organisation, constituted as a public company limited by guarantee (with Council as one of 3 Founding Members) under the *Corporations Act 2001* (Cth), and in accordance with section 358 of the *Local Government Act 1993*, with the company having primary responsibility for operating The Roxy Community Theatre optimising their social, cultural and economic value.
2. Authorises the Roxy Redevelopment Committee (RRC) to recommend to Council 2 of the 3 Members required in the above model, with Council being the founding and first Member.
3. Authorises the General Manager to prepare an application to the Office of Local Government seeking the consent of the Minister for the formation of such a company for further resolution by Council.

**(Moved Cr. Kidd, seconded Cr. Morris)**

Cr. Ciccia, Cr. Maytom and Cr. Holt recorded their vote against Item 7.11

Cr Nardi left the meeting via videoconference, the time being 8:24 PM

**Procedural Motion –**

**24/070**

**Resolved**

THAT Item 7.4 be moved forward ahead of Item 7.1 to accommodate staff representations on this item.

**(Moved Cr. Maytom, seconded Cr. Smith)**

Cr Weston left the meeting, the time being 8:38 PM

**Item 7.4 ROXY COMMUNITY THEATRE - BUILD AND BUDGET UPDATE**

**RECOMMENDATION**

THAT Council receives the update on the Roxy build project and directs the Roxy PMO (Project Management Office) to:

1. Halt the project once all available funds are expended, or
2. Continue to progress the project to a nominated value using Section 7.12 development contribution reserve funds.

Original recommendation did not progress.

**Motion**

**24/071**

**Resolved**

THAT Council:

1. Receives and notes the progress report on the Roxy build to date.
2. Endorses the additional use of the Roxy as an evacuation centre in case of disaster.
3. Allocates in addition to its voted \$5M loan, a further \$800K from section 7.12 reserve funds to advance Stage 2 works, made up of the remaining balance of \$532K and anticipated developer contribution income in 24/25 of \$268K.

**(Moved Cr. Kidd, seconded Cr. Morris)**

### **Foreshadowed Motion**

**24/072**

#### **Resolved**

THAT Council:

1. Receives and notes the progress report on the Roxy build to date.
2. Endorses the additional use of the Roxy as an evacuation centre in case of disaster.
3. Investigates other options for funding.

Foreshadowed motion did not progress.

**(Moved Cr. Reneker)**

Cr. Ciccica, Cr. Maytom and Cr. Holt recorded their vote against Item 7.11

Cr. Ciccica left the meeting, the time being 9:07 PM

Cr. Ciccica returned to the meeting, the time being 9:09 PM

Manager Community Development and Cultural Services left the meeting, the time being 9:20 PM

Roxy Project Manager left the meeting, the time being 9:20 PM

Cr. Weston returned to the meeting, the time being 9:23 PM

Cr. Holt left the meeting, the time being 9:25 PM

Cr. Holt returned to the meeting, the time being 9:40 PM

### **GENERAL MANAGER'S MATTERS**

#### **Item 7.1 ADOPTION OF THE OPERATIONAL PLAN FOR 2024/25, BUDGET FOR 2024/25 AND REVENUE POLICY (INCLUDING FEES AND CHARGES)**

**24/073**

#### **Resolved**

THAT Council notes the submissions and adopts the final:

1. Operational Plan for the 2024/25 financial year (**Attachment 1**),
2. The Budget for the 2024/25 financial year (**Attachment 2**),
3. The Revenue Policy for the 2024/25 financial year, including the Schedule of Fees and Charges for the 2024/25 financial year (**Attachment 3**).

**(Moved Cr. Kidd, seconded Cr. Morris)**

**Item 7.2 MINUTES OF COUNTRY MAYORS MEETING - 22 MARCH 2024**

**24/074**

**Resolved**

THAT Council receives for information the minutes of the Country Mayors Association Meeting held on 22 March 2024.

**(Moved Cr. Weston, seconded Cr. Smith)**

**Item 7.3 MINUTES OF RAMJO MEETING - 23 FEBRUARY 2024**

**24/075**

**Resolved**

THAT Council receives for information the minutes of the RAMJO meeting held on Friday 23 February 2024.

**(Moved Cr. Kidd, seconded Cr. Morris)**

**CORPORATE MATTERS**

**Item 7.5 THE MAKING OF RATES AND CHARGES FOR THE 2024/25 FINANCIAL YEAR**

**24/076**

**Resolved**

THAT Council authorises the General Manager to prepare and serve the following 2024/25 Rate Notices or, in her absence, they may be served by the Director Corporate / CFO:

**1. Ordinary Rates**

a. Ordinary Rate – Residential

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$532 for Ordinary Rates for the 2024/25 financial year, which represents 48% of the total revenue for the Residential Rating category and make the Ad Valorem component of the rate at 0.00490036 (0.00462483 in 2023/24) cents in the dollar on all land value of all rateable land within the Residential Rating category.

b. Ordinary Rate – Farmland

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$771 for Ordinary Rates for the 2024/25 financial year, which represents 20% of the total revenue for the Farmland Rating category and make the Ad Valorem component of the rate at 0.00429114 (0.00429114 in 2023/24) cents in the dollar on all land value of all rateable land within the Farmland Rating category.

c. Ordinary Rate – Business-General

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$373 for Ordinary Rates for the

2024/25 financial year, which represents 25% of the total revenue for the Business-General Rating category and make the Ad Valorem component of the rate at 0.00839846 (0.00666703 in 2023/24) cents in the dollar on all land value of all rateable land within the Business-General Rating category.

d. Ordinary Rate – Business-Industrial

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$621 for Ordinary Rates for the 2024/25 financial year, which represents 25% of the total revenue for the Business-Industrial Rating category and make the Ad Valorem component of the rate at 0.00968906 ((0.00666703 in 2023/24) cents in the dollar on all land value of all rateable land within the Business-Industrial Rating category.

**2. Interest Rate on Overdue Rates and Charges**

That the interest rate to be charged on all overdue Rates and Charges and arrears during the 2024/25 financial year to be set at 10.5% for the period 1 July 2024 to 30 June 2025.

**3. Charges – Sewerage Local Fund**

a. Sewerage Annual Charge – Residential

Makes the Sewerage Annual Charge – Residential for the 2024/25 financial year \$771 for each parcel of land categorised as Residential land within the Leeton, Yanco and Whitton Sewerage Local Rate Areas in accordance with section 501 of the *Local Government Act 1993*.

b. Sewerage Annual Charge – Non-Residential

The charge is to apply to each water meter attached to the assessment categorised as Non-Residential land within the Leeton, Yanco and Whitton Sewerage Local Rate Areas in accordance with section 501 of the *Local Government Act 1993*.

The usage charge is proposed to be \$ 1.34 cents per kilolitre with a minimum charge equivalent to the Residential charge of \$ 771.

The Non-Residential Sewer Access charge be as follows:

<b>Meter Size</b>	<b>2024/2025 (\$)</b>
20mm	257.00
25mm	257.00
32mm	420.00
40mm	655.00
50mm	1024.00
80mm	2,620.00
100mm	4,093.00
150mm	9,209.00
200mm	16,371.00

#### **4. Water Charges**

Makes the following water charges:

a. Access Charges

<b>Meter Size</b>	<b>2024/2025 (\$)</b>
20mm	341.00
25mm	341.00
32mm	868.00
40mm	1,354.00
50mm	2,176.00
65mm	3,680.00
80mm	5,575.00
100mm	8,332.00
150mm	14,630.00

b. Consumption Charges – Residential

- for the first 300 kilolitres (kL) = \$1.34 per kL
- from 301 kilolitres to 600 kilolitres = \$2.05 per kL
- thereafter = \$3.65 per kL

Strata Properties with single meter \$2.26 per kL for all consumption.

c. Consumption Charges – Non-Residential

- for the first 300 kilolitres (kL) = \$1.34 per kL
- thereafter = \$2.05 per kL

#### **5. Domestic Waste Management Charge (Red Bin)**

Makes the Domestic Waste Management Charge under section 496 of the *Local Government Act 1993* of \$205 on all rateable parcels of land for which there is a full waste collection service.

#### **6. Non-Domestic Waste Management Charge (Red Bin)**

Makes the Waste Management Charge under section 501 of the *Local Government Act 1993* of \$205 to the non-residential and non-rateable parcels of land in the Leeton Shire Council area being rendered a full waste collection service.

#### **7. Landfill Access Charge**

Makes a Landfill Management Charge under section 501 of the *Local Government Act 1993* of \$75 for all rateable assessments and assessments exempt from rating which have requested a domestic waste Kerbside collection service under section 496.

#### **8. Recycling Service Charge (Yellow Bin)**

Makes the Recycling Service Charge under section 501 of the *Local Government Act 1993* of \$130 on all parcels of land for which there is a full Domestic Recycling Collection Service.



Recycling Services for non-residential and non-rateable properties will be optional, for those properties wishing to use the service will be charged at the rate of \$130 per annum.

**9. Food Organic Green Organic (FOGO) Service (Green Bin)**

Council Charges the domestic FOGO service at \$100 for each parcel of rateable land for which there is a full FOGO collection service.

FOGO services for non-residential property and non-rateable property for which the service is available and requested will be charged at the rate of \$100 per annum.

**10. Stormwater Management Charge**

Makes the Stormwater Management Charge under section 496A of the *Local Government Act 1993* of \$25 for developed residential properties, \$12.50 for each residential strata unit and \$25 for eligible properties within the Business Rating category area and \$12.50 for each business strata title unit.

**11. On-site Sewerage Management Service Fee**

Makes the annual Administration Service Fee under Section 608 (2) of the *Local Government Act 1993* of \$15 per annum for an approval to operate a system of sewerage management.

**12. Fees and Charges**

Makes the Fees and Charges for the 2024/25 financial year as per the adopted Operational Plan 2024/25 and Revenue Policy (including the Fees and Charges 2024/25).

**(Moved Cr. Morris, seconded Cr. Kidd)**

**Item 7.6 INVESTMENTS REPORT FOR MAY 2024**

**24/077**

**Resolved**

THAT Council notes the information contained in the Investments Report for May 2024.

**(Moved Cr. Smith, seconded Cr. Ciccio)**

**Item 7.7 ANNUAL FEES PAYABLE TO COUNCILLORS AND MAYORAL  
ADDITIONAL FEE FOR 2024/2025 FINANCIAL YEAR**

**24/078**

**Resolved**

THAT Council:

1. Sets the annual Councillor Fee payable for the period 1 July 2024 to 30 June 2025 at \$18,340 in accordance with the provisions of section 248 of the *Local Government Act 1993*.
2. Sets the annual Mayoral Additional Fee payable for the period 1 July 2024 to 30 June 2025 at \$39,350 in accordance with the provisions of section 249 of the *Local Government Act 1993*.
4. As of 1 July 2024, continues to make superannuation contributions to Councillors who opted in, based on the superannuation guarantee rate of 11.5%, pursuant to the *Commonwealth Superannuation Guarantee (Administration) Act 1992*.

**(Moved Cr. Weston, seconded Cr. Smith)**

Original motion did not progress.

**Amended Motion**

**24/079**

**Resolved**

THAT Council:

1. Sets the annual Councillor Fee payable for the period 1 July 2024 to 30 June 2025 at \$12,143 in accordance with the provisions of section 248 of the *Local Government Act 1993*.
2. Sets the annual Mayoral Additional Fee payable for the period 1 July 2024 to 30 June 2025 at \$26,507 in accordance with the provisions of section 249 of the *Local Government Act 1993*.
3. As of 1 July 2024, continues to make superannuation contributions to Councillors who opted in, based on the superannuation guarantee rate of 11.5%, pursuant to the *Commonwealth Superannuation Guarantee (Administration) Act 1992*.

**(Moved Cr. Ciccia, seconded Cr. Holt)**

Mark Johnson (Finance Contractor) left the meeting via videoconference, the time being 9:48 PM

Manager Finance left the meeting, the time being 9:48 PM

Cr. Nardi returned to the meeting via videoconference, the time being 9:55 PM

**Procedural Motion - Extension of Time**

**24/080**

**Resolved**

THAT with the time being 10:00pm, Council continues with the meeting to complete its deliberations and discussions.

**(Moved Cr. Smith, seconded Cr. Ciccia)**

**OPERATIONAL MATTERS**

**Item 7.8 MINUTES OF THE LEETON LOCAL AREA TRAFFIC COMMITTEE MEETINGS - JUNE 2024**

**24/081**

**Resolved**

THAT Council notes the minutes and endorses the recommendations of the Local Area Traffic Committee meetings which were held on the:

- Tuesday 4 June 2024 at 10:30am.
- Wednesday 12 June 2024 at 10:30am.

**(Moved Cr. Ciccia, seconded Cr. Weston)**

Cr. Kidd left the meeting, the time being 10:03 PM

Cr. Kidd returned to the meeting, the time being 10:06 PM

**Item 7.9 CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS - JUNE 2024**

**24/082**

**Resolved**

THAT Council notes for information the Quarterly Capital Works Update Report – Major Projects as of the 13 June 2024.

**(Moved Cr. Morris, seconded Cr. Smith)**

**ECONOMIC AND COMMUNITY DEVELOPMENT MATTERS**

**Item 7.10 POST EVENT REPORT - 2024 FIESTA LA LEETON**

**24/083**

**Resolved**

THAT Council receives for information the 2024 Fiesta La Leeton post-event report and endorses support for the 2025 event.

**(Moved Cr. Kidd, seconded Cr Weston)**

**8. NOTICES OF MOTION**

Nil

**9. CONFIDENTIAL MATTERS**

Nil

**10. COUNCILLOR ACTIVITY REPORTS**

**Item 10.1 COUNCILLOR ACTIVITY REPORT**

**24/084**

**Resolved**

THAT Council notes the Councillor activity reports submitted for the period between 23 May 2024 to 26 June 2024.

**(Moved CrKidd, seconded Cr. Morris)**

**11. CONCLUSION OF THE MEETING**

There being no further business the meeting closed at 10:48 pm.

..... signed by  
the Chairman of the meeting held on  
24 Jul 2024 at which meeting the  
signature hereon was subscribed.