



LEETON
SHIRE COUNCIL

ORDINARY COUNCIL MEETING
AGENDA

24 APRIL 2024
7:00 PM

TO BE HELD IN THE
COUNCIL CHAMBERS
23-25 CHELMSFORD PLACE
LEETON NSW 2705

Authorised for release: Jackie Kruger General Manager

**LEETON SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
24 April 2024
7:00 PM**

1. CIVIC PRAYER
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS
4. CONFIRMATION OF MINUTES AND ANY MATTERS ARISING

RECOMMENDATION

THAT the Minutes of the Ordinary Council Meeting held on Wednesday 27 March 2024, as circulated, be taken as read and CONFIRMED.

5. DISCLOSURES OF INTERESTS
6. MAYORAL MINUTES
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VIDEO RECORDING

Council meetings are now video recorded. Members of the public are advised that their voice and/or image may form part of that recording.

PUBLIC REPRESENTATION

If any member of the public wishes to formally address the Council in relation to a matter in this agenda they are to register to speak for a maximum of three (3) minutes by Tuesday 12 noon preceding the meeting.

Contact Governance Team via council@leeton.nsw.gov.au

OATH OF OFFICE

Councillors' obligations under the Oath or Affirmation of Office are as follows:

I swear that I will undertake the duties of the office of Councillor in the best interests of the people of Leeton and the Leeton Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

AFFIRMATION OF OFFICE

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Leeton Shire and the Leeton Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS,
OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Division of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Division of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Leeton Shire Council	6953 0911	council@leeton.nsw.gov.au	www.leeton.nsw.gov.au
ICAC	8281 5999 Toll Free 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

GENERAL MANAGER'S MATTERS

ITEM 7.1 DRAFT MOTIONS FOR SUBMISSION TO THE 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

RECORD NUMBER	24/36
RELATED FILE NUMBER	EF24/89
AUTHOR/S	IP&R Coordinator
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to seek Council's endorsement of the draft motions to be submitted for debate at the National General Assembly of Local Government being held in Canberra in July 2024.

RECOMMENDATION

THAT Council endorses motions on the following topics for submission to the 2024 National General Assembly of Local Government:

- Greater Assistance with managing energy expenditure and funding to deliver projects in local communities:** This National General Assembly calls on the Australian Government to partner with State and Territory Governments to provide greater assistance with energy expenditure in rural, regional and remote Australia, including regulating the energy market and improving government funding support both in terms of investment levels and the breadth of projects that will be considered eligible.
 - Increased Support for Housing Initiatives in rural Australia:** This National General Assembly calls on the Australian Government to dedicate a proportion of their financial assistance for housing initiatives to rural Australia where the need is great but the scale of development is unable to compete with metropolitan areas and major regional centres.
 - Optimising the PALM Scheme:** This National General Assembly calls on the Australian Government to:
 - provide local Councils with both the mandate and direct financial resourcing to provide additional oversight to the PALM Scheme Program and provide contextual partner-based representation to employers (and workers), and
 - provide temporary work rights for workers disengaged from the PALM Scheme who are residing and working in regional areas.
-

REPORT

(a) Background

The 2024 National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – will be held in Canberra 2 to 4 July 2024.

Convened annually by the Australian Local Government Association (ALGA), the National General Assembly of Local Government is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year.

The theme of the 2024 NGA is "Building Community Trust" which acknowledges the critical importance of trust in our democracy's different level of government, its institutions, and amongst its citizens. The conference program features a range of high profile and engaging speakers who will explore ideas about what creates trust, and how we nurture it.

The Assembly is an important opportunity for Leeton Shire Council to influence the national policy agenda and the ALGA is now calling for the submission of Notices of Motion for the National General Assembly 2024. The deadline for motion submissions is Tuesday 30 April 2024.

To be eligible for inclusion in the National General Assembly Business Papers and subsequent debate on the floor of the National General Assembly, motions must:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your State or Territory Local Government Association.
5. Be submitted by a Council which is a financial member of their State or Territory Local Government Association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, Local Government.
8. Address issues that will directly improve the capacity of Local Government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of Councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to Local Government nationally.

It is noted that ALGA does not discuss / debate repeat motions where these have already been included as part of their regular policy positions / advocacy priorities.

Restoring Financial Assistance Grants to 1% of Commonwealth taxation revenue is a case in point, as is constitutional recognition of Local Government.

(b) Discussion

Three (3) motions have been drafted for Council's endorsement, with supporting commentary included, as suggested by the National General Assembly guidelines.

1. GREATER ASSISTANCE WITH MANAGING ENERGY EXPENDITURE AND FUNDING TO DELIVER PROJECTS IN LOCAL COMMUNITIES

This National General Assembly calls on the Australian Government to partner with State and Territory Governments to provide greater assistance with energy expenditure in rural, regional and remote Australia, including regulating the energy market and improving government funding support both in terms of investment levels and the breadth of projects that will be considered eligible.

Objective

The objective is to increase the regulation of the energy market to ensure it is accessible and financially viable for all communities and to provide financial assistance via grants that ensure energy savings projects in adopted Council energy strategies are achievable for Local Government.

Summary of key arguments

- Currently, Federal Government provides significant funding to State and Territory Governments, however, the funding grants released often require substantial (unrealistic) co-contributions from Councils and/or restrict or limit the scope of the work the Councils can undertake.
- Accelerating Australia's shift to renewable energy and energy storage is the key to putting downward pressure on wholesale electricity costs, contributing to cost-of-living relief, and ensuring our nation meets its CO2 reduction targets. Currently grants made available to Local Government to deliver on these projects do not provide enough financial investment to support the completion of the projects.
- The energy market has seen unprecedented cost increases over the past twelve months and is expected to continue to rise – regulation is required to ensure energy markets are affordable to Councils and residents and should be developed in a way to protect the consumers.
- Enabling Councils to reduce their energy related financial liabilities will put Local Government in a better position for supporting, growing and maintaining the respective communities.

2. INCREASED SUPPORT FOR HOUSING INITIATIVES IN RURAL AUSTRALIA

This National General Assembly calls on the Australian Government to dedicate a proportion of their financial assistance for housing initiatives to rural Australia where the need is great but the scale of development is unable to compete with metropolitan areas and major regional centres.

Objective

The objective is to see dedicated financial assistance for housing initiatives in rural Australia to enable Local Government to strategically plan and develop enabling infrastructure to address housing affordability and supply.

Summary of key arguments

- There continues to be an unprecedented level of housing demand in rural and regional Australia which is inhibiting business / industrial growth. There is with often a lack of development ready land.
- The national rental vacancy rate was low at 0.8% in January 2023. This emphasises the highly competitive nature of Australia's rental market, with asking rent prices at historic highs.
- Local Government can play a major role in facilitating and developing affordable housing, however, due to scale in rural areas, along with increasing and unexpected costs, financial assistance is required to develop the enabling infrastructure required to deliver new housing.
- Rural Councils often need to purchase in skills and resources for integrated land-use planning to provide adequate town planning, infrastructure and transport strategies to address affordable housing demand.
- In addition to integrated land-use planning, financial assistance is required for the infrastructure to develop the land. This aspect is cost prohibitive for most rural Councils where scale generally does not deliver a commercially viable lot yield.
- Council budgets continue to be restrained by increasing and unexpected costs, for example repairing roads due to floods.
- Rural communities are disadvantaged as private developers tend to operate in major regional centres where there is a better return on investment. This leaves local communities to address housing shortages themselves.

3. OPTIMISING THE PALM SCHEME

Objective

To ensure rural businesses are supported to legally meet their workforce needs while protecting "disengaged" PALM Scheme workers from exploitation.

Summary of key arguments

- The Pacific Australia Labour Mobility (PALM) scheme is an essential temporary migration program designed to address unskilled, low-skilled, and semi-skilled labour shortages across rural and regional Australia, as well as the agriculture sector nationally. The PALM scheme allows eligible Australian businesses to hire workers from nine Pacific islands and Timor-Leste. Some rural and regional business have as many as 25 – 40% of their workforce from the PALM Scheme.

- The PALM Scheme has been a vital source of workers when there are insufficient local workers available. It is increasingly difficult for regional/rural employers to recruit low to medium skilled workers agricultural workers, forklift, factory floor workers, labourers which is why PALM workers are an attractive option.
- The Scheme does not always deliver on the workers' expectations which results in a relatively large number leaving their designated place of employment. Some of the reasons for disengagement include unfair wage deductions, poor housing for workers, uncertain work hours, and lack of social connection.
- "Disengaged" workers lose their work rights and Medicare benefits. They can, as a result, be exposed to exploitation as they strive to survive outside the PALM Scheme. Many will move interstate and to new towns, seeking employment. They work for cash-wages.
- Many rural Councils appreciate how their local farmers, businesses and industries need to PALM scheme workers, with "disengaged" workers as much in demand as those who remain in the Scheme.
- The Federal Government needs to increase its support for local governments who find themselves having to support both local businesses (to find workers) and worker wellbeing, as well as the interface between both and other services.
- Many Councils are willing to oversight and provide services to the PALM Scheme provided they are financially resourced to do so.
- A more systematic approach is required to ensure that all local Councils have the information and financial resources they need to support the Scheme and foster inclusive and welcoming communities.
- Given the huge need for workers across rural Australia, if they become "disengaged" but are providing vital services in a community where there are no local workers available, they should be accorded work rights to allow them to get back to working legally as PALM Scheme workers on similar terms and conditions as their original visa. This also supports farmers, businesses and industries (who are desperate for workers) to continue to operate legally.

(c) Options

The submission of motions by Councils to the National General Assembly is optional.

Council may amend the wording of the proposed draft motions to better reflect their intentions.

Council may wish to add additional motions.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

There is no cost for submitting motions.

The cost of attending the 2024 National General Assembly is covered in the adopted budget. The Mayor, Deputy Mayor and General Manager will attend ALGA 2024.

(b) Policy

Nil

(c) Legislative/Statutory

Nil

(d) Risk

The motions as prepared are intended to address policy gaps that negatively impact on the wellbeing of residents of Leeton Shire, with joint advisory by the national collective of Councils via the ALGA.

CONSULTATION

(a) External

If endorsed, the motions will be submitted to ALGA for inclusion in their 2024 National General Assembly agenda.

(b) Internal

The draft motions were prepared with the support from the Director Economic and Community Development, Multicultural Advisor, and Manager Sustainability.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area CSP FOCUS AREA 5 - Strong leadership and civic participation within Council's adopted Delivery Program/Operational Plan – DELIVERY PROGRAM FUNCTIONAL AREA 9 - Governance and Administration - DELIVERY PROGRAM ACTIVITY 9.3 - Provide respected and effective representation, leadership and advocacy - OPERATIONAL PLAN ACTIVITY 9.3.2 - Participate in State and national Local Government Associations (LGNSW, ALGA and Country Mayors, Local Government Professionals)".

ATTACHMENTS

There are no attachments for this report

ITEM 7.2 ROXY COMMUNITY THEATRE - STAGE 1 - BUILD AND BUDGET UPDATE

RECORD NUMBER	24/71
RELATED FILE NUMBER	EF24/89
AUTHOR/S	Roxy Project Manager
APPROVER/S	General Manager

SUMMARY/PURPOSE

Council is provided an update on the Roxy Build Project since assuming the role of the Principal as determined on 29 May 2023. The reporting period is mid-February 2024 to mid-April 2024.

RECOMMENDATION

THAT Council receives the update on the Roxy build project and notes that until Growing Regions funding is announced, or alternative funding sourced, Stage 2 cannot commence.

REPORT

(a) Background

At the May 2023 Extraordinary Council meeting, Council determined to complete the Roxy Project as Principal following the demise of the Lloyd Group. At that meeting Council confirmed a build project budget of \$6.4M (a value managed figure for Stages 1 and 2) and a funding strategy that includes grants (54%), fund raising (2%) and Council investment (44%). The budget included the cost of the build, the Project Management Office, defect remediation of \$40K and a contingency of \$430K. Council's voted contribution to the build is \$5,284M with staff approved to seek additional grant funding with a view to ultimately delivering the full project (Stages 1 and 2, with all value managed items reinstated).

(b) Discussion

Project Summary - Status

Procurement

- 96% of forty-six (46) trade package contracts have been let, including Roof Safety Access, Wet and Dry Fire, Plastering, Handrails/Balustrades, Floor Coverings and Mechanical (labour only, fixed price).
 - Electrical remains an open book contract (hourly rates). Materials are being sourced directly by Council. Updated drawings have been completed that allow for specialist contractor fit off – they are undergoing a second review by Specialist Equipment contractor.
-

- Painting, Tiling, Specialist Equipment, Joinery and Signage contracts are under development or in the final stages of negotiation. Note: Specialist Equipment cable schedules are complete allowing electrical to at least commence with cable trays.

It has been difficult to source some trades and secure some trade packages which has impacted the works program. The Project Management Office (PMO) has had to be flexible with contracting to ensure the project didn't stall entirely. Risks are being actively managed. PMO greatly appreciates all trades who have agreed to help out with completing the project.

Construction Progress

- Block work and bondeck suspended slabs complete.
- Suspended slabs for dressing rooms and green room has been completed.
- Structural steel for loading dock and plant room complete.
- Structural steel in the Crate /Movie Café is complete.
- Theatre management penetration lintels and backstage opening lintels complete.
- Rear stage walkway is complete with slab and penetrations to full height.
- Disabled ramp from foyer to main auditorium sound lock is complete.
- Back of house handrails for staircase is complete.
- Foyer/ bar area flooring joist and bearers have been installed using recycled timbers from the main auditorium floor.
- Hydraulic hot and cold installation complete with cisterns, tap works and mixer installation nearing completion.
- Structural steel fire protection is 95% complete.
- New roofing complete with fascias, guttering and downpipes in progress.
- Mechanical ducting and equipment delivered to site – delivered and installation 40% complete.
- Bird cage scaffolding installed for painting and mechanical rough in above the dress circle.
- Roxy Lane fire coordination issues complete and installation pending.
- Services rough in cable trays installed – 75% with ongoing coordination.
- Specialist Equipment Contractor – services coordination and mark up.
- Seating supplier is finalising installation Program for the fixed (dress circle) and retractable seating.



Figure 1 Scaffolding for services and painting - Dress circle.



Figure 2 Cafe /bar flooring(recycled)



Figure 3 Back stage cross over.



Figure 4 Electrical cable trays and drainage

Defects Remediation

There have been additional, latent rectification works required from the Lloyd Group build, valued at \$110K (over and above the \$40K originally identified for hydraulics):

- Slab remediation was required along the western boundary - it had been poured to incorrect grid line and did not allow for the retainer wall footing to be installed. Defect remediation is underway.
- Piers for the timber floor installation in the café / bar area have been demolished (deemed structurally inadequate). The piers have been rebuilt to engineers' specifications.
- Correction of bridging beams has been completed.

This defect spend cannot be accommodated in the current build budget and will come to Council for consideration in the March 2024 Quarterly Budget Review.

Works Program

The Works Program for Stage 1 is currently delayed by eight (8) weeks, with Practical Completion (PC) now likely by 30 July 2024:

- One (1) week due to inclement weather.
- One (1) week due to some tradie holidays differing from build program.
- Two (2) weeks due to inability to secure a complete mechanical trade package. This has had a flow on effect to other tasks in the stage area and ceiling works.
- Four (4) weeks due to inability to secure a complete electrical trade package, limited labour resources, and the intricate coordination required between electrical, mechanical and fire interfacing.

Stage 2 can only commence once Growing Regions Funding has been announced, with PC for Stage 2 not able to be estimated until that time. The delay in the Growing Regions announcement is likely to have a financial impact on the project as commencement of Stage 2 won't be seamless with Stage 1 and may require additional site establishment costs.

Stage 1 will deliver:

1. Fully functioning Auditorium & Specialist Infrastructure
2. Dressing Room Level 1 – warm shell (walls and plumbing)
3. Lift 1 to Stage / Dressing Rooms
4. Public Toilets
5. Retractable Seating storage
6. Extended Foyer Ceilings / Stud walls / Plaster ceilings / Painted foyer (no Bar)
7. Specialist Infrastructure and Services rough-in only for Stage 2

Incomplete works will include:

1. Lift 2 to Balcony and Dress Circle Toilet
2. Roxy 2 Cinema
3. Supper room / Heritage Interpretation Plan
4. Cold Shell Theatre Management Space

Compliance

- WHS – There were two (2) reported incidents, one (1) being a near miss and one (1) a minor injury.
- SafeWork conducted two site random inspections with no rectification / improvement notices issued. Positive feedback was received from the visiting inspectors on how the site is / trades are being managed.
- Heritage Advisor has done his monthly walk of site and determined works to be satisfactory.
- Occupation Certificate requirements are being collated as the build progresses. On track.

Associated Works

- Fire water main installation is complete.
- Electrical cable installation is complete.
- Roxy forecourt has been integrated into the Chelmsford / CBD upgrade. Works are underway. The brass inserts have been removed from the concrete motif as undulating surface made for difficult installation and trip risks. PC for forecourt estimated late April 2024.
- Roxy Laneway including intersection with Wade Ave works have commenced.

Roxy Redevelopment Committee (RRC)

- RRC has been kept abreast of progress with reviews of finishes tasks required to implement funding strategies.
- RRC has signed off on all final finishes.
- Heritage interpretation concept plan signed off by RRC in principle and will be installed in the supper room.
- A new hoarding has been installed on Wade Ave wall promoting the re-opening of the Roxy in 2024. See (**Attachment 1**).

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Specialist equipment will require approximately \$50K from the contingency to cover integration with electrical and mechanical services. The full contingency has been allocated in the forecast to complete Stage 1.

Stage 2 is relying on a positive announcement in relation to the Growing Regions funding application of \$2.2M. If unsuccessful, other options – including further fundraising and value management – will need to be considered. If Growing Regions funding is successful, it will both complete the project and return items previously value managed out since 2021.

Note that the Consultant fee adjustment previously reported paid expenditure of \$1,748,874 has been corrected (now \$1,741,847). This was due to a Council internal ledger correction and coding.

Total redevelopment payments for third reporting period as Principal (7 February 2024 to 12 April 2024) is \$2,431,862, summarised below:

Roxy Redevelopment – Financial Report – 12 April 2024

UPDATED ROXY THEATRE COST TO COMPLETE BUDGET 08 JUNE 2023			Council Feb 2023		OPTION 2 June 2023		Construction Phase 12 April 2024	
Roxy Redevelopment Expenses			Approved Budget		Value Managed - Reduced Scope 2023			
	Council Resolved	Contracted To Date	Voted to complete	Paid to date (Up to Feb 2023)	Forecast to Complete	Approved Total Project Cost	Paid since March 2023	Total Paid to Date
Consultants Various	\$ 1,247,113	\$ 1,522,094	\$ 1,522,094	\$ 1,399,374	\$ 250,000	\$ 1,772,094	\$ 219,753	\$ 1,741,847
Build / Construction (Includes Prelims)	\$ 7,967,783	\$ 7,136,495	\$ 7,136,495	\$ 2,257,316	\$ 6,040,997	\$ 8,298,313	\$ 2,212,109	\$ 4,469,425
Power - Additional Supply Required			\$ 146,000	\$ 78,884	\$ 67,116	\$ 146,000	\$ -	\$ 78,884
Seating	\$ 650,000	\$ 613,610	\$ 650,000	\$ 390,000	\$ 260,000	\$ 650,000	\$ -	\$ 594,400
Specialist Equipment	\$ 800,000		\$ 886,000	\$ 300,000	\$ 586,000	\$ 886,000	\$ -	\$ 340,606
Contingency	\$ 461,054		\$ 1,034,059	\$ -	\$ 430,000	\$ 430,000	\$ -	\$ -
Internal Project Management		\$ 62,500	\$ 62,500			Incl in prelims	\$ -	\$ -
TOTAL EXPENSES	\$ 11,125,950	\$ 9,272,199	\$ 11,437,148	\$ 4,425,574	\$ 7,634,113	\$ 12,182,407	\$ 2,431,862	\$ 7,225,162

(b) Policy

Procurement Policy
 Work Health and Safety Policy

(c) Legislative/Statutory

Local Government Act 1993
 Environmental Planning and Assessment Act 1979
 Work Health and Safety Act 2011

(d) Risk

- **Critical Path Delays:**
 - Ensure Council operations led tasks (forecourt, laneway, and fire line) are aligned to Roxy works program as critical for achieving occupation certificate. - Ongoing
 - Specialist equipment continues to be risk due to a limited contractor pool. A combination of specialists and local trades with required skills have been appointed. Critical aspect of the work is integration with base building services and commissioning. Stage 2 specialist equipment is on hold pending funding.
- **Financial:**
 - Where deposits cannot be waived for goods, Council will need transfer ownership from the supplier to Council to mitigate some of the risk.
 - For contingency management, expose all latent and defect work as soon as possible to enable pricing and any further value management, if required. - Ongoing.
 - Undertake further value management if necessary.
 - Keep a tight watch on financials using CAT system to audit expenditure to budget.
 - Seek further grant funding.

- **Reputational:**
 - In order to deliver in full and on time the Project Team meet twice weekly and report to the Project Control Group monthly and Council bi-monthly.
 - Council keeps up fortnightly communications with community, including regular virtual tours.

CONSULTATION

(a) External

Fortnightly communications (including social media) to keep community up to date. Activity for the reporting period is captured in (**Attachment 1**).

Stakeholder engagement is ongoing with the Roxy Redevelopment Committee developing ways in which to engage the community in soft and grand openings, sponsorship and broader stakeholder engagement.

An agreement in principle has been reached to host the 2024 Leeton Eisteddfod Dance Groups at the end of October 2024. As part of Roxy Community Theatre soft opening strategy. Soft openings help to ensure building defects and equipment is tested for operation, including training requirements. Note: This event will run separate to the main Leeton Eisteddfod in August 2024.

(b) Internal

Project Control Group – includes General Manager (Chairperson), Katherine Herrmann (Project Director), Gideon Vos (Roxy Project Manager), Peter Salisbury (Contract / Construction Manager), Andrew Valenta (Manager WHS, QA and Risk), Simon Bridges (Superintendent) and Avtar Singh (Director Corporate / CFO).

Director Operations
Manager Road and Drainage

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area CSP FOCUS AREA 1 - A connected, inclusive and enriched community within Council's adopted Delivery Program/Operational Plan – DELIVERY PROGRAM FUNCTIONAL AREA 2 - Museum, Arts and Cultural Services - DELIVERY PROGRAM ACTIVITY 2.5 - Operate the Roxy Theatre, including: Completing the facility redevelopment; Setting up RIPA (Roxy Institute of Performing Arts); Collaborating with NIDA (National Institute of Dramatic Arts) - OPERATIONAL PLAN ACTIVITY 2.5.1 - Complete the refurbishment of the Roxy Theatre both internally and externally".

ATTACHMENTS

- 1 Roxy Community Theatre - Media Report



Leeton Shire Council posted a video to the playlist **Roxy Redevelopment (Stage 1) - Virtual Tours.**

ROXY COMMUNITY THEATRE REDEVELOPMENT - STAGE 1 - VIRTUAL TOUR #4

We are excited to share the fourth virtual tour of the [Leeton Roxy Community Theatre Redevelopment \(Stage 1\)](#). 🎥

Voiced by Roxy Site Manager, Shaun Deaton, this tour gives you the latest insight into the progress being made at the Roxy.

👉 Stay tuned for the next virtual tour coming to y... See more



Good on ya Leeton, preserving history. Well done 🙌

Looks like great progress is being made, can't wait for the next tour/update 🙌🙌

So great to see such progress. What an amazing venue this will be when completed. Thank you Shaun



166 likes 21 comments 21 shares

People reached 10.4K Engagement 256

Keep up the good work and the ongoing updates, it certainly restores faith that the Roxy is coming to fruition. Thanks Shaun 🙌🙌

Top fan
It makes you realise how much work had to be done. Good news. Things seem to be going well.



ITEM 7.3 MINUTES OF RAMJO MEETING - 10 NOVEMBER 2023

RECORD NUMBER	24/70
RELATED FILE NUMBER	EF22/37
AUTHOR/S	Executive Assistant to the General Manager and Mayor
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to provide Council with the minutes of the RAMJO meeting held on Friday 10 November 2023 (**Attachment 1**).

RECOMMENDATION

THAT Council receives for information the minutes of the RAMJO meeting held on Friday 10 November 2023.

REPORT

(a) Background

The Riverina and Murray Joint Organisation (RAMJO) comprises thirteen (13) Member Councils. The governing board comprises the Mayors and the General Managers of those member councils and is supported by an Executive Officer. RAMJO comes together to consider common concerns of our communities and to find solutions to address these matters. RAMJO's current strategic regional priorities include:

- Water Security
- Energy Security and Affordability
- Transport Connectivity
- Digital Connectivity
- Better Health Services
- Housing
- Transport

RAMJO also collaborates on:

- Waste Management
 - Contaminated Lands Management
 - Shared Services
 - Disaster/Risk Management
-

(b) Discussion

RAMJO held a Board Meeting on Friday 10 November 2023 in Narrandera.

Presentations included:

- Mr Peter Adams – Dept. of Regional NSW: Director Regional Digital Connectivity Programs.
- Mrs Katrina Paterson – Profile ID: Annual Presentation on State of the Region's Economic dataset.
- Mr Cameron Templeton – Office of Local Government Update.
- Mr Giles Butler – Department of Regional NSW Update.

Discussions also took place regarding several matters including:

- Governance, Finance and Operations – Annual Audit FY 2023, 2023/2024 Q1 Budget Review, update of Audit, Risk and Improvement Committee, Tabling of returns of interest of designated person, GM/CEO's Forum and proposed meeting schedule for 2024.
- Strategic Priorities – Water sub-committee, Energy Security sub-committee, Transport sub-committee, Digital Connectivity sub-committee, Health sub-committee, Housing sub-committee and Digital Connectivity sub-committee updates.
- Project Updates – Shared Services, Rural Land Use Strategy, Disaster Risk Reduction Fund, Waste Services and NSW Southern Lights.
- Advocacy updates – Albury/Wodonga Hospital Redevelopment.

Of note, at the meeting Mayor Tony Reneker was nominated as the Chair of the RAMJO Water Sub-Committee.

(c) Options

Nil – this report is for information purposes only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Costs of membership of RAMJO and attendance at RAMJO meetings are budgeted annually.

(b) Policy

Nil

(c) Legislative/Statutory

Local Government Act 1993, s400(O-Z, ZA-ZH)

(d) Risk

Attending RAMJO ensures that Leeton Shire Council can present key community issues in and to a forum and network whose collective voice is held in high regard and that has ready access to NSW Government Ministers and industry leaders.

CONSULTATION

(a) External

Members of RAMJO Councils

(b) Internal

The RAMJO meeting on Friday 10 November 2023 was attended (in person) by the Mayor and the General Manager.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

CSP FOCUS AREA 5 - Strong leadership and civic participation – DELIVERY PROGRAM
FUNCTIONAL AREA 9 - Governance and Administration - DELIVERY PROGRAM
ACTIVITY 9.4 - Nurture strong partnerships with Murray Darling Association, RAMJO, MI
Ltd, NSW Government, Commonwealth – Participate in RAMJO.

ATTACHMENTS

- 1 MINUTES - RAMJO Board Meeting 10 November 2023

MINUTES - BOARD MEETING

10 November 2023 - Narrandera



MEETING:	RAMJO Board Meeting		
DATE:	Friday 10 November 2023		
TIME:	9:30am – 1:00pm		
LOCATION:	Narrandera Ex-Services Club		
CHAIR:	Cr. Patrick Bourke (appointed following chair election)		
ATTENDEES:	Council / Organisation	Voting Member	Non-Voting Member
	Albury City Council	Cr. Kylie King	Mr. Frank Zaknich
	Berrigan Shire Council	Cr. Julia Cornwell-McKean	Mrs. Karina Ewer
	Carrathool Shire Council	Cr. Darryl Jardine (Apology)	Mr. Rick Warren
	Edward River Council	Cr. Peta Betts	Mr. Philip Stone
	Federation Council	Cr. Pat Bourke	Mr. Adrian Butler (Apology)
	Griffith City Council	Cr. Anne Napoli (Deputy Mayor)	Mrs. Shireen Donaldson
	Hay Shire Council	Cr. Carol Oataway	Mr. David Webb
	Leeton Shire Council	Cr. Tony Reneker	Mrs. Jackie Kruger
	Murray River Council	Cr. Frank Crawley	Mr. Terry Dodds (apology)
	Murrumbidgee Council	Cr. Ruth McRae	Mr. John Scarce (apology)
	Narrandera Shire Council	Cr. Neville Kschenka	Mr. George Cowan
	Office of Local Government		Mr. Cameron Templeton
	Regional NSW		Mr. Giles Butler
RAMJO STAFF	Ms. Yvonne Lingua – Executive Officer		
	Ms. Carolyn Clancy – Office Manager		
OTHER ATTENDEES	Name	Organisation	Role
	Mr. Peter Adams	Department of Regional NSW	Director – Regional Digital Connectivity Programs
	Mrs. Katrina Paterson	Profile ID	Manager



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



MEETING MINUTES		
Item	Topic	Time
	OPENING	9:30
1	WELCOME	9:30
	1.1 Acknowledgement of Country 1.2 Election of Chairperson to fill casual vacancy – <i>Executive Officer</i>	
2	Apologies and Leave of Absence	9:40
3	Declaration of Items of Pecuniary or Other Interest – Board Members / Designated Persons	9:41
4	Minutes from previous meeting: 11 August 2023 Board meeting – <i>Attachment A</i> 26 October 2023 Extraordinary meeting – <i>Attachment B</i>	9:42
5	Matters and action items arising from previous Board meeting	9:43
6	Correspondence Register	9:44
7	GUEST PRESENTATIONS	9:45
	7.1 Mr. Peter Adams - Dept. of Regional NSW: Director Regional Digital Connectivity Programs 7.2 Mrs. Katrina Paterson - Profile ID: Annual Presentation on State of the Region's Economic dataset	
8	GOVERNANCE, FINANCE AND OPERATIONS	10:30
	8.1 Annual Audit FY 2023 – Statements and closing reports – <i>Attachment C</i>	
	8.2 2023/2024 Q1 Budget Review – <i>Attachment D</i>	
	8.3 Proposed changes to RAMJO's Banking Set-up – <i>Attachment E</i>	
	8.4 Update on Audit, Risk and Improvement Committee – <i>Attachment F</i>	
	8.5 Tabling of returns of interest of designated persons – <i>Attachment G</i>	
	8.6 General Managers/CEO's Forum - draft minutes and action items from 13 October – <i>Attachment H</i>	
8.7 Proposed meeting schedule and locations for 2024		
BREAK		11:00
9	UPDATE ON STRATEGIC PRIORITIES	11:15
	9.1 Draft Annual Performance Statement and Strategic approach for 2024 - <i>Attachment I</i>	
	9.2 Water sub-committee	
	9.2.1 Tabling of Draft Updated Water Position Paper - <i>Attachment J</i>	
	9.2.2 Notice of Motion – Opposition to buy-backs and Water Amendment (<i>Restoring our Rivers</i>) Bill	
	9.3 Energy Security sub-committee	
	9.3.1 Tabling of JONZA report – <i>Attachment K</i>	
	9.4 Transport sub-committee	
	9.4.1 Tabling of Draft RAMJO Freight Transport Plan – <i>Attachment L</i>	
9.5 Health sub-committee		
9.6 Housing sub-committee		
9.7 Digital Connectivity sub-committee: <i>on hiatus until further notice</i>		



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



Item	Topic	Time
	9.8 Industry, workforce and jobs sub-committee: <i>on hiatus until further notice</i>	
10	OFFICE OF LOCAL GOVERNMENT 10.1 Mr. Cameron Templeton: Office of Local Government Update	11:45
11	REGIONAL NSW 11.1 Mr. Giles Butler: Department of Regional NSW Update	12:00
12	PROJECT UPDATES 12.1 Shared Services Project – <i>Attachment M</i> 12.2 Rural Land Use Strategy – <i>Attachment N</i> 12.3 Disaster Risk Reduction Fund – <i>Attachment O</i> 12.4 Waste Services – <i>Attachment P</i> 12.5 NSW Southern Lights Project – <i>Attachment Q</i>	12:15
13	ADVOCACY 13.1 Albury/Wodonga Hospital Redevelopment – <i>Attachment R</i>	12:30
14	GENERAL BUSINESS Call for general business	12:40
Meeting Close		1:00pm

MINUTES



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



AGENDA ITEM 1 – WELCOME, ACKNOWLEDGEMENT OF COUNTRY AND CHAIR ELECTION

Chair to welcome attendees and acknowledgement of country.

1.1 Election of Chairperson

The Executive Officer acted as the Returning Officer, and announced that one nomination had been received, Cr Patrick Bourke, Mayor of Federation Council, nominated by Cr Ruth McRae and seconded by Cr Patrick Bourke. With only one nomination, Cr Patrick Bourke was elected unopposed as the Chair of RAMJO until 8th November 2024.

1.2 Election of Deputy Chairperson

The Returning Officer invited nominations for Deputy Chair. Cr. Kylie King, Mayor of AlburyCity was nominated by Cr Ruth McRae and Cr Peta Betts and with only one nomination was elected unopposed as Deputy Chair until 8th November 2024.

Cr Bourke took the chair for the remainder of the meeting and he thanked the Board Members for their confidence in electing him as Chairperson.

AGENDA ITEM 2 – APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr. Darryl Jardine (Carrathool Shire), Cr. Doug Curran and Brett Stonestreet (Griffith City Council), represented by Cr. Anne Napoli and Shireen Donaldson, Mr. Terry Dodds (Murray River), Mr. Adrian Butler (Federation) and Mr. John Scarce (Murrumbidgee)

Recommendation: That apologies be accepted and that leave of absence be granted.

Moved: Cr. Peta Betts (Edward River) / Seconded: Cr. Carol Oataway (Hay)

AGENDA ITEM 3 – DECLARATION OF ITEMS OF PECUNIARY OR OTHER INTEREST – BOARD MEMBERS / DESIGNATED PERSONS

Attendees to note any declarations.

- None were noted.

AGENDA ITEM 4 – MINUTES OF PREVIOUS MEETINGS

- Draft Minutes of 11 August Board Meeting – Attachment A
- Draft Minutes of 26 October Extraordinary Meeting – Attachment B

Recommendation: That the minutes of both the RAMJO Board Meeting held 11 August and Extraordinary Board Meeting held 26 October 2023, be received and the recommendations therein adopted.

Moved: Cr. Tony Reneker (Leeton) / Seconded: Cr. Ruth McRae (Murrumbidgee)

AGENDA ITEM 5 – MATTERS ARISING FROM PREVIOUS RAMJO BOARD MEETINGS

ITEM	STATUS
Invite Water NSW Director Vince Kelly to RAMJO Water Security Sub Committee meeting to seek clarity on planned infrastructure changes.	NOT COMPLETED
Board to consider coordinating a regional list of events so councils are not competing with each other for attendances.	IN PROGRESS
Item 14.4 (From February 2023) Decide on further advocacy or action regarding Country University Centre's within the RAMJO footprint.	IN PROGRESS



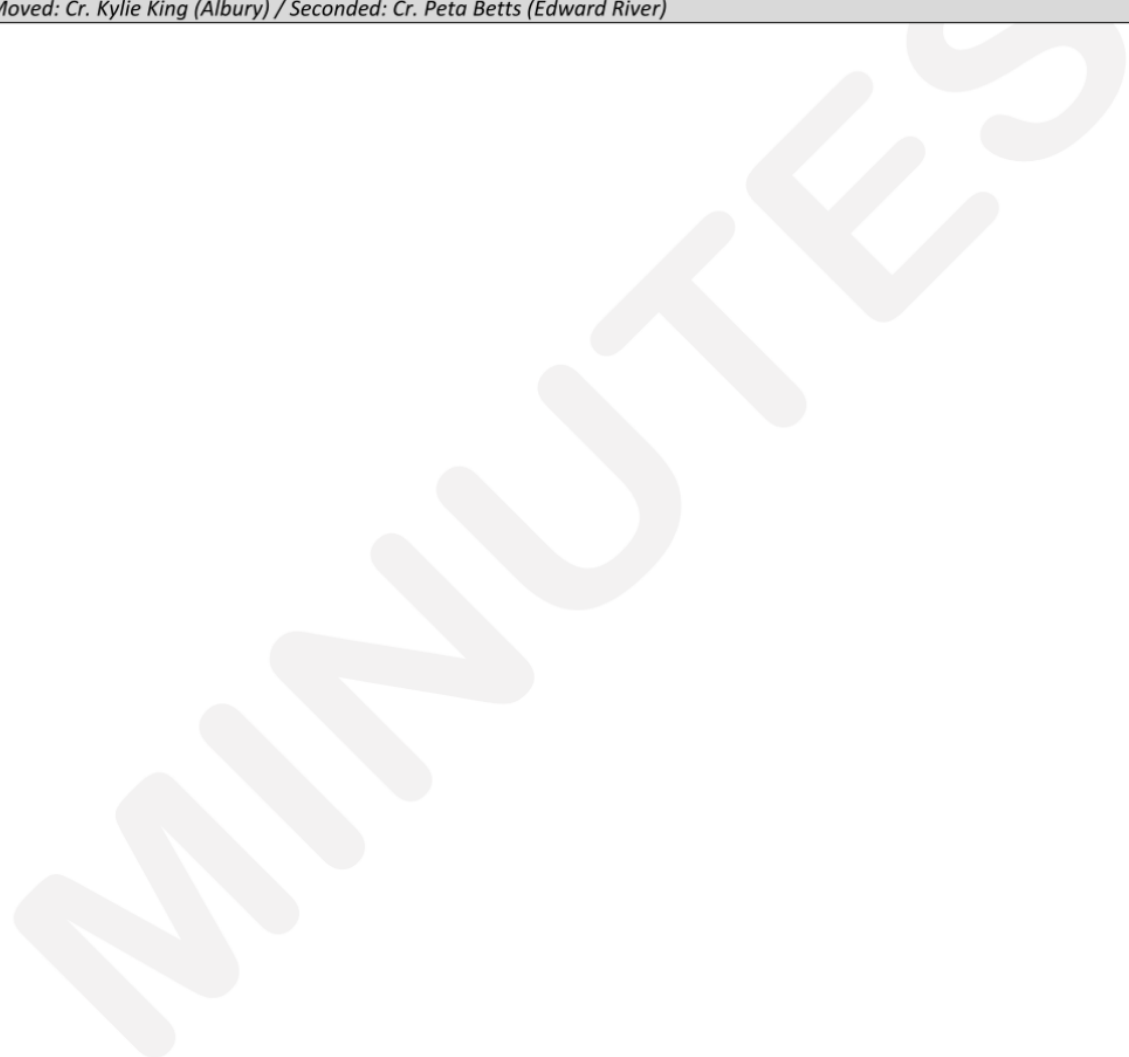
MINUTES - BOARD MEETING

10 November 2023 – Narrandera



Item 9.2 Request that the EO advance the development of a <i>RAMJO Risk Appetite Statement</i> at the next Board Meeting (August) – Councils to assist RAMJO in developing a risk management framework.	PROGRESSED - ONGOING WITH ARIC
Item 9.1 Circulate for the boards review, the final draft of the updated Water Position Paper	IN PROGRESS
Item 9.6 Organise a presentation from the Director of Regional Connectivity Programs at the Department of Regional NSW.	COMPLETED

Recommendation: That the RAMJO Board **note** the status of matters arising from previous Board meetings.
Moved: Cr. Kylie King (Albury) / Seconded: Cr. Peta Betts (Edward River)



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



AGENDA ITEM 6 – CORRESPONDENCE REGISTER

CORRESPONDENCE SENT from 14 August 2023 to date

Date	To	Subject	Action
18 August 2023	The Hon. Rose Jackson MLC - Minister for Water, Housing, Homelessness, Mental Health, Youth and for the North Coast The Hon. Ryan Park MP - Minister for Health, Regional Health, the Illawarra and the South Coast	RAMJO Region Water and Housing Priorities	Tentatively booked in for February 2024, pending parliament sitting dates
6 September 2023	Steph Cooke MP - Member for Cootamundra, Shadow Minister for Water and Crown Lands Helen Dalton MP – Independent Member for Murray	RAMJO Region Health Priorities	Attendance scheduled for February 2024 board meeting
7 September 2023	The Hon. Kristy McEbin MP – Minister for Regional Development, Local Government and Territories, Member for Eden-Monaro	Invitation to meet with the Board of RAMJO	

Recommendation: That the RAMJO Board note the status of matters arising from previous Board meetings.

Moved: Cr. Ruth McRae (Murrumbidgee) / Seconded: Cr. Kylie King (Albury)



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



AGENDA ITEM 7 – PRESENTATIONS

7.1 Mr. Peter Adams - Department of Regional NSW: Director Regional Digital Connectivity Programs gave a presentation on that status of the Regional Digital Connectivity Program. A copy of the Presentation will be circulated with the minutes.

Action Item: Request a copy of the presentation and distribute.

7.2 Mrs. Katrina Paterson - Profile ID:

Katrina Paterson gave a presentation on the Annual State of the Region's Economic Dataset.

Action Item: Request a copy of and circulate to members, the Annual State of the Region's Economic Dataset Presentation and query member councils access to Profile ID datasets.

Recommendation: That the Board **note** the presentation by the Department of Regional NSW and Profile ID.

Moved: Cr. Frank Crawley (Murray River) / Seconded: Cr. Neville Kschenka (Narrandera)

AGENDA ITEM 8 – GOVERNANCE, FINANCE AND OPERATIONS

8.1 Annual Audit FY 2023 – Statements and Closing Reports

Attachment C contains the 2023 FY General Purpose Financial Statements, Independent Auditors Report, and Closing Report, which notes that a Management letter will be sent sometime in November 2023.

Recommendation: That the Board **note** the 2023 FY Statements and Closing reports with YTD update.

Moved: Cr. Ruth McRae (Murrumbidgee) / Seconded: Cr. Peta Betts (Edward River)

8.2 2023/2024 Q1 Budget Review

Attachment D contains the 2023/2024 FY Q1 budget review. Key points include:

Budgeted income for the quarter = \$243,684; Actual income for the quarter = \$228,272

Budgeted expenses for the quarter = \$119,178; Actual expenses for the quarter = \$88,500

Please note that work continues on improving RAMJO's internal financial processes, including setting up tracking categories to better differentiate between grant funds tied to projects and operational funds. This is evidenced by the addition of Project Funding streams at the bottom of the Q1 report, however, note that not all projects are listed and budgets for each project have not yet been uploaded for each.

Recommendation: That the Board **note** the Q4 with YTD update.

Moved: Cr. Tony Reneker (Leeton) / Seconded: Cr. Carol Oataway (Hay)

8.3 Proposed changes to RAMJO's Banking Set-up

Attachment E notes proposed changes by the Executive Officer to RAMJO's current banking set-up.

Recommendation: That the Board:

- **Note** the summary provided and **endorse** the recommendations
- **Decided** the Chair and Deputy chair to be the second signatories to RAMJO's accounts with the Executive Officer

Moved: Cr. Peta Betts (Edward River) / Seconded: Cr. Ruth McRae (Murrumbidgee)



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



8.4 Update on Audit, Risk and Improvement Committee

Attachment G notes the agenda and supporting documents for the next RAMJO ARIC meeting, scheduled for 15 November. The attached includes a draft risk register, with further discussion on advancing general risk management noted on the ARIC agenda.

Recommendation: That the Board **note** the update provided regarding RAMJO’s ARIC.

Moved: Cr. Peta Betts (Edward River) / Seconded: Cr. Ruth McRae (Murrumbidgee)

8.5 Returns of interest of voting representatives and designated persons

Attachment G contains redacted returns of persons who held office during the 2022/2023 FY period, they were tabled in line with OLG requirement (MCC cl 4.25)

Recommendation: That the Board **note** the tabled returns and endorse the uploading of redacted returns on the RAMJO website, in line with OLG regulations.

Moved: Cr. Kylie King (Albury) / Seconded: Cr. Neville Kschenka (Narrandera)

8.6 General Managers/CEO’s Forum Draft Minutes from 13 October

Attachment H notes the draft minutes from the last General Managers/CEO’s forum, for the board’s information.

Recommendation: That the Board **note** the draft Minutes of the General Managers/CEO’s forum.

Moved: Cr. Kylie King (Albury) / Seconded: Cr. Ruth McRae (Murrumbidgee)

8.7 Proposed meeting schedule and locations for 2024

GM’s/CEO’s Forum	RAMJO Board	Location
Friday 2 February	Friday 23 February	Albury
Friday 19 April	Friday 17 May	Corowa
Friday 19 July	Friday 16 August	Griffith
Friday 11 October	Friday 8 November	Deniliquin
<i>Extraordinary Board Meeting to sign draft closing auditors report – Thursday 24 October 2024 (online)</i>		

Recommendation: That the Board **note** the above proposed meeting schedule and locations.

Moved: Cr. Ruth McRae (Murrumbidgee) / Seconded: Cr. Carol Oataway (Hay)



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



AGENDA ITEM 9 – STRATEGIC PRIORITIES

9.1 Draft Annual Performance Statement 2022/2023

Attachment I noted RAMJO's draft Annual Performance Statement for the 2022/2023 period. With board endorsement, the statement is to be published on the RAMJO website and submitted to the Office of Local Government (OLG) per compliance obligations.

Recommendation: That the Board **note** and **endorse** the Annual Performance Statement for 2022/2023 for submission to the OLG and for upload to the RAMJO website.

Moved: Cr. Carol Oataway (Hay) / Seconded: Cr. Neville Kschenka (Narrandera)

9.2 Water sub-committee – Verbal update

- With the Deputy Chair's approval, RAMJO provided a formal submission to the Water Amendment (*Restoring Our Rivers*) Bill 2023 senate inquiry, noting RAMJO's concerns on the proposed bill. The submission was based on the existing Water position paper and discussions had at recent water sub-committee meetings
- A water sub-committee meeting was scheduled for the 31 October and was planned around the release of the *MDBP Implementation Review 2023 – Interim Report*, to ensure RAMJO's updated water paper considers relevant findings
- The water sub-committee is required to elect a chairperson, to ensure adequate governance structures are in place to advance work on this priority. Following discussions, Cr. Tony Reneker was unanimously elected Water Committee Chair

9.2.1 Tabling of Draft Updated Water Position Paper - Attachment J

- The departure of Cr. Chris Bilkey as long-standing water sub-committee chair and recent Water policy developments at a federal level, has led to delays in the final adoption of the updated water position paper. Discussion had surrounding the need for final tweaks to the paper, prior to it being tabled for the boards final consideration and endorsement. Agreed that these tweaks should be discussed and managed by the Water sub-committee, under the new Water sub-committee chair.

9.2.2 Notice of Motion – Opposition to buy-backs and Water Amendment (*Restoring our Rivers*) Bill

Recommendation:

9.2 That the Board **note** the verbal update on the water sub-committee's progress to date

9.2.1 That the board **endorse** the nomination of Cr. Tony Reneker as Chairperson of the Water Sub-committee

9.2.2 That the board discuss the notice of motion on opposition to buy-backs and the Water Amendment (*Restoring our Rivers*) Bill

Moved: Cr. Julia Cornwell McKean (Berrigan) / Seconded: Cr. Carol Oataway (Hay)

9.2.3 National Farmer's Federation Presentation – Tony Mahar, CEO of the National Farmer's Federation gave a brief presentation and spoke to a Planned Water Bill Demonstration scheduled for November 2023

9.3 Energy Security – Verbal Update

- The Energy sub-committee last met on the 27 September
- The Joint Organisation Net Zero Acceleration (**JONZA**) Project continues to be the vehicle that drives implementation of RAMJO's Regional Energy Strategy



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



- A current focus of the Energy sub-committee is exploring the options for a RAMJO collective Power Purchase Agreement (**PPA**)

9.3.1 Tabling of JONZA Report

- *Attachment K* provides a written update on JONZA outputs and focus areas

9.4 Transport Connectivity – Verbal Update – David Webb

- The Transport sub-committee last met on 7 November
- A meeting with the Minister for Regional Transport and Roads was scheduled for November, however, has been postponed to March 2024

9.4.1 Tabling of Draft RAMJO Freight Transport Plan - David Webb

- *Attachment L* notes the draft Freight Transport Plan
- Late entry requests were made and it was agreed that they would attempt to facilitated, where possible

Recommendation: That the Board **endorse** and **adopt** the tabled RAMJO Freight Transport Plan, with facilitated additions.

Moved: Cr. Carol Oatway (Hay) / Seconded: Cr. Frank Crawley (Murray River)

9.5 Health Priority – Verbal Update – Yvonne Lingua for John Scarce

- RAMJO has been invited to join the *Murrumbidgee Health and Knowledge Precinct Alliance*. The purpose of the precinct is to:
 - ✓ stimulate innovation and a thriving research community, with a focus on regional issues that adopt regional solutions
 - ✓ build a resilient workforce and create employment opportunities
 - ✓ Unify services that are accessible and designed for rural people
- It is hoped that Alliance membership provide opportunities to build relationships with our regions Health services and advocacy groups, helping advance our Health paper objectives, once completed.

9.6 Housing Sub Committee – Verbal update

- The Housing sub-committee last met on 4 October, 2023
- RAMJO has applied to the *Department of Planning and Environments - Regional Housing Strategic Planning Fund*, seeking funds for the development of a RAMJO Regional Housing Strategy

9.7 Digital Connectivity - Phil Stone

- This sub-committee is currently on hiatus.

9.8 Industry, workforce and jobs

- This sub-committee is currently on hiatus.

Recommendation: That the RAMJO Board **note** the strategic priorities updates.

Moved: Cr. Tony Renerker (Leeton) / Seconded: Cr. Julia Cornwell McKean (Berrigan)

AGENDA ITEM 10 – OFFICE OF LOCAL GOVERNMENT UPDATE

Mr Cameron Templeton gave an update of the work of the Office of Local Government. Wentworth and Balranald Councils will join RAMJO in the new year and it was suggested that they should be invited to join as Associate Members in the interim. Discussions shifted to also include Wagga as invitees for Associate Membership.



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



Action Item: Invite Wentworth, Balranald and Wagga Councils to join RAMJO as Associate Members in the interim, as Full Membership applications are endorsed by the OLG.

Recommendation: That the Board **note** the briefing from the Office of Local Government and **endorse** Associate Membership pursual.

Moved: Cr. Julia Cornwell McKean (Berrigan) / Seconded: Cr. Ruth McRae (Murrumbidgee)

AGENDA ITEM 11 – REGIONAL NSW UPDATE

Mr Giles Butler Director gave an update on Riverina Murray, Department of Regional Development.

Recommendation: That the Board **note** the briefing by Mr Giles Butler.

Moved: Cr. Tony Reneker (Leeton) / Seconded: Cr. Neville Kschenka (Narrandera)

AGENDA ITEM 12 – PROJECT UPDATES

12.1 RAMJO Shared Services Project

Attachment M notes a shared services working group endorsed scoping paper, outlining a proposal to utilise Office of Local Capacity Building funds to employ a part-time project officer to advance RAMJO shared services and procurement needs.

Recommendation: That the Board **endorse** the advancement of the tabled shared services scoping paper.

Moved: Cr. Carol Oataway (Hay) / Seconded: Cr. Kylie King (Albury)

12.2 Rural Land Use Strategy

Attachment N seeks to assess member councils' appetite in pursuing a rural land use strategy.

12.3 Disaster Risk Reduction Fund (DRRF) Project

Attachment O documents the current position of the DRRF project and contains the following recommendations:

Recommendation: That the Board **resolve:**

1. That the Executive Officer continue monitoring progress on the non-competitive JO proposal to assess whether the proposal changes to better align with RAMJO priorities and includes a shorter (i.e. one-year) timeframe and specific deliverables that will directly benefit councils.
2. That the Executive Officer and DRRF Project Manager utilise the DRRF Project Control Group as a sounding board to determine support for a collaborative JO EOI (i.e. DRRF 2.0) and to continue exploring other options, including a stand-alone regional RAMJO EOI or a possible partnership with REROC, should alignment with RAMJO priorities be identified.

Moved: Cr. Kylie King (Albury) / Seconded: Cr. Carol Oataway (Hay)

12.4 Waste Services Projects

Attachment P notes a written report on the progress of the waste service delivered by the Resource Recovery Waste team.



MINUTES - BOARD MEETING

10 November 2023 – Narrandera



12.5 NSW Southern Lights

Attachment Q notes the NSW Southern Lights Group response to the Revised Essential Energy Public Lighting Pricing Proposal.

Recommendation: That the RAMJO Board **receive** and **note** the project updates.

Moved: Cr. Carol Oataway (Hay) / Seconded: Cr. Neville Kschenka (Narrandera)

AGENDA ITEM 13 – ADVOCACY

13.1 Albury/Wodonga Hospital Redevelopment

Attachment R notes public information on developments following the release of the Albury/Wodonga Hospital Redevelopment Master Plan, released in Mid-October 2023.

Cr. Kylie King and Frank Zaknich gave an update on the status on the redevelopment.

13.2 Country University Centres – Increase to funding for CUCs

For general discussion. Previous action item was for the RAMJO board to consider if CUCs would become more of a RAMJO focus. Input required from interested councils to advance this work.

Recommendation: That the RAMJO Board **receive** and **note** the advocacy update.

Moved: Cr. Carol Oataway (Hay) / Seconded: Cr. Neville Kschenka (Narrandera)

AGENDA ITEM 14 – GENERAL BUSINESS

14.1 Cyber Fraud Incident

Cr. Kylie King sought an update on a cyber fraud incident involving a phishing email which resulted in the loss of \$36,400 to the Contaminated Lands Project as funded by the EPA. The Executive Officer informed the board that a lack of internal processes pertaining to creditor master file verification and an inadequate approach to the management of IT services with RAMJO's IT service provider, led to the incident occurring. The board were also advised that the ARIC, Annual Audit team, the EPA and Cyber NSW had all been advised of the incident, and that the incident had been noted in RAMJO's Risk Register.

14.2 Thank-you gifts for Matt Hannan & Chris Bilkey

Outgoing board members Cr. Matt Hannan and Cr. Chris Bilkey, in their capacity as RAMJO chair and Water sub-committee Chair respectively, were thanked by the board for their long-standing service to RAMJO and leadership.

Action Item: Purchase thank-you gifts from the RAMJO board for Cr. Matt Hannan and Cr. Chris Bilkey.

MEETING CLOSE



CORPORATE MATTERS

ITEM 7.4 ENDORSEMENT OF THE DRAFT OPERATIONAL PLAN FOR 2024/25, DRAFT ANNUAL BUDGET STATEMENT FOR 2024/25 AND DRAFT REVENUE POLICY (INCLUDING FEES AND CHARGES) FOR 2024/25

RECORD NUMBER	24/59
RELATED FILE NUMBER	EF24/89
AUTHOR/S	Director Corporate / CFO IP&R Coordinator
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is for Council to review and endorse the following documents to enable them to be placed on public exhibition and call for community submissions on the following documents:

1. The DRAFT Operational Plan for the 2024/25 Financial Year,
 2. The DRAFT Annual Budget Statement for the 2024/25 Financial Year, and
 3. The DRAFT Revenue Policy for the 2024/25 Financial Year (including DRAFT Schedule of Fees and Charges for the 2024/25 Financial Year),
-

RECOMMENDATION

THAT Council endorses for public exhibition from Monday 29 April until 5:00pm on Tuesday 28 May 2024 the following documents:

1. The DRAFT Operational Plan for the 2024/25 Financial Year,
 2. The DRAFT Annual Budget Statement for the 2024/25 Financial Year, and
 3. The DRAFT Revenue Policy for the 2024/25 Financial Year (including DRAFT Schedule of Fees and Charges for the 2024/25 Financial Year),
-

REPORT

(a) Background

As required by the *Local Government Act 1993* (the Act), Council operates under the Integrated Planning and Reporting (IP&R) guidelines which aim to streamline Council operations and optimise the use of resources.

Sections 402 to 406 of the Act require all Councils within NSW to complete the following documents:

Schedule	Documentation	Timeframe
Annually	Annual Operational Plan (Including Budget, Revenue Policy and Long-Term Financial Plan)	By 30 June each year
Annually	Annual Report	By 30 November each year
Following each election	Delivery Program	By 30 June of the year following an election
Following each election	Resourcing Strategy, includes the: <ul style="list-style-type: none"> • Long-Term Financial Plan (minimum 10 years but reviewed annually). • Asset Management Strategy and Plans (minimum 10 years). • Workforce Management Strategy (minimum 4 years) 	By 30 June of the year following an election
Following each election	Community Strategic Plan (minimum 10 years)	By 30 June of the year following an election
Following each election	State of the Shire Report	Second Meeting of newly elected Council

(b) Discussion

DRAFT OPERATIONAL PLAN FOR 2024/25 (Attachment 1)

The annual Operational Plan (OP) supports the Delivery Program (DP). It is Council's action plan for achieving the community priorities outlined in the Community Strategic Plan (CSP) and Delivery Program. It details the activities – projects, programs and actions – Council will undertake in the coming year to achieve the Delivery Program strategies. The Operational Plan also details how Council will fund these actions.

Quarterly reports to the General Manager track Council's performance against the targets identified in the Operational Plan. These reports include performance against service delivery activities and performance measures.

Six-monthly reports to Council and the community track Council's performance against the targets identified in the Delivery Program.

The DRAFT Annual Operational Plan 2024/25 (**Attachment 1**) has been developed for the purpose of consultation with the community. The public exhibition period will enable submissions to be made and considered before the final document is adopted by Council at the June 2024 Ordinary Council Meeting.

DRAFT ANNUAL BUDGET STATEMENT FOR 2024/25 (Attachment 2)

The Budget for 2024/25 provides the funding for Council to achieve the actions identified in the Operational Plan. The following identifies key information, assumptions and guidelines used in the preparation of the 2024/25 Budget:

- Rate Pegging set at 4.5%
- Waste Annual Charges increased by 3%
- Water Charges increased by 7%
- Sewerage Charges increased by 7%
- Salary and wage award increases 3.5% plus award lump sum payments - Full Time Equivalents (FTE) remains consistent at 159.5 (157.7 in 2023/24)
- Insurance Premium increases of 15%
- All other expense items maintained to a 4.5% increase

Operational Budget

The DRAFT Operational Budget 2024/25 is prepared on a “by fund” basis with the General Fund excluding Domestic Waste Management (DWM), Water Fund and Sewer fund separated where practicable. An analysis of the budgeted consolidated operating result for 2024/2025 shows the following breakdown between the Funds, delivering a deficit overall.

Operating result excluding Capital Grants and Contributions

General Fund	\$(2,846K)
Domestic Waste Management (DWM)	\$ 238K
Water Fund	\$ 311K
Sewerage Fund	\$ (578K)
Consolidated	\$(2,875K)

The Operating Result (excluding capital grants) provides an indication of the long-term viability of Council. In broad terms, a deficit from operations indicates that Council is not earning sufficient revenue to fund its ongoing operations (services) and to adequately renew existing assets over the longer term.

While this measure is important, it does include timing issues and impacts from specific transactions and operations which make it less accurate in demonstrating current performance. The operating deficit is reconciled back to a cash result as part of the Consolidated Cash Result table in (**Attachment 1**) showing that the forecast General Fund unrestricted Cash position will increase by \$1,177,629 in 2024/25.

Capital Budget

The DRAFT Capital Budget (**Attachment 1, page 12**) details Council's Capital Works Program for the 2024/25 Financial Year. The proposed Capital Works amounts to **\$8.5M** including Revotes but excluding Carry Forward works, that will be re-introduced at the first quarterly budget review.

DRAFT REVENUE POLICY INCLUDING DRAFT FEES AND CHARGES FOR 2023/24
(Attachment 3)

The Rate Peg of 4.5% has been applied to Council's General Rates. While this means that Council's total General Rates income increase is capped at 4.5%, it does not necessarily mean that any individual rates obligation will increase by 4.5% - some may be less, some may be more. Other key fees & charge increases include:

- Waste Annual Charges increased by 3%
- Water Charges increased by 7%
- Sewerage Charges increased by 7%

2024/25 has seen change to several fees and charges with some being removed. While most have increased within 3% to 10%, some fees have increased higher, and others have an added component to "catch up" on inflation in 2023/24 coupled with indexation for 2024/25. There is an overall increase of around 7% in fees and charges.

The maximum interest chargeable on overdue rates and accounts of 9% was advised by the Office of Local Government.

(c) Options

THAT Council:

1. Endorses the DRAFT Operational Plan for 2024/25 the DRAFT Annual Budget Statement for 2024/25 and the DRAFT Revenue Policy for 2024/25 (including the DRAFT Fees and Charges for 2024/25) for public exhibition for 28 days and calls for community submissions. ***This is the recommended option.***
2. Endorses the above with amendments.

(a) Financial

The 2024/25 Budget is in deficit for the General Fund excluding Domestic Waste Management (DWM). While Council does have the cash reserves to remain operational for the next twelve (12) months ("a going concern") the cash reserves are depleting.

The financial implications of the proposed Budget and Revenue Policy are outlined in the body of this report.

(b) Policy

Liveable Leeton 2035 – Community Strategic Plan
Resourcing Strategy 2022-2032

(c) Legislative/Statutory

Section 405 (1) of the Act requires Council to adopt an Operational Plan before the beginning of each Financial Year. It also requires Council to detail the activities to

be engaged in by the Council during the year as part of the Delivery Program covering that year.

Section 405 (3) of the Act requires the DRAFT Operational Plan to be publicly exhibited for at least 28 days and for public notice to be given that submissions may be made on the draft.

Section 405 (2) of the Act requires Council's Operational Plan to include a statement of the Council's Revenue Policy for the year covered by the Operational Plan. The statement of Revenue Policy must include the statements and particulars required by the Regulations.

(d) Risk

As per section 405 of the Act a Council must have an Operational Plan that is adopted before the beginning of each financial year.

As per section 403 of the Act a Council must have a Resourcing Strategy which includes the following three (3) components:

- Long Term Financial Plan – under review
- Workforce Management Strategy – adopted April 2022
- Strategic Asset Management Plan – adopted April 2022

Community expectations of Council to deliver facilities and services must also be managed. The level of expectation when not well managed can create reputational risk. This risk has been mitigated through thorough internal consultation with staff and by Council's approach to proactive engagement with the community prior to the adoption of these documents.

Historically Council is heavily reliant on Capital Grants as part of its Capital Works Program, and this is still the case for a good portion of its current capital program utilising \$5.37M grants.

CONSULTATION

(a) External

The purpose of bringing these DRAFT documents to Council for endorsement is to commence the external consultation phase.

Submissions from the public will be accepted for 28 days from Monday 29 April until 5:00pm on Tuesday 28 May 2024.

A report for the final adoption of the Operational Plan for 2024/25, Annual Budget Statement for 2024/25 and Revenue Policy for 2024/25 (including the Fees and Charges for 2024/25) will be presented to the Ordinary Meeting of Council, which is scheduled for Wednesday 26 June 2024. There is also every intent to table an updated Long Term Financial Plan for adoption within the next two (2) months.

(b) Internal

All identified Operational Plan Responsible Officers
Senior Management Team

Audit, Risk and Improvement Committee will be consulted at their next meeting scheduled for Thursday 2 May 2024.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area CSP FOCUS AREA 5 - Strong leadership and civic participation within Council's adopted Delivery Program/Operational Plan – DELIVERY PROGRAM FUNCTIONAL AREA 9 - Governance and Administration – DELIVERY PROGRAM ACTIVITY 9.2 - Undertake authentic and timely community engagement where community input genuinely shapes Council decisions – OPERATIONAL PLAN ACTIVITY 9.2.2 - Run an active community engagement program

ATTACHMENTS

- 1 DRAFT - Operational Plan 2024-25
- 2 DRAFT - Annual Budget Statement (for the 2024/25 Operational Plan)
- 3 DRAFT - Revenue Policy (including fees and charges) 2024/25



DRAFT
OPERATIONAL PLAN
2024/25

The 2024/25 financial year is the third of the 3-year Delivery Program that has been developed by the term of Councillors elected in December 2021.

This Operational Plan 2024/25 and the Delivery Program 2022-2025 should be read in conjunction with each other.

Acknowledgement of Traditional Custodians

Leeton Shire Council acknowledges and pays respect to the Wiradjuri people, the traditional custodians of the land encompassed by Leeton Shire.

Council also pays respect to the Elders, both past and present, of the Wiradjuri Nation and extend that respect to other Aboriginal and Torres Strait Islander people who live in Leeton Shire.

We recognise Aboriginal spiritual, social and cultural connections to these lands and waters and state our commitment to ensuring that Aboriginal rights, as enshrined in legislation, are upheld and not eroded.

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1. Message from the Mayor and General Manager

On behalf of Leeton Shire Council, we are pleased to present the 2024/25 DRAFT Annual Operational Plan for community consideration and feedback. This forms part of a suite of documents including the DRAFT Budget and DRAFT Revenue Policy (including Fees and Charges).

We hope to also release an updated Long Term Financial Plan for community feedback by the end of May 2024 at the latest.

The 2024/25 year is the final year of operational planning and budget planning for this term of Council. Council elections will be held in September 2024 whereafter the new Council will commence planning of their Delivery Program for their 4-year term of office. To achieve that well, there will be a large emphasis at the start of 24/25 on reviewing the 10-year Community Strategic Plan, including the production of the State of the Shire Report ahead of the election date.

With the new Council in mind, the upcoming Annual Plan and Budget is largely focussed on business-as-usual, with a vastly reduced general fund capital works program compared to previous years. The most significant change to business is the introduction of FOGO (Food Organics Garden Organics) which sees a third bin introduced into the kerbside collection service as from 01 July 2024. Achieving FOGO is part of a federal and state government mandate and Council is pleased to be rolling it out to our residents for only a very modest of cost increase (essentially reflecting no more than an annual CPI equivalent adjustment to the previous service).

Works for Stage 2 of the Roxy (pending successful grant funding) will be completed in the 24/25 year. At this stage, Vance Estate is not in the budget as Council is reviewing the scope of the project and estimated costs. If those are confirmed during May 2024, the project may be re-introduced into the Annual Operations Plan and Budget at the June 2024 Council meeting when the final suite of 2024/25 documents are considered for full adoption. We will keep the community notified about proposals / decisions related to Vance Estate Stage 3 via media releases and social media.

While it has been Council's continued position not to commence any new non-essential capital works, with housing still suffering critical shortages, we will remain alert to opportunities to develop the former Brobenah Road campground in Leeton and the lot owned by Council in Conapaira Street, Whitton. At this stage there is no budget identified in the documents as cost estimates have yet to be completed. Council will actively seek government investment to help support the development of the available land but is first needing to undertake full design plans and costings. When there is fuller information to hand, there will be separate public engagement on the matter prior to Council making any final decisions.

Council has benefitted from unexpected and unprecedented levels of roads funding of late, with \$1.9M of Disaster Recovery Financial Assistance forecast for the 2024/25 program of works. Our focus remains on our comprehensive sealed and unsealed road network, with available funds to be directed to resealing, rehabilitation, heavy patching and grading.

As your Local Water Utility (which is not funded through rates), we have a more extensive capital program this year as we focus on improving operations and services and catching up the infrastructure backlog. This includes the replacement of the water main in Hanwood St and improvement works at the raw water supply dam inlet. We also intend to commence initial master planning for a new water treatment plant in anticipation of Leeton's population continuing to grow modestly.

For sewer, the aeration tank aerators will be overhauled and Pump Station 4 in Leeton will be upgraded.

The full suite of proposed capital works can be found on page 12-13 of the Budget.

While Council has healthy cash reserves of \$48M, achieving financial sustainability of Council's general fund remains a significant challenge and cannot be ignored over the next 12 months. IPART has issued a rate peg of 4.5%, which, once again, doesn't meet inflation or even award increases. To this end, Council plans to continue having conversations with community about how to increase revenue (including revisiting the option of a Special Rate Variation) and/or decrease costs (including reductions in service levels).

Management will also continue to undertake service reviews to seek further delivery efficiencies where possible, being mindful that the organisation needs to be adequately resourced to deliver the range of services and statutory obligations in any adopted Delivery Program.

In closing, while mindful of our financial challenges, Council believes it is important for the Shire to remain progressive and relevant. Our Operations Plan and Budget continues to signal our ongoing commitment to keeping Leeton Shire an attractive place to live, work, play and raise a family.

We look forward to continuing to work with the community, elected Council and staff to achieve the best outcomes for Leeton Shire.

Obtaining ratepayer / resident feedback on these DRAFT documents is very important for Council. We look forward to you contacting us with your views and ideas before 5pm, Tuesday 28 May 2024 via

Email: council@leeton.nsw.gov.au

Phone: 6953 0911

Have Your Say: haveyoursay.leeton.nsw.gov.au

In person: Leeton Shire Council, 23-25 Chelmsford Place, Leeton

Best wishes,



Cr Tony Reneker
MAYOR



Mrs Jackie Kruger
GENERAL MANAGER

2. Leeton Shire Council

Our Councillors



Cr Tony Reneker
Mayor
Elected to Council 2016

Portfolios: Police Liaison,
Aboriginal Liaison,
WRConnect Intermodal

tonyr@leeton.nsw.gov.au



Cr Michael Kidd
Deputy Mayor
Elected to Council 2004–2008
Elected to Council 2012

Portfolios: Housing, Arts and
Culture

michaelk@leeton.nsw.gov.au



Cr Tony Ciccia
Elected to Council 2016

Portfolio: Health

tonyc@leeton.nsw.gov.au



Cr Matt Holt
Elected to Council 2021

Portfolio: Education

matth@leeton.nsw.gov.au



Cr Krystal Maytom
Elected to Council 2021

Portfolios: Business, Tourism

krystalm@leeton.nsw.gov.au



Cr Tracey Morris
Elected to Council 2012

Portfolios: Financial
Sustainability, Yanco
Agricultural Institute

traceym@leeton.nsw.gov.au



Cr Sandra Nardi
Elected to Council 2016

Portfolio: Youth

sandran@leeton.nsw.gov.au



Cr Paul Smith
Elected to Council 2016

Portfolio: Water Security

pauls@leeton.nsw.gov.au



Cr George Weston
Elected to Council 1995

Portfolios: Heritage, CBD
Enhancement Strategy,
Environment and Climate
Change

georgew@leeton.nsw.gov.au

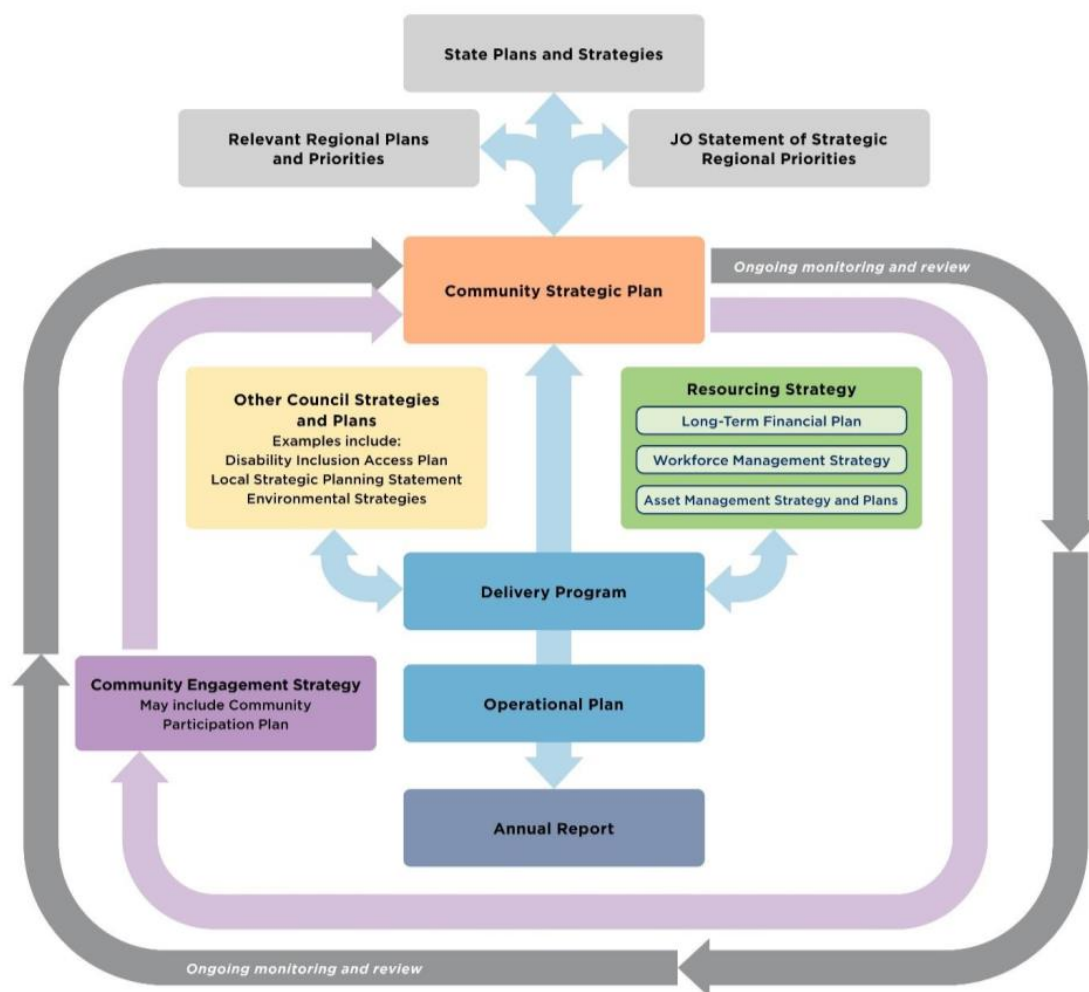
Organisational Structure



3. The Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IP&R) framework acknowledges most communities share similar aspirations: a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, education and employment, and reliable infrastructure.

The difference lies in how each community responds to these needs. The framework has been developed with the understanding that council plans and policies should not exist in isolation – they are interconnected. It allows NSW councils to draw their various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically and sustainably for the future.



Key Planning Documents

The Community Strategic Plan

The Community Strategic Plan is the key document in the IPR framework.

It is developed by Council in conjunction with and on behalf of the community. It is not a Council Plan. It is a community plan. Its purpose is to identify the community's main priorities and aspirations for the future, and to outline outcomes (or objectives) and strategies to achieve them.

The Community Strategic Plan is organised under five focus areas that reflect the community's vision and values. It answers the questions:

- Where are we at today?
- Where do we want to be in 10+ years' time?
- How will we get there?
- Who may be able to help?
- How will we know that we're on track or that we have arrived?

These questions help identify the community's vision, aspirations and priorities and establish baseline targets, strategies and measures to aid performance monitoring and reporting.

The Community Strategic Plan guides all remaining strategies and plans. It is a 10+ year plan but it is reviewed every four years in line with the Local Government election cycle.

Liveable Leeton 2035 Community Strategic Plan



The Delivery Program

The Delivery Program is Council's statement of commitment to the community regarding what Council will do during its term of office to bring the community closer to achieving its long-term goals using the resources identified in the Resourcing Strategy. It turns the community's strategic goals into actions.

Delivery Programs usually cover four years to coincide with the length of the Council term. As a consequence of COVID-19, the local government elections were delayed and for that reason, the current Delivery Program covers the period 1 July 2022 to 30 June 2025.

The Delivery Program priorities and actions remain unchanged from that adopted to commence 1 July 2022.

Delivery Program 2022-2025



The Operational Plan

The annual Operational Plan supports the Delivery Program. It is Council's action plan for achieving the community priorities outlined in the Community Strategic Plan (CSP) and Delivery Program. It is reviewed annually and details the activities – projects, programs and actions – Council will undertake in the coming year to achieve the Delivery Program strategies. The Operational Plan also details how Council will fund these actions. This document is the Operational Plan for the financial year 2024/25 and is being exhibited for community feedback.

The Resourcing Strategy

The Resourcing Strategy outlines Council's capacity to manage assets and deliver services over the next ten years. It includes the:

- Long -Term Financial Plan, which is a modelling tool to project the Shire's financial commitments over the next ten years as a means of helping to ensure financial sustainability. It is a dynamic tool which analyses financial trends over a ten year period on a range of assumptions and provides information to assess the impacts of current decisions and budgets on future financial sustainability.
- Workforce Management Strategy, which aims to ensure Council's workforce has the right skills at the right time and in the right quantities to ensure sustainable service delivery.
- Asset Management Strategy, which provides tools to assist Council's decision making on infrastructure funding needs, the impacts of budget decisions into the future and the resourcing requirements needed to meet agreed levels of service delivery. Leeton Shire Council has chosen to combine individual Asset Management Plans and its Asset Management Strategy in to one document: a Strategic Asset Management Plan.

The Resourcing Strategy documents are usually reviewed every four years in line with the Local Government election cycle, however on this occasion Council has updated its Long-Term Financial Plan in order to continue discussions with the community about achieving financial sustainability.

Other Council Strategies and Plans

Council's other strategic plans – such as its Disability Inclusion Action Plan (DIAP), Local Strategic Planning Statement (LSPS), Ageing Well Strategy and Housing Strategy all link to the Delivery Program and are delivered within the confines of the Resourcing Strategy. They all have the overall goal of delivering the aspirations of the community as expressed in the Community Strategic Plan.

Reporting Documents

Progress Reports

Quarterly reports to Council's Senior Management Team track Council's performance against the targets identified in the Operational Plan.

A performance report against the Delivery Program targets are provided to Council for the first two quarters, with the third and final update incorporated in the Annual Report.

Annual Report

The Annual Report provides an overview of Council's performance and activities during the financial year and includes the audited financial statements for the year. The activities and actions reported are based on targets identified in the Delivery program and Operational Plan.

State of the Shire Report

The State of the Shire Report provides an overview of Council's and the communities progress toward the implementation of the Community Strategic Plan during the identified term. It is included as a subsection of the Annual Report in the year of an ordinary Council election and is presented at the second meeting of the newly elected Council.

4. About the Operational Plan 2024/25

This Operational Plan gives effect to the third year of Leeton Shire Council's Delivery Program 2022–2025 and should be read in conjunction with that document.

The Operational Plan details the projects, programs and actions to be undertaken in the 2024/25 financial year to achieve the Delivery Program commitments. The activities and actions are organised in accordance with the functional areas and colour coding used in the Delivery Program.

1. Community Services and Community Development
2. Museum, Arts and Cultural Services
3. Parks, Streetscapes and Sporting Facilities
4. Economic Development
5. Planning, Building and Public Health
6. Roads and Drainage
7. Water and Sewer Services
8. Environmental Sustainability and Emergency Services
9. Governance and Administration

Leeton Shire Council's Budget 2024/25 and Statement of Revenue Policy (including fees and charges) are also part of the Operational Plan and are published as separate documents.

1. COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES

Lead Council Groups: Economic & Community Development; People & Culture; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
1.1 Operate a Library Service				
1.1.1	Offer library services with quality programming and events, including programmed sessions for children, young people and adults; school holiday sessions; and special events that support community interests	Number of programmed sessions held	≥ 3	Library Supervisor
		Total number of participants in library activities per year	≥ 1,500	
1.1.2	Offer library services with a quality and contemporary collection that promotes borrowing	Number of items borrowed	≥ 28,000	Library Supervisor
1.1.3	Offer library services that attract and retain membership and visitation through promotion, customer service excellence, inclusivity, collaboration, quality resources, and being responsive to community needs	Number of library visitations per year	≥ 40,000	Library Supervisor
		Total number of library memberships	≥ 3,500	
		Number of active library members at time of reporting	≥ 3,000	
		Number registered students at CUC	≥ 25	
1.2 Operate Children's Services				
1.2.1	Operate Leeton Early Learning Centre (LELC) as a long day care service, 5 days a week with a licence to offer 68 places Capex - LELC Awning and Walkway Covers \$60K (Childcare Restriction Funds)	Percentage occupancy	95%	LELC Manager/ Nominated Supervisor
		Accreditation – Current rating status	At least 'Meeting National Quality Standards'	
		Percentage of costs covered by user fees	100%	
1.2.2	Operate the Leeton Out of School Hours Care Service (LOOSHC) Monday to Friday during school terms	Percentage occupancy	90%	Manager Business Services
		Accreditation – Current rating status	At least 'Meeting National Quality Standards'	
		Percentage of costs covered by user fees	100%	
1.2.3	Operate the Leeton Vacation Care Program during school holidays	Percentage occupancy	90%	Manager Business Services
		Percentage of costs covered by user fees	100%	
1.3 Provide CCTV and Free WiFi Services				
1.3.1	Provide free Wi-Fi services in Leeton CBD and key Council facilities	Number of people accessing free Wi-Fi services in the CBD	1,000	Manager ICT
1.3.2	Maintain and enhance a CCTV network to promote community safety	Number of occasions police access CCTV footage to investigate crime	No target – report by occurrence	Manager ICT

1. COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES

Lead Council Groups: Economic & Community Development; People & Culture; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
1.4 Promote and Support Volunteering				
1.4.1	Manage Council's volunteer program and support Leeton Connect to promote volunteering across the Shire	Number of LSC volunteers	≥ 50	Manager Business Services
		Number of campaigns to promote volunteering	≥ 2	
		Number of LSC recognition activities	≥ 2	
1.5 Support Local Community Groups with Support, Advice and Financial Assistance				
1.5.1	Offer a Community Grants program	Number of applications	≥ 20	Manager, Community Services and Cultural Development
		Value of grants approved	≥ \$20,000	
1.5.2	Support the community by offering annual financial support and school prizes	Leeton Eisteddfod Society (towards Roxy hire costs) - Note \$0 if Roxy soft launch proceeds	\$6,000	Manager, Community Services and Cultural Development
		Anzac Day/Remembrance Day/citizenship ceremonies	\$7,000	
		Outback Band Spectacular	\$5,000	
		Leeton Town Band	\$6,000	
		Local schools	\$1,000	
1.5.3	Support the community by offering premises/land for their operations: <ul style="list-style-type: none"> Leeton Connect Leeton Family & Local History Society at WCIC for \$1pa Western Riverina Arts at WCIC at subsidised rent Riverina College at Leeton Multi-Purpose Centre (MPC) at subsidised rent HACC / Meals on wheels at MPC at subsidised rent Leeton Golf Club lease land for \$1pa for Club House Leeton Shire Men's Shed Inc lease premises for \$1pa 	Leases in place	100%	Manager Governance, Corporate & Customer Service
1.5.4	Support the community by offering HR and payroll services to grant funded positions within Leeton Connect, Jumpstart and Leeton Multicultural Support Group	Currency of employment contracts and funding contracts	100%	Executive Manager People & Culture

1. COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES				
Lead Council Groups: Economic & Community Development; People & Culture; Corporate				
OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
1.6 Support a range of local community events				
1.6.1	Support the hosting of local community events across the Shire including Australia Day, Light Up Leeton, Fiesta La Leeton Chill and Grill	Number of events supported by Council	≥ 8	Events Officer
		Number of participants	Report by occurrence	
1.7 Promote community inclusion and wellbeing				
1.7.1	Implement the Ageing Well Strategy 2020-2025 Action Plan	Number of actions completed	Report by occurrence	Manager, Community Services and Cultural Development
1.7.2	Implement Leeton Shire Council's Access for Everyone Disability Inclusion Action Plan 2022-2025 (DIAP)	Number of actions completed	Report by occurrence	Manager, Community Services and Cultural Development
1.7.3	Enforce disability carparking restrictions and educate residents about the importance of accessible parking	Number of enforcement actions	12	Regulatory Services Coordinator
		Number of education campaigns	≥ 2	
1.7.4	Remain across local community needs and community services by attending meetings and supporting events and initiatives	Number of activities supported	≥ 3	Manager, Community Services and Cultural Development
1.7.5	Support the 'Leeton Living' website in partnership with the Leeton Business Chamber and Leeton Connect which will replace the Community Directory and New Residents Kit	Website updated at least once per annum	Completed	Director Economic and Community Development
		Number of visitors	No target – report by occurrence	
1.8 Support and promote multiculturalism, social cohesion and settlement support				
1.8.1	Promote wellbeing for our Indigenous community through regular liaison with the Leeton Aboriginal Interagency and Leeton & District Aboriginal Lands Council	Council Reconciliation Action Plan developed NAIDOC flag raising ceremony coordinated Number of activities coordinated in partnership with Leeton & District Aboriginal Lands Council, including the development of the 'By Virtue of Water: A Leeton Wiradjuri Story'	Plan adopted Event held >2	Multicultural Program Coordinator

1. COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES

Lead Council Groups: Economic & Community Development; People & Culture; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
1.8.2	Maintain and build Leeton's reputation as a "migrant and refugee-friendly" Shire	Number of actions implemented as per Welcoming Cities Action Plan	≥ 2	Multicultural Program Coordinator
		Number of actions implemented as per the Migrant Economic Development Strategy	≥ 2	
		Number of newcomers supported to move to Leeton through GROW, Settlement Services International and other partners	No target – report by occurrence	
1.8.3	Support Leeton Multicultural Support Group to develop increased capacity and capability, including coordinating the annual 'Fiesta La Leeton' event	Number of projects completed	≥ 2	Multicultural Program Coordinator
		Number of attendees at the 'Fiesta La Leeton' event	≥ 1,000	
1.8.4	Host Citizenship Ceremonies	Number of Citizenship Ceremonies held per year (including on Australia Day and Citizenship Day)	≥ 2	Events Officer
		Number of residents naturalised (by country of origin)	No target – report by occurrence	
1.9 Provide halls for communities to meet				
1.9.1	Promote and maximise the use of the Leeton Multipurpose Community Centre halls	Number of occasions of hire	≥ 300	Manager Governance, Corporate & Customer Service
		Dollar value of income generated from hire of halls	≥ \$10,000	
1.9.2	Provide access to Yanco, Murrami and Whitton Community Halls through Section 355 Committees	Number of hirers for each hall (figure provided annually)	No target – report annually	Manager Business Services
		Number of occasions of hire for each hall	No target – report by occurrence	
		Number of Section 355 Committee meetings held by each committee	≥ 3	
		Dollar value of income generated from hire of halls	No target – report annually	
1.10 Foster youth leadership and engagement				
1.10.1	Coordinate the Leeton Youth Council	Number of meetings held	≥ 4	Manager, Community Services and Cultural Development
		Engagement with Council	≥ 2	

1. COMMUNITY DEVELOPMENT AND COMMUNITY SERVICES

Lead Council Groups: Economic & Community Development; People & Culture; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
1.11 Facilitate town/village improvement planning				
1.11.1	Support the delivery of town improvement initiatives in Yanco (355 Committee)	Number of initiatives coordinated	No target – report by occurrence	Manager, Business Services
1.11.2	Support the delivery of town improvement initiatives in Whitton (355 Committee)	Number of initiatives coordinated	No target – report by occurrence	Manager, Business Services
1.12 Provide social housing				
1.12.1	Monitor provision of Council's affordable housing service, Eventide Homes, Yanco (service delivered by Argyle Homes)	Percentage occupancy	90%	Manager Business Services
		Number of liaison meetings held/attended with Eventide Homes service provider	≥ 2	
1.12.2	Invest in the ongoing refurbishment of Eventide Homes, Yanco Capex - Eventide Homes Improvement Works \$40K (General Fund)	Percentage of expenditure on refurbishment	100%	Manager Business Services
		Percentage of refurbishment program completed	90+%	
1.13 Advocate for Improved Health Services and Improved Policing				
1.13.1	Advocate for accessible, quality and timely health services including mental health; drug and alcohol rehabilitation services, ambulance services and hospital services	Number of advocacy activities	No target – report by occurrence	General Manager
		Integrated Health Services Strategy completed	100%	
1.13.2	Support programs that enhance opportunities to increase doctor numbers in Leeton Shire	Number of students hosted as part of the Bush Bursary program	≥ 1	Manager, Community Services and Cultural Development
		Number of students hosted as part of the University of Wollongong student doctor program	≥ 1	
1.13.3	Advocate for quality and timely policing services	Number of advocacy activities	No target – report by occurrence	General Manager
		Meet with Leeton Officer in Charge and District Commander quarterly	≥ 4	

2. MUSEUMS, ARTS AND CULTURAL SERVICES

Lead Group: People and Culture

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
2.1 Operate the Leeton Museum and Art Gallery				
2.1.1	Operate the Leeton Museum and Art Gallery (LMAG)	Number of gallery exhibitions and events held	≥ 6	Museum, Gallery & Heritage Coordinator
		Income earned from travelling exhibitions	No target – report by occurrence	
		Number of visitors to LMAG	3,000	
2.1.2	Support the annual Penny Paniz Memorial Art Competition and add acquisitions to Council's art collection	Number of entries received for PPMAC	≥ 100	Museum, Gallery & Heritage Coordinator
		Annual financial contribution by Council to the PPMAC sustained	\$1,000	
2.2 Support the Whitton and Yanco Museum Committee				
2.2.1	Support Whitton and Yanco Museums	Number of visitors each <i>* Note museums run by local committees</i>	≥ 100 each	Museum, Gallery & Heritage Coordinator
		Action plans developed and implemented	100%	
2.3 Support and Partner with WRA and Leeton Family & Local Historical Society				
2.3.1	Host and collaborate with Western Riverina Regional Arts to successfully deliver events, public art projects and programs in Leeton Shire, including providing opportunities to promote local artistic endeavour <i>Council pays \$13,000 pa to be a member of WRA Council provides subsidised rent to WRA at LMAG</i>	Number of WRA activities undertaken in Leeton	≥ 5	Museum, Gallery & Heritage Coordinator
		WRA annual report presented to Council within 2 months of accounts being audited	=1	
2.3.2	Host and collaborate with Leeton Family & Local History Society to successfully deliver heritage information, collection services and exhibitions <i>Council provides space for LF&LHS at LMAG for \$1pa</i>	Number of new items added to the catalogue	No target – report by occurrence	Museum, Gallery & Heritage Coordinator
		Number of enquiries received for general and research purposes	No target – report by occurrence	
2.4 Deliver a Program of Public Art				
2.4.1	Coordinate the digital silo art project on Leeton Water Tower	Installation complete	Complete	Museum, Gallery & Heritage Coordinator
		Number of new stories added per annum	≥ 1	
2.4.2	Promote performing art opportunities through the issuing of busking permits	Number of permits issued	≥ 2	Events Officer

2. MUSEUMS, ARTS AND CULTURAL SERVICES

Lead Group: People and Culture

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
2.4.3	Host a Henry Lawson Poetry event at Henry Lawson Cottage	Number of events	1	Museum, Gallery & Heritage Coordinator
		Number of people attending	≥ 50	
2.4.4	Explore public art opportunities on "Cannery Corner" Wamoon Ave	Develop concept plan with SunRice	100%	Museum, Gallery & Heritage Coordinator
2.5 Operate the Roxy Theatre				
2.5.1	Complete the refurbishment of the Roxy Theatre both internally and externally <i>Stage 2 Redevelopment of the Roxy Theatre – \$2.2M (pending grant funding)</i>	Percentage of refurbishment project completed	100%	Roxy Project Manager
2.5.2	Support the set up and implementation of the Roxy Institute of Performing Arts (RIPA)	Constitution, charitable status and DGR status finalised	100%	Manager, Community Services and Cultural Development
		Report on Program outcomes including NIDA Connect	Report tabled	

3. PARKS, STREETSCAPES AND SPORTING FACILITIES

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
3.1 Provide attractive town entrances, streetscapes and town centres				
3.1.1	Maintain the health of street trees	Number of Leeton Tree Advisory Committee meetings held	≥ 2	Manager Open Space & Recreation
		Number of trees removed	No target – report by occurrence	
		Number of trees planted	≥ 30	
3.1.2	Carry out nuisance weeds management along roads and in nature strips in Leeton, Yanco and Whitton	Number of customer requests received and completed	All completed	Manager Open Space & Recreation
		Routine spraying completed	100%	
3.2 Provide quality parks, ovals, sporting fields and amenities				
3.2.1	Promote usage of sporting ovals and skateparks	Number of sporting codes utilising sports fields	≥ 5	Recreation Facilities & Program Coordinator
		Number of improvements made to the ovals/skateparks	100%	
3.2.2	Maintain and operate the Leeton Golf Course <i>Leeton Golf Club is building a Club House on Council land which they will lease for 99 years for \$1pa</i> Capex - Golf Course Clubhouse car park Council contribution \$115K (General Fund)	Percentage of capital works project completed	100%	Manager Open Space & Recreation
		Number of events held at Leeton Golf Course	≥ 6	
		Number of rounds of golf played at the Leeton Golf Course	≥ 15,000	
3.2.3	Provide a network of public toilets Capex - Sycamore Street adult changing places toilet block \$220K General Fund (\$80K grant funded)	Percentage of public toilets capital works project completed	100%	Building Services Coordinator
		Number of customer service requests received and completed	<20	
DP 3.3 Provide safe, accessible, interesting and fun playgrounds across the Shire				
3.3.1	Maintain and improve Council's playgrounds	Number of customer service requests received and actioned	<20	Manager Open Space & Recreation
3.4 Provide safe, accessible and fun sports and outdoor entertainment facilities				
3.4.1	Provide an Indoor Stadium and tennis facility in Leeton Capex - Amenities and kiosk upgrade \$230K (Section 7.12 Developer Contributions) - Note Council will also endeavour to seek grant funding	Number of sporting codes using the Stadium	≥ 4	Recreation Facilities & Program Coordinator
		Total number of participants utilising the Stadium per year	≥ 12,000	

3. PARKS, STREETSCAPES AND SPORTING FACILITIES

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
3.4.2	Maintain a Sporting Walk of Fame - Note N/A in 2024/25	Annual induction held	Event held	Manager Open Space & Recreation
3.5 Provide safe, accessible and fun swimming pools in Leeton and Whitton				
3.5.1	Provide public swimming pools in Leeton and Whitton	Number of carnivals held at the pools	≥ 8	Recreation Facilities & Program Coordinator
		Number of admissions – Leeton Pool	≥ 20,000	
		Number of admissions – Whitton Pool	≥ 3,000	
		Number of participants in a Learn To Swim Program	≥ 100	
3.5.2	Enhance and upgrade facilities at the Leeton Regional Aquatic Centre and Whitton Pool Capex - Shading for seats at waterslide Leeton \$40K (Section 7.12 Developer Contributions) - Painting Whitton Pool \$15K (Section 7.12 Developer Contributions) - Installation of additional solar at the Leeton Pool \$400K (General Fund) (\$200K grant funding pending)	Percentage completion of capital works at Leeton (waterslide shading)	100%	Manager Open Space & Recreation
		Percentage completion of capital works at Leeton (solar)	100%	
		Percentage completion of capital works at Whitton (pool painting)	100%	
3.6 Provide cemetery and burial support services				
3.6.1	Maintain cemetery and cemetery grounds in Leeton and Whitton Capex - Cemetery expansion detailed design \$60K (General Fund)	Percentage of capital works project completed	100%	Manager Open Space & Recreation

4. ECONOMIC DEVELOPMENT				
Lead Group: Economic and Community Development; Corporate				
OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
4.1 Strategic local and regional economic development				
4.1.1	Implement 'Ambition 2030', the Leeton Shire Council Economic Development Strategy	Actions for 2024/25 completed	100%	Director Economic and Community Development
4.2 Land Development – Industrial				
4.2.1	Facilitate the growth of local industry by developing Vance Industrial Estate (north) Capex - Vance Estate Expansion (costings to be confirmed prior to inclusion in budget)	Percentage of expansion project completed	100%	Director Economic and Community Development
		Confirmed Government investment	≥ 25%	
		Number of additional lots sold	≥ 4	
4.2.2	Provide support to the WRConnect project to ensure that its shovel ready for State and Federal funding investment <i>ARTC is installing two sidings valued at \$19M</i>	Percentage of masterplan DA approval achieved	20%	Director Economic and Community Development
		Value of regional investment	No target	
		Value of State/Federal Government investment	Report by occurrence	
		Number of WR Connect related projects in RAMJO freight strategy commenced	1	
4.3 Land development – Housing				
4.3.1	Promote housing development opportunities across Leeton Shire – including affordable housing and lifestyle village housing	Number of investment proposals for housing development	≥ 1	Director Economic and Community Development
		Number of new residential DAs approved	≥ 30	
		Number of new residential Occupation Certificates issued	≥ 20	
4.3.2	Council to consider housing development opportunities on Council-owned land commencing with Brobenah Road (current dog park) and in Whitton (Conapaira Street)	Number of subdivision applications approved	2	Director Economic and Community Development
		Value of government investment for enabling infrastructure	Report by occurrence	
4.4 Further enhance the CBD of Leeton				
4.4.1	Develop Chelmsford Place Town Square	Launch held by December 2024	100%	Director Operations

4. ECONOMIC DEVELOPMENT

Lead Group: Economic and Community Development; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
4.4.2	Continue CBD Façade Painting in Leeton Capex - \$20K (CBD Façade Internal Restriction)	Number of buildings completed	2	Manager Business Services
4.5 Continue Airport shared service with Narrandera Shire Council				
4.5.1	Resource Narrandera Shire Council to operate and maintain the Narrandera/Leeton Airport	Number of passengers (arrivals)	≥ 1,500	Director Economic and Community Development
		Number of passengers (departures)	≥ 1,500	
4.5.2	Collaborate with Narrandera Shire Council to strategically plan for the growth and sustainability of the Narrandera-Leeton Airport	Number of capital works projects completed (state works to be done, if any, and funding source)	100%	Director Economic and Community Development
4.6 Business attraction, retention and growth				
4.6.1	Support and facilitate the retention and expansion of existing local business, industry or government services in Leeton Shire, including Yanco Agricultural Institute	Number of activities coordinated to support existing businesses	≥ 4	Director Economic and Community Development
		Number of development approvals for expanding businesses	No target – report by occurrence	
4.6.2	Support and facilitate potential new business, industry or government services in the Leeton Shire	Number of activities coordinated to support new businesses	≥ 5	Director Economic and Community Development
		Number of development approvals for new businesses	No target – report by occurrence	
4.7 Grow Council's commercial capability				
4.7.1	Support the operation of Gogeldrie Weir Riverside Park to run as a break-even business Capex - Gogeldrie Weir Transpiration Bed Remediation Works \$175K (Sewer Fund)	Percentage of capital works program completed	100%	Manager Business Services
		Number of day visitors	>1,500	
		Number of campers	>2,000	
		Income v expenditure	Break even	
4.8 Support the local economy				
4.8.1	Maintain membership of the Leeton Business Chamber and Business NSW	Number of members of Leeton Business Chamber	Trending up	Director Economic and Community Development
		Educational events / awards held for local business development	≥ 3	
4.9 Promote and market Leeton as a visitor destination				
4.9.1	Support the redevelopment of the regional visitor information guide 'Murrumbidgee Trails' to encourage visitors into the area	New guide developed	100%	Marketing and Promotions Coordinator
		Promotional activities undertaken	At least 2	

4. ECONOMIC DEVELOPMENT

Lead Group: Economic and Community Development; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
4.9.2	Promote the Art Deco Way touring route running from Darlington Point through Whitton along Back Whitton Road to Leeton and Yanco Revote - \$117K touring route signage	Number of likes on the Art Deco Way Facebook Page	No target – report figures	Marketing and Promotions Coordinator
		Number of followers on Art Deco Way Instagram Page	No target – report figure	
		Number of promotional initiatives	3	
		Install touring route signage	100%	
4.9.3	Operate an attractive Visitors Information Service and complete a review of the effectiveness of current service model	Number of visitors to the Leeton Visitor Information Centre	≥ 1,000	Marketing and Promotions Coordinator
		Percentage of review completed	100%	
		Feasibility study to potentially relocate to LMAG completed	100%	
4.9.4	Promote Leeton Shire as a tourist destination by participating in regional tourism forums and joint marketing and promotion, including: <ul style="list-style-type: none"> • Visit Riverina Inc • Destination Riverina Murray • Fivebough Wetlands • Murrumbidgee National Parks 	Number of initiatives undertaken/supported	4	Marketing and Promotions Coordinator
		Total value of investments in regional marketing initiatives	≥ X4 Council's investment	
		Number of visits to the Leeton Tourism website	10,000	
		Number of page likes on the Leeton Tourism Facebook page	3,000	
		Number of visitor bed nights	Trending upwards	
4.9.5	Promote Leeton as a conference destination	Number of conferences held in Leeton, their patronage and estimated value to Leeton	No targets – report figures and estimated values	
4.10 Host and support major destination events				
4.10.1	Coordinate the Australian Art Deco Festival in Leeton, Leeton's Premier destination event	Number of participants	≥ 3,000	Events Officer
		Percentage of participants drawn from outside the region	50%	
		Value of sponsorship achieved	≥ \$20,000	
		Estimated economic return to Leeton	Establish a baseline	
4.10.2	Help coordinate the Outback Band Spectacular in association with the Leeton Town Band	Number of participants	≥ 500	Events Officer
		Value of sponsorship achieved	≥ \$2,000	
		Estimated economic return to Leeton	Establish a baseline	

4. ECONOMIC DEVELOPMENT

Lead Group: Economic and Community Development; Corporate

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
4.10.3	Help coordinate the biannual SunRice Festival in association with the Leeton Sunrice Festival Committee (355 Committee)	Number of participants	≥ 1,000	Events Officer
		Value of sponsorship achieved	≥ \$5,000	
		Estimated economic return to Leeton	Establish a baseline	
4.10.4	Provide support to non-Council events that draw significant visitation from out of Leeton. E.g. sports tournaments; major conferences etc	Number of events	No target – report by occurrence	Events Officer

5. PLANNING, BUILDING AND HEALTH

Lead Group: Economic and Community Development; Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
5.1 Implement Strategic Landuse Planning				
5.1.1	Implement all short-term goals and medium-term goals identified in Council's Local Strategic Planning Statement (LSPS)	Percentage of short-term goals (by June 2025)	100%	Manager Planning Building & Health
		Percentage of medium-term goals implemented (by June 2026)	No target – report by occurrence	
5.1.2	Review of the Leeton Local Environmental Plan (LEP) and develop and implement strategies that will address the availability and affordability of housing and increase development ready land	Implement Housing Strategy short-term actions by June 2026	100%	Manager Planning Building & Health
		Review and adopt a new Heritage Strategy for 2025-2027, review heritage items listed in the LEP and amend the LEP accordingly by June 2025	100%	
5.1.3	Develop an integrated land use, utilities, infrastructure and transport plan for Leeton Shire - 100% grant funded	Percentage of plan complete by June 2025	100%	Manager Planning Building & Health
5.1.4	Engage with Leeton and District Local Aboriginal Land Council about land use-planning matters	Number of meetings held	No target – report by occurrence	Manager Planning Building & Health
5.2 Provide timely planning and building assessment services				
5.2.1	Provide timely, accurate and professional development services to the Shire	Number of pre-lodgement meetings held	No target – report by occurrence	Manager Planning Building & Health
		Number of Development Applications lodged	No target – report by occurrence	
		Number of Development Applications determined	No target – report by occurrence	
		Percentage of complying Development Applications determined within 40 days	100%	
		Value of development applications approved	No target – report by occurrence	

5. PLANNING, BUILDING AND HEALTH

Lead Group: Economic and Community Development; Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
5.2.2	Provide timely, accurate and professional Construction Certificates for buildings in compliance with the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021	Number of Construction Certificates issued	No target – report by occurrence	Health and Building Surveyor
		Average turnaround time	Within 20 days	
5.2.3	Provide timely, accurate and professional Subdivision Work Certificates for subdivisions in accordance with the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021	Number of Subdivision Work Certificates provided	No target – report by occurrence	Development and Drainage Engineer
5.2.4	Receive and assess applications for Occupation Certificates in accordance with the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021	Number of Occupation Certificates issued	No target – report by occurrence	Health and Building Surveyor
		Average turnaround time (including stop the clock)	No target – report by occurrence	
		Average turnaround time (excluding stop the clock)	< 2 weeks	
5.2.5	Receive and assess applications for Complying Development Certificates in accordance with the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021	Number of Complying Development Certificate Applications received	No target – report by occurrence	Health and Building Surveyor
		Percentage of applications determined within the 10 to 20 day processing times specified in the State Environmental Planning Policy	100%	
5.2.6	Receive and assess applications for Planning Certificates	Number of Section 10.7(2) Planning Certificates determined	No target – report by occurrence	Town Planner
		Percentage of Planning Certificates issued within two weeks	100%	
5.3 Collect developer contributions and review developer contribution plans				
5.3.1	Consider application of a new Section 7.11 developer contributions plan to support shire growth in accordance with the <i>Environmental Planning and Assessment Act 1979</i>	Implement a Section 7.11 contributions plan for future growth areas by June 2025	Completed	Manager Planning Building & Health

5. PLANNING, BUILDING AND HEALTH

Lead Group: Economic and Community Development; Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
5.3.2	Review Council's Section 64 Water and Sewer Headworks Plan in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and <i>Local Government Act 1993</i>	Section 64 Water and Sewer Headworks Plan adopted by 31 December 2024	100%	Manager Water and Wastewater
5.3.3	Levy development contributions (under s7.12 of <i>Environmental Planning and Assessment Act 1979</i>)	Dollar value of contributions levied	No target – report by occurrence	Manager Planning Building & Health
		Percentage of all levied contributions received when due	100%	
5.3.4	Apply accumulated development contributions (Section 7.12 infrastructure contributions)	Projects undertaken and their dollar value from accumulated development contributions	No target – report as expenditure occurs	Manager Finance
		Balance remaining in development contributions	No target	
5.3.5	Levy headworks development contributions via water and sewer compliance certificates (<i>Section 306 of Water Management Act</i>)	Number and dollar value of compliance certificates issued	No target – report as levied	Development and Drainage Engineer
5.4 Provide built heritage advisory service and funding				
5.4.1	Offer an annual Heritage Grants program with a focus on Leeton's CBD to promote Leeton's position as a regional Art Deco capital of Australia	Number of applications received	≥ 2	Town Planner
		Value of grants awarded from available budget	100%	
5.4.2	Contract and provide expert heritage advice to assist with the conservation of heritage places	Number of instances of advice provided	No target – report by occurrence	Town Planner
5.5 Prepare and issue development engineering guidelines				
5.5.1	Review Engineering Guidelines for Subdivisions and Development Standards for Leeton Shire	Percentage completion of review by 30 June 2024	100%	Development & Drainage Engineer
5.6 Provide regulatory / ranger services				
5.6.1	Provide an emergency response to call outs for dog attacks in accordance with Council's Companion Animals Policy	Response time to call outs	< 2 hours	Regulatory Services Coordinator
		Respond to and investigate all reported dog attacks and instigate appropriate course of action	90%	

5. PLANNING, BUILDING AND HEALTH

Lead Group: Economic and Community Development; Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
5.6.2	Rehome and/or return impounded companion animals	Number of companion animals impounded	No target – report by occurrence	Regulatory Services Coordinator
		Percentage of animals rehomed and/or returned to owners	75%	
5.6.3	Promote and foster responsible pet ownership, including: <ul style="list-style-type: none"> • Annual free microchipping day • All-year-round subsidised microchipping 	Number of public awareness activities undertaken	≥ 12	Regulatory Services Coordinator
		Number of free microchipping days held	≥ 1	
		Number of animals microchipped	≥ 100	
5.6.4	Provide Ranger Services to address: <ul style="list-style-type: none"> • Abandoned vehicles • Illegal dumping • Noise complaints • Overgrown properties • Car parking time limit enforcement 	Number of reports/complaints per year	No target – report by occurrence	Regulatory Services Coordinator
		Percentage of complaints responded to within 2 working days	100%	
		Percentage of incidences resolved through voluntary compliance i.e. without resorting to a PIN (fine)	75%	
		Dollar value of parking fines issued	At least \$10,000	
5.6.5	Detect and respond to graffiti incidents across the LGA	Number of reported incidences	No target – report by occurrence	Regulatory Services Coordinator
		Average number of working days taken to address incidents of graffiti on public property	< 2	
		Reward issued for information leading to finding the perpetrator	No target – report by occurrence	
5.7 Provide public health services				
5.7.1	Undertake food premises inspection programs to ensure premises are operating in compliance with the <i>Food Act 2003 No 43 (NSW)</i> and the <i>Food Regulation 2015 (NSW)</i> , including promotion of training	Percentage of food premises inspected	90%	Regulatory Services Coordinator
		Use of 'I'm alert' free online food safety training	Increase in businesses participating in the training	
		Number of breaches recorded	No target – report by occurrence	

5. PLANNING, BUILDING AND HEALTH

Lead Group: Economic and Community Development; Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
5.7.2	Investigate and implement a scores on doors initiative	Increase in number of 5-star food premises	No target – report by occurrence	Regulatory Services Coordinator
5.7.3	Undertake skin penetration establishment inspection programs to ensure businesses are operating in compliance with the <i>Public Health Act 2010 No 127</i> and <i>Public Health Regulation 2022</i>	Number of educational activities undertaken	2	Regulatory Services Coordinator
		Percentage of skin penetration inspections completed	100%	
		Number of breaches recorded	No target – report by occurrence	
5.7.4	Undertake on-site sewer management inspection programs	Number of educational activities undertaken	2	Environmental Health Officer
		Number of inspections undertaken - Complete an audit of all septic systems within the Leeton Shire by June 2025	100%	
		Develop an inspection regime on a risk-based approach by 30 June 2025	100%	
		Number of non-complying septic systems	Decrease	
5.7.5	Undertake backyard swimming pool inspection programs in accordance with the requirements of section 22B of the <i>Swimming Pools Act 1992</i> (the Act)	Number of educational activities undertaken	2	Regulatory Services Coordinator
		Number of swimming pool inspections undertaken	No target – report by occurrence	
		Percentage of inspection regime completed	90%	
		Number of breaches recorded	Zero	
5.7.6	Undertake a mosquito monitoring program from October to April – <i>Public Health Act 2010 No 127</i>	Number of monitoring activities to detect arbovirus undertaken	20	Regulatory Services Coordinator

6. ROADS AND DRAINAGE				
Lead Group: Operations				
OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
6.1 Provide a network of safe (lit if urban), sealed roads				
6.1.1	Shoulder widening Capex – Total \$150K (General Fund) - Wattle Rd – Boundary Rd to Murrami township)	Total kilometres of shoulder widening completed	No target – report as completed	Manager Roads & Drainage
6.1.2	Road rehabilitation – sealed Capex \$670K (Roads to Recovery Grant funding) \$650K (Internal Funding) - Regulator Rd – Canal St to McKay Rd – 1,000m - Euroley Rd – End current works to start of previous widening works – 500m - Whitton Rd – Henry Lawson Dr to Pendula St – 750m - Phillip St – Henry Lawson Dr to Brisbane St – 850m - Darling Rd – Henry Lawson Dr to Phillip St – 630m - Murrami Rd – Draper Rd to Freedom Foods Hotmix – 1500m - Kirkup Road – Houghton Rd to 2 nd house access – 500m - Ash St – Church St to Acacia Ave – 300m - Petersham Rd/Almond Rd Roundabout	Percentage completion of rehabilitation works Total kilometres of road rehabilitated	100% No target – report as completed	Manager Roads & Drainage
6.1.3	Road resealing Capex – Total \$725K (General Fund) - MacCauley Rd - Watsonia Lane - Lily Lane - Cassia Rd - Ebony Lane - Carbone Rd - Regulator Rd - Stony Point Rd - Telopea St - Banksia Ave - Preston Rd - Ianelli Rd - Quodling Rd - Tecoma St - Henry Lawson Dr - McKay Rd - Whitton Rd - Earle Rd - Cristofaro Rd - Warren Rd - Fig St	Percentage completion of resealing works Area of road resealed	100% No target – report as completed	Manager Roads & Drainage
6.1.4	Heavy patching Capex – Total \$125K (General Fund) - Murrami Rd - Mount Harris Rd - Contour Rd	Area of road heavy patched, in square metres	No target – report as completed	Manager Roads & Drainage

6. ROADS AND DRAINAGE				
Lead Group: Operations				
OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
	Revote 23/24 - Bella Vista Dr - Carrington Dr			
6.2 Provide a network of safe gravel roads				
6.2.1	Resheeting of gravel roads Capex – Total \$450K (General Fund) - Apostle Yard Rd – 1.5km - Hulong Rd – 1.5km - Ciccia Rd – 1.9km - Euroley Rd – 1.0km - Yanco Weir Rd – 1.0km - McGregor Rd – 0.67km - James Rd – 1.0km	Percentage completion of scheduled gravel resheeting works Kilometres of gravel road resheeted	100% No target – report as completed	Manager Roads & Drainage
6.3 Provide bridges, culverts, kerb, guttering, bus stops, street furniture and carparking				
6.3.1	Install or renew kerb and guttering Capex – Total \$73K (General Fund) Various sections including: - Russet St - Wade Ave (Jarrah St to Madonna Pl)	Percentage completion of K&G works Metres of K&G installed or renewed	100% No target – as reported	Manager Roads & Drainage
6.3.2	Provide car parking, bus shelters and other traffic facilities Capex (General Fund) - Bus shelters \$20K - Maple St one-way \$30K	Number of works completed	No target – report as completed	Manager Roads and Drainage
6.4 Undertake active transport planning and provide a network of footpaths and cycleways				
6.4.1	Ensure a safe and maintained footpath and cycleway network Capex (General Fund) - Brobenah Rd \$78K - Palm Ave \$17K	Percentage of the 2024/25 Maintenance Program implemented	90%	Manager Roads & Drainage
6.5 Optimise road safety				
6.5.1	Improve road safety by undertaking activities such as vegetation / weed management and road sign replacement	Number of hectares sprayed/slashed	No target – report as completed	Manager Roads & Drainage
		Number of customer requests received and actioned	No target – report as completed	
6.5.2	Implement programs and campaigns that foster and promote road safety	Number of road safety programs delivered	≥ 4	Road Safety Officer
		Crash data trends	Trend to decrease	

6. ROADS AND DRAINAGE				
Lead Group: Operations				
OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
6.5.3	Promote road safety through design and appropriate regulation Capex - Traffic Committee Works \$20K (General Fund)	Number of Leeton Local Traffic Committee meetings held	≥ 4	Road Safety Officer
		Number of endorsed actions arising from Leeton Local Traffic Committee meetings	No target – report by occurrence	Road Safety Officer
6.6 Undertake renewal and repair works on behalf of Transport for NSW on State and Regional Roads				
6.6.1	Construct and repair State roads (MR 80) under the Road Maintenance Council Contract (RMCC) for Transport for NSW	Annual number of ordered works entered into	≥ 2	Manager Roads & Drainage
		Total value of contracts	No target – report by occurrence	
6.6.2	Repair MR 539 (Whitton to Darlington Point) under the Regional Roads Block Grant Capex - MR 539 \$325K (block grant funding)	Number of works undertaken	No target – report when completed	Manager Roads & Drainage
6.7 Provide safe, efficient drainage systems to cope easily with normal rainfall events				
6.7.1	Manage stormwater through rectifying drainage issues and undertaking strategic drainage planning, collaborating with MI Ltd where relevant/appropriate Capex - Urban \$100K (Tecoma St, Landsdown Estate pump upgrade) and rural \$100K stormwater drainage (Brobenah Rd)(General Fund)	Number of drainage works completed	No target – report when completed	Manager Roads & Drainage
		Number of rural drainage culverts renewed	No target – report as renewed	

7. WATER AND WASTEWATER

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
7.1 Provide water services to urban residents of Leeton Shire				
7.1.1	Supply potable water across the Shire which includes maintaining reticulation services in accordance with legislative requirements in compliance with the Australian Drinking Water Guidelines Capex (Water Reserve Fund) Leeton Water Treatment Plant: - Leeton Raw Water Supply Dam Inlet \$200K - Cooling System for PAC Facility \$50K - Water Treatment Master Planning, Investigation and Consultation \$200K - Telemetry - \$50K - Water meter mgt- \$150K (\$90Kgrant) - Water Mains Replacement Hanwood Street \$70K	Number of capital works projects completed	100%	Manager Water & Wastewater
		Volume of treated water losses	No target – report volume	
		Percentage compliance with drinking water standard	100%	
		Number of customers requests received and actioned	Target is to have requests completed within two days	
7.2 Provide services to residents of Leeton Shire				
7.2.1	Operate and maintain sewage treatment and effluent discharge plants and reticulation services at Leeton, Yanco, Whitton and Wamoon Capex (Sewer Reserve Fund) - Leeton STP Aerator #1 overhaul and rewiring \$95K - Leeton STP Nightsoil facility \$100K - Confined space safety redesign Sludge Transfer Pump - Redesign Access \$70K - Telemetry \$50K - Sewer pump station #4 refurbishment \$150K Revotes - Soda Ash System upgrade \$100K	Number of non-compliances in relation to effluent discharge	< 4	Manager Water & Wastewater
		Number of capital works projects completed	100%	
		Number of customers requests received and actioned	Target is to have requests completed within two days	
		Number of customers requests received and actioned	Target is to have requests completed within two days	
		Percentage of masterplan and study for future water treatment plant by June 2025	100%	
7.3 Provide tradewaste regulatory services				
7.3.1	Continue implementation of Council's Liquid Trade Waste program	Number of businesses inspected	≥ 30	Trade Waste & Technical Officer
		Percentage of all currently discharging businesses with approvals issued	≥ 90%	
		Number and value of trade waste penalties imposed	No target – report when occurs	

7. WATER AND WASTEWATER

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
7.4 Ensure security of service and growth of the Shire through effective utilities planning				
7.4.1	Complete an Integrated Water Cycle Management (IWCM) Strategy that complies with new regulations and requirements	Percentage completion of IWCM by November 2024	100%	Manager Water & Wastewater

8. ENVIRONMENTAL SUSTAINABILITY AND EMERGENCY SERVICES

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
8.1 Deliver recycling and solid waste management services				
8.1.1	Operate Resource Recovery Facility (includes landfill) and Transfer Stations to maximise landfill life, minimise nuisance and achieve environmental compliance in accordance with NSW Environment Protection Authority	Tonnes of waste entering Resource Recovery Facility	< 20,000	Waste and Recycling Coordinator
		Tonnes of waste disposed to landfill	<16,000	
		Tonnes of waste generated from kerbside collection (red bins)	< 3,000	
		Projected landfill life (in years)	≥ 80	
		Compliance with EPA licence for landfill operations	100%	
8.1.2	Undertake recycling in the community to divert waste from landfill	Percentage of waste diverted at the Resource Recovery Facility per waste category	≥ 25%	Waste and Recycling Coordinator
		Percentage of waste diverted at Transfer Stations per waste category	≥ 25%	
		Tonnes of recycling collected from kerbside collection (yellow bins)	> 400 T	
		Tonnes collected through Return and Earn scheme	No target – report actual volume	

8. ENVIRONMENTAL SUSTAINABILITY AND EMERGENCY SERVICES

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
8.1.3	Conduct educational activities to promote recycling in the community	Number of education activities undertaken	≥ 10	Waste and Recycling Coordinator
		Percentage of collected recycling that is contaminated	< 5 %	
8.1.4	Offer kerbside collection service, including recycling (under contract) and monitor and control contaminants	Number of mixed waste bins collected	> 4,000	Waste and Recycling Coordinator
		Number of recycling bins collected	> 4,000	
		Number of FOGO bins collected	> 4,000	
		Number of missed bins per collection	< 5	
		Percentage of missed bins resolved within 48 hours	100%	
		Kerbside contract tender let and implemented	100%	
8.1.5	Deliver and monitor the FOGO service to the community as mandated by the NSW Government	Number of education programs with residents	≥ 12	Waste and Recycling Coordinator
		Number of school visits	≥ 4	
		Number of media campaigns including social media, radio and print	≥ 12	
		Number of educational campaigns with businesses	> 5	
8.1.6	Implement Council's Waste Management Strategy and full costing of Landfilling report	Complete action items for 2024/25	100%	Waste and Recycling Coordinator
		Percentage of RAMJO Waste Group meetings attended	100%	
8.2 Enhance Leeton Shire's climate resilience				
8.2.1	Implement Council's Energy Masterplan	Percentage of actions completed for 2024/25	100%	Manager Environmental Sustainability
		Total amount of renewable energy generated – number of kilowatt hours (kWh)	≥ 200,000 kWh	
		Energy savings as a percentage of total energy use	≥ 5%	
		Estimated reduction in carbon footprint	≥ 1%	

8. ENVIRONMENTAL SUSTAINABILITY AND EMERGENCY SERVICES

Lead Group: Operations

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
8.2.2	Promote water saving measures across Leeton Shire	Average household water use (kL/household)	< 250kL	Manager Water and Wastewater
		Number of educational activities	≥ 2	
8.3 Improve Leeton Shire's emergency preparedness				
8.3.1	Participate in Local Emergency Management Committee	Number of meetings held	≥ 3	Manager Environmental Sustainability
8.3.2	Have ready access to Leeton's Emergency Management Plan	Coordinate an annual challenge test and update Plan if required	100%	Director Operations
8.3.3	Test and maintain Council's Business Continuity Plan (BCP) annually	Coordinate an annual challenge test and update BCP if required	100%	Manager WHS, QA and Risk
8.4 Deliver noxious weeds management				
8.4.1	Identify and manage high risk weeds in accordance with Council's Weed Action Plan	Number of public weeds education sessions	≥ 2	Regulatory Services Coordinator
		Percentage of annual Weeds Action Plan delivered	100%	
		Number of new noxious weed incursions reported	No target – report by occurrence	
8.5 Advocate for water security and local biodiversity				
8.5.1	Advocate for continued reliable access to irrigation supply for Leeton's farmers and agricultural industries and Leeton Shire as Local Water Utility	Engage with Murrumbidgee Irrigation Ltd	≥ 2	General Manager
8.5.2	Encourage external agencies to maintain key natural assets including Fivebough Wetlands and Murrumbidgee River/National Park	Report number of activities to support biodiversity at Murrumbidgee River (National Park)	≥ 1	Manager Environmental Sustainability
		Report number of activities to support biodiversity at Fivebough Wetlands	≥ 1	

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
9.1 Provide enhanced customer service				
9.1.1	Implement an integrated Customer Request Management (CRM) System for use across the organisation	Percentage completion of CRM System installation	100%	Manager ICT
		Percentage of relevant staff trained to use the CRM System	100%	
9.1.2	Offer first class customer services (acknowledgement within 24 hours phone; 3 days email; 10 days letter; plus close the loop once matter is addressed)	Percentage of customer requests (via CRM) responded to within customer service guarantee	>80%	Manager Governance, Corporate & Customer Service
		Number of (reasonable) complaints about poor customer service	0	
9.1.3	Implement the internal Customer Services Guidelines	Percentage of actions completed by June 2025	100%	Manager Governance, Corporate & Customer Service
9.1.4	Maintain an interactive website solution that will enhance Council's digital customer service delivery	Number of visitors increasing	Trend upwards	Communications Coordinator
		Number of content audits completed	At least five sections per year	
9.2 Undertake authentic community engagement				
9.2.1	Run an active community engagement program	Number of media releases	≥ 30	Communications Coordinator
		Number of social media posts	≥ 200	
		Average engagement with social media posts	No target – report by occurrence	
		Number of public engagement sessions	≥ 5	
		Number of 'Have Your Say' surveys	≥ 5	
		Number of "Noticeboard" items in The Irrigator	≥ 25	
9.2.2	Develop photographic and video collateral to promote Leeton	Percentage searchable photo inventory completed	80%	Communications Coordinator
		Percentage promotional video completed	100%	
9.2.3	Undertake a biannual Community Survey for Council	Survey results	Improvement on previous years	IPR Coordinator

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
9.3 Provide respected and effective representation, leadership and advocacy				
9.3.1	Continue advocacy with Federal and Local MPs and government agencies on key issues for the region, including but not limited to water security, health services, housing, migration, job creation and policing	Number of advocacy activities undertaken	≥ 10	General Manager
9.3.2	Participate in State and national Local Government Associations (LGNSW, ALGA and Country Mayors, Local Government Professionals)	Number of submissions to LGNSW	≥ 2	General Manager
		Number of submissions to ALGA	≥ 2	
		Number of submissions to Country Mayors	≥ 1	
		Number of submissions to LGP	No target – report by occurrence	
9.3.3	Implement training and development programs for councillors in accordance with the Councillor induction and Professional Development Guidelines	Percentage of training and development program completed councillors	100%	Manager Governance, Corporate & Customer Service
9.3.4	Support and report on Council's Section 355, Advisory and Action Committees ensuring they are operating in accordance with Committee Terms of Reference	Number of committee meetings held	Minimum one each per annum	Manager Governance, Corporate & Customer Service
		Minutes to Council within two months	100%	
9.4 Nurture strong, strategic partnerships across the region, NSW and the Commonwealth				
9.4.1	Membership of Riverina and Murray Joint Organisation (RAMJO)	Number of initiatives progressed	≥ 5	General Manager
9.4.2	Membership of Murray Darling Association Region 9 (MDA)	Number of initiatives progressed	≥ 2	General Manager
9.4.3	Undertake strategic engagement with Murrumbidgee Irrigation Ltd (MI Ltd)	Number of initiatives progressed	≥ 1	General Manager
9.5 Foster a valued and committed workforce that is suitably rewarded and goes home safe each day				
9.5.1	Effectively manage and value Council's workforce	Staff turnover meets or is better than the NSW Local Government average of 10-14% (2020 figures)	< 14%	Executive Manager People & Culture
		Annual training plans developed and implemented	90%	

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
		Staff absenteeism expressed as the average number of days sick leave per FTE	< 5 days	
		Percentage of leave entitlements for the year taken	≥ 50%	
9.5.2	Implement Council's Work Health and Safety program	Number of major non-conformances	Nil - report by occurrence	Manager WHS, Quality Assurance & Risk
		Percentage of required remedial measures completed by target due date	90%	
		Number of regulatory authority notices issued (by Safe Work NSW, for example)	0	
		Lost time to injuries expressed as the average number of days per 100 employees	<80	
		Progress with Council's Health and Wellbeing Program	90% staff engaged	
9.5.3	Provide local apprenticeship, traineeship and work experience opportunities at Council	Number of apprenticeships provided	≥ 1	Executive Manager People & Culture
		Number of traineeships provided	≥ 2	
		Number of work experience students placed in Council	≥ 3	
9.6 Deploy reliable and efficient governance, audit, risk and improvement services				
9.6.1	Prepare and issue Council business papers and meeting minutes, and coordinate Council Committee reports back to Council	Percentage papers issued five days ahead of meeting	100%	Manager Governance, Corporate & Customer Service
		Number of Council Meetings per year	10	
9.6.2	Support procurement across the organisation in accordance with the Local Government Act and Council's Procurement Policy	Number of tenders conducted for spends over \$250,000	No target	Director Corporate/CFO
		Percentage of contracts register current	100%	
9.6.3	Operate a project management office to support asset managers with major projects	Reporting of major projects monthly to SMT	11	Director Operations
		Reporting of major projects quarterly to council	4	

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
		Number of project/contract management improvements implemented as per internal audit	Nil – Report by occurrence	
9.6.4	Maintain a Compliance Register to track Council's compliance with all legislative and governance requirements	Percentage compliance with relevant legislation, regulation and funding body requirements	100%	Manager Governance, Corporate & Customer Service
9.6.5	Continuously review and update Council policies and plans to appropriately support Council's operations	Percentage of policies that are current	90%	Manager Governance, Corporate & Customer Service
9.6.6	Maintain a current delegations and authorisations register	Percentage of new staff delegations issued within two weeks of commencement	100%	Manager Governance, Corporate & Customer Service
		Number of reviews of staff delegations and authorisations to ensure currency and legislative compliance	At least 1 per year	
9.6.7	Run an Audit, Risk and Improvement program in accordance with the Guidelines for Risk Management and Internal Audit for Local Government in NSW	Number of internal audits undertaken as specified by ARIC	3	Director Corporate/CFO
		Percentage of agreed improvement actions completed, if not reported elsewhere	100%	
		Number of ARIC meetings held	4	Director Corporate/CFO
9.6.8	Deliver Council's Enterprise Risk Management (ERM) program, fostering continual improvement	Percentage currency of Council's ERM system 6 monthly	100%	Manager WHS, Quality Assurance & Risk
9.7 Deploy reliable and efficient financial management and administration				
9.7.1	Implement the Long-Term Financial Plan – in consultation with ratepayers – to support Council's ongoing financial sustainability, including a Special Rate Variation (SRV) and/or reductions in service levels	Progress with SRV discussions by 30 June 2025	100%	Director Corporate/CFO

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
9.7.2	Foster Council's financial sustainability through maximising investment returns, including water sales	Value of investment earnings to all funds	≥ \$700,000	Director Corporate/CFO
		Value of water sales earnings to general fund	≥ \$50,000	
		Value of water sales earnings to water fund	≥ \$50,000	
9.7.3	Practice sound financial management	Deliver a financial year end result on budget or better than budget	On budget	Manager Finance
		Deliver an unqualified audit (except for RFS assets, if relevant)	Clean audit	
9.7.4	Continue effective Asset Management Planning (AMP) and GIS Services, including the governance of the Asset Management Steering Committee	Percentage completion of revaluation and condition assessments	100%	Asset Management Coordinator
		Percentage of AMPs revised to include new data	80%	
		Number of Asset Management Steering Committee meetings held	>4	
		Percentage of Council's works as executed plans inputted into GIS	100%	
9.7.5	Maintain Council-owned buildings so they are safe and inclusive	Percentage completion of building maintenance program	100%	Building Services Coordinator
		Number of unplanned maintenance activities completed	No target – report by occurrence	
		Number of reported incidences of vandalism	No target – report by occurrence	
9.7.6	Administer Council's plant and fleet by conducting effective light and heavy plant replacement programs Capex - Plant and fleet replacement \$1.49M (Internal Reserve)	Percentage of light plant replacement program completed	100%	Manager Open Space and Recreation
		Percentage of heavy plant replacement program completed	100%	
9.7.7	Enhance and maintain an efficient Records Management System for Council in	Completion of archiving and destruction of historical records	No target – report by occurrence	Manager Governance, Corporate & Customer Service

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
	accordance with relevant legislation			
9.7.8	Make information available in accordance with <i>Government Information (Public Access) Act 2009</i> requirements	Number of informal GIPA applications received	No target – report by occurrence	Manager Governance, Corporate & Customer Service
		Percentage of informal GIPA applications processed within 20 working days	100%	
		Number of formal GIPA applications received	No target	
		Percentage of formal GIPA applications processed in accordance with legislation	100%	
9.7.9	Collect, use and retain personal information in accordance with the <i>Privacy and Personal Information Protection Act 1998</i>	Percentage of personal information collected and used for lawful purposes	100%	Manager Governance, Corporate & Customer Service
		Percentage of personal information retained and secured in accordance with legislation	100%	
9.7.10	Manage leases and licences for Council properties in line with Council's objectives	Percentage of leases that are current	100%	Manager Governance, Corporate & Customer Service
		Number and value of outstanding lease fees	\$0	
		Percentage of licences that are current	100%	
		Number and value of outstanding licence fees	\$0	
		Percentage of sports oval user agreements in place	100%	
		Leases and licences awaiting a Plan of Management by 30 June 2025	Zero	
9.7.11	Prepare and implement Plans of Management (PoM) for Crown Lands properties, and user agreements for sports ovals on Crown Land	All PoMs for reserves completed	24 reserves covered	Manager Governance, Corporate & Customer Service
9.7.12	Undertake Native Title responsibilities	Number of occasions native title advice sought/provided	No target – report by occurrence	Manager Governance, Corporate & Customer Service

9. GOVERNANCE AND CORPORATE SERVICES

Lead Group: Corporate; Office of the General Manager

OP Ref.	Operational Plan Activity	Performance Measures	Target	Responsible Officer
9.7.13	Support effective and efficient local government administration through Information and Communication Technology (ICT) Capex (General Fund) - Customer Relationship Management \$80K - Corporate information systems \$120K - Hardware and network \$155K	Number of operational improvements achieved	No target – report by activity only	Manager ICT
9.7.14	Enhance the resilience and security of local government digital infrastructure by implementing comprehensive cybersecurity measures and protocols	Number of cybersecurity breaches	Zero	
		Number of cybersecurity improvements implemented annually, including system upgrades, and policy updates	4	
		Percentage of employees completing annual cybersecurity training and awareness programs	70%	
		Percentage of new employees completing onboarding training in cybersecurity	100%	
9.8 Undertake service reviews and benchmarking				
9.8.1	Deliver performance improvements through a Service Review program for: • Roads • Open Space & Recreation	Percentage completion of review of open space and recreation services	100%	Director Operations
		Percentage completion of review of roads	100%	
9.8.2	Monitor and manage Council's performance against local government industry benchmarks in line with the Local Government Performance Measurement Framework	Report on LGNSW Fathom benchmarking results	No target – report as data available	Executive Manager People and Culture
9.9 Attract grant funding for capital works and operations				
9.9.1	Coordinate the application of grants to ensure applications are targeted to boost Council's revenue	Number of Grant Applications submitted	≥ 12	EA to GM and Mayor
		Value of funding received	≥ \$1,000,000	
9.9.2	Implement improvements in the management of grant contracts and acquittals	Percentage of grant applications acquitted on time and correctly	100%	EA to GM and Mayor



LEETON
SHIRE COUNCIL

DRAFT - Annual Budget Statement

For the 2024/25 Operational Plan



LEETON
SHIRE COUNCIL

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1. Introduction

The Annual Budget provides an overview of Council's forecast position for the 2024-25 financial year.

The following financial reports are included in the Annual Budget document:

- The consolidated budget summary includes the General Fund, Water and Sewer Fund financial information. This is a budget summary statement showing the forecast income statement or operating result. This includes a reconciliation of the operating result back to the forecast cash position or unrestricted cash result.
- Income and Expense Budget Review Statement by Fund.
- Capital Budget Review Statement. This report provides a summary of the proposed Capital program for 2024/25.
- Cash and Reserves Statement. This report shows the Council's total cash and reserves, including the working fund balance or unrestricted cash position forecast for the financial year.
- Consolidated Balance Sheet
- Key Performance Indicators Statement
- Loan Funds Statement

The 2024-25 budget has been built on the premise that existing services will be maintained, however a number of factors have had an impact on Council's draft budget for 2024/25:

- Rate Pegging set at 4.5%
- Waste Annual Charges increased by 3%
- Water Charges increased by 7%
- Sewerage Charges increased by 7%
- Salary and wage award increases 3.5% plus award lump sum payments – Full Time Equivalents (FTE) remains consistent at 159.5 (157.7 in 2023/24)
- Insurance Premium increases of 15%
- All other expense items maintained to a 4.5% increase

2. Consolidated Budget Summary

The consolidated Budget Review Statement presents the forecast performance for the Total or Consolidated Council, while still showing the individual fund results. The financial data includes the following information:

- Consolidated Draft Budget 2024/25 (forecast for next financial year)
- Total income from operations (each fund and consolidated)
- Total expenses from operations (each fund and consolidated)
- Operating result (each fund and consolidated)
- Capital expenditure and Capital funding movements (reserves, sales, loans etc)
- Budget result which shows whether or not Council is forecasting a cash surplus or (deficit)

This revised format shows Council's consolidated operating result is forecast to be a deficit before Capital of (\$2,874,518). The operating deficit is reconciled back to a cash result as part of the Consolidated Cash Result table showing that the forecast General Cash position will increase by \$1,177,629 in 2024/25. Noting that there are a number of non-cash items in the operating result and hence an increase in cash even though there is an operating deficit (e.g. depreciation, loss on disposal).

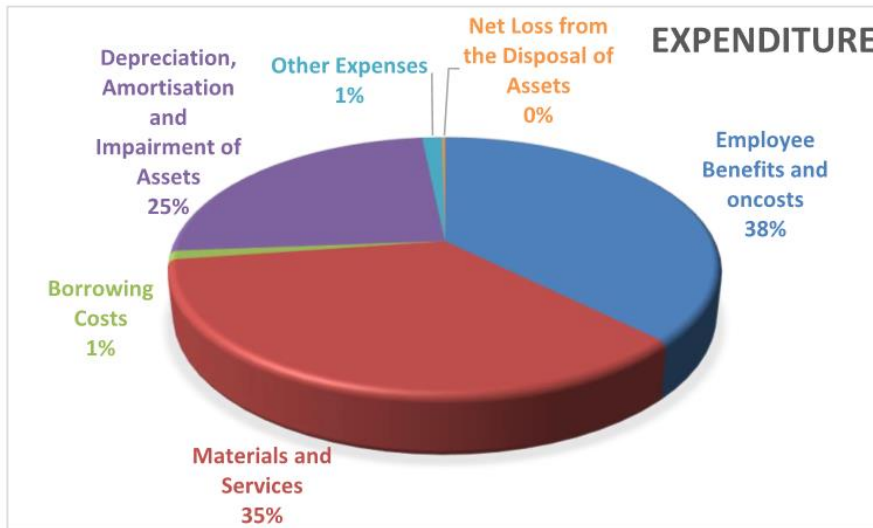
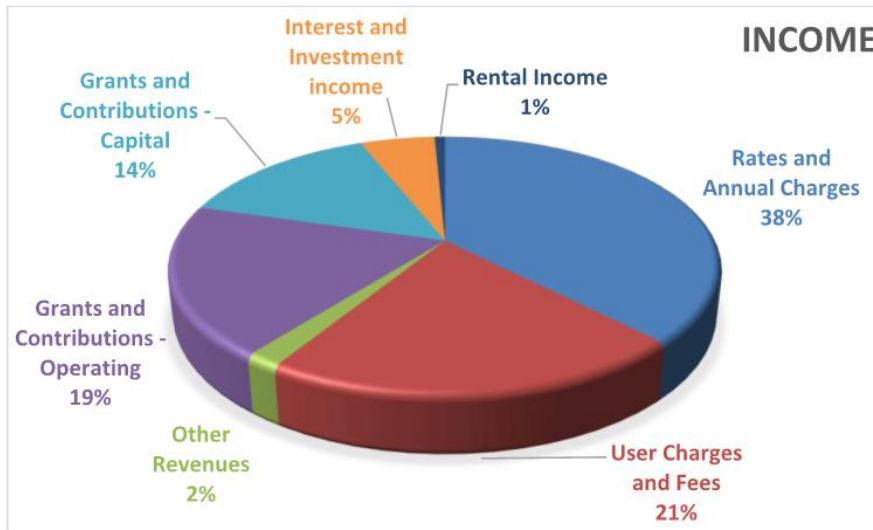
Consolidated Operating Result

Description	General Fund	Waste Fund	Water Fund	Sewer Fund	Consolidated Budget 2024/25
Income from continuing operations					
Rates and Annual Charges	8,496,412	2,462,072	1,830,134	3,128,965	15,917,583
User Charges and Fees	4,770,854	1,192,000	2,910,493	84,739	8,958,086
Other Revenues	608,556	73,982	58,046	6,540	747,124
Grants and Contributions - Operating	7,920,714	0	90,000	0	8,010,714
Grants and Contributions - Capital	6,035,723	0	31,000	27,000	6,093,723
Interest and Investment income	1,061,826	97,825	766,211	311,682	2,237,544
Rental Income	311,173	0	0	0	311,173
Net Gain from Disposal of Assets	0	0	0	0	0
Total Income from continuing operations	29,205,258	3,825,879	5,685,884	3,558,926	42,275,947
Expenses from continuing operations					
Employee Benefits and oncosts	12,034,996	689,558	1,023,751	891,725	14,640,030
Materials and Services	6,574,262	2,167,813	2,794,953	2,213,608	13,750,636
Borrowing Costs	424,430	0	0	0	424,430
Depreciation, Amortisation and Impairment of Assets	6,549,641	530,040	1,525,087	1,004,805	9,609,573
Other Expenses	352,073	200,000	0	0	552,073
Net Loss from the Disposal of Assets	80,000	0	0	0	80,000
Total Expenses from continuing operations	26,015,402	3,587,411	5,343,791	4,110,138	39,056,742
Operating Surplus/(Deficit)	3,189,856	238,468	342,093	-551,212	3,219,205
Operating Surplus/(Deficit) before Capital Grants & Contributions	-2,845,867	238,468	311,093	-578,212	-2,874,518
Operating Surplus/(Deficit) before Capital Grants & Contributions & One off sales	-2,765,867	238,468	311,093	-578,212	-2,794,518

Consolidated Cash Result

Description	General Fund	Waste Fund	Water Fund	Sewer Fund	Consolidated Budget 2024/25
Add Back Non Cash					
Depreciation	6,549,641	530,040	1,525,087	1,004,805	9,609,573
Net Gains / Losses from Disposal of Assets	80,000	0	0	0	80,000
Provision Expenses	0	200,000	0	0	200,000
Contract Liability Movements	-760,116	0	0	0	-760,116
Contract Receivable Movements	0	0	0	0	0
Net Cash Provided (or used) in Operating Activities	9,059,381	968,508	1,867,180	453,593	12,348,662
Cash Flow from Investing Activities					
<i>Receipts:</i>					
Sale Real Estate Assets	0	0	0	0	0
Sale Infrastructure, Property, Plant & Equipment	545,000	0	0	0	545,000
Deferred Debtor Receipts	0	0	0	0	0
<i>Payments:</i>					
Purchase of Infrastructure, Property, Plant & Equipment	-10,513,223	0	-820,000	-640,000	-11,973,223
Deferred Debtor Advances Made	0	0	0	0	0
Net Cash Provided (or used) in Investing Activities	-9,968,223	0	-820,000	-640,000	-11,428,223
Cash Flow from Financing Activities					
<i>Receipts:</i>					
New Loans Drawn	0	0	0	0	0
<i>Payments:</i>					
Loan Principal Repayment	-403,324	0	0	0	-403,324
Net Cash Provided (or used) in Financing Activities	-403,324	0	0	0	-403,324
Net Increase / (Decrease) in Cash	-1,312,166	968,508	1,047,180	-186,407	517,115
Transfers to Reserves					
Transfers to DWM Reserve	0	-968,508	0	0	-968,508
Transfer to Dev Contributions Reserve	-180,000	0	-31,000	-27,000	-238,000
Transfer to Unspent Grants	0	0	0	0	0
Transfer to Stormwater	-95,000	0	0	0	-95,000
Transfers to Water External	0	0	-1,746,180	0	-1,746,180
Transfers to Sewer External	0	0	0	-426,593	-426,593
Transfers to Internal Reserves	-7,516,976	0	0	0	-7,516,976
Transfers to Carryovers Reserves	0	0	0	0	0
Transfers from Reserves					
Transfers from DWM Reserve	0	0	0	0	0
Transfer from Dev Contributions Reserve	485,000	0	0	0	485,000
Transfer from Unspent Grants	1,860,117	0	0	0	1,860,117
Transfer from Stormwater	70,000	0	0	0	70,000
Transfers from Water External	0	0	730,000	0	730,000
Transfers from Sewer External	0	0	0	640,000	640,000
Transfers from Internal Reserves	7,866,654	0	0	0	7,866,654
Transfers from Carryovers Reserves	0	0	0	0	0
Net Reserve Movements	2,489,795	-968,508	-1,047,180	186,407	660,514
Net Increase / (Decrease) in Unrestricted Cash	1,177,629	0	0	0	1,177,629

Budgeted Sources of Income and Expenditure



3. Budget Operating Result by Entity

The Budget Operating Result by Fund presents the Council forecast performance for each of the different funds being General Fund, Waste Fund, Water Fund and Sewerage Fund. The financial data includes the following information:

- Current budget (December)
- Actual year to date data to the end of March (for 2023/24)
- Draft Budget 2024/25 (forecast for next financial year)
- Total income (current and draft 2024/25 year end result)
- Total expenses (current and draft 2024/25 year end result)
- Operating result (current and draft 2024/25 year end result)

General Fund - Operating Result

Description	Current Budget Dec QBR	Actual 31/3/24	Draft Budget 2024/25	\$ Var To Current Budget	% Var To Current Budget
Income from continuing operations					
Rates and Annual Charges	7,982,302	3,971,479	8,496,412	514,110	6.44%
User Charges and Fees	4,289,266	1,322,584	4,770,854	481,588	11.23%
Other Revenues	453,538	700,018	608,556	155,018	34.18%
Grants and Contributions - Operating	11,468,474	3,885,862	7,920,714	-3,547,760	-30.93%
Grants and Contributions - Capital	4,780,062	9,306,974	6,035,723	1,255,661	26.27%
Interest and Investment income	1,029,312	208,110	1,061,826	32,514	3.16%
Rental Income	293,700	207,927	311,173	17,473	5.95%
Net Gain from Disposal of Assets	160,000	433,833	0	-160,000	-100.00%
Total Income from continuing operations	30,456,654	20,036,787	29,205,258	-1,251,396	-4.11%
Expenses from continuing operations					
Employee Benefits and oncosts	10,226,059	7,457,529	12,034,996	1,808,937	17.69%
Materials and Services	7,990,927	5,450,353	6,574,262	-1,416,665	-17.73%
Borrowing Costs	173,574	40,216	424,430	250,856	144.52%
Depreciation, Amortisation and Impairment of Assets	5,938,555	2,686,213	6,549,641	611,086	10.29%
Other Expenses	336,928	242,837	352,073	15,145	4.50%
Net Loss from the Disposal of Assets	0	0	80,000	80,000	0.00%
Total Expenses from continuing operations	24,666,043	15,877,148	26,015,402	1,349,359	5.47%
Operating Surplus/(Deficit)	5,790,611	4,159,639	3,189,856	-2,600,755	-44.91%

Operating Surplus/(Deficit) before Capital Grants & Contributions	1,010,549	-5,147,335	-2,845,867	-3,856,416	-381.62%
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Operating Surplus/(Deficit) before Capital Grants & Contributions & One off sales	850,549	-5,581,168	-2,765,867	-3,616,416	-425.19%
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Domestic Waste Fund - Operating Result

Description	Revised Budget Dec QBR	Actual 31/3/24	Draft Budget 2024/25	\$ Var To Current Budget	% Var To Current Budget
Income from continuing operations					
Rates and Annual Charges	2,375,625	1,392,820	2,462,072	86,447	3.64%
User Charges and Fees	845,655	786,615	1,192,000	346,345	40.96%
Other Revenues	42,563	41,297	73,982	31,419	73.82%
Grants and Contributions - Operating	0	0	0	0	0.00%
Grants and Contributions - Capital	0	0	0	0	0.00%
Interest and Investment income	92,958	12,798	97,825	4,867	5.24%
Rental Income	0	0	0	0	0.00%
Net Gain from Disposal of Assets	0	0	0	0	0.00%
Total Income from continuing operations	3,356,801	2,233,530	3,825,879	469,078	13.97%
Expenses from continuing operations					
Employee Benefits and oncosts	587,060	482,068	689,558	102,498	17.46%
Materials and Services	1,904,236	1,092,917	2,167,813	263,577	13.84%
Borrowing Costs	0	0	0	0	0.00%
Depreciation, Amortisation and Impairment of Assets	530,040	366,255	530,040	0	0.00%
Other Expenses	280,000	0	200,000	-80,000	-28.57%
Net Loss from the Disposal of Assets	0	0	0	0	0.00%
Total Expenses from continuing operations	3,301,336	1,941,240	3,587,411	286,075	8.67%
Operating Surplus/(Deficit)	55,465	292,290	238,468	183,003	329.94%
Operating Surplus/(Deficit) before Capital Grants & Contributions	55,465	292,290	238,468	183,003	329.94%
Operating Surplus/(Deficit) before Capital Grants & Contributions & One off sales	55,465	292,290	238,468	183,003	329.94%

Water Fund - Operating Result

Description	Revised Budget Dec QBR	Actual 31/3/24	Draft Budget 2024/25	\$ Var To Current Budget	% Var To Current Budget
Income from continuing operations					
Rates and Annual Charges	1,644,984	1,705,698	1,830,134	185,150	11.26%
User Charges and Fees	3,246,690	1,581,030	2,910,493	-336,197	-10.36%
Other Revenues	55,546	28,336	58,046	2,500	4.50%
Grants and Contributions - Operating	0	0	90,000	90,000	0.00%
Grants and Contributions - Capital	552,894	35,834	31,000	-521,894	-94.39%
Interest and Investment income	765,514	558,274	766,211	697	0.09%
Rental Income	0	0	0	0	0.00%
Net Gain from Disposal of Assets	0	0	0	0	0.00%
Total Income from continuing operations	6,265,628	3,909,172	5,685,884	-579,744	-9.25%
Expenses from continuing operations					
Employee Benefits and oncosts	1,404,342	846,539	1,023,751	-380,591	-27.10%
Materials and Services	2,230,301	1,261,697	2,794,953	564,652	25.32%
Borrowing Costs	0	0	0	0	0.00%
Depreciation, Amortisation and Impairment of Assets	1,467,545	747,551	1,525,087	57,542	3.92%
Other Expenses	0	0	0	0	0.00%
Net Loss from the Disposal of Assets	0	0	0	0	0.00%
Total Expenses from continuing operations	5,102,188	2,855,787	5,343,791	241,603	4.74%
Operating Surplus/(Deficit)	1,163,440	1,053,385	342,093	-821,347	-70.60%
Operating Surplus/(Deficit) before Capital Grants & Contributions	610,546	1,017,551	311,093	-299,453	-49.05%
Operating Surplus/(Deficit) before Capital Grants & Contributions & One off sales	610,546	1,017,551	311,093	-299,453	-49.05%

Sewerage Fund - Operating Result

Description	Revised Budget Dec QBR	Actual 31/3/24	Draft Budget 2024/25	\$ Var To Current Budget	% Var To Current Budget
Income from continuing operations					
Rates and Annual Charges	2,928,508	2,663,681	3,128,965	200,458	6.85%
User Charges and Fees	28,459	56,399	84,739	56,281	197.76%
Other Revenues	6,259	160	6,540	281	4.49%
Grants and Contributions - Operating	0	0	0	0	0.00%
Grants and Contributions - Capital	523,000	473,268	27,000	-496,000	-94.84%
Interest and Investment income	311,179	261,224	311,682	503	0.16%
Rental Income	0	0	0	0	0.00%
Net Gain from Disposal of Assets	0	0	0	0	0.00%
Total Income from continuing operations	3,797,404	3,454,732	3,558,926	-238,478	-6.28%
Expenses from continuing operations					
Employee Benefits and oncosts	900,116	553,024	891,725	-8,391	-0.93%
Materials and Services	1,357,338	832,017	2,213,608	856,270	63.08%
Borrowing Costs	0	0	0	0	0.00%
Depreciation, Amortisation and Impairment of Assets	1,054,644	521,314	1,004,805	-49,839	-4.73%
Other Expenses	0	0	0	0	0.00%
Net Loss from the Disposal of Assets	0	0	0	0	0.00%
Total Expenses from continuing operations	3,312,098	1,906,355	4,110,138	798,040	24.09%
Operating Surplus/(Deficit)	485,306	1,548,377	-551,212	-1,036,518	-213.58%
Operating Surplus/(Deficit) before Capital Grants & Contributions	-37,694	1,075,109	-578,212	-540,518	1433.96%
Operating Surplus/(Deficit) before Capital Grants & Contributions & One off sales	-37,694	1,075,109	-578,212	-540,518	1433.96%

4. Capital Budget Review Statement

The Consolidated Capital Statement focuses on Councils Capital Works Program and summarises financial information by asset category and identifies how the capital program is funded.

Description	Current Budget 2023/24	Original Budget 2024/25
New Assets		
Office Equipment	509,733	155,000
Plant & Equipment	0	0
Land & Buildings	529,034	2,520,000
Parks, Gardens & Recreation	155,251	755,000
Roads, Bridges & Footpaths	63,323	50,000
Drainage	290,000	0
Library Books	0	0
Waste	655,000	0
Water Supply	0	0
Sewerage Services	1,197,176	170,000
Total New Assets	3,399,517	3,650,000
Renewal (Replacements)		
Office Equipment	150,000	200,000
Plant & Equipment	1,439,000	1,494,500
Land & Buildings	8,249,661	100,000
Parks, Gardens & Recreation	737,996	150,000
Roads, Bridges & Footpaths	8,648,996	4,888,723
Drainage	0	200,000
Library Books	0	0
Waste	0	0
Water Supply	1,513,280	820,000
Sewerage Services	1,321,720	470,000
Total Renewal (Replacements)	22,060,652	8,323,223
Total Capital Works Program	25,460,169	11,973,223
Total General Fund Only	20,772,994	10,513,223
Funding Sources		
Rates and Other untied funding	8,260,863	3,248,000
Grants & Contributions - Capital	3,556,045	4,505,723
Grants & Contributions - Operating	670,000	860,000
Internal Restrictions	1,659,000	1,504,500
External Restrictions		
- Unexpended Grants & Contributions	923,116	0
- Stormwater Levy	90,000	0
- S.712 Developer Contributions	36,815	485,000
- Domestic Waste Management	655,000	0
- Water Supply	1,513,280	730,000
- Sewerage Services	2,518,896	640,000
Loans	5,577,155	0
Total Capital Funding Sources	25,460,169	11,973,223

5. Cash and Investments Budget Review Statement

The cash and budget reserves summary presents the Council forecast movements for each key reserve categories. Most of Council's cash is restricted in its use to specific purposes by external bodies, legislation and Council resolution. The cash position is further broken down as part of this report to reflect the split of cash and investments across the internal restrictions, external restrictions and the unrestricted cash position.

Description	Opening Balance Forecast 30/6/24	Original Budget Movements	Closing Balance Forecast 30/6/25
Internal Restrictions			
Aerodrome	200,000	0	200,000
Buildings	0	0	0
Infrastructure Replacement	0	0	0
Plant & Vehicle Replacement	617,223	-189,678	427,545
Roads General	0	0	0
Swimming Pool	0	0	0
Childcare Centre	200,000	-60,000	140,000
Land Development	205,000	0	205,000
Leeton Museum & Art Gallery (WCIC)	180,000	0	180,000
Renewable Energy Efficiencies	120,000	0	120,000
Sportsgrounds Improvements	0	0	0
Employee Leave Entitlements (50%)	1,391,005	0	1,391,005
Workers Compensation	0	0	0
Façade Painting Reserve	102,061	-20,000	82,061
Fire and Emergency Services	0	0	0
Unfinished Works (General) Restriction	0	0	0
Election Reserve	80,000	-80,000	0
Financial Assistance Grant Prepayment	6,262,512	0	6,262,512
Total Internal Restrictions	9,357,801	-349,678	9,008,123
External Restrictions			
Unexpended Loans - General	0	0	0
Developer Contributions - General	1,160,480	-305,000	855,480
Developer Contributions - Water	560,296	31,000	591,296
Developer Contributions - Sewer	510,000	27,000	537,000
Specific Purpose Unexpended Grants	4,264,964	-1,860,117	2,404,847
Stormwater Management	235,495	25,000	260,495
Deposits, Bonds & Retentions - General	764,553	0	764,553
Deposits, Bonds & Retentions - Water	1,900	0	1,900
Carry Over Works - Water	0	0	0
Water Supply	19,090,022	1,016,180	20,106,202
Carry Over Works - Sewerage	0	0	0
Sewerage Services	7,934,505	-213,407	7,721,098
Domestic Waste Management	916,566	768,509	1,685,075
Landfill Remediation	4,830,429	200,000	5,030,429
Total External Restrictions	40,269,210	-310,835	39,958,375
Total Restricted Cash and Investments	49,627,010	-660,513	48,966,498
Total Cash & Investments	50,339,975	517,115	50,857,090
Unrestricted Cash	712,964	1,177,628	1,890,592

Note: Opening Unrestricted cash represents balance after applying remedial action as per December Budget Review that will be processed as part of the March Budget Review

6. Consolidated Balance Sheet Budget Review Statement

Description	Opening Balance Forecast 30/6/24	Original Budget Movements	End of Year Adjustments	Opening Balance Forecast Forecast
Current Assets				
Cash and Cash Equivalents	16,039,529	517,115	0	16,556,644
Investments	22,000,446	0	0	22,000,446
Receivables	3,327,025	0	0	3,327,025
Inventories	1,109,605	0	0	1,109,605
Other	49,137	0	0	49,137
Total Current Assets	42,525,742	517,115	0	43,042,857
Non-Current Assets				
Investments	12,300,000	0	0	12,300,000
Receivables	16,000	0	0	16,000
Infrastructure, Property, Plant & Equipment	349,711,853	1,738,650	0	351,450,503
Intangible Assets	9,765,700	0	0	9,765,700
Total Non-Current Assets	371,793,553	1,738,650	0	373,532,203
Total Assets	414,319,295	2,255,765	0	416,575,060
Current Liabilities				
Payables	2,899,000	0	0	2,899,000
Contract Liabilities	2,030,591	-760,116	0	1,270,475
Borrowings	390,000	0	-92,631	297,369
Employee Benefit Provisions	2,638,686	0	0	2,638,686
Total Current Liabilities	7,958,277	-760,116	-92,631	7,105,530
Non-Current Liabilities				
Payables	0	0	0	0
Borrowings	7,326,262	-403,324	92,631	7,015,569
Employee Benefit Provisions	143,323	0	0	143,323
Provisions	4,865,429	200,000	0	5,065,429
Total Non-Current Liabilities	12,335,014	-203,324	92,631	12,224,321
Total Liabilities	20,293,291	-963,440	0	19,329,851
Net Assets	394,026,004	3,219,205	0	397,245,209
Equity				
Retained Earnings	150,730,118	3,219,205	0	153,949,323
Revaluation Reserves	243,295,887	0	0	243,295,887
Total Equity	394,026,004	3,219,205	0	397,245,209

7. Key Performance Indicators

The financial indicators have been selected to address operational liquidity, fiscal responsibility and financial sustainability goals across short, medium and long-term time frames. The indicators will highlight historical and forecast performance.



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Operating performance ratio

$$\frac{\text{Continuing operating revenue excluding capital grants and contributions less operating expenses}}{\text{Total continuing operating revenue excluding capital grants and contributions}}$$

Benchmark: $\geq 0.00\%$
 Source for benchmark: Code of Accounting Practice and Financial Reporting #26



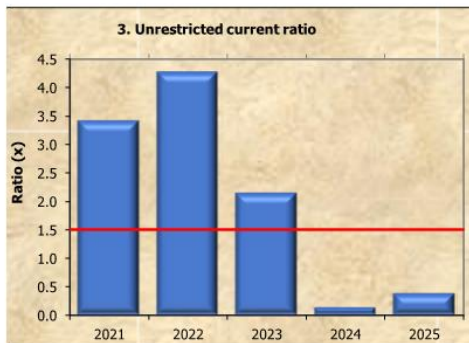
Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Own source operating revenue ratio

$$\frac{\text{Total continuing operating revenue excluding capital grants and contributions}}{\text{Total continuing operating revenue}}$$

Benchmark: $\geq 60.00\%$
 Source for benchmark: Code of Accounting Practice and Financial Reporting #26



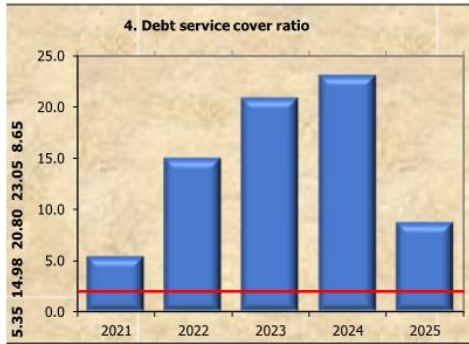
Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Unrestricted current ratio

$$\frac{\text{Current assets less all external restrictions}}{\text{Current liabilities less specific purpose liabilities}}$$

Benchmark: ≥ 1.50
 Source for benchmark: Code of Accounting Practice and Financial Reporting #26

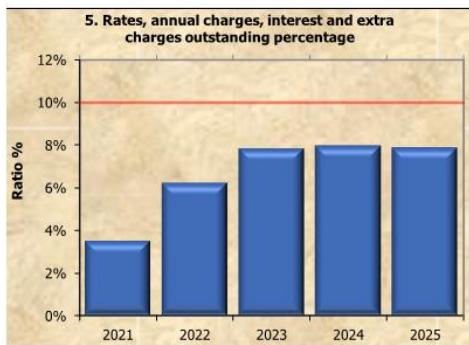


Benchmark: Minimum ≥ 2.00
 Source for benchmark: Code of Accounting Practice and Financial Reporting #26

Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Debt service cover ratio
 Operating result before capital excluding interest and depreciation/impairment/amortisation
 Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)

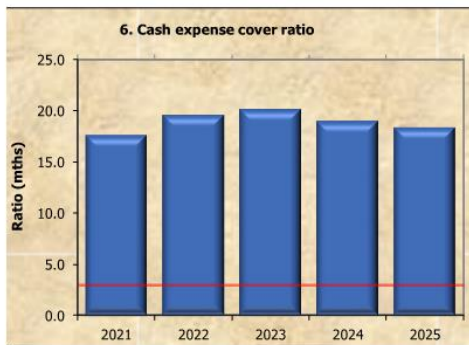


Benchmark: Maximum $< 10.00\%$
 Source for Benchmark: Code of Accounting Practice and Financial Reporting #26

Purpose of rates and annual charges outstanding ratio

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Rates, annual charges, interest and outstanding %
 Rates, annual and extra charges outstanding
 Rates, annual and extra charges collectible



Benchmark: Minimum ≥ 3.00
 Source for benchmark: Code of Accounting Practice and Financial Reporting #26

Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Cash expense cover ratio
 Current year's cash and cash equivalents plus all term deposits
 Payments from cash flow of operating and financing activities

8. Borrowings Statement

Council is not proposing any new borrowings for 2024/25. The Statement below shows a summary of the current loan borrowings included in the Annual Budget.

Description	Purpose	Loan % Rate	Final Payment Date	Opening Balance	Annual Repayment	Principal Repayments	Interest Repayments	Principal Outstanding
LIRS 3 - Leeton Ovals - Dressing Shed	Sporting Grounds and Facilities	4.34%	22/07/2024	120,408	124,345	120,408	3,937	0
Leeton Pool Refurbishment	Sporting Grounds and Facilities	4.34%	30/04/2040	1,893,324	147,625	95,274	52,351	1,798,051
Showground Grandstand	Sporting Grounds and Facilities	4.85%	30/04/2030	125,956	22,752	19,701	3,051	106,255
LELC	Community Services	6.60%	1/04/2033	573,000	79,182	42,046	37,136	530,954
Roxy Theatre	Community Services	6.60%	1/06/2043	5,000,000	453,851	125,895	327,956	4,874,105
Total Loans				7,712,689	827,755	403,324	424,431	7,309,365

Note - No new loans proposed for 2024/25 - Vance borrowings will be considered at a future council meeting



LEETON
SHIRE COUNCIL

DRAFT

Revenue Policy
Including Fees and Charges

2024/2025

Revenue Policy

This document constitutes the Leeton Shire Council Revenue Policy and is prepared in accordance with Section 405 of the *Local Government Act 1993*.

Each year Council is required to determine fees and charges for services it provides. In the setting of the fees for its goods and services, the Council is endeavouring to adopt a "user-pays" principle, while being ever mindful of the capacity of the client to pay the fees being set out. Accordingly, the fees set by Council in some cases will not recover the full cost of providing the goods and services. The fees and charges are made up of fees provided under relevant Acts and fees determined by Council.

Section 608 (1) of the *Local Government Act 1993 (Act)*, provides that "a Council may charge and recover an approved fee for any service it provides."

Section 608 (2) describes the services for which an approved fee may be charged. These include:

- Supplying a service, product or commodity.
- Giving information.
- Providing a service in connection with Council's regulatory functions.
- Allowing admission to any building or enclosure.

Effect of other Acts

Section 610 (1) If the amount of a fee for a service is determined under another Act:

- Council may not determine an amount that is inconsistent with the amount determined under the other Act, and
- Council may not charge a fee in addition to the amount determined under the other Act.

Section 610 (2) If the charging of a fee for a service is prohibited under another Act, a Council must not charge a fee for the service under this Act.

The Revenue Policy includes the following for the year 2024/2025:

- Fees and Charges
- Ordinary Rates - Rating Categories
- Rates and Charges Increases
- Sewerage Charges
- User Charges - Water
- Waste Management Charges
- Stormwater Management Charges
- Liquid Trade Waste Charges
- Private Works
- Statement of Borrowings
- National Competition Policy
- Subsidy Guidelines

While every effort has been made to cover all fees and charges applicable to 2024/2025, a need may arise to introduce a new fee or charge that is unforeseen at this time. Changes to the application of GST may occur if the current legislation changes during the year. Any changes to the application of the GST will be altered as soon as notification is received.

The Statutory fees and charges that have been included in this document are the last advertised charges that were available to Council at the time of producing this document and may change post adoption.

Fees and Charges

Establishment of a Fee or Charge

The key steps to identifying a fee or charge are:

- Identifying which activities, functions or programs to which a fee or charge will apply.
- Identifying the full cost of providing the service.
- Identifying and quantifying Community Service Obligations.
- Confirming and agreed pricing policy for the Council.
- Confirming the agreed fee or charge to be levied.
- Confirming if any subsidies on the fee or charge will apply.

The fees and charges included in this document will be charged to all of Council's clients that avail themselves of the Council's goods and services.

Codes have been used to distinguish between each policy (as shown below), and these appear beside the various fees contained in this document to be charged in the ensuing year.

A These items are priced at the figure stipulated by legislation.

At the time of adoption, fees classified as Type A, that is fees charged under relevant legislation were current. Subsequent changes to legislation may alter the price and the new price will be added to the Fees and Charges schedule commencing from the date authorised by the amended legislation

C These items are priced so as to return a total cost recovery for the activities provided.

D These items are priced to cover the cost of the item plus normal commercial mark-ups.

E These items are priced below the cost of providing this activity as Council considers that full cost recovery would deprive members of the community of the ability to participate/ enjoy these activities.

F As approved by NSW Water, Department of Primary Industries, and adopted as Council policy.

There is no "B" code used in the pricing policy.

The Statutory fees and charges that have been included in this document are the last advertised charges that were available to Council at the time of producing this document and may change on 1 July 2024. Where a discrepancy exists between legislated and listed Charges then the Legislated Charge will prevail.

Goods and Services Tax

Those goods and/or services that are subject to GST have been identified in the attached Schedule of Fees and Charges by the description of Taxable and have GST included in the price.

Commercial Sensitivity

Where a fee or charge can be subjected to commercial competition, the cost of such charges has been classified as "Price on Application" (POA) to ensure Council's competitive position. A quotation can be supplied that will list the various components of the fee or charge on request.

Interest Charges

Council is responsible for fixing, by formal resolution, the level of interest penalties to apply in respect of all overdue accounts.

In respect of rates and charges the maximum level of interest is determined each year and advised to Council by the Office of Local Government. Section 566 (3) states "*the rate of interest is set by Council but must not exceed the rate specified for the time being by the Minister by notice published in the Gazette.*" Council will apply the maximum amount of interest on the basis that it provides a penalty to those ratepayers who fail to meet their obligations in regard to rates outstanding. This is done bearing in mind that in relation to rate payments:

- There are several payment options available to ratepayers;
- It is a foreseeable expenditure;
- Ratepayers with hardship are able to apply to Council for consideration.

Council proposes to apply the maximum permissible rate of interest payable on outstanding rates and charges at a simple rate calculated daily.

The maximum rate announced by the Minister for Local Government for the 2024/2025 period is **9.0 per cent**. Council will adopt the rate confirmed by the Minister and this rate will be applied to overdue rates, water and sewer charges accounts.

The discretion to write off extra charges can be exercised if special circumstances can be demonstrated by the ratepayers involved. A request in writing will be required.

Interest will be calculated 4 days after the account is past due and calculated daily.

Proposed Rates and Rating Categories

The Independent Pricing and Regulatory Tribunal (IPART) has determined that Council's general income may be increased up to 4.5 per cent under section 506 of the *Local Government Act 1993* for the rating year commencing 1 July 2024.

Rating Method

The *Local Government Act 1993* provides Council with the following three alternative methods of levying rates:

- Solely ad valorem rating i.e. cents in the \$ on land value.
- Minimum rate plus ad valorem rate.
- A base amount of up to 50% of the total yield required to be raised from a category or sub-category of a rate and applied to all rateable parcels within that category or sub-category plus an ad valorem rate to raise the additional required.

Council currently uses the base rate plus ad valorem rate, a method that has been in operation for many years and has proved satisfactory.

Rates Statement

Rates are levied on the land value of the property as determined by the Valuer General and in accordance with the *Local Government Act 1993*.

Categorisation of Land

Council in accordance with Section 514 Local Government Act 1993 must declare each parcel of rateable land in its area to be within one of the following categories:

- Residential
- Business
- Farmland
- Mining

Categorised as Residential

(Section 516 Local Government Act 1993)

Land is to be categorised as **residential** if it is a parcel of land valued as one assessment and:

- its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house etc.); or
- in the case of vacant land, it is zoned or designated for residential purposes; or
- it is rural residential land

Categorised as Business

(Section 518 Local Government Act 1993)

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

Categorised as Farmland

(Section 515 Local Government Act 1993)

Land is to be categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming which:

- has significant and substantial commercial purpose or character, and
- is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

Land is not to be categorised as farmland if it is rural residential land.

The regulations may prescribe circumstances in which land is or is not to be categorised as farmland.

Categorised as Mining

(Section 517 Local Government Act 1993)

Land is to be categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.

The regulations may prescribe circumstances in which land is or is not to be categorised as mining.

Rate Structure for 2024/2025

The table below shows the adopted rates for 2024/2025 using the base rate with ad valorem calculation. The rate increase that has been adopted is 4.5% in line with the Rate Peg.

Category	Ad Valorem Cents per \$	Base Amount \$	2024/2025 Notional Yield \$
RESIDENTIAL	0.00490036	532	4,494,625
BUSINESS - General	0.008398456	373	428,687
BUSINESS - Industrial	0.009689055	621	516,693
FARMLAND	0.00429114	771	3,203,507

Sewerage Charges for 2024/2025

The proposed increase in the total yield for sewerage charges in 2024/2025 is a notional 7.0 percent.

Residential

An annual charge of \$ 771.00 per assessment is to apply to all residential assessments within the Leeton, Yanco and Whitton Sewerage Local Rate Area. This is expected to yield \$ 2,421,711.

Non-Residential

The usage charge is proposed to be \$ 1.34 cents per kilolitre with a minimum charge equivalent to the Residential charge of \$ 771.00 (\$257/trimester).

The non-residential sewer access charge is calculated by reference to the estimated quantity of waste water returned to the sewerage network. This is calculated, on a per billing period basis, by using the meter size as shown below multiplied by the Sewerage Discharge Factor.

Meter Size	2024/2025 (\$)	2023/2024 (\$)
20mm	164.00	153.00
25mm	257.00	240.00
32mm	420.00	392.00
40mm	655.00	613.00
50mm	1,024.00	957.00
80mm	2,620.00	2,450.00
100mm	4,093.00	3,827.00
150mm	9,209.00	8,611.00
200mm	16,371.00	15,308.00

The non-residential sewerage access and user charge is estimated to raise \$ 746,397.

Accounts for the combined sewerage access and usage charge will be issued in September, January and May of each calendar year coinciding with the water accounts being issued.

User Charges for 2024/2025

Water Charges

Council has adopted the Best Practice Guidelines (BPG) for water pricing in accordance with NSW Department of Primary Industry - Water requirements and as such incorporates access charges based on the meter size formula as specified in three BPG. The consumption charges are based on volume used as measured by the water meters installed at each property. These meters are read three times per annum. The meter sizes used to calculate the access charges are listed below.

Meter Size	2023/2024 (\$)	2024/2025 (\$)
20mm	319.00	341.00
25mm	319.00	341.00
32mm	811.00	868.00
40mm	1,265.00	1,354.00
50mm	2,034.00	2,176.00
65mm	3,439.00	3,680.00
80mm	5,210.00	5,575.00
100mm	7,787.00	8,332.00
150mm	13,673.00	14,630.00

In 2024/2025 the residential water access charge is expected to yield \$1392742 while the non-residential water access charge is expected to yield \$ 450168.

Consumption Charges

Residential and Farmland

Council is continuing to use a 3 tier user charge structure for residential and farmland properties excluding strata units. Strata units generally only have a master meter so the tier structure is not a suitable or equitable method of charging. On these properties Council has elected to use a flat rate for any consumption charges. Those strata units that do have individual meters will be charged using the 3 tier method.

Usage per kilolitre	2023/2024	2024/2025
For the first 300kl	1.25	1.34
From 301kl to 600kl	1.92	2.05
Thereafter	3.41	3.65
Strata Properties master meter	2.11	2.26

The BPG requires at least 75% of overall residential water revenue be raised from user charges. As this was not historically how Council charged its fees they are in the process of making changes that will be phased in over a period of time so as to not adversely affect users. It is important that the BPG is achieved as it will assist Council in satisfying the criteria for future grant funding of major water and sewer projects.

A consumer using the average annual residential consumption of around 400kl will pay an additional \$61 total water charge in 2024/2025 over what would have been paid in 2023/2024. This is an increase of about 6.9% in the total charge (including a consumption charge increase of 7%).

The increases in the charges are required to ensure that Council's water fund achieves the following objectives:

- A surplus operating position is achieved so that the fund is financially sustainable on a long term basis.
- Council is required to comply with the Best Practice Pricing Guidelines which stipulates that the charges must be raised on a 75% usage and 25% access charge.
- The continued viability of the water supply fund is essential so that a safe and reliable network is maintained.
- Any additional revenue will also be used to renew ageing infrastructure and fund ongoing asset renewal in accordance with Council's adopted Asset Management Plans. Water charges are restricted under the Local Government Act and can only be used for water supply purposes.

Industrial and Commercial

The consumption charges for 2024/2025 are proposed to be set at two levels as shown below.

Usage per kilolitre	2023/2024	2024/2025
For the first 300kl	1.25	1.34
Thereafter	1.92	2.05

Waste Management Charges

Under the *Local Government Act 1993*, Council must make and levy an annual charge for the provision of waste management services for each parcel of rateable land. Council has reviewed the waste management operations in order to determine the appropriate current and future costs to be included as part of the reasonable costs determination. The Act does not allow for the subsidisation of domestic waste management from general rates revenue, nor does it allow for the revenue raised from the charge to be spent in any area other than waste management.

Council charges an annual Landfill Management Fee to all assessments. Where an assessment has additional waste collection services an additional charge will apply for each additional service.

Additional waste collection services can be provided. The costs of this service are listed in the table below.

Collection Services are provided on a fortnightly basis.

Council will apply a Commercial Waste Management charge to all commercial properties. These fees are charged on the basis of each property serviced multiplied by the number of services provided. A standard Kerbside Collection service included one of each bin from the three waste streams.

Waste Management Charges	2023/2024	2024/2025
Landfill Management Charge		
Each assessment (GST inc.).	72.00	75.00
Kerbside Collection Charge		
Each parcel of rateable land for which the service is available, per service. 240 litre receptacle supplied by Council.	330.00	205.00
Non domestic service per service provided. 240 litre receptacle supplied by Council.	330.00	205.00
Each parcel of non-rateable land for which the service is available, per service. 240 litre receptacle supplied by Council.	330.00	205.00

Recycling Service

Council provides a fortnightly recycling service to residential properties and gives the option where available to non-residential and non-rateable properties. This service allows residents to recycle more resulting in a reduction in waste having to be disposed to landfill. This service allows maximum recovery of resources, helps reduce greenhouse gas emissions and prolongs the life of the landfill.

Additional recycling collection services can be provided. The cost of this service are listed in the table below.

Recycling Service	2024/2025	Estimated Yield	Qty
Kerbside collection Charge			
Each parcel of rateable land for which the service is available and occupied, per service. 240 litre receptacle supplied	130.00		
Non-residential property for which the service is available and requested, per service. 240 litre receptacle supplied by	130.00		
Non-rateable property for which the service is available and requested, per service. 240 litre receptacle supplied by	130.00		
		566,800	4,360

Food Organic Green Organic (FOGO) Service

Council provides a weekly Food Organic Green Organic (FOGO) service to residential properties and where available to non-residential and non-rateable properties. This service allows residents to recycle more resulting in a reduction in waste having to be disposed to landfill. This service allows maximum recovery of resources, helps reduce greenhouse gas emissions and prolongs the life of the landfill.

Additional Food Organic Green Organic Service (FOGO) collection services can be provided. The cost of this service are listed in the table below.

Food Organic Green Organic(FOGO) Service	2023/2024	New Split	2024/2025
Kerbside collection Charge			
Each parcel of rateable land for which the service is available and occupied, per service. 240 litre receptacle supplied	not split	100.00	103.00
Non-residential property for which the service is available and requested, per service. 240 litre receptacle supplied by	not split	100.00	103.00
Non-rateable property for which the service is available and requested, per service. 240 litre receptacle supplied by	not split	100.00	103.00

Stormwater Management Service Charge

(Section 496A Local Government Act 1993)

The Act provides Council with the ability to make and levy a charge for the provision of stormwater management services for each parcel of rateable land for which the service is available. This charge will be expended on identified projects to alleviate drainage and stormwater problems in urban areas.

Income raised from this charge will also be spent to fund new projects, which when approved by Council will be incorporated into an overall Stormwater Management Plan for urban areas within Leeton Shire.

Projects included in the Stormwater Management Plan will be additional to the existing recurrent level of expenditure allocated for drainage maintenance and infrastructure works.

Property Type	2023/2024	Yield	2024/2025
Residential rated properties	25.00		25.00
Business rated properties	25.00		25.00
Strata Properties per unit	12.50		12.50
Quantity	3,800	95,000	

Onsite Sewerage Management System (OSSM)

(Section S68 Approvals Local Government Act 1993)

The Act provides Council with the ability to make and levy an administration service fee for the provision of OSSM Licence to Operate for all properties where an OSSM is installed. This fee has been set at \$ 15.00 per OSSM and is expected to raise approx. \$25,000.

Liquid Trade Waste Charges

Fees and charges for Liquid Trade Waste are broken up into two components as shown below:

- An annual fee for management of liquid waste.
- A usage charge based on the volume discharged into the sewer measured by water consumption multiplied by a Trade Waste Discharge Factor multiplied by a treatment cost.

Type	2023/2024	2024/2025
Annual Fee for management of liquid trade	219.00	235.00
Category 1 - Dischargers where appropriate	0.00	0.00
Category 1 - Dischargers without	2.45	2.62
Category 2 - Dischargers where appropriate	2.45	2.62
Category 2 - Dischargers without	21.70	23.22

Private Works

Council may by agreement with the owner or occupier of any private land carry out on the land any kind of work that may lawfully be carried out on that land. These works are called Private Works and Council has not set a standard charge to carry out these works, so each one will be priced individually.

When calculating the cost of carrying out these works Council will cover all direct costs and overheads and where appropriate add a profit element. The profit element of pricing will vary depending on the relevant organisations, taking into account considerations of service to the community and general market competitiveness.

Private works may include but not limited to:

- Kerb and gutter construction,
- Road and associated works contribution,
- Drainage contribution,
- Water supply related works, and
- Sewerage and drainage connections.

Private works charges will therefore be calculated on the basis of the cost to Council, normal market values plus a margin of 20 percent to cover administration and overhead costs. The total calculated cost will be subject to GST.

It is strongly recommended that a quotation/estimate be obtained from Council prior to requesting or ordering private works undertakings.

All private works must be authorised by the client and the client must agree to pay the estimated cost prior to the work commencing.

The Plant Hire Rates for each item of Council plant are available by contacting Council. All plant must be operated by Council staff and this cost will be supplied on request.

It should be noted that Council's capacity to perform private works is very limited.

Statement of Borrowings

Council anticipates borrowing the following amounts in 2024/2025:

Council's existing borrowings as at 1 July 2024 are:

• Ovals	\$	120,408.24	
• Showground Grandstand	\$	125,952.61	
• Leeton Pool Refurbishment	\$	1,893,324.45	
• Roxy Theatre development (estimate)	\$	5,000,000.00	
• Leeton Early Learning centre (estimate)	\$	573,000.00	
Total:	\$	7,712,685.30	Budgeted Total: \$ 7,712,685.30

The Local Government Act 1993 requires Council to include in its Operational Plan a statement of principal activities of a business or commercial nature to be undertaken by Council.

In assessing Council's activities it has been determined that Council's Water Supply and Sewerage Supply operations have over a \$2.0m turnover as so are classified as a Category 1 business which means that the business is to adopt a corporate and commercial approach to how it operates. This includes the removal or disclosure of subsidies and appropriate pricing policies.

As at 30 June, 2023 the Statement of Financial Position of Category 1 businesses reveal the following net assets resulting from operations.

Business	Retained Earnings	Revaluation Reserves
	\$'000	\$'000
Water Supply	25,577	39,416
Sewerage Supply	22,115	30,234

Council has established a complaints handling mechanism to deal with any competitive neutrality complaints against the Council for the manner in which it has conducted its operations. Council has not received any complaints in relation to competitive neutrality principles as at the date of preparing this policy.

Subsidies Granted by Council

Subsidy %	Organisation Type	Budgeted Subsidy
50%	Sporting Group Subsidies	\$ 8,702.00
	Crown Land Subsidies - Leases	\$ 74,970.00
Property Owners in the below Groups		
80%	Group 1 - Religious Organisations	\$ 17,339.00
90%	Group 2 - Charitable Organisations	\$ 9,298.00
90%	Group 3 - Not-for-Profit	\$ 1,733.00
Total Subsidies Allowed for 2022-2023		\$ 112,042.00

Subsidy Guidelines

Community facilities are Council owned buildings/facilities and reserves which are used by community based not-for-profit groups to provide recreational, cultural, sporting and community service activities.

Community facilities are often, but not always, situated on Council Land, public open space or Crown Land for which Council has long term management and legislative responsibility.

Those fees and charges that include reduced fees for Community Groups and Not-For-Profits will not fall under this Subsidy Guideline.

Council may assist community users by providing a subsidy for rent or against Council's adopted fees and charges. Council offers a maximum subsidy of up to 50% for sporting groups and 90% for front line services.

Council seeks to ensure that the cost to Council of the provision of community facilities is absolutely open and transparent. Council has a fiduciary responsibility to all ratepayers and must clearly identify the actual cost of all rental subsidies.

A community group or user may also request a waiver on Council's adopted fees and charges. Fee waivers must be approved by Council.

Rental subsidies will be as specified in the legal agreement. The use of Community property other than as specified in Council's adopted fees and charges must be documented by a lease or licence using a contestable process to satisfy legislative requirements. Users will not be allowed to occupy Community property without legal tenure.

The level of the rental subsidy will be determined against the market rental value shown in the legal agreement.

Community groups and organisations using Council's properties will be required to report annually on performance indicators in relation to the facility and the group's activities. Council will provide guidance and advice on the collection of this information. Council insists on the highest level of transparency in the management of its properties.

In all cases the level of subsidy will be reviewed on an annual basis. The review does not imply a change in the level of subsidy but is required so that Council is fully informed on the total level of subsidies being applied to fulfil the requirements of State Government legislative requirements in relation to the provision of facilities on Operational land, Community land, Crown public recreation reserves and open space.

The following information may be sought from Community groups and Organisations claiming Council subsidies:

- Financial Statements, Annual Reports and Articles of Incorporation;
- Proof of charitable status;
- Residential status of participants and
- Other information to clarify the nature of the group or activity.

Subsidy Category Criteria

The category criteria are documented in the table below.

CATEGORY	SUBSIDY	CRITERIA	SUBSIDY % FOR CRITERIA
One: Community Service - Frontline			
A service that meets Community needs for example, programs that meet the development needs of children and young people with disabilities. Usually not-for-profit.	Up to 90% subsidy (exclusive of GST)	Social and Community benefit of activity including clear alignment with community priority identified by Council.	40%
		Organisation is voluntary with no regular source of income	25%
		Extent of benefit to Leeton Shire residents (more than 60% of participants)	25%
Two: Community Partnership			
A service that provides services in partnership with the Community but does not address frontline Community issues. For example to improve the health of residents through participation in community sport.	Up to 80% subsidy (exclusive of GST)	Social and Community benefit of activity including clear alignment with community priority identified by Council.	40%
		Organisation is voluntary with no regular source of income	30%
		Extent of benefit to Leeton Shire residents (more than 60% of participants)	10%
Three: Partially Assisted			
A service that demonstrates partial funding and support but requires some rental subsidy from Council to provide the service.	50% to 80% subsidy (exclusive of GST)	Social and Community benefit of activity including clear alignment with community priority identified by Council.	40%
		Organisation is voluntary with no regular source of income	20%
		Extent of benefit to Leeton Shire residents (more than 60% of participants)	20%
Four: Self Funded Service			
Assessed on a case by case basis. Generally not subsidised.	Assessed on a case by case basis. Generally not subsidised.		
Five: Sporting Groups			
A service that provides services in partnership with the Community to improve the health of residents through participation in community sport.	50%	Social and Community benefit of activity including clear alignment with community priority identified by Council.	50%
		Organisation is voluntary	
		Extent of benefit to Leeton Shire residents (more than 60% of participants)	

Fees and Charges for 2024-2025

Legend

A	Legislated fees, changed as and when legislated fee change
New	New fees or charges
Removed	To be removed
10%	Greater increase than 5.5%
3%	Lesser increase than 5%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
ADMINISTRATION									
Administration Charges									
76	Council Chambers Hire - half Day with kitchen	Use of Facilities - other	Taxable	D	half Day with kitchen	91.00	96.00	5.00	5%
77	Council Chambers Hire - full Day with kitchen	Use of Facilities - other	Taxable	D	full Day with kitchen	130.00	137.00	7.00	5%
78	Photocopies - Black & White per Page - A4	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.20	0.20	10%
79	Photocopies - Black & White per Page - A3	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.10	0.10	5%
80	Photocopies - Multiple Black & White copies	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	>10 Pages	As Negotiated	As Negotiated	-	
	Photocopies - Council Sub Committees	Use of General Equipment Fee - Civic and other. Staff Assisted	GST Exempt	E	Relevant Page	No Charge	No Charge	-	
81	Photocopies - Other Community Groups - Black & White	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	E	Page	2.00	Remove		
82	Photocopies - Colour per Page - A4	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.50	0.50	25%
83	Photocopies - Colour per Page - A3	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	4.00	4.20	0.20	5%
84	Colour Printing - Multiple Copies	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	>10 Pages	As Negotiated	As Negotiated	-	
	Copies of Council Business Papers	Fee for accessing or printing required information	GST Exempt	E		No Charge	No Charge	-	
	Copies of Council Minutes	Fee for accessing or printing required information	GST Exempt	E		No Charge	No Charge	-	
85	Replacement Keys - where keys are issued to users of Council's amenities and facilities, replacement keys will be charged for	Replacement Keys	Taxable	C	Fee	Cost plus \$18	Cost plus \$20		
86	Casual Hire Council Facilities - Public Liability Insurance Fee	Use of Facilities - other	Taxable	E	Fee	40.00	50.00	10.00	25%
Rates & Charges									
141	Certificate pursuant to Section 603 of LGA	Section 603 Certificate Fee	GST Exempt	A	Certificate	95.00	95.00	-	0%
142	Urgency Fee - Certificate Section 603 to be available within 24 hrs (additional)	Section 603 Certificate Fee	GST Exempt	C	Certificate	65.00	75.00	10.00	15%
23	Record Searches - Searches involving over 14 minutes investigation.	Fee for accessing, emailing or printing required information	GST Exempt	C	1/4 Hour	21.00	25.00	4.00	19%
20	Printing or emailing Multiple Rates and/or Water Notices	Fee for accessing, emailing or printing required information	GST Exempt	C	Per Copy	21.00	23.00	2.00	10%
25	History Transaction Listing - Rates and Water	Fee for accessing, emailing or printing required information	GST Exempt	C	Per Copy	21.00	23.00	2.00	10%
26	Rates and Water Refund Requests and Transfers required where incorrect reference has been used	Fee for accessing, emailing or printing required information	GST Exempt	C	Per Transaction	21.00	23.00	2.00	10%
27	Rates and Water Refund Requests and Transfers required when an overpayment has been made.	Fee for accessing, emailing or printing required information	GST Exempt	C	Per Transaction	21.00	23.00	2.00	10%
28	Dishonoured Payment (Cheque or Direct Debit) Charge	Fee for accessing, emailing or printing required information	Taxable	C	Per Transaction	46.00	49.00	3.00	7%
29	Completion of Consent Orders - Agreeing and Signing for Judgement Debt to be removed from ratepayer's credit rating	Fee for accessing, emailing or printing required information	Taxable	C	Per 1/4 Hour	21.00	25.00	4.00	19%
RT	Debt Recovery charges on Overdue Rates and Charges, including any Intervention and Service Fees.		Both	C	Fee	Cost Recovery	Cost Recovery	-	
30	Application for Review of Fire and Emergency Services Levy Land Classification - Refundable if classification is reviewed and is subsequently changed by Council	Review Fire & Emergency Services Levy Classification	GST Exempt	A	Rateable Property	50.00	50.00	-	0%
31	Certificate of Valuation per Section 76 of the Valuation of Land Act	Fee for accessing, emailing or printing required information	GST Exempt	C	Certificate	37.00	39.00	2.00	5%
RT	Administration Service Fee (Included on Rates Notices)	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Year	15.00	18.00	3.00	20%
Government Information Public Access (GIPA)									
34	GIPA Information Act Application Fee - Access to Records (Personal affairs)	Fee for accessing or printing required information	GST Exempt	A	Issue	30.00	30.00	-	0%
35	GIPA Information Act Application Fee - All other requests	Fee for accessing or printing required information	GST Exempt	A	Issue	30.00	30.00	-	0%
36	GIPA Information Act Application Fee - Internal Review (all circumstances)	Fee for accessing or printing required information	GST Exempt	A	Issue	40.00	40.00	-	0%
37	GIPA Information Act Processing Charge - Personal affairs (first 20 Hours No Charge, then \$30 Per Hour)	Fee for accessing or printing required information	GST Exempt	A	Hour	30.00	30.00	-	0%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
Crowd Control Barriers									
38	Crowd Control Barrier Hire - minimum charge \$15 - Not for Profit	Use of Facilities - other	Taxable	E	Per Barrier / Per Day	15.00	15.00	-	0%
39	Crowd Control Barrier Hire - minimum charge \$41 - Commercial	Use of Facilities - other	Taxable	E	Per Barrier / Per Day	39.00	41.00	2.00	5%
40	Crowd Control Barrier - Erect and Disassemble (per Council employee Per Hour). Commercial	Use of Facilities - other	Taxable	E	Per Hour	253.00	Cost Recovery plus 20%		
41	Crowd Control Barrier - Erect and Disassemble (per Council employee Per Hour). Not for Profit	Use of Facilities - other	Taxable	E	Per Hour	153.00	Cost Recovery		
42	Witches Hats - holding Deposit refundable on return in good order. Max Deposit is 10 units	Use of Facilities - other	GST Exempt	E	Deposit	20.00	20.00	-	0%
	Witches Hats - Delivery and collection	Use of Facilities - other	GST Exempt	E		Cost Recovery	Cost Recovery	-	
Design and Construction (Printing, scanning and Photocopying) - Private Service									
57	Black and White - A0	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
58	Black and White - A1	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
59	Black and White - A2	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
60	Colour - A0	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
61	Colour - A1	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
62	Colour - A2	Fee for accessing or printing required information	Taxable	C	Page	By Quote	Cost Recovery		
Design and Construction - Scanning (onto customer supplied device)									
69	A0	Fee for accessing or printing required information	Taxable	C	Page	4.00	4.20	0.20	5%
70	A1	Fee for accessing or printing required information	Taxable	C	Page	3.00	4.20	1.20	40%
71	A2	Fee for accessing or printing required information	Taxable	C	Page	3.00	4.20	1.20	40%
72	Copies of Maps (Council Property)	Fee for accessing or printing required information	GST Exempt	C	Page	21.00	23.00	2.00	10%
Flood Information or Certificate									
73	Search of flood effected property	Fee for accessing or printing required information	Taxable	E	Per Lot	21.00	23.00	2.00	10%
PUBLIC ORDER & SAFETY									
Ranger Services									
200	Microchipping - First animal	Impounded and Companion animals - Microchipping Fee	Taxable	C	Per Animal	35.00	37.00	2.00	6%
201	Microchipping - subsequent animals	Impounded and Companion animals - Microchipping Fee	Taxable	C	Per Animal	28.00	30.00	2.00	7%
195	Companion Animal Surrender Fee	Impounding Fees - private impounding (Leeton shire residents only)	GST Exempt	E	Per Animal	45.00	48.00	3.00	7%
199	Lifetime Animal Registration Animal Not Desexed	Companion animals registration Fee	GST Exempt	A	Per Animal	252.00	252.00	-	0%
	Additional late Fee if the registration has not been paid within 28 Days after the date on which the companion animal is required to be registered(dog 6 months of age , cat 4 months of age)		GST Exempt	A	Per Animal	21.00	21.00	-	0%
	Dog - Working	Companion animals registration Fee		A	Per Animal	-	-	-	
	Dog - Service of the State	Companion animals registration Fee		A	Per Animal	-	-	-	
	Assistance Animal	Companion animals registration Fee		A	Per Animal	-	-	-	
198	Lifetime Animal Registration Animal Desexed	Companion animals registration Fee	GST Exempt	A	Per Animal	75.00	75.00	-	0%
	Dog - desexed(sold by pound/animal shelter)	Companion animals registration Fee	GST Exempt	A	Per Animal	-	-	-	
197	Lifetime Animal Registration Pensioner Concession Animal Desexed	Companion animals registration Fee	GST Exempt	A	Per Animal	32.00	32.00	-	0%
196	Lifetime Animal Registration Registered Breeder/not recommended Not Desexed	Companion animals registration Fee	GST Exempt	A	Per Animal	75.00	75.00	-	0%
202	Dog Impounding - Release Fee (one off Fee)	Impounding Fees - release for animals	GST Exempt	C	Per Animal	41.00	44.00	3.00	7%
	Cat - desexed or not desexed	Companion animals registration Fee		A	Per Animal	65.00	65.00	-	0%
	Cat - eligible pensioner	Companion animals registration Fee	GST Exempt	A	Per Animal	32.00	32.00	-	0%
	Cat - desexed (sold by pound/shelter)	Companion animals registration Fee		A	Per Animal	-	-	-	
	Cat - not desexed and kept by recognised breeder for breeding	Companion animals registration Fee	GST Exempt	A	Per Animal	65.00	65.00	-	0%
	Annual permit - undesexed cat	Companion animals registration Fee	GST Exempt	A	Per Animal	92.00	92.00	-	0%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
PUBLIC ORDER & SAFETY									
Ranger Services Continued									
	Annual permit - Dangerous dog	Companion animals registration Fee	GST Exempt	A	Per Animal	221.00	221.00	-	0%
	Annual permit - Restricted dog	Companion animals registration Fee	GST Exempt	A	Per Animal	221.00	221.00	-	0%
	Annual permit - late Fee	Companion animals registration Fee	GST Exempt	A	Per Animal	21.00	21.00	-	0%
	Stock on roads	Call out Fee	GST Exempt	C	Per Call Out	Cost Recovery	Cost Recovery	-	
193	Stock Impounding Fees - Driving (horses, bulls cows, goats or pigs)	Impounding Fees for animals	GST Exempt	C	Per Head / Per KM	Cost Recovery	Cost Recovery	-	
192	Stock Impounding Fees - Driving (sheep)	Impounding Fees for animals	GST Exempt	C	Per Head / Per KM	Cost Recovery	Cost Recovery	-	
191	Stock Impounding Fees - Sustainance (horses, bulls cows)	Impounding Fee - sustainance and care of large animals	GST Exempt	C	Per Head / Per Day	42.00	45.00	3.00	7%
190	Stock Impounding Fees - Sustainance small livestock (ea sheep and goats)	Impounding Fee - sustainance and care of small livestock	GST Exempt	C	Per Head / Per Day	32.00	34.00	2.00	6%
189	Stock Impounding Fees - Impounding of sheep	Impounding Fees for animals	GST Exempt	C	All Stock	Cost Recovery	Cost Recovery	-	
188	Stock Impounding Fees - Impounding	Impounding Fees for animals	GST Exempt	C	(21 to 50 sheep)	Cost Recovery	Remove		
187	Stock Impounding Fees - Impounding	Impounding Fees for animals	GST Exempt	C	(51 to 100 sheep)	Cost Recovery	Remove		
186	Stock Impounding Fees - Impounding	Impounding Fees for animals	GST Exempt	C	per add. Sheep	Cost Recovery	Remove		
185	Advertising Fee (All Stock)	Impounding Fees for animals	GST	C	All Stock	At Cost	At Cost	-	
184	Stock Entry and Release Fees	Impounding Fees - release for animals	GST Exempt	C	All Stock	45.00	48.00	3.00	7%
Other Public Safety and Order									
183	Abandoned Motor Vehicles	Impounding Fee- vehicles	GST Exempt	C	Per Vehicle	Cost Recovery	Minimum Fee of \$300, or Cost Recovery (which ever is the greater)		
HEALTH									
DD 282	Health Surveyor - Inspection Fees (food premises & cooling towers). A minimum inspection Fee applies of \$115.00 plus Administration Fee	General food premises inspection Fee	GST Exempt	C	Hour	190.00	200.00	10.00	5%
DD 283	Administration Charge - Cooling Towers Inspections	General premises inspection Fee	GST Exempt	C	Per Inspection	40.00	42.00	2.00	5%
	Food safety inspection - Issue of improvement notice	General premises inspection Fee	GST Exempt	A	Per Notice	330.00	330.00	-	0%
DD 284	Commercial Temporary or Special Event involving food stalls Minimum Fee applies of \$155 plus Administration Fee	General food premises inspection Fee	GST Exempt	C	Hour	230.00	242.00	12.00	5%
DD 286	Administration Charge - Food Premises Inspections	General food premises inspection Fee	GST Exempt	C	Per Inspection	35.00	37.00	2.00	6%
DD 287	Beauty Salons / Skin Penetration - Annual inspection Fee. A minimum inspection Fee applies of \$115	General premises inspection Fee	GST Exempt	C	Hour	190.00	200.00	10.00	5%
DD 288	Administration Charge - Beauty Salon/Skin Penetration Inspections	General premises inspection Fee	GST Exempt	C	Per Inspection	35.00	37.00	2.00	6%
DD 287	Hairdressing Salons (where no beauty treatments undertaken) including home and mobile hairdressing - Annual inspection Fee. A Minimum inspection	General premises inspection Fee	GST Exempt	C	Hour	190.00	200.00	10.00	5%
DD 284	Undertakers/Mortuary Inspection. Minimum Fee applies of \$155.00	General premises inspection Fee	GST Exempt	C	Hour	230.00	242.00	12.00	5%
203	Permits for Distribution of Handbills	Fee to distribute promotional material on community land	GST Exempt	C	Event	35.00	37.00	2.00	6%
204	Special licence for holding of Jamborees, festivals and other such Events	Permit to hold a special Event	GST Exempt	C	Event	70.00	74.00	4.00	6%
	Pool CPR Signs - Supply Only		Taxable	D	Per Sign	22.00	24.00	2.00	9%
310	Rural Identification Signs - Supplied and installed		Taxable	D	Per Sign	100.00	150.00	50.00	50%
311	Rural Identification Signs - Supply only		Taxable	D	Per Sign	50.00	53.00	3.00	6%
OnSite Sewerage Management Facility(OSSM) S68 Approvals Local Government Act 1993 - Part C									
DD 293	Application for the Approval to Install or Construct a Facility (Includes an Inspection and Approval to Operate Fee)	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Application	452.00	475.00	23.00	5%
DD 293	Application for the Approval to Install or Construct an OnSite Sewerage Management Facility - Non Residential (Includes an Inspection and Approval to	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Application	452.00	Remove		
DD 294	Application for the Approval to Alter or Add to an Existing Facility (Includes an Inspection)	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Application	214.00	225.00	11.00	5%
	Application for the Approval to Alter or Add to an Existing Facility - Non Residential (Includes an Inspection)	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Application	214.00	Remove		
	General OSSM compliance inspection	Inspection as required by Council's policy	GST Exempt	C	Per Hour	N/A	130.00		New
DD 280	Additional Inspection - Minimum Charge \$110	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Per Hour	192.00	202.00	10.00	5%

Fees and Charges for 2024-2025										
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %	
OnSite Sewerage Management Facility(OSSM) S68 Approvals Local Government Act 1993 - Part C (Continued)										
DD 281	Approval to Operate an On-Site Sewerage Management Facility (Includes an Inspection)	Licence to Operate an OnSite Sewerage Management Facility	GST Exempt	C	Application	134.00	140.00	6.00	4%	
	Plumbing and Drainage inspection (residential property)	Inspection Fee for plumbing and drainage work on private property (other than Council	GST Exempt	C	Per Hour	N/A	140.00			New
	Plumbing and Drainage inspection (commercial property)	Inspection Fee for plumbing and drainage work on private property (other than Council	GST Exempt	C	Per Hour	N/A	250.00			New
	Plumbing and Drainage re-inspection (residential and commercial)	Re-inspection Fee for plumbing and drainage work on private property (other than Council	GST Exempt	C	Per Hour	N/A	110.00			New
Other Section S68 Approvals Activities - Local Government Act 1993										
	Construct a temporary enclosure for the purpose of entertainment - Community	Conduct business on community land (other than a Council Event)	GST Exempt	C	Per Day	N/A	50.00			New
	Construct a temporary enclosure for the purpose of entertainment - Commercial	Conduct business on community land (other than a Council Event)	GST Exempt	C	Per Day	N/A	100.00			New
	Busking (First Day free)	Busking approval	GST Exempt	C	Each Day >1 Day	N/A	20.00			New
	Approval to Install a domestic oil or solid fuel heater	Install a domestic oil or solid fuel heater	GST Exempt	C	Each	N/A	200.00			New
	Use a standing vehicle or any article for the purpose of selling any article in a public place - Community Groups	Use a vehicle, stand, cart, table or other article for the purpose of selling any article in a public	GST Exempt	C	Each	N/A	\$50/Day plus costs			New
	Use a standing vehicle or any article for the purpose of selling any article in a public place - Commercial users	Use a vehicle, stand, cart, table or other article for the purpose of selling any article in a public	GST Exempt	C	Each	N/A	\$100/Day plus costs			New
DD 291	License for Usage of Footpaths (dining)	Licence - Public Order and Safety (Footpath dining)	GST Exempt	E	per chair Per Year	33.00	30.00	(3.00)	-9%	
	License for Usage of Footpaths (goods on footpath e.g. advertising Sign, clothing racks etc.)	Licence - Public Order and Safety (other)	GST Exempt	E	Per Year	N/A	100.00			New
DD 292	Amusement Device - Approval to Operate per Premises	Application Fee or renewal of Application to install or operate an amusement device including inspection	GST Exempt	C	Application	140.00	147.00	7.00	5%	
Protection of the Environment										
205	Application to Burn	Other statutory approvals	GST Exempt	D	Application	72.00	76.00	4.00	6%	
Biosecurity Weeds										
206	Biosecurity Weeds Certificate - Private - Minimum charge \$105	Biosecurity weeds property Fee	GST Exempt	C	Per Certificate / Per Hour	191.00	200.00	9.00	5%	
	Biosecurity Weeds Property Inspections	Biosecurity weeds property inspection Fee (First inspection)	GST Exempt	E	Per Inspection	No Charge	No Charge	-		
	Biosecurity Weeds Property Inspections	Biosecurity weeds property inspection Fee (Re-inspection Fee)	GST Exempt	E	Per Inspection		250.00	250.00		New
CHILDRENS SERVICES										
Leeton Early Learning Centre										
LELC	Early Learning Centre - 0 to 2 Years	Children's Services	GST Exempt	C	Day	115.00	125.00	10.00	9%	
LELC	Early Learning Centre - 2 to 3 Years	Children's Services	GST Exempt	C	Day	115.00	125.00	10.00	9%	
LELC	Early Learning Centre - 3 to 4 Years	Children's Services	GST Exempt	C	Day	110.00	120.00	10.00	9%	
LELC	Early Learning Centre - 4 to 5 Years	Children's Services	GST Exempt	C	Day	110.00	120.00	10.00	9%	
Leeton Out of School Hours										
450	Out of School Hours Care - Booked Day	Children's Services	GST Exempt	C	Day	35.00	40.00	5.00	14%	
451	Out of School Hours Care - Casual Day	Children's Services	GST Exempt	C	Day	40.00	45.00	5.00	13%	
Leeton Vacation Care - Booked Days										
448	Local Days	Children's Services	GST Exempt	C	Day	70.00	80.00	10.00	14%	
449	Excursions Days	Children's Services	GST Exempt	C	Day	80.00	90.00	10.00	13%	
Leeton Vacation Care - Casual Days										
455	Local Days	Children's Services	GST Exempt	C	Day	75.00	90.00	15.00	20%	
456	Excursions Days	Children's Services	GST Exempt	C	Day	85.00	100.00	15.00	18%	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
PROPERTY, HOUSING & COMMUNITY									
Preparation - Lease, Licence, Reserve Hire Agreements (Council Owned and Crown Land, managed by Council)									
475	Licence Preparation Of In House Agreements for Community, Sporting Groups and Not for Profit Organisations.	Administration Fee, Licence Preparation (Annual)	Taxable	C	Per Agreement / Annual (Non Refundable)	263.00	277.00	14.00	5%
476	Reserve Hire In House Licence Agreements Preparation (Short-Term Licences – Crown Land managed by Council)	Section 2.20 Licence – Short Term Licence, Administration Fee Annual (Crown Land managed by Council)	Taxable	C	Per Agreement / Annual (Non Refundable)	N/A	53.00		New
477	Licence (General) Preparation Of In House Agreements for Business, Commercial Entities, Farms, Agriculture, Aquaculture.	Administration Fee, Licence Preparation (Annual)	Taxable	C	Per Agreement / Annual (Non Refundable)	342.00	360.00	18.00	5%
478	Licence Preparation Of In House Agreements (Grazing)	Administration Fee - Grazing Licence Preparation (Annual)	Taxable	C	Per Agreement / Annual	N/A	618.00		New
	Lease (General) Preparation Agreements for Business, Commercial Entities, Farms, Agriculture, Aquaculture, Community, Non-For-Profit Organisations, Private Residents.	Applicant to meet all fair and reasonable costs associated with lease preparation	Taxable	C	Per Agreement	N/A	\$812 + Cost Recovery for additional requirements		New
479	Legal Practitioner preparing licence or lease Council Property, Crown Land (managed by Council)	Fee for new lease or licence for Council property and Crown Land (managed by Council)	Taxable	C	Per Agreement	Cost Recovery	Cost Recovery	-	
480	Public Notification and or Advertising – when public advertising/Signage is required in accordance with legislation	Advertising requirements including Newspaper, social media and neighbour notification (where required)	Taxable	C	Per Agreement / Annual (Non Refundable)	Cost Recovery	176.00		New
Rental Fees - Lease & Licence Agreements (Council Owned and Crown Land, managed by Council)									
457	Housing Rentals - (up to 30% discount for Healthcare Students) plus Cleaning Fee		Input Taxed	C	House Per Week	As per contract plus cleaning Fee	As per contract plus cleaning Fee	-	
	Council owned property, land and or Crown Land - Reserves, Assets or Buildings (managed by Council) - Rental Fee	As determined by Valuation Report conducted by a Certified Practising Valuer. Compensation / Rent payable to Council. For Community Groups, Non-for-Profit Organisation, Business, Commercial Entities, Farms, Agriculture, Aquaculture	Taxable	C	Per Property / Land Parcel (Per Week)		Market Value (per week)		New
	Grazing Rental Fee for Licence (Council property or Crown Land, managed by Council)	Grazing Licence Rental Fee with CPI increments Per Year (minimum \$1,200 Per Year)	Taxable	C	Per Property / Land Parcel (Per Week)		\$130 per hectare (minimum \$1,200 Per Year)		New
Leeton Multipurpose Community Centre - Hire Fees									
1000	Hire of any of Councils Facilities - Refundable Bond	Use of Facilities - other	GST Exempt	C	Facility	200.00	200.00	-	0%
1001	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the kitchen and all toilets - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	50.00	53.00	3.00	6%
1002	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the kitchen and all toilets - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	Full Day	70.00	74.00	4.00	6%
1003	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the Kitchen - CORPORATE/PRIVATE WeekDay	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	130.00	137.00	7.00	5%
1004	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the Kitchen - CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	Full Day	175.00	184.00	9.00	5%
1005	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the Kitchen and all toilets - COMMUNITY GROUPS Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	50.00	53.00	3.00	6%
1006	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop, including the Kitchen and all toilets - COMMUNITY GROUPS Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	Full Day	75.00	79.00	4.00	5%
1007	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop - including the Kitchen - CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	155.00	163.00	8.00	5%
1008	CWA Exhibition Hall or Gordon Hall or Training Room or Workshop - including the Kitchen - CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	Full Day	215.00	226.00	11.00	5%
1009	Small Meeting Room - COMMUNITY GROUPS	Use of Facilities - Civic centre	Taxable	C	Up to 2 Hours	35.00	37.00	2.00	6%
1010	Small Meeting Room - COMMUNITY GROUPS	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	50.00	53.00	3.00	6%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
PROPERTY, HOUSING & COMMUNITY									
Leeton Multipurpose Community Centre - Hire Fees (continued)									
1011	Small Meeting Room - COMMUNITY GROUPS	Use of Facilities - Civic centre	Taxable	C	Full Day	65.00	69.00	4.00	6%
1012	Small Meeting Room - CORPORATE/PRIVATE	Use of Facilities - Civic centre	Taxable	C	Up to 2 Hours	55.00	58.00	3.00	5%
1013	Small Meeting Room - CORPORATE/PRIVATE	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	95.00	100.00	5.00	5%
1014	Small Meeting Room - CORPORATE/PRIVATE	Use of Facilities - Civic centre	Taxable	C	Full Day	130.00	137.00	7.00	5%
135	Large Kitchen - COMMUNITY GROUPS	Use of Facilities - Civic centre	Taxable	C	If used in conjunction with other	-	-	-	
1015	Large Kitchen - COMMUNITY GROUPS (rate depends on stated use)	Use of Facilities - Civic centre	Taxable	C	if used on its own	\$45-\$61	\$50-\$65		
135	Large Kitchen - CORPORATE/PRIVATE	Use of Facilities - Civic centre	Taxable	C	If used in conjunction with other	-	-	-	
1016	Large Kitchen - CORPORATE/PRIVATE (rate depends on stated use)	Use of Facilities - Civic centre	Taxable	C	if used on its own	\$68-\$98	\$75-\$110		
1017	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	95.00	100.00	5.00	5%
1018	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	Full Day	140.00	147.00	7.00	5%
1019	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	255.00	268.00	13.00	5%
1020	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Civic centre	Taxable	C	Full Day	360.00	378.00	18.00	5%
1021	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - COMMUNITY GROUPS Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	95.00	100.00	5.00	5%
1022	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - COMMUNITY GROUPS Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	Full Day	140.00	147.00	7.00	5%
1023	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	325.00	342.00	17.00	5%
1024	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen - CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Civic centre	Taxable	C	Full Day	420.00	441.00	21.00	5%
1025	Outdoor Area and Toilets - COMMUNITY GROUPS	Use of Facilities - Civic centre	Taxable	C	Per Use	25.00	27.00	2.00	8%
1026	Outdoor Area and Toilets - CORPORATE/PRIVATE	Use of Facilities - Civic centre	Taxable	C	Per Use	60.00	63.00	3.00	5%
1027	Combined - Halls (CWA Exhibition & Gordon), small meeting room & kitchen	Use of Facilities - Civic centre	Taxable	C	Multiple/cons ecutive Days	By Negotiation	By Negotiation	-	
1028	Office Spaces - Permanent or Casual Basis	Use of Facilities - Civic centre	Taxable	C	Negotiated based on rental	By Negotiation	By Negotiation	-	
Leeton Multipurpose Community Centre - Community Group Membership Fees									
1029	Level 1 (one monthly meeting)	Use of Facilities - Civic centre	Taxable	C	Yearly	155.00	163.00	8.00	5%
1030	Level 2 (one fortnightly meetings)	Use of Facilities - Civic centre	Taxable	C	Yearly	450.00	473.00	23.00	5%
1031	Level 3 (one weekly meetings)	Use of Facilities - Civic centre	Taxable	C	Yearly	880.00	924.00	44.00	5%
	Additional use/meetings above membership provision					pro rate 50% of membership Fee	By Quote		
1032	Storage Spaces - small	Use of Facilities - Civic centre	Taxable	C	Yearly	70.00	74.00	4.00	6%
1033	Storage Spaces - large	Use of Facilities - Civic centre	Taxable	C	Yearly	95.00	100.00	5.00	5%
TOWN PLANNING									
Development Application									
DD 250	Lodgement Fee for New Dwelling (Cost up to \$100,000)	Development Application Fee for dwelling houses, additions to dwelling houses where estimated cost is \$100,000 or less	GST Exempt	A	Application	532.00	570.00	38.00	7%
	PlanFIRST Levy	Applicable to Development Applications over \$50,000	GST Exempt	A	Application	0.064% of Development cost	0.064% of Development cost	-	
DD 250	Lodgement Fee for Development Application (Cost not exceeding \$5,000)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	129.00	138.00	9.00	7%
DD 250	Lodgement Fee for Development Application (Cost not exceeding \$50,000)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$198 plus an additional \$3 per \$1,000 of estimated cost	\$212 plus an additional \$3 per \$1,000 of estimated cost		
DD 250	Lodgement Fee for Development Application \$50,001-\$250,000	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$412 plus an additional \$3.64 for Each \$1,000 by which the cost exceeds \$50,000	\$442 plus an additional \$3.64 for Each \$1,000 by which the cost exceeds \$50,000		

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
TOWN PLANNING									
Development Application (continued)									
DD 250	Lodgement Fee for Development Application (Cost exceeding \$250,000 but not exceeding \$500,000)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$1,356 plus an additional \$2.34 for Each \$1,000 by which the cost exceeds \$250,000	\$1,454 plus an additional \$2.34 for Each \$1,000 by which the cost exceeds \$250,000		
DD 250	Lodgement Fee for Development Application (Cost exceeding \$500,000 but not exceeding \$1M)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$2,041 plus an additional \$1.64 for Each \$1,000 by which the cost exceeds \$500,000	\$2,189 plus an additional \$1.64 for Each \$1,000 by which the cost exceeds \$500,000		
DD 250	Lodgement Fee for Development Application (Cost exceeding \$1M but not exceeding \$10M)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$3,058 plus an additional \$1.44 for Each \$1,000 by which the cost exceeds \$1M	\$3,280 plus an additional \$1.44 for Each \$1,000 by which the cost exceeds \$1M		
DD 250	Lodgement Fee for Development Application (Cost exceeding \$10M but not exceeding \$100M)	Development Application Fee for building, works or demolition	GST Exempt	A	Application	\$18,565 plus an additional \$1.19 for Each \$1,000 by which the cost exceeds \$10M	\$19,916 plus an additional \$1.19 for Each \$1,000 by which the cost exceeds \$10M		
DD 250	Lodgement Fee for Development Application not involving the erection of a building, the carrying out of work or the subdivision of land, i.e. change of use.	Development Application Fee for Development not involving the erection of a building, works, subdivision of land or demolition of a building or work	GST Exempt	A	Application	285.00	305.00	20.00	7%
DD 250	Lodgement Fee for Development Application for the Erection Advertisement Signage	Development Application for Advertisement	GST Exempt	A	Application	\$285 plus \$93 for Each advertisement in excess of one	\$305 plus \$93 for Each advertisement in excess of one		
DD 271	Subdivision of Land - Strata Subdivision	Development Application Fee for subdivision of land or strata subdivisions	GST Exempt	A	Development	\$386 plus \$65 per additional Lot	\$414 plus \$65 per additional Lot		
DD 269	Subdivision of Land - No New Road	Development Application Fee for subdivision of land or strata subdivisions	GST Exempt	A	Development	\$386 plus \$53 per additional Lot	\$414 plus \$53 per additional Lot		
DD 270	Subdivision of Land - New Road	Development Application Fee for subdivision of land or strata subdivisions	GST Exempt	A	Development	\$777 plus \$65 per additional Lot	\$833 plus \$65 per additional Lot		
DD 261	Maximum Additional Fee for Referral to DeSign Review Panel (SEPP No 65) for Residential Apartment Development	Additional Fee - residential flat Development	GST Exempt	A	Application	3,000.00	3,218.00	218.00	7%
DD 261	DeSigned Development - maximum additional Fee	Additional Fee - deSigned Development	GST Exempt	A	Development	1,076.00	1,154.00	78.00	7%
DD 256	Maximum Advertising Fees - DeSigned Development (2 Ads)	Additional Fees - Development required advertising	GST Exempt	A	Development	2,596.00	2,784.00	188.00	7%
DD 256	Maximum Advertising Fees - Advertised Development	Additional Fees - Development required advertising	GST Exempt	A	Development	1,105.00	1,185.00	80.00	7%
DD 256	Maximum Advertising Fees - Prohibited Development	Additional Fees - Development required advertising	GST Exempt	A	Development	1,105.00	1,185.00	80.00	7%
DD 257	Maximum Advertising Fees - Development for which an environmental planning Instrument or Development control plan requires notice other than above	Additional Fees - Development required advertising	GST Exempt	E	Development	1,105.00	1,161.00	56.00	5%
DD 250	Concurrence - Additional charge for Each concurrence body	Fee for Development Application collected by council on behalf of an	GST Exempt	A	Development	374.00	401.00	27.00	7%
DD 250	Concurrence Additional Fee payable to Council for Development Application	Additional processing Fee for Development requiring concurrence	GST Exempt	A	Development	164.00	175.00	11.00	7%
DD 250	Concurrence - Note: for Development over \$4,000,000 please contact council	Additional processing Fee for Development requiring concurrence	GST Exempt	A	Development	POA	POA	-	
DD 250	Integrated Development - additional charge for Each approval body	Fee for Development Application collected by council on behalf of an	GST Exempt	A	Development	374.00	401.00	27.00	7%
Modification of Development Consent									
DD 250	Integrated Development - Additional Fee payable to Council for Development Application	Additional processing Fee in respect of an Application for integrated Development	GST Exempt	A	Development	164.00	175.00	11.00	7%
	Note: If two or more Fees are applicable to a single Development Application (such as an Application to subdivide land and erect a building on one or more Lots created by the subdivision), the maximum Fee payable for the Development is the sum of those Fees.					Application involving two or more Developments			-
DD 268	Modification involving minor error or miscalculation. S.4.55(1)	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Application	83.00	89.00	6.00	7%
DD 268	S.4.55(1A) S 4.56 - Modification, minimal environmental impact	Section 4.55 Application - if council is was granted consent by the Court	GST Exempt	A	Application	Maximum Fee 50% of original DA Fee or \$754.00 whichever is	Maximum Fee 50% of original DA Fee or \$808.00 whichever is		
DD 268	Review of Modification Application (8.9)	Section 8.9 Application - if council is the consent authority	GST Exempt	A	Application	50% of original DA Fee	50% of original DA Fee		
DD 268	Application for Modification under Section 4.55(2) or 4.56(1) if original Fee was less than \$100	Section 4.55(2) Application - if council is the consent authority	GST Exempt	A	Development	50% of the original Fee	50% of the original Fee		

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
TOWN PLANNING									
Modification of Development Consent (Continued)									
Application for Modification under Section 4.55(2) or s.4.56(1) if original Fee was more than \$100, as follows:									
DD 272	(i) Application that does not involve the erection of a building, the carrying out of work or the demolition of work or building	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	222.00	238.00	16.00	7%
DD 268	(ii) Application that involves the erection of a dwelling-house with an estimated cost of construction of less than \$100,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	222.00	238.00	16.00	7%
(iii) any other Development, as follows:									
DD 268	estimated cost of original Development - up to \$5,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	64.00	68.00	4.00	6%
DD 268	estimated cost of original Development - \$5,001 - \$250,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	\$99 plus \$1.50 for Each \$1,000 of the estimated cost	\$107 plus \$1.50 for Each \$1,000 of the estimated cost		
DD 268	estimated cost of original Development - \$250,001 - \$500,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	\$585 plus an additional \$0.85 for Each \$1,000 (or part) estimated cost exceeds \$250,000	\$627 plus an additional \$0.85 for Each \$1,000 (or part) estimated cost exceeds \$250,000		
DD 261	estimated cost of original Development - \$500,001 - \$1,000,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	\$833 plus an additional \$0.50 per Each \$1,000 (or part) estimated cost exceeds \$500,000	\$893 plus an additional \$0.50 per Each \$1,000 (or part) estimated cost exceeds \$500,000		
DD 261	estimated cost of original Development - \$1,000,001 - \$10,000,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	\$1,154 plus an additional \$0.40 per Each \$1,000 (or part) estimated cost exceeds \$1,000,000	\$1,238 plus an additional \$0.40 per Each \$1,000 (or part) estimated cost exceeds \$1,000,000		
DD 261	estimated cost of original Development - More than \$10,000,000	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	\$5,540 plus an additional \$0.27 per \$1,000 (or part) by which estimate cost exceeds \$10,000,000	\$5,943 plus an additional \$0.27 per \$1,000 (or part) by which estimate cost exceeds \$10,000,000		
DD 261	Additional Fee if Notice under 4.55(2) or 4.56(1) is required	Section 4.55 Application - if council is the consent authority	GST Exempt	A	Development	778.00	834.00	56.00	7%
DD 250	Additional Fee for modification Application that is accompanied by Statement of qualified designer	Section 4.55 Application - additional Fees	GST Exempt	A	Application	889.00	953.00	64.00	7%
Review of Determination									
DD 264	Request for review of determination not involving erection of building, carrying out of work or demolition	Review of determination of Development Application	GST Exempt	A	Application	50% of original Fee	50% of original Fee	-	
DD 264	Request involving erection of a dwelling house (Cost \$100,000 or less)	Review of determination of Development Application	GST Exempt	A	Application	222.00	238.00	16.00	7%
DD 264	Request for review (Cost up to \$5,000)	Review of determination of Development Application	GST Exempt	A	Application	64.00	68.00	4.00	6%
DD 264	Request for review (Cost \$5,001 - \$250,000)	Review of determination of Development Application	GST Exempt	A	Application	\$100 plus \$1.50 for Each \$1,000 of the estimated cost	\$107 plus \$1.50 for Each \$1,000 of the estimated cost		
DD 264	Request for review (Cost \$250,001 - \$500,000)	Review of determination of Development Application	GST Exempt	A	Application	\$585 plus an additional \$0.85 per \$1,000 over \$250,000	\$627 plus an additional \$0.85 per \$1,000 over \$250,000		
DD 264	Request for review (Cost \$500,001 - \$1,000,000)	Review of determination of Development Application	GST Exempt	A	Application	\$833 plus an additional \$0.50 per Each \$1,000 over \$500,000	\$893 plus an additional \$0.50 per Each \$1,000 over \$500,000		
DD 264	Request for review (Cost \$1,000,001 - \$10,000,000)	Review of determination of Development Application	GST Exempt	A	Application	\$1,154 plus an additional \$0.40 per Each \$1,000 over \$1,000,000	\$1,238 plus an additional \$0.40 per Each \$1,000 over \$1,000,000		
DD 264	Notice of Application for review of a determination under the Act section 8.3 on NSW Planning Portal	Review of determination of Development Application	GST Exempt	A	Application	5.00	5.30	0.30	6%
DD 264	Notice of Application for review of a determination under the Act section 8.3	Review of determination of Development Application	GST Exempt	A	Application	725.00	777.00	52.00	7%
Planning Proposals									
DD 250	Planning Proposal (Plan preparation) - Preparation of Plans	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	
DD 250	Planning Proposal (Plan preparation) - Preparation of Legal Documents	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	
DD 250	Planning Proposal (Plan preparation) - Advertising (2 notices plus exhibition)	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	
DD 250	Planning Proposal (Plan preparation) - Referral to Government Departments	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
TOWN PLANNING									
Planning Proposals (Continued)									
DD 250	Planning Proposal (Plan preparation) - Submission to Department of Planning	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	
DD 250	Studies to Support Planning Proposal	Rezoning Fee	GST Exempt	C	Development	By Quote	By Quote	-	
Other Planning and Development Fees									
408	Public Access Information	Fee for accessing or printing required information	GST Exempt	C	Per Request	32.00	34.00	2.00	6%
409	Determination of Dwelling Right Entitlement	Fee for accessing or printing required information	GST Exempt	C	Per Search	145.00	153.00	8.00	6%
406	Drainage or Sewer Main Diagram	Fee for accessing or printing required information	GST Exempt	E	Diagram	32.00	34.00	2.00	6%
405	Section 10.7(2) Certificates	Application Fee for s10.7 Planning Certificate	GST Exempt	A	Certificate	62.00	66.00	4.00	6%
404	Section 10.7(5) Certificates	Application Fee for s10.7 Planning Certificate	GST Exempt	A	Certificate	94.00	100.00	6.00	6%
	Urgency Fee for 10.7(2) and/or 10.7(5)	Urgency Fee for s 10.7 Certificate to be Issued within 24 Hours	Taxable	C	Certificate	147.00	155.00	8.00	5%
403	Outstanding Notices/Orders Property Enquiries	Fee for s735A Certificate as to outstanding notices and orders, Fee for Certificate as to outstanding notices and orders s121ZP EPAA	GST Exempt	A	Per Property	77.00	82.00	5.00	6%
407	Certified copy of document, Map or plan	Fee for Certified Copy of document, Map or plan	GST Exempt	A	Map	62.00	66.00	4.00	6%
Subdivision Certificate									
DD 267	Subdivision Certificate Application	Subdivision Certificate Fee	GST Exempt	C	Certificate	\$182 + \$30 per new Lot	\$185 + \$35 per new Lot		
DD 267	Request for Survey Plan	Fee for accessing or printing required information	GST Exempt	C	portion/Lot	75.00	79.00	4.00	5%
Bonds									
780	Bond - Lodgement Fee	Administration Fee	Taxable	C	Per Bond	233.00	245.00	12.00	5%
781	Bond - Outstanding Civil Works or Civil Works Bond - Where required to enable Sign off of the works for Certificate Purposes.	Bond	GST Exempt	D	Certificate	Estimated cost plus 30%	Estimated cost plus 30%	-	
782	Bond - Maintenance Period Bond - Required for works handed over to Council by Developers (roads, water,	Bond	GST Exempt	C	Contract Price	5% of Civil Works Costs	5% of Civil Works Costs	-	
Subdivision Works Certificate (SWC) or Civil Works Certificate (CWC)									
DD 273	Base Fee for Subdivision Works Certificate (SWC) or Civil Works Certificate (CWC)	Construction Certificate Fee	Taxable	C	Certificate	233.00	245.00	12.00	5%
DD 273	Plus Additional Fee per final number of Lots for Subdivision Works Certificate (SWC) or Civil Works Certificate (CWC)	Construction Certificate Fee	Taxable	C	Per Allotment	25.00	27.00	2.00	8%
DD 273	Modification of Subdivision Works Certificate (SWC) or Civil Works Certificate (CWC)	Construction Certificate Fee	Taxable	C	Certificate	50% of original Subdivision Works Certificate Fee	50% of original Subdivision Works Certificate Fee	-	
Inspections - Subdivision or Civil Works									
DD 273	Inspections for Subdivision Works and/or Civil Works based on a percentage of cost of works. Minimum \$210	Inspection	Taxable	C	% Cost	1.2% value of works	1.2% value of works	-	
DD 273	Inspection Fee - For repeated inspections due to failure of scheduled inspections	Inspection	Taxable	C	Per Inspection	192.00	202.00	10.00	5%
Development Contributions - Section 64 Headworks Contributions									
DD 723	Water Charges	Developer Contribution under S64	GST Exempt	C	Equivalent Tenement (ET)	3,534.00	3,534.00	-	0%
DD 732	Sewer Charges	Developer Contribution under S64	GST Exempt	C	Equivalent Tenement (ET)	3,360.00	3,360.00	-	0%
DD 716	Storm Water - Trunk Drainage	Developer Contribution under S64	GST Exempt	C	Lot	899.00	899.00	-	0%
DD 716	Stormwater - OR Acquisition of Network	Developer Contribution under S64	GST Exempt	C	Lot	899.00	899.00	-	0%
Development Contributions - Section 7.12 Contributions (Fixed Levy)									
Section 7.12 Development Contribution (Fixed Levy)									
The cost of Development is determined in accordance with cl 25J of the Environmental Planning and Assessment Regulation 2000									
DD 745	Where the cost of Development is less than or = \$100,000	Developer Contribution under S7.12 (Fixed Levy)	GST Exempt	A	Development	NIL	NIL	-	
DD 745	Where the cost of Development is greater than \$100,000 but less than or equal to \$200,000	Developer Contribution under S7.12 (Fixed Levy)	GST Exempt	A	Development	0.5% value of Development	0.5% value of Development	-	
DD 745	Where the cost of Development is greater than \$200,001	Developer Contribution under S7.12 (Fixed Levy)	GST Exempt	A	Development	1.0% value of Development	1.0% value of Development	-	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
OTHER HOUSING & COMMUNITY									
718	Heritage Colour Schemes		Taxable	C	Each	145.00	153.00	8.00	6%
MINING, MANUFACTURING, BUILDING & CONSTRUCTION									
308	Application for approval of temporary building	Development approval Fee for the installation of a manufactured home, moveable dwelling or associated structure on land; construction of a temporary enclosure for the purposes of entertainment, temporary	GST Exempt	C	Application	271.00	285.00	14.00	5%
309	Supply of Development Applications - Schedule of Approvals	Fee for accessing or printing required information	GST Exempt	C	Application	271.00	285.00	14.00	5%
312	Search of Building Records two Years old or more	Fee for accessing or printing required information	GST Exempt	C	Per search	143.00	151.00	8.00	6%
314	Building Certificates - Class 1 or 10 building	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Each Dwelling	250.00	263.00	13.00	5%
315	Building Certificates - any other class of building not exceeding 200 sq M	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	250.00	263.00	13.00	5%
316	Building Certificates - any other class of building exceeding 200 sq M but not exceeding 2000 sq M	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	250.00 plus 50c/m2 >200	250.00 plus 50c/m2 >200	-	-
317	Building Certificates - any other class of building exceeding 2000 sq M	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	1,165 plus 7.5c/m2>2000	1,165 plus 7.5c/m2>2000	-	-
318	Building Certificates - part of building external wall but no floor area	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	250.00	263.00	13.00	5%
319	Building Certificates - if more than one inspection needed	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	90.00	95.00	5.00	6%
320	Building Certificates - copy of	Copy of \$6.26 Building Certificate	GST Exempt	A	Certificate	30.00	32.00	2.00	7%
321	Building Certificate - Additional Fees under subclause 3A and 3B apply in the following instances - 1. Development consent or Certificate was required and was not obtained. 2. Penalty notice has been issued under s 76A(1). 3. An order has been given in Table to s 121B(1) of the Act in relation to the building. 4. Person is found guilty of an offence under the Act in relation to the erection of the building. 5. The court has made a finding that the building was erected in contravention of a provision of the Act.	Application Fee for \$6.26 Building Certificate	GST Exempt	A	Certificate	The amount of the maximum Fee that would be payable if the Application were an Application for Development consent, or a complying Development Certificate, that has been erected or altered in contravention of the Act.	The amount of the maximum Fee that would be payable if the Application were an Application for Development consent, or a complying Development Certificate, that has been erected or altered in contravention of the Act.	-	-
S68 Approvals Local Government Act 1993									
DD 295	Part A Install a Manufactured Home, Moveable Dwelling or Associated Structure on Land								
DD 295	Value 0 - \$5,000	s68 Approvals	GST Exempt	C	Site	81.00	86.00	5.00	6%
DD 295	Value \$5,001 - \$100,000	s68 Approvals	GST Exempt	C	Site	\$76 + 0.4%>\$5,001	\$76 + 0.4%>\$5,001	-	-
DD 295	Value \$100,001 - \$250,000	s68 Approvals	GST Exempt	C	Site	\$442.00 plus 0.25%>\$100,001	\$442.00 plus 0.25%>\$100,001	-	-
DD 295	Value over \$250,001	s68 Approvals	GST Exempt	C	Site	\$783.00 plus 0.15%>\$250,001	\$783.00 plus 0.15%>\$250,001	-	-
DD 296	Part B Water supply, sewerage and stormwater drainage works	s68 Approvals	GST Exempt	C	Connection	122.00	129.00	7.00	6%
Caravan Park , Camping Ground and Manufactured Home Estates									
DD 297	Initial Approval to Operate (includes 1 inspection)	s68 Approvals	GST Exempt	C	Site	322.00	339.00	17.00	5%
DD 298	Plus any associated reinspection	s68 Approvals	GST Exempt	C	Per Inspection	185.00	195.00	10.00	5%
DD 299	Amendment of Approval to Operate	s68 Approvals	GST Exempt	C	Site	185.00	195.00	10.00	5%
DD 300	Rigid annex or associated structure Application (includes 1 inspection)	s68 Approvals	GST Exempt	C	Application	291.00	306.00	15.00	5%
DD 301	Relocatable homes Application (includes 1 inspection)	s68 Approvals	GST Exempt	C	Application	291.00	306.00	15.00	5%
Renewal or Continuation of Approval to Operate Fee									
DD 100	1 Year approval to operate	s68 Approvals	GST Exempt	C	Site	85.00	90.00	5.00	6%
DD 101	5 Year approval to operate	s68 Approvals	GST Exempt	C	Site	180.00	189.00	9.00	5%
DD 102	Inspection associated with valid complaint	s68 Approvals	GST Exempt	C	Per Inspection	250.00	263.00	13.00	5%
DD 103	Annual inspection	s68 Approvals	GST Exempt	C	Per Inspection	185.00	195.00	10.00	5%

Fees and Charges for 2024-2025										
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %	
MINING, MANUFACTURING, BUILDING & CONSTRUCTION										
Compliance Certificates										
DD 297	Compliance Certificate for residential premises	Fee for a Compliance Certificate	Taxable	C	Certificate	214.00	225.00	11.00	5%	
DD 297	Compliance Certificate for commercial/ industrial premises	Fee for a Compliance Certificate	Taxable	C	Certificate	228.00	240.00	12.00	5%	
DD 297	Council as Principal Certifier for Residential premises appointment	Fee to appoint council as PCA	Taxable	C	Application	144.00	152.00	8.00	6%	
DD 297	Council as Principal Certifier for commercial/ industrial premises appointment	Fee to appoint council as PCA	Taxable	C	Application	180.00	189.00	9.00	5%	
Inspections - Council as the Principal Certifying Authority										
DD 251	Class 1 - New dwellings & multi dwellings	Council PCA Inspections	Taxable	C	Per Inspection	\$598 plus \$221 per additional dwelling	\$650 plus \$250 per additional dwelling			
DD 251	Class 1 - Additions/alterations & Class 10 buildings	Council Inspections as PCA	Taxable	C	Per Inspection	250.00	263.00	13.00	5%	
	Class 1 - re-inspections for failed inspections	Council PCA Inspections	Taxable	C	Per Inspection	120.00	126.00	6.00	5%	
DD 253	Class 2 to 9 buildings	Council PCA Inspections (Building surveyor - restricted)	Taxable	C	Per Inspection	\$620 for the first 3 inspections	\$660 for the first 3 inspections			
	Class 2 to 9 buildings - re-inspections	Council PCA Inspections (Building surveyor - restricted)	Taxable	C	Per Inspection	164.00	173.00	9.00	5%	
	Class 2-9 buildings	Council PCA inspections (Building surveyor - unrestricted)	Taxable	C	Per Inspection	\$2,665 for the first 3 inspections	\$2,800 for the first 3 inspections			
	Class 2-9 buildings - re-inspection Fee	Council PCA inspections (Building surveyor - unrestricted)	Taxable	C	Per Inspection	1,087.00	1,142.00	55.00	5%	
DD 254	Class 2 to 9 buildings (additional inspections)	Council PCA Inspections	Taxable	C	Per Inspection	139.00	146.00	7.00	5%	
517	Class 1 & 10 buildings (Minimum Fee of \$110)	Inspection undertaken for Private Certifier	Taxable	C	Per Inspection / Per Hour	250.00	263.00	13.00	5%	
518	Class 2 to 9 Buildings	Inspection undertaken for Private Certifier	Taxable	C	Per Inspection / pr Hour	350.00	368.00	18.00	5%	
519	Lodgement Fee: Construction Certificate, Occupation Certificate or Subdivision Certificate by Private Certifier	Registration Fee for privately Issued Construction, Complying Development, Compliance and Occupation Certificates	GST Exempt	A	Application	40.00	40.00	-	0%	
	Lodgement Fee for CDC	Submitting complying Development Certificate on the NSW Planning Portal	GST Exempt	A	Application	36.00	36.00	-	0%	
520	Lodgement of Complying Development \$0-\$5000	Fee for a Complying Development	Taxable	C	Application	81.00	86.00	5.00	6%	
521	Lodgement of Complying Development \$5001-\$100,000	Fee for a Complying Development	Taxable	C	Application	\$79 plus 0.4% > \$5001	\$79 plus 0.4% > \$5001	-		
522	Lodgement of Complying Development \$100,000-\$250,000	Fee for a Complying Development	Taxable	C	Application	\$455 plus 0.25% > \$100,001	\$455 plus 0.25% > \$100,001	-		
523	Lodgement of Complying Development \$250,000 and over	Fee for a Complying Development	Taxable	C	Application	\$807 plus 0.15% > \$250,001	\$807 plus 0.15% > \$250,001	-		
DD 273	Construction Certificates \$0-\$5000	Fee for a Construction Certificate	Taxable	C	Application	53.00	56.00	3.00	6%	
DD 273	Construction Certificates \$5001-\$100,000	Fee for a Construction Certificate	Taxable	C	Application	\$50 plus 0.35% > \$5000 plus GST	\$50 plus 0.35% > \$5000 plus GST	-		
DD 273	Construction Certificates \$100,000-\$250,000	Fee for a Construction Certificate	Taxable	C	Application	\$423 plus 0.2% > \$100,000 plus GST	\$423 plus 0.2% > \$100,000 plus GST	-		
DD 273	Construction Certificates \$250,000 and over	Fee for a Construction Certificate	Taxable	C	Application	\$769 plus 0.1% > \$250,001	\$769 plus 0.1% > \$250,001	-		
DD 274	Long Service Leave Levy	Fee for a Construction Certificate	GST Exempt	A	Application	0.25% for all Applications > \$250,000	0.25% for all Applications > \$250,000	-		
DD 255	Swimming Pool Initial Inspection	Application Fee for Section 18A Swimming Pools Regs Compliance Certificate	GST Exempt	A	Pool	150.00	150.00	-	0%	
DD 289	Swimming Pool - 2nd and all subsequent inspections - Inspection Fee	Application Fee for Section 18A Swimming Pools Regs Compliance Certificate	GST Exempt	A	Pool	100.00	100.00	-	0%	
DD 255	Swimming Pool - Issue of Compliance Certificate	Application Fee for Section 13 Swimming Pools Regs Compliance Certificate	GST Exempt	A	Certificate	76.00	76.00	-	0%	
DD 255	Swimming Pool - Application for Exemption from Barrier Requirements	Under Section 22 Swimming Pools Act	GST Exempt	A	Application	267.00	267.00	-	0%	
240	Occupancy Certificate - Residential	Occupation Certificate Fee	Taxable	C	Certificate	100.00	105.00	5.00	5%	
241	Occupancy Certificate - Commercial/ Industrial	Occupation Certificate Fee	Taxable	C	Certificate	200.00	210.00	10.00	5%	
242	Certificates of Classification	Fee for Classification Certificate for Building or Adapted Building	Taxable	C	Certificate	147.00	155.00	8.00	5%	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
WASTE MANAGEMENT									
Domestic Waste' is waste generated as a result of the ordinary Day to Day use of a domestic premises and is either - a) Taken from the premises by or on the behalf of the Person who generated the waste, or b) Collected by or on the behalf of Council as part of waste collection and disposal system.									
Residential Fees - Whitton Transfer Station and Leeton Landfill and Recycling Centre									
By Van, Ute or Box Trailer - max 1.8m x 1.2m x 0.5m:									
	- Mixed Waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	17.00	18.50	1.50	9%
	- Concrete / Bricks	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	6.00	7.00	1.00	17%
	- Steel	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	6.00	7.00	1.00	17%
	- Green waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	6.00	7.00	1.00	17%
	- Separated Loads with less than 10% mixed waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	6.00	7.00	1.00	17%
By Car or Station Wagon Loads									
	- Mixed Waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	11.00	12.00	1.00	9%
Asbestos									
900	Asbestos (Receipt and Disposal of) - Leeton Landfill and Recycling Depot - Leeton Residents only	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Base Fee	150.00	162.00	12.00	8%
901	Asbestos (Receipt and Disposal of) - Leeton Landfill and Recycling Depot - Leeton Residents only	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	104.00	113.00	9.00	9%
902	Asbestos from outside of Leeton LGA Note: Subject to Extenuating Circumstances and Prior Management Approval	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	C	Tonne	\$600 Access Fee +\$200 per Tonne	\$600 Access Fee +\$200 per Tonne	-	-
Waste Disposal and Recycling									
903	Domestic Waste from outside of Leeton LGA - Leeton Landfill and Recycling Depot. Minimum Fee of \$80.00	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	C	Tonne	Commercial Fee x 2	Commercial Fee x 2	-	-
	Leeton Landfill & Recycling depot - Recyclables accepted:- - Co-mingled recycling - Ewaste - Cardboard - Drum Muster eligible Containers	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	No Charge	No Charge	-	-
Commercial Fees									
904	Separated Loads - Commercial	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	83.00	90.00	7.00	8%
905	Unseparated Loads - Commercial mixed waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	132.00	143.00	11.00	8%
905	Unseparated Loads - Commercial mixed waste (if weighbridge down)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Load	107.00	116.00	9.00	8%
906	Leeton Landfill & Recycling Depot - (Mixed Commercial, Industrial wastes)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	132.00	143.00	11.00	8%
907	Leeton Landfill & Recycling depot - Mixed Rural Farm Waste	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	132.00	143.00	11.00	8%
908	Leeton Landfill & Recycling depot - (Mixed Wastes)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	132.00	143.00	11.00	8%
	Leeton Landfill & Recycling Depot - Clean Fill (virgin, natural, excavated material)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	80.00	87.00	7.00	9%
909	Leeton Landfill & Recycling Depot - Concrete/Bricks	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	72.00	78.00	6.00	8%
910	Leeton Landfill & Recycling Depot - Scrap Metal	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	49.00	53.00	4.00	8%
911	Leeton Landfill & Recycling Depot - Timber	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	83.00	90.00	7.00	8%
	Leeton Landfill & Recycling Depot - Tree Stumps > 1.6m	Green waste disposal Fee	Taxable	E	Tonne	108.00	117.00	9.00	8%
912	Leeton Landfill & Recycling Depot - Green waste	Green waste disposal Fee	Taxable	E	Tonne	83.00	90.00	7.00	8%
913	Leeton Landfill & Recycling Depot - Other separated wastes	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	80.00	87.00	7.00	9%
914	Leeton Landfill & Recycling Depot - Grease trap waste (local)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	176.00	191.00	15.00	9%
915	Leeton Landfill & Recycling Depot - Grease trap waste from outside of Leeton LGA - Leeton Landfill and Recycling Depot	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tonne	431.00	466.00	35.00	8%
916	Leeton Landfill & Recycling Depot - Waste Oil Sludge (subject to analytical test results and contractor, such as Transpacific, approval to collect)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	C	Drum	As per quote from contractor Minimum \$469.06 per 200L Drum	As per quote from contractor Minimum \$480 per 200L Drum		
917	Leeton Landfill & Recycling Depot - Bulky Waste (Cardboard, packaging and paper - not separated)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Cubic Metre	109.00	118.00	9.00	8%
918	Leeton Landfill & Recycling Depot - Bulky Waste (Polystyrene, Polyethylene Pipe(plastic pipe)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Cubic Metre	109.00	118.00	9.00	8%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
WASTE MANAGEMENT									
Commercial Fees (Continued)									
919	Commercial Waste from outside of Leeton LGA - Leeton Landfill and Recycling Depot. Note: Only Under Extenuating Circumstances and Prior Management Approval Required. Minimum Fee \$170.00	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	C	Tonne	Commercial Fee x 2	Commercial Fee x 2	-	
Residential and Commercial Fees									
903	Bin Replacement charge stolen or lost bins Waste, Recycling and FOGO bins Kitchen Caddy Bin replace	Kerbside Collection Bins - 240L Bin	Taxable	C	Each	N/A	50.00		New
		Kerbside collection - Kitchen caddy	Taxable	E	Each	N/A	5.00		New
920	Leeton Landfill & Recycling Depot - Car Tyres	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	15.00	16.50	1.50	10%
921	Leeton Landfill & Recycling Depot - Truck Tyres, Small	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	77.00	84.00	7.00	9%
922	Leeton Landfill & Recycling Depot - Truck Tyres, Large	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	84.00	91.00	7.00	8%
923	Leeton Landfill & Recycling Depot - Truck Tyres, Super Single	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	109.00	118.00	9.00	8%
924	Leeton Landfill & Recycling Depot - Tractor Tyres (small)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	115.00	125.00	10.00	9%
925	Leeton Landfill & Recycling Depot - Tractor Tyres (Large) <1.2m	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Tyre	159.00	172.00	13.00	8%
926	Leeton Landfill & Recycling Depot - Dead animals - small (dogs, cats)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	13.00	14.50	1.50	12%
927	Leeton Landfill & Recycling Depot - Dead animals - Small Stock (sheep, goats)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	15.00	16.50	1.50	10%
928	Leeton Landfill & Recycling Depot - Dead animals - Large (cattle, horses)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	108.00	117.00	9.00	8%
929	Leeton Landfill & Recycling Depot - Large Tree Stumps (Girth over .8m)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	110.00	119.00	9.00	8%
930	Leeton Landfill & Recycling Depot - Gas Bottle up to 9kg - Commercial	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	8.00	8.70	0.70	9%
931	Leeton Landfill & Recycling Depot - Gas Bottle up to 10kg to 45kg - Commercial	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	20.00	22.00	2.00	10%
932	Leeton Landfill & Recycling Depot - Fire Extinguishers - Commercial	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	11.00	12.00	1.00	9%
933	Leeton Landfill & Recycling Depot - Mattresses (King, Queen & Double)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	29.00	32.00	3.00	10%
934	Leeton Landfill & Recycling Depot - Mattresses (Single & other small mattresses)	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	14.00	15.50	1.50	11%
	Leeton Landfill & Recycling Depot - Batteries	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	No Charge	No Charge	-	
935	Leeton Landfill & Recycling Depot - Refrigerators - CFC Gas Removed	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	No Charge	No Charge	-	
936	Leeton Landfill & Recycling Depot - Refrigerators - CFC Gas NOT Removed	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	165.00	179.00	14.00	8%
	Leeton Landfill & Recycling Depot - Solar Panel	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	5.00	5.40	0.40	8%
	Leeton Landfill & Recycling Depot - Items suitable for Recovery Shop	Waste disposal Fee - garbage tip, recycling or transfer station	Taxable	E	Each	No Charge	No Charge	-	
CEMETERY									
990/ 285 Monumental Section (Leeton)									
CEM	New Grave Single (includes interment, land, temporary grave marker, excavation & refill)	Interment	Taxable	C	Interment	3,850.00	4,043.00	193.00	5%
CEM	New Grave Double (includes 1st interment) (land, temporary grave marker, excavation & refill)	Interment	Taxable	C	Interment	3,850.00	4,043.00	193.00	5%
CEM	Reopen including 2nd interment (includes temporary grave marker, excavation & refill)	Interment	Taxable	C	Interment	1,650.00	1,733.00	83.00	5%
CEM	Reopen - (not including slab removal)	Interment	Taxable	C	Interment	Cost Recovery	Cost Recovery	-	
CEM	Cemetery Interment Operators Levy	Interment	Taxable	A	Interment	N/A	156.00		New
Monumental Section (Whitton)									
CEM	Single/Double Depth Grave (includes 1st interment) (land, temporary grave marker, excavation & refill)	Interment	Taxable	C	Interment	4,320.00	4,536.00	216.00	5%
CEM	Reopen including 2nd interment (includes temporary grave marker, excavation & refill)	Interment	Taxable	C	Interment	1,658.00	1,741.00	83.00	5%
CEM	Reopen - (not including slab removal)	Interment	Taxable	C	Interment	Cost Recovery	Cost Recovery	-	

Fees and Charges for 2024-2025									
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CEMETERY									
Monumental Section (Whitton) Continued									
CEM	Land Component (Reservation/Purchase)	Burial Site reservation Fee	Taxable	C	Interment	2,571.00	2,700.00	129.00	5%
Vault/Capella Sections - 1.8m x 3.6m									
CEM	Land Component (Reservation/Purchase)	Burial Site reservation Fee	Taxable	C	Interment	5,500.00	5,775.00	275.00	5%
CEM	Permit for Interment - no work undertaken by Council & does not include grave marker	Interment	Taxable	C	Interment	220.00	231.00	11.00	5%
Rose Garden									
CEM	Single/Double (includes 1st Interment) excavation & refill, temporary grave marker and installation of inscribed bronze plaque	Interment	Taxable	C	Interment	1,925.00	2,022.00	97.00	5%
CEM	Re-open - excavation & refill and installation of inscribed detachable plate	Interment	Taxable	C	Interment	1,100.00	1,155.00	55.00	5%
CEM	Reservation/Purchase (land component only)	Burial Site reservation Fee	Taxable	C	Interment	880.00	924.00	44.00	5%
Lawn Cemetery									
CEM	SINGLE - Land for Each Grave, 1st Interment, temporary grave marker, excavation and refill. Provision of and fixing in concrete of inscribed bronze plaque and perpetual maintenance.	Interment	Taxable	C	Interment	4,609.00	4,840.00	231.00	5%
CEM	DOUBLE - Land for Each Grave, 1st Interment, temporary grave marker, excavation and refill. Provision of and fixing in concrete of inscribed bronze plaque and perpetual maintenance.	Interment	Taxable	C	Interment	4,973.00	5,222.00	249.00	5%
CEM	ReOpening of grave for second Interment and additional inscription on bronze plaque (detachable plate)	Interment	Taxable	C	Interment	1,635.00	1,717.00	82.00	5%
CEM	ReOpening of grave for second Interment and additional inscription on Book style plaque (2nd Page)	Interment	Taxable	C	Interment	2,086.00	2,191.00	105.00	5%
CEM	Stillborn (includes land, grave marker & single plaque)	Interment	Taxable	C	Interment	2,807.00	2,948.00	141.00	5%
CEM	Child up to 13 Years (includes land, grave marker & single plaque)	Interment	Taxable	C	Interment	3,667.00	3,851.00	184.00	5%
CEM	Reservation/Purchase (land component only)	Burial Site reservation Fee	Taxable	C	Interment	2,571.00	2,700.00	129.00	5%
Miscellaneous									
CEM	After Hours Booking Fee	Interment	Taxable	C	Interment	370.00	389.00	19.00	5%
CEM	SaturDay Grave - surcharge of 15% will apply				On Actual Cost	15%	15%	-	0%
CEM	Exhumation of a corpse - Supervision Fee. Funeral director to arrange at their cost for the excavation and refilling of grave.	Interment	Taxable	C	Interment	440.00	462.00	22.00	5%
CEM	Exhumation of a corpse	Interment	Taxable	C	Interment	3,850.00	4,043.00	193.00	5%
CEM	Cremated remains (no new grave) (does not include plaque)	Interment of Ashes Fee	Taxable	C	Interment	578.00	607.00	29.00	5%
CEM	Photo - Phoenix Foundry	Interment	Taxable	C	Interment	359.00	377.00	18.00	5%
CEM	Photo - Everton Bronze	Interment	Taxable	C	Interment	99.00	104.00	5.00	5%
STREET STALL									
351	Street Stall Hire	Use of General Equipment Fee - Civic and other	Taxable	E	Stall/Half Day	33.00	35.00	2.00	6%
	Erection and removal of street banner - Jarrah Mall (Work performed by Council Staff)	Erection and lowering of street Banners and Flags (per Banner or Flag)	GST Exempt	C	Banner	Cost Recovery	Cost Recovery	-	
WATER SERVICES									
1040	Water Supply Tapping and Installation	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Installation	Cost Recovery	Cost Recovery	-	
1041	Water Meter Testing Fee (7)- 20mm meter	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	154.00	165.00	11.00	7%
1041	Water Meter Testing Fee (7)- 25mm meter	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	161.00	173.00	12.00	7%
1042	Water Meter Testing Fee (7)- 32mm meter	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	168.00	180.00	12.00	7%
1043	Water Meter Testing Fee (7)- 40mm meter	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	184.00	197.00	13.00	7%
1044	Water Meter Testing Fee (7)- 50mm, 75mm & 100mm meter	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	297.00	318.00	21.00	7%
1045	Water Service Testing Fee (flow rate) (8)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	169.00	181.00	12.00	7%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
WATER SERVICES									
1046	Sale/ Transfer Water Meter Reading Fee	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	E	Connection	95.00	102.00	7.00	7%
1047	Urgency Fee for Water Meter Reading Fee - available within 24 Hours (additional Fee)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	E	Connection	63.00	68.00	5.00	8%
1048	Unmetered Water Connection - Access lock	Fee for installation	GST Exempt	C	Connection	16.00	17.50	1.50	9%
1049	Water Service Connection Fees, Residential, Single Dwelling Unit, 20mm short	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1050	Water Service Connection Fees, Residential, Single Dwelling Unit, 20mm long	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1051	Water Service Connection Fees, Residential, Dual Occupancy, 25mm short	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1052	Water Service Connection Fees, Residential, Dual Occupancy, 25mm long	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1053	Water Service Connection Fees, Commercial, Industrial, Unit Development, 32mm, short (3 to 5 units)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1054	Water Service Connection Fees, Commercial, Industrial, Unit Development, 32mm, long	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1055	Water Service Connection Fees, Commercial, Industrial, Unit Development, 38mm, short (6 to 10 units)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1056	Water Service Connection Fees, Commercial, Industrial, Unit Development, 38mm, long	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1057	Water Service Connection Fees, Commercial, Industrial, Unit Development, 50mm, short (11 to 16 units)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1058	Water Service Connection Fees, Commercial, Industrial, Unit Development, 50mm, long	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	Cost Recovery	Cost Recovery	-	
1059	Supply and install meter only - 20mm	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connection	620.00	664.00	44.00	7%
1060	Supply and install meter only - 25mm	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connection	784.00	839.00	55.00	7%
1061	Supply and install additional meter and manifold (unit Development)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connection	Cost Recovery	Cost Recovery	-	
1062	Sales of Water from Water Filling Station	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Kilolitre	4.00	4.30	0.30	8%
1069	Sale of Raw Water - metered supplies	Water usage or consumption charges	GST Exempt	C	Kilolitre	3.00	3.25	0.25	8%
245	Deposit for tokens to access Water Filling Station (refundable upon token return)	Fee to carry out water supply, sewerage and stormwater drainage work	Taxable	C	Each	105.00	113.00	8.00	8%
WB	Water Service Restriction Fee	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Connections	111.00	119.00	8.00	7%
1064	Replacement of Damaged Water Meters (\$s 560, 561 and 608 of LGA)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C		Cost Recovery	Cost Recovery	-	
1065	Backflow Meter Testing	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	142.00	152.00	10.00	7%
1066	Additional Backflow Meter Testing (multiple units on same property)	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Test	38.00	41.00	3.00	8%
WB	Install flow restrictor	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C	Per Installation	147.00	158.00	11.00	7%
1068	Filling of Swimming Pools (from hydrant)	Fee to install and remove hydrant standpipe, and supply water for Pool	GST Exempt	C	Per Fill	223.00	250.00	27.00	12%
SEWERAGE SERVICES									
1070	Sewerage Tapping and Installation	Fee to carry out water supply, sewerage and stormwater drainage work	GST Exempt	C		Cost Recovery	Cost Recovery	-	
1071	Sewerage Drainage Inspection & Plan Fees - Dwellings	Sewer and drainage inspection	GST Exempt	C	Per Inspection	143.00	154.00	11.00	8%
1072	Sewerage Drainage Inspection & Plan Fees - Other Buildings, for first closet	Sewer and drainage inspection	GST Exempt	C	Per Inspection	156.00	167.00	11.00	7%
1073	Sewerage Drainage Inspection & Plan Fees - Other Buildings, for Each additional closet, urinal	Sewer and drainage inspection	GST Exempt	C	Per Inspection	20.00	22.00	2.00	10%

Fees and Charges for 2024-2025										
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %	
SEWERAGE SERVICES										
1074	Sewerage Drainage Inspection & Plan Fees - Alteration to existing sewerage drainage line	Sewer and drainage inspection	GST Exempt	C	Per Inspection	156.00	167.00	11.00	7%	
1075	Sewerage Drainage Inspection & Plan Fees - Alteration to existing sewerage drainage line: additional closet, urinal or sanitary fitting	Sewer and drainage inspection	GST Exempt	C	Per Inspection	20.00	22.00	2.00	10%	
1076	Non Rateable Properties Sewerage Connections - Water closets, Each	Sewer Connection charge	GST Exempt	C	Connections	85.00	91.00	6.00	7%	
1077	Non Rateable Properties Sewerage Connections - Cisterns serving as urinals, Each	Sewer Connection charge	GST Exempt	C	Connections	66.00	71.00	5.00	8%	
1078	For all other non rateable crown lands and for all other non rateable land belonging to a religious body: Water	Sewer Connection charge	GST Exempt	C	Water Closet	172.00	185.00	13.00	8%	
1079	For all other non rateable crown lands and for all other non rateable land belonging to a religious body: Cisterns serving as urinals, Each	Sewer Connection charge	GST Exempt	C	Cistern	70.00	75.00	5.00	7%	
Other Sewerage Charges										
1080	Water showers connected to Council's sewerage	Sewer Connection charge	GST Exempt	C	Connections	57.00	61.00	4.00	7%	
1081	Baths connected to Council's sewerage	Sewer Connection charge	GST Exempt	C	Connections	69.00	74.00	5.00	7%	
1082	Water basins connected to Council's sewerage	Sewer Connection charge	GST Exempt	C	Connections	28.00	30.00	2.00	7%	
1083	Sinks connected to Council's sewerage	Sewer Connection charge	GST Exempt	C	Connections	28.00	30.00	2.00	7%	
1084	Wash Tubs connected to Council's sewerage (set of 2)	Sewer Connection charge	GST Exempt	C	Connections	57.00	61.00	4.00	7%	
1085	Water Closets in a double storied building solely adopted for residential flat purposes	Sewer Connection charge	GST Exempt	C	Connections	63.00	68.00	5.00	8%	
TRADE WASTE										
Category 1 - Hairdresser / Beauty etc										
1086	Approval Fee - New Businesses or Change of Business Owner	Liquid Trade Waste Approval Fee	GST Exempt	F		117.00	123.00	6.00	5%	
WB	Annual Trade Waste Fee including Approval	Liquid Trade Waste Application Fee	GST Exempt	F		218.00	229.00	11.00	5%	
1088	Re-Inspection Fee	Trade Waste Inspection Fee	GST Exempt	F		110.00	116.00	6.00	5%	
Category 2 - Café's / Restaurants etc										
1089	Approval Fee - New Businesses or Change of Business Owner	Liquid Trade Waste Approval Fee	GST Exempt	F		117.00	123.00	6.00	5%	
WB	Annual Trade Waste Fee including Approval	Liquid Trade Waste Application Fee	GST Exempt	F		218.00	229.00	11.00	5%	
1091	Re-Inspection Fee	Trade Waste Inspection Fee	GST Exempt	F		110.00	116.00	6.00	5%	
Category 3 - Commercial/Industrial										
1092	Approval Fee - New Businesses or Change of Business Owner	Liquid Trade Waste Approval Fee	GST Exempt	F		254.00	267.00	13.00	5%	
WB	Annual Trade Waste Fee including Approval	Liquid Trade Waste Application Fee	GST Exempt	F		811.00	852.00	41.00	5%	
1094	Re-Inspection Fee	Trade Waste Inspection Fee	GST Exempt	F		122.00	129.00	7.00	6%	
Volume Charge										
INV	Category 1 -Trade Waste Usage Charge (with appropriate treatment)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/ KL	-	-	-		
INV	Category 1 -Trade Waste Usage Charge (without appropriate treatment)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/ KL	2.00	2.10	0.10	5%	
INV	Category 2 - Trade Waste Usage Charge (with appropriate treatment)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/ KL	2.00	2.10	0.10	5%	
INV	Category 2 - Trade Waste Usage Charge (without appropriate treatment)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/ KL	21.00	23.00	2.00	10%	
Excess Mass Charge										
INV	pH charge where it is outside the approved rate for the discharger	Liquid Trade Waste Application Fee	GST Exempt	F	Coefficient of pH	1.00	1.00	-	0%	
INV	Aluminium	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	1.60	0.60	60%	
INV	Ammonia (as N) - NH4	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	3.00	3.50	0.50	17%	
INV	Arsenic	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	98.00	105.00	7.00	7%	
INV	Biochemical Oxygen Demand (BOD)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	1.40	0.40	40%	
INV	Cadmium	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	473.00	501.00	28.00	6%	
INV	Chlorinated phenolics	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2,037.00	2,160.00	123.00	6%	
INV	Chlorine	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.45	0.45	23%	
INV	Chromium	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	33.00	36.00	3.00	9%	
INV	Cobalt	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	20.00	21.50	1.50	8%	
INV	Copper	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	20.00	21.50	1.50	8%	
INV	Cyanide	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	103.00	110.00	7.00	7%	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
TRADE WASTE									
Excess Mass Charge (Continued)									
INV	Fluoride	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	5.00	5.70	0.70	14%
INV	Formaldehyde	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.45	0.45	23%
INV	Grease & Oil (Total G&O)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.30	0.30	15%
INV	Herbicides/defoliant	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1,019.00	1,080.00	61.00	6%
INV	Iron	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.30	0.30	15%
INV	Lead	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	51.00	55.00	4.00	8%
INV	Manganese	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	10.00	10.70	0.70	7%
INV	Mercury	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	3,395.00	3,599.00	204.00	6%
INV	Methylene blue active substances (MBAS)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	1.50	0.50	50%
INV	Molybdenum	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	1.50	0.50	50%
INV	Nickel	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	33.00	35.00	2.00	6%
INV	Nitrogen (as TKN)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	0.85	(0.15)	-15%
INV	Pesticides general (excludes organochlorines and organophosphates)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1,019.00	1,080.00	61.00	6%
INV	Petroleum hydrocarbons (non-flammable)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	3.00	3.60	0.60	20%
INV	Phenolic compounds (non-chlorinated)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	10.00	11.00	1.00	10%
INV	Phosphorus (Total P) - PO4	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.55	0.55	28%
INV	Polynuclear aromatic hydrocarbons (PAHs)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	20.00	22.00	2.00	10%
INV	Selenium	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	72.00	77.00	5.00	7%
INV	Silver	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.25	0.25	13%
INV	Sulphate (SO4)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	0.85	(0.15)	-15%
INV	Sulphide (SO3)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.55	0.55	28%
INV	Sulphite	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	2.55	0.55	28%
INV	Tin	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	10.00	11.00	1.00	10%
INV	Total Dissolved Solids (TDS)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	1.00	0.60	(0.40)	-40%
INV	Total Suspended Solids (TSS)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	2.00	1.85	(0.15)	-8%
INV	Zinc	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KG	20.00	22.00	2.00	10%
INV	Portable/Chemical Toilet	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KI	23.00	25.00	2.00	9%
INV	Septic Tank Waste (Effluent only)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KI	3.00	3.25	0.25	8%
INV	Septic Tank Waste (Sludge or mixed)	Liquid Trade Waste Application Fee	GST Exempt	F	\$/KI	32.00	34.00	2.00	6%
RECREATION & CULTURE									
	Brobenah Rd Reserve	Use of Facilities - other	Taxable	E	1/2 Day	63.00	67.00	4.00	6%
170	Brobenah Rd Reserve	Use of Facilities - other	Taxable	E	Full Day	105.00	111.00	6.00	6%
Mounford Park Stage									
	Community and Charity Organisations	Bond	Taxable		Event	21.00	23.00	2.00	10%
430	Private, non charitable and non-community use	Use of Facilities - other	Taxable	E	Event	105.00	111.00	6.00	6%
1000	Bond for cleaning, Private, non charitable and non-community use	Use of Facilities - other	GST Exempt		Bond	210.00	221.00	11.00	5%
All Swimming Pools									
INV	Leeton Shire School Groups (Swimming instruction, PE classes, lifesaving, during school Hours)	Use of Facilities - Aquatic Centre	Taxable	E	Person	5.00	Remove		
INV	School Groups - Teachers and supervisors	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	No Charge	-	
INV	School Groups - students	Use of Facilities - Aquatic Centre	Taxable	E	Person	4.00	4.00	-	0%
INV	Leeton Shire Primary School Groups (Teachers and supervisors, during school Hours)	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	Remove		
INV	Leeton Shire Swimming Carnivals, School and Swimming Clubs (students and competing swimmers)	Use of Facilities - Aquatic Centre	Taxable	E	Person	4.00	Remove		
INV	Leeton Shire Swimming Carnivals, School and Swimming Clubs (Teachers and supervisors)	Use of Facilities - Aquatic Centre	Taxable		Person	No Charge	Remove		

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
RECREATION & CULTURE									
All Swimming Pools									
INV	Leeton Pool Swimming Carnivals, School and Swimming Clubs (Non-Swimmers And Spectators)	Use of Facilities - Aquatic Centre	Taxable	E	Person	2.00	Remove		
INV	Private Swimming Lesson Instructors - Annual Fee	Use of Facilities - Aquatic Centre	Taxable	E	Year	200.00	250.00	50.00	25%
367	Casual/Carnival - Non-swimming, spectators, supervisors	Use of Facilities - Aquatic Centre	Taxable	E	Person	2.00	2.00	-	0%
Leeton Pool									
355	Casual - Family (2 Adults and 3 Children or 1 Adult and 4 Children) Each additional child per below.	Use of Facilities - Aquatic Centre	Taxable	E	Family	20.00	25.00	5.00	25%
356	Casual - Family Additional Children	Use of Facilities - Aquatic Centre	Taxable	E	Person	3.00	3.00	-	0%
363	Casual - Adults	Use of Facilities - Aquatic Centre	Taxable	E	Person	5.00	6.00	1.00	20%
366	Casual - Children (5 and over)	Use of Facilities - Aquatic Centre	Taxable	E	Person	4.00	5.00	1.00	25%
	Casual - Children (4 and under)	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	No Charge	-	
	Casual - Aged and Disability Pensioner (Pensioner Card)	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	No Charge	-	
	10 Admissions - Adults	Use of Facilities - Aquatic Centre	Taxable	E	Person	45.00	55.00	10.00	22%
Seasons Tickets - Leeton (includes access to Whitton Pool)									
357	Family (2 Adults and 3 Children or 1 Adult and 4 Children) Each additional child per below.	Use of Facilities - Aquatic Centre	Taxable	E	Family	320.00	350.00	30.00	9%
360	Family Additional Children	Use of Facilities - Aquatic Centre	Taxable	E	Person	25.00	25.00	-	0%
358	Adult	Use of Facilities - Aquatic Centre	Taxable	E	Person	180.00	200.00	20.00	11%
359	Child (5 and Over)	Use of Facilities - Aquatic Centre	Taxable	E	Person	120.00	125.00	5.00	4%
Pool Facility Hire - Schools/Carnivals and Waterslide									
385	Leeton Pool, Mon-Fri	Use of Facilities - Aquatic Centre	Taxable	E	Hour	130.00	140.00	10.00	8%
386	Leeton Pool, Mon-Fri, with Waterslide	Use of Facilities - Aquatic Centre	Taxable	E	Hour	180.00	220.00	40.00	22%
387	Leeton Pool, Sat-Sun	Use of Facilities - Aquatic Centre	Taxable	E	Hour	150.00	180.00	30.00	20%
388	Leeton Pool, Sat-Sun, with Waterslide	Use of Facilities - Aquatic Centre	Taxable	E	Hour	200.00	280.00	80.00	40%
	Waterslide Hire (exclusive use) - School Groups/Private function Mon - Fri	Use of Facilities - Aquatic Centre	Taxable	E	Hour		100.00	100.00	
	Waterslide Hire (exclusive use) - School Groups/Private function Sat - Sun	Use of Facilities - Aquatic Centre	Taxable	E	Hour		120.00	120.00	
Whitton Pool									
364	Casual - Family (2 Adults and 3 Children or 1 Adult and 4 Children) plus \$2.00 for Each additional child.	Use of Facilities - Aquatic Centre	Taxable	E	Family	12.00	12.00	-	0%
380	Casual - Family Additional Children	Use of Facilities - Aquatic Centre	Taxable	E	Person	2.00	2.00	-	0%
381	Casual - Adults	Use of Facilities - Aquatic Centre	Taxable	E	Person	3.00	3.00	-	0%
382	Casual - Children (5 and over)	Use of Facilities - Aquatic Centre	Taxable	E	Person	3.00	3.00	-	0%
	Casual - Children (4 and under)	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	No Charge	-	
	Casual - Aged and Disability Pensioner (Pensioner Card)	Use of Facilities - Aquatic Centre	Taxable	E	Person	No Charge	No Charge	-	
383	Casual - Non-swimming, spectators, supervisors	Use of Facilities - Aquatic Centre	Taxable	E	Person	2.00	Remove		
384	Whitton Pool Swimming Carnivals, School and Swimming Clubs (Non-Swimmers And Spectators)	Use of Facilities - Aquatic Centre	Taxable	E	Person	2.00	Remove		
Seasons Tickets - Whitton Pool Only									
357	Family (2 Adults and 3 Children or 1 Adult 4 Children) and \$15 for Each Additional Child	Use of Facilities - Aquatic Centre	Taxable	E	Family	240.00	250.00	10.00	4%
360	Family Additional Children	Use of Facilities - Aquatic Centre	Taxable	E	Person	17.00	17.00	-	0%
358	Adult	Use of Facilities - Aquatic Centre	Taxable	E	Person	120.00	125.00	5.00	4%
359	Child (5 and Over)	Use of Facilities - Aquatic Centre	Taxable	E	Person	95.00	100.00	5.00	5%
INDOOR STADIUM									
Admission Charges									
1150	Entrance Fee per student (during school Hours)	Use of Facilities - Sport/PE Classes	Taxable	E	Person	4.50	4.50	-	0%
1151	Entrance Fee per student - Prim. School	Use of Facilities - Sport/PE Classes	Taxable	E	Person	4.50	Remove		
1152	Special Council Events	Use of Facilities - Sport	Taxable	E	Person	POA	POA	-	
Courts Hire - Competitions									
1153	Basketball, Volleyball, Netball/Futsal	Use of Facilities - Sport	Taxable	E	Court/Hour	47.00	50.00	3.00	6%
1154	Badminton	Use of Facilities - Sport	Taxable	E	Court/Hour	20.00	22.00	2.00	10%
	Tennis no lights	Use of Facilities - Sport	Taxable	E	Court/Hour	No Charge	No Charge	-	
	Tennis with Floodlights	Use of Facilities - Sport	Taxable		Hour		15.00	15.00	New

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
INDOOR STADIUM									
Tournament Hire									
1158	Stadium Per Day (9am - 5pm) weekDays	Use of Facilities - Sport	Taxable	E		495.00	500.00	5.00	1%
1159	Stadium Per Day (9am - 5pm) weekends	Use of Facilities - Sport	Taxable	E		630.00	650.00	20.00	3%
1160	Stadium per evening (6pm - 11pm)	Use of Facilities - Sport	Taxable	E		427.00	435.00	8.00	2%
1161	Stadium per evening (6pm - 11pm)	Use of Facilities - Sport	Taxable	E		498.00	515.00	17.00	3%
1162	Stadium Per Day/ evening - weekDays	Use of Facilities - Sport	Taxable	E		836.00	850.00	14.00	2%
1163	Stadium Per Day/ evening - weekends	Use of Facilities - Sport	Taxable	E		973.00	990.00	17.00	2%
WeekDay Casual Hire									
1164	Basketball, Volleyball, Netball/Futsal	Use of Facilities - Sport	Taxable	E	Court/Hour	53.00	55.00	2.00	4%
1165	Representative Training (all sports)	Use of Facilities - Sport	Taxable	E	Court/Hour	41.00	42.00	1.00	2%
1166	Badminton	Use of Facilities - Sport	Taxable	E	Court/Hour	26.00	27.00	1.00	4%
1167	Volleyball	Use of Facilities - Sport	Taxable	E	Court/Hour	53.00	Remove		
1168	Futsal	Use of Facilities - Sport	Taxable	E	Court/Hour	53.00	Remove		
1169	Netball	Use of Facilities - Sport	Taxable	E	Court/Hour	53.00	Remove		
1170	Private Function Hire (BirthDays, Rego Days, Presentations etc)	Use of Facilities - Sport	Taxable	E	Per Hour	120.00	126.00	6.00	5%
Weekend Casual Hire									
1171	Basketball, Volleyball, Netball/Futsal	Use of Facilities - Sport	Taxable	E	Court/Hour	71.00	73.00	2.00	3%
1172	Representative Training (all sports)	Use of Facilities - Sport	Taxable	E	Court/Hour	64.50	66.00	1.50	2%
1173	Badminton	Use of Facilities - Sport	Taxable	E	Court/Hour	36.00	37.00	1.00	3%
1174	Volleyball	Use of Facilities - Sport	Taxable	E	Court/Hour	71.00	Remove		
1175	Futsal	Use of Facilities - Sport	Taxable	E	Court/Hour	71.00	Remove		
1176	Netball	Use of Facilities - Sport	Taxable	E	Court/Hour	71.00	Remove		
1177	Private Function Hire (BirthDays, Rego Days, Presentations etc)	Use of Facilities - Sport	Taxable	E	Per Hour	144.00	152.00	8.00	6%
Equipment Hire									
1178	Rent of Basketball Office.	Use of Facilities - Sport	Taxable	E	Hour	54.00	54.00	-	0%
	Casual hire of Tennis Courts Clubhouse	Use of Facilities - Sport	Taxable	E	Hour	54.00	54.00	-	0%
Advertising Signs on Stadium Walls									
1179	1200mm x1200mm (Annual)	Use of Facilities - other	Taxable	E	Annual	305.00	321.00	16.00	5%
1180	1200mm x1200mm (2 Years)	Use of Facilities - other	Taxable	E	2 Years	478.00	502.00	24.00	5%
1181	2400mm x1200mm (Annual)	Use of Facilities - other	Taxable	E	Annual	378.00	397.00	19.00	5%
1182	2400mm x1200mm (2 Years)	Use of Facilities - other	Taxable	E	2 Years	620.00	651.00	31.00	5%
1183	3600mm x1200mm (Annual)	Use of Facilities - other	Taxable	E	Annual	478.00	502.00	24.00	5%
1184	3600mm x1200mm (2 Years)	Use of Facilities - other	Taxable	E	2 Years	798.00	838.00	40.00	5%
1185	4800mm x1200mm (Annual)	Use of Facilities - other	Taxable	E	Annual	546.00	574.00	28.00	5%
1186	4800mm x1200mm (2 Years)	Use of Facilities - other	Taxable	E	2 Years	646.00	679.00	33.00	5%
1187	6000mm x1200mm (Annual)	Use of Facilities - other	Taxable	E	Annual	620.00	651.00	31.00	5%
1188	6000mm x1200mm (2 Years)	Use of Facilities - other	Taxable	E	2 Years	1,145.00	1,203.00	58.00	5%
Parkview Tennis Courts									
353	Court Hire	Use of Facilities - other	Taxable	E	Per Person	9.20	9.70	0.50	5%
LEETON OVAL COMPLEX									
Fees shown are the maximum charges as all Sporting Groups maybe eligible for up to a 50% Subsidy on application. Other Groups may be eligible for a subsidy under this Revenue Policy.									
1189	Oval No 1, 2 or 3 - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour, Per Oval	32.00	34.00	2.00	6%
1190	Oval No 1, 2 or 3 - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less) Per Oval	105.00	Remove		
1191	Oval No 1, 2 or 3 - Casual Groups	Use of Facilities - other	Taxable	C	Full Day Per Oval	210.00	221.00	11.00	5%
1192	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour	20.00	21.00	1.00	5%
1193	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	62.00	Remove		
1194	Amenities - Oval 1 or 2 - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour	20.00	21.00	1.00	5%
1195	Amenities - Oval 1 or 2 - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	60.00	Remove		
1196	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	Full Day	100.00	105.00	5.00	5%
1197	Amenities - Oval 1 or 2 - Casual Groups	Use of Facilities - other	Taxable	C	Full Day	100.00	105.00	5.00	5%
1198	Commercial Bootcamps and Personal Trainers	Use of Facilities - other	Taxable	C	Per Year	240.00	252.00	12.00	5%
INV	Leeton Netball Association - Outside Courts	Use of Facilities - other	Taxable	C	Per Year	583.00	613.00	30.00	5%
INV	Leeton Basketball Association - Outside Courts	Use of Facilities - other	Taxable	C	Per Year	583.00	613.00	30.00	5%
INV	Netball / Basketball courts (outside) - Casual Groups	Use of Facilities - other	Taxable	C	Per court/hr	14.00	15.00	1.00	7%
INV	Leeton Phantoms Rugby Union Club - includes 3 Ovals, kiosk and Both amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	1,750.00	1,838.00	88.00	5%
INV	Leeton Greenies Rugby League Football Club - 3 Ovals, kiosk and Both amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	1,750.00	1,838.00	88.00	5%
INV	Leeton United Football Club (soccer)- 3 Ovals, kiosk and Both amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	1,750.00	1,838.00	88.00	5%
INV	Leeton Touch Association- 3 Ovals and kiosk Per Season	Use of Facilities - other	Taxable	C	Per Season	930.00	977.00	47.00	5%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
LEETON OVAL COMPLEX									
INV	Leeton and Districts Cricket Association- 2 Ovals, amenities No 2, Mark Taylor playing surface, nets and amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	1,750.00	1,838.00	88.00	5%
INV	Schools- 3 Ovals, kiosk and Both amenities Per Year	Use of Facilities - other	Taxable	C	Per Year	1,750.00	1,838.00	88.00	5%
INV	Oval No 1, 2 or 3 - Schools	Use of Facilities - other	Taxable	C	Per Hour, Per Oval	14.00	15.00	1.00	7%
INV	Oval No 1, 2 or 3 - Schools	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less) Per Oval	37.00	Remove		
INV	Oval No 1, 2 or 3 - Schools	Use of Facilities - other	Taxable	C	Full Day Per Oval	72.00	76.00	4.00	6%
1199	Clean up of facilities after use - Per employee / Per Hour	Use of Facilities - other	Taxable	C	Hour	76.00	80.00	4.00	5%
INV	Floodlights - No 1 Ovals (all financial seasonal hirers)	Use of Facilities - other	Taxable	E	Hour	12.00	13.00	1.00	8%
INV	Floodlights - No 2 Ovals (all financial seasonal hirers)	Use of Facilities - other	Taxable	E	Hour	10.00	10.50	0.50	5%
INV	Floodlights - No 3 Ovals (all financial seasonal hirers)	Use of Facilities - other	Taxable	E	Hour	10.00	10.50	0.50	5%
1200	Floodlights - No 1 Ovals (Casual users)	Use of Facilities - other	Taxable	E	Hour	16.00	17.00	1.00	6%
1201	Floodlights - No 2 Ovals (Casual users)	Use of Facilities - other	Taxable	E	Hour	14.00	15.00	1.00	7%
1202	Floodlights - No 3 Ovals (Casual users)	Use of Facilities - other	Taxable	E	Hour	14.00	15.00	1.00	7%
MARK TAYLOR OVAL									
Fees shown are the maximum charges as all Sporting Groups maybe eligible for up to a 50% Subsidy on application. Other Groups may be eligible for a subsidy under this Revenue Policy.									
INV	Schools- All facilities Per Year	Use of Facilities - other	Taxable	C	Per Year	1,750.00	1,838.00	88.00	5%
1203	Oval - Casual User	Use of Facilities - other	Taxable	C	Per Hour	27.00	29.00	2.00	7%
1204	Oval - School	Use of Facilities - other	Taxable	C	Per Hour	14.00	15.00	1.00	7%
1205	Oval - Casual User	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	78.00	Remove		
1206	Oval - Casual User	Use of Facilities - other	Taxable	C	Full Day	154.00	162.00	8.00	5%
1207	Cricket Nets - Casual User	Use of Facilities - other	Taxable	C	Per Hour	15.00	16.00	1.00	7%
1208	Cricket Nets - Casual User	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	37.00	Remove		
1209	Cricket Nets - Casual User	Use of Facilities - other	Taxable	C	Full Day	72.00	76.00	4.00	6%
1210	Clean up of facilities after use - Per employee / Per Hour	Use of Facilities - other	Taxable	C	Hour	76.00	80.00	4.00	5%
YANCO SPORTS GROUND									
Fees shown are the maximum charges as all Sporting Groups maybe eligible for up to a 50% Subsidy on application. Other Groups may be eligible for a subsidy under this Revenue Policy.									
INV	Leeton and Districts Cricket Association- Oval and amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	600.00	630.00	30.00	5%
INV	Yanco Wamoon Rugby League Football Club- Oval, kiosk and amenities Per Season	Use of Facilities - other	Taxable	C	Per Season	1,180.00	1,239.00	59.00	5%
INV	Schools- Oval, kiosk and amenities Per Year	Use of Facilities - other	Taxable	C	Per Year	1,760.00	1,848.00	88.00	5%
1211	Oval - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour	14.00	15.00	1.00	7%
1212	Oval - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	78.00	Remove		
1213	Oval - Casual Groups	Use of Facilities - other	Taxable	C	Full Day	154.00	162.00	8.00	5%
1214	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour	20.00	21.00	1.00	5%
1215	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	37.00	Remove		
1216	Kiosk - Casual Groups	Use of Facilities - other	Taxable	C	Full Day	72.00	76.00	4.00	6%
1217	Amenities - Casual Groups	Use of Facilities - other	Taxable	C	Per Hour	20.00	21.00	1.00	5%
1218	Amenities - Casual Groups	Use of Facilities - other	Taxable	C	1/2 Day (4hrs or less)	37.00	Remove		
1219	Amenities - Casual Groups	Use of Facilities - other	Taxable	C	Full Day	72.00	76.00	4.00	6%
1220	Clean up of facilities after use - Per employee / Per Hour	Use of Facilities - other	Taxable	C	Hour	78.00	80.00	2.00	3%
INV	Floodlights - Yanco Wamoon Football	Use of Facilities - other	Taxable	E	Hour	10.00	10.50	0.50	5%
1221	Floodlights - Casual Users	Use of Facilities - other	Taxable	E	Hour	14.00	15.00	1.00	7%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
LEETON GOLF COURSE									
Membership Fees - Pro-rata									
830	Category - Ordinary	Use of Facilities - other	Taxable	E	Per Year	520.00	550.00	30.00	6%
831	Category - Pensioner	Use of Facilities - other	Taxable	E	Per Year	425.00	430.00	5.00	1%
832	Category - Junior	Use of Facilities - other	Taxable	E	Per Year	75.00	80.00	5.00	7%
833	Category - Sports	Use of Facilities - other	Taxable	E	Per Year	275.00	280.00	5.00	2%
834	New members (never been a member before) - once only introductory offer	Use of Facilities - other	Taxable	E	Per Year	320.00	350.00	30.00	9%
835	Fee for any full member playing in age bracket 18 - 29:	Use of Facilities - other	Taxable	E	Per Year	260.00	280.00	20.00	8%
836	Current long standing members - Payment of membership in full by 31 July and receive five (4) FREE social games of golf	Use of Facilities - other	Taxable	E	Per Year	*See relevant membership Fee above.	*See relevant membership Fee above.	-	
Green Fees									
837	Junior - Non Member	Use of Facilities - other	Taxable	E	Round	14.00	16.00	2.00	14%
838	Member Competition Round	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
839	Junior Member Competition Round	Use of Facilities - other	Taxable	E	Round	9.00	10.00	1.00	11%
840	Member Social Round 9 or 18 holes	Use of Facilities - other	Taxable	E	Round	16.00	18.00	2.00	13%
841	Junior Social Round 9 or 18 holes	Use of Facilities - other	Taxable	E	Round	9.00	10.00	1.00	11%
842	Visitor 9 hole Round	Use of Facilities - other	Taxable	E	Round	26.00	30.00	4.00	15%
843	Visitor 18 hole Round	Use of Facilities - other	Taxable	E	Round	34.00	40.00	6.00	18%
844	Twilight Social - Non member	Use of Facilities - other	Taxable	E	Round	18.00	20.00	2.00	11%
845	Twilight Member	Use of Facilities - other	Taxable	E	Round	14.00	20.00	6.00	43%
846	Twilight Junior	Use of Facilities - other	Taxable	E	Round	9.00	10.00	1.00	11%
847	Twilight played in conjunction Fee	Use of Facilities - other	Taxable	E	Round	3.00	5.00	2.00	67%
848	Wednesday Whackers	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
849	Veteran Golfers	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
850	Yanco Social - Member	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
851	Yanco Social - Non Member	Use of Facilities - other	Taxable	E	Round	22.00	25.00	3.00	14%
852	Sports Social 9 or 18 holes	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
853	Reciprocal 9 or 18 holes	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
854	Special Events - Junior	Use of Facilities - other	Taxable	E	Round	8.20	10.00	1.80	22%
855	Special Events - Senior	Use of Facilities - other	Taxable	E	Round	16.00	20.00	4.00	25%
ROXY THEATRE									
Theatre Ticket Prices									
550	Adult - All sessions	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
551	Pensioner Concession/Student	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
552	Family (2 Adults, 2 Children or 1 Adult, 3 Children)	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
553	3rd and subsequent children	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
Special Movie Screenings - Dress Circle and Stalls									
554	School Screening per Student	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
555	School Screening per Teacher	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
556	Group Admission > 20 tickets (Includes Theatre Parties)	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
557	Special Events	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
Live Shows									
558	Tours, Shows aimed at School Students in Term Time	Use of Facilities - other	Taxable	E	Per Student & Teacher	TBA	TBA	-	
559	Show Ticket Price	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
560	Ticketing Fee	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	
Roxy Tours									
561	Tour Groups (guided tour)	Use of Facilities - other	Taxable	E	Person	TBA	TBA	-	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
ROXY THEATRE									
Roxy Theatre Hire									
562	Non profit organisations - subject to council approval	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
563	Leeton Eisteddfod Society	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
564	Schools	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
565	Private Hire (BirthDays, Weddings etc.)	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
566	Commercial Productions	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
Supper Room Hire									
567	0-3 Hours	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
568	>3 Hours	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
569	Weekend rate - half Day	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
570	Weekend rate - full Day	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
571	Full Weekend	Use of Facilities - other	Taxable	E	Event	TBA	TBA	-	
Other Fees									
572	Extra staff	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
573	Rehearsals	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
574	Bump In/Out	Use of Facilities - other	Taxable	E	Hour	TBA	TBA	-	
575	Cleaning Fee	Use of Facilities - other	Taxable	C	Hour	TBA	TBA	-	
576	Piano tuning - at hirers' expense	Use of Facilities - other	Taxable	E	Session	TBA	TBA	-	
INFLATABLE MOVIE SCREEN									
1000	Hire of Inflatable Movie Screen - Community Groups (Refundable Bond)	Use of Facilities - other	GST Exempt	C	Event	\$200 plus Cost Recovery for set up costs	\$200 plus Cost Recovery for set up costs	-	
578	Hire of Inflatable Movie Screen - Community Groups	Use of Facilities - other	Taxable	C	Night	\$55 plus Cost Recovery for set up costs	\$55 plus Cost Recovery for set up costs	-	
1000	Hire of Inflatable Movie Screen - Corporate Groups (Refundable Bond)	Use of Facilities - other	GST Exempt	C	Event	\$200 plus Cost Recovery for set up costs + at least one staff member	\$200 plus Cost Recovery for set up costs + at least one staff member	-	
580	Hire of Inflatable Movie Screen - Corporate Groups	Use of Facilities - other	Taxable	C	Night	\$170 plus Cost Recovery for set up costs + at least one staff member	\$170 plus Cost Recovery for set up costs + at least one staff member	-	
	Replacement Fee due to damage incurred	Use of Facilities - other	Taxable	C		Cost Recovery	Cost Recovery	-	
LEETON MUSEUM AND ART GALLERY (LMAG)									
	Entry Fee	Use of Facilities - other	Taxable	E	Person	No Charge	No Charge	-	
	Entry Fee - Community Groups	Use of Facilities - other	Taxable	E	Person	No Charge	No Charge	-	
	Entry Fee - School Groups	Use of Facilities - other	Taxable	E	Person	No Charge	No Charge	-	
	Museum Board Room Meeting Room Hire Fee - Corporate or Private	Use of Facilities - other	Taxable	C	Full Day	\$160 plus Cost Recovery for additional service (eg. bar, catering) + at least one staff	\$160 plus Cost Recovery for additional service (eg. bar, catering) + at least one staff	-	
	Museum Board Room Meeting Room Hire Fee - Not for Profit Community Groups	Use of Facilities - other	Taxable	C	Full Day	35.00	42.00	7.00	20%
	Museum Board Room Meeting Room Hire Fee - Corporate or Private	Use of Facilities - other	Taxable	C	1/2 Day (4 Hours or less)	\$85 plus Cost Recovery for additional service (eg. bar, catering) + at least one staff	\$100 plus Cost Recovery for additional service (eg. bar, catering) + at least one staff	-	
	Museum Board Room Meeting Room Hire Fee - Not for Profit Community Groups	Use of Facilities - other	Taxable	C	1/2 Day (4 Hours or less)	20.00	21.00	1.00	5%
581	Touring Exhibition Entry Fee	Use of Facilities - other	Taxable	c	Person/Per Day	By Quote	By Quote	-	
582	Art & Cultural Education Workshops	Use of Facilities - other	Taxable	E	Person/Per Day	By Quote	By Quote	-	
583	Cultural Events	Use of Facilities - other	Taxable	E	Person/Per Day	By Quote	By Quote	-	
584	Art Workshops	Use of Facilities - other	Taxable	E	Person/Per Day	By Quote	Remove		
585	Hire of LMAG space - CORPORATE/PRIVATE Normal Hours	Use of Facilities - other	Taxable	E	Hour	55.00	60.00	5.00	9%
586	Hire of LMAG space - Outside Normal Hours	Use of Facilities - other	Taxable	E	Hour	85.00	90.00	5.00	6%
587	Hire of LMAG space - CORPORATE WeekDay (After Hours)	Use of Facilities - other	Taxable	E	1/2 Day (4 hrs or less)	155.00	165.00	10.00	6%
588	Hire of LMAG space - CORPORATE WeekDay (After Hours)	Use of Facilities - other	Taxable	E	Full Day	215.00	225.00	10.00	5%
588	Hire of LMAG space - COMMUNITY GROUPS WeekDay (After Hours)	Use of Facilities - other	Taxable	E	1/2 Day (4 hrs or less)	50.00	55.00	5.00	10%
588	Hire of LMAG space - COMMUNITY GROUPS WeekDay (After Hours)	Use of Facilities - other	Taxable	E	Full Day	75.00	80.00	5.00	7%
587	Hire of LMAG space - CORPORATE WeekDay (Mon to Fri)	Use of Facilities - other	Taxable	E	1/2 Day (4 hrs or less)	130.00	140.00	10.00	8%
588	Hire of LMAG space - CORPORATE WeekDay (Mon to Fri)	Use of Facilities - other	Taxable	E	Full Day	175.00	185.00	10.00	6%
588	Hire of LMAG space - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - other	Taxable	E	1/2 Day (4 hrs or less)	50.00	55.00	5.00	10%
588	Hire of LMAG space - COMMUNITY GROUPS WeekDay (Mon to Fri)	Use of Facilities - other	Taxable	E	Full Day	70.00	75.00	5.00	7%
589	Cleaning Fee For Hire of LMAG space	Use of Facilities - other	Taxable	C	Clean	Cost Recovery	Cost Recovery	-	
1000	Hire of LMAG space / facilities - Refundable Bond	Use of Facilities - other	GST Exempt	C	Facility	200.00	200.00	-	0%

Fees and Charges for 2024-2025										
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %	
PUBLIC HALLS										
Murrumbidgee Hall										
135	Hire of hall	Use of facilities - hall	Taxable	C	Part/full Day	110.00	115.00	5.00	5%	
135	Hire of kitchen	Use of facilities - hall	Taxable	C	Part/full Day	45.00	50.00	5.00	11%	
	Cleaning Fee For Hire of space	Use of Facilities - other	Taxable	C	Clean	Cost Recovery	Cost Recovery	-		
135	Hire of Council facilities – refundable bond	Use of facilities - other	GST Exempt	C	Facility	215.00	200.00	(15.00)	-7%	
Whitton Hall										
135	Hire of hall for balls/ weddings	Use of facilities - hall	Taxable	C	Full Day	215.00	225.00	10.00	5%	
135	Hire of hall for discos, parties etc	Use of facilities - hall	Taxable	C	Full Day	215.00	225.00	10.00	5%	
135	Hire of hall for Daytime Events – child's birthDay party/baby shower etc	Use of facilities - hall	Taxable	C	Part/ full Day	25.00	27.00	2.00	8%	
135	Hire of meeting room (Day or night)	Use of facilities – meeting room	Taxable	C	2-4 Hours	15.00	16.00	1.00	7%	
135	Hire of bain marie	Use of facilities - other	Taxable	C	Item	15.00	16.00	1.00	7%	
135	Hire of chairs	Use of facilities - other	Taxable	C	Item	2.00	2.10	0.10	5%	
135	Hire of trestles	Use of facilities - other	Taxable	C	Item	15.00	16.00	1.00	7%	
135	Hire of Council facilities – refundable bond	Use of facilities - other	GST Exempt	C	Facility	200.00	200.00	-	0%	
	Cleaning Fee For Hire of space	Use of Facilities - other	Taxable	C	Clean	Cost Recovery	Cost Recovery	-		
Yanco Community Hall										
135	Hire of hall	Use of facilities - hall	Taxable	C	full Day	316.00	330.00	14.00	4%	
135	Hire of hall	Use of facilities - hall	Taxable	C	Part Day	158.00	165.00	7.00	4%	
135	Hire of kitchen/supper room only	Use of facilities - hall	Taxable	C	Half Day	53.00	55.00	2.00	4%	
135	Hire of supper room only for meetings	Use of facilities – supper room	Taxable	C	Per Person	6.00	6.50	0.50	8%	
135	Hire of Council facilities – refundable bond	Use of facilities - other	GST Exempt	C	Facility	211.00	220.00	9.00	4%	
	Cleaning Fee For Hire of space	Use of Facilities - other	Taxable	C	Clean	Cost Recovery	Cost Recovery	-		
Yanco Markets Site										
	4m x 4m stallholder Site (outside)	Use of facilities	Taxable	C	item	10.00	10.50	0.50	5%	
	8m x 4m stallholder Site (outside)	Use of facilities	Taxable	C	item	18.00	19.00	1.00	6%	
	1 table for stallholder Site (inside)	Use of facilities - hall	Taxable	C	item	10.00	10.50	0.50	5%	
	2 tables for stallholder Site (inside)	Use of facilities - hall	Taxable	C	item	18.00	19.00	1.00	6%	
	3 tables for stallholder Site (inside)	Use of facilities - hall	Taxable	C	item	26.00	28.00	2.00	8%	
	Kitchen Use by Caterers - \$30	Use of facilities - hall	Taxable	C	Per Event	30.00	32.00	2.00	7%	
LIBRARY										
505	Library Photocopy Charges - A4 self service black and white copies	Use of General Equipment Fee - Library	Taxable	E	Page	0.50	0.60	0.10	20%	
501	Library Photocopy Charges - A3 self service black and white copies	Use of General Equipment Fee - Library	Taxable	E	Page	1.00	1.10	0.10	10%	
506	Library Photocopy Charges - A4 self service colour copies	Use of General Equipment Fee - Library	Taxable	D	Page	1.50	1.60	0.10	7%	
507	Library Photocopy Charges - A3 self service colour copies	Use of General Equipment Fee - Library	Taxable	D	Page	3.00	3.20	0.20	7%	
502	Library Replacement Cards	Replacement Membership Card Fee	GST Exempt	D	Card	7.00	7.40	0.40	6%	
509	Library Laminating - per Sheet	Laminating Fee	Taxable	D	Sheet	5.50	5.80	0.30	5%	
500	Library Lost or Damaged Books Purchase Cost Plus Replacement Fee	Lost or damaged library item replacement/repair cost	GST Exempt	D	Book	Cost Recovery	Cost Recovery	-		
510	Library Lost or Damaged Books Replacement Fee	Lost or damaged library item replacement/repair cost	GST Exempt	D	Book	Cost Recovery	Cost Recovery	-		
	RRL - Childrens Program participation Fee	Attendance Fee		E	Program	2.00	2.00	-	0%	
	Non Resident Annual membership Fee	Membership Fee		E	Annual	35.00	35.00	-	0%	
	Book Club Annual membership Fee	Membership Fee		E	Annual	2.00	2.00	-	0%	
	Library Lost or Damaged Collection Items	Lost or damaged library item replacement/repair cost	GST Exempt	D	Book	\$10 plus Costs	\$10 plus Costs	-		
	Library Lost or Damaged CD/DVD case	Lost or damaged library item replacement/repair cost	GST Exempt	D	Book	3.30	3.30	-	0%	
	Library Lost or Damaged Book Club Collection Items	Lost or damaged library item replacement/repair cost	GST Exempt	D	Book	40.00	40.00	-	0%	
511	Inter Library Loan - Search Fee	Library inter library loan processing Fee	Taxable	D	Book	4.40	4.40	-	0%	
	Inter Library Loan - Loan request from non reciprocal libraries	Library inter library loan processing Fee	Taxable	D	Book	28.50	28.50	-	0%	
	Inter Library Loan - From Overseas	Library inter library loan processing Fee	Taxable	D	Book	Cost Recovery	Cost Recovery	-		
	Inter Library Loan - Rush Fee	Library inter library loan processing Fee	Taxable	D	Book	52.00	52.00	-	0%	
	Inter Library Loan - Express Fee	Library inter library loan processing Fee	Taxable	D	Book	70.50	70.50	-	0%	
	Reservation Fee	Library intra RRL Book Reservation Fee		E	Book	1.00	1.00	-	0%	
504	Meeting Room Hire - Henry Lawson Room Corporate or Private	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	85.00	90.00	5.00	6%	
512	Meeting Room Hire - Henry Lawson Room Corporate or Private	Use of Facilities - Civic centre	Taxable	C	Full Day	160.00	168.00	8.00	5%	
515	Meeting Room Hire - Not for Profit Community Groups	Use of Facilities - Civic centre	Taxable	C	1/2 Day (4 hrs or less)	20.00	21.00	1.00	5%	
516	Meeting Room Hire - Not for Profit Community Groups	Use of Facilities - Civic centre	Taxable	C	Full Day	40.00	42.00	2.00	5%	
	Cleaning Fee For Hire of space	Use of Facilities - other	Taxable	C	Clean	Cost Recovery	Cost Recovery	-		

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
ROADS, PIPELINES, TRANSPORT & COMMUNICATIONS									
Kerbing, Cross-overs									
650	Kerb & Guttering - Frontage	Works charge - Council initiated	Taxable	C	Metre	1/2 Actual Cost + GST	1/2 Actual Cost + GST	-	
651	Application Fee - Pipeline installation within road reserve area - 1 Year	Application and data acquisition costs	GST Exempt	C	Each	\$650 per KM	Remove		
Roads - Section 138 Roads Act – Permits & Approval Note: Permits must be obtained with the appropriate Fees and charges paid prior to any works commencing in, on, below, or above the Council Road Reserve.									
652	Section 138 Roads Act – General Administration Fee	Per Section 138 Roads Act Application type or per driveway, for temporary occupation of footways, roadways or public reserves, Type A or Type B or Type C <i>boardings within the road</i>	GST Exempt	C	Per Application (Non refundable)	132.00	139.00	7.00	5%
	Section 138 Roads Act - Urgent Approval – Administration Fee	Urgent Application, to be completed within 2 working Days	GST Exempt	C	Per Application (Non refundable)	N/A	250.00		New
	Reinspection Fee	Reinspection Fee for works under section 138 Roads Act 1993 on Council land/within road reserve	GST Exempt	C	Per Application (Non refundable)	N/A	115.00		New
	Public Notification and or Advertising – when public advertising/Signage is required in accordance with legislation	Advertising requirements including Newspaper, social media and neighbour notification (where required)	GST Exempt	C	Per Application (Non refundable)	N/A	176.00		New
653	Opening Fees - Applicant to do works - Other Road Reserve Openings	Road Opening Permit Fee (Section 138)	GST Exempt	C	Opening	69.00	73.00	4.00	6%
Road Reserve Lease (Council owned, controlled or managed land)									
Note: The term of a lease together with any option to renew must not exceed five (5) Years									
	Preparation - New Application - Administration Fee for Lease of Road Reserve for Community, Non-For-Profit Organisations, Private Residents	New Road Reserve Lease Agreement - Administration Fee	Y	C	Per Application (Non refundable)	N/A	277		New
	Renewal Application of a Lease of Road Reserve for Community, Non-For-Profit Organisations, Private Residents	Renewal Road Lease Agreement - Administration Fee	Y	C	Per Application (Non refundable)	N/A	82		New
	Preparation - New Application - Administration Fee for Lease of Public Road Reserve for Business, Commercial Entities, Farms, Agriculture, Aquaculture.	New Road Reserve Lease Agreement - Administration Fee	Y	C	Per Application (Non refundable)	N/A	360		New
	Renewal Application of a Lease of Road Reserve for Business, Commercial Entities, Farms, Agriculture, Aquaculture.	Renewal Road Reserve Lease Agreement - Administration Fee	Y	C	Per Application (Non refundable)	N/A	180		New
	Crown Land Application to Transfer Crown Road to Council Public Road – Administration Fee	Administration Fee if the road purchase Application is supported for sale, additional purchasing Fees are payable at that time	Y	C	Per Application (Non refundable)	N/A	761		New
	Temporary Closure of a Public Road Reserve – Application Fee	This is for Road Reserve only for Temporary Public Road Closure.	Y	C	Per Application (Non refundable)	N/A	255		New
	Lease Fees per annum for Road Reserves, Drainage Reserves etc.	Annun payable Fee will be based on current land values	Y	C	Per Property / Land Parcel	N/A	5% of current land value plus rates		New
	Public Notification and or Advertising – when public	Advertising requirements including Newspaper, social	N	C	Per Application	N/A	176.00		New
	Any additional costs associated with Road Lease process	Are to be borne by the applicant (e.g. surveys, legal	Y	C	Per Requirement	N/A	Cost Recovery		New
	Fee for preparing Road Reserve Lease by Legal Practitioner	Cost associated with legal practitioner Fees and charges	Y	C	Per Legal Service	N/A	Cost Recovery		New
Road Closure – Permanent Closure and Sale of Road (Formed & Unformed Council Roads)									
Stage 1: Initial Application Fees for Community, Non-For-Profit Organisations, Private Residents, Business, Commercial Entities, Farms, Agriculture, Aquaculture.									
50 T 51 F	Initial Application Fee for Road Closure	Processes include preliminary internal investigations, status search/report and report back to applicant with investigation result and may also include administration and submission of a report to Council to seek approval to close road and sell land or refused for progression to the next stage of the process.	Y	C	Per Application (Non refundable)	\$2,705 + actual cost	\$ 2,975.00		10%
	Road Status Search Fee	Road status investigated to confirm the road is Council Road	Y	C	Per Search (Non refundable)	N/A	Cost Recovery		New
	Valuation Determination - Sale Compensation	Valuer instructed to prepare valuation to determine sale compensation amount. Conducted by Certified Practising Valuer, cost on charged to applicant	Y	C	Per Application	N/A	Cost Recovery		New
	Public Notification and or Advertising – when public advertising/Signage is required in accordance with legislation for Stage 1	Advertising requirements including Newspaper, social media and neighbour notification (where required)	GST Exempt	C	Per Application (Non refundable)	N/A	176.00		New

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
ROADS, PIPELINES, TRANSPORT & COMMUNICATIONS									
Road Closure – Permanent Closure and Sale of Road (Formed & Unformed Council Roads) - Continued									
Stage 2: Closure Administration Fees for Community, Non-For-Profit Organisations, Private Residents, Business, Commercial Entities, Farms, Agriculture, Aquaculture.									
52 T 53 F	Permanent Road Closure Application	Process includes Council administration of notification requirements under S38B of the roads act, review of submissions, and compilation of final report to Council seeking approval or rejection of the Application.	Y	C	Per Application (Non refundable)	\$5,115 + actual cost	\$ 5,627.00		10%
	Fee for preparing Deed of Sale by Legal Practitioner	Cost associated with legal practitioner Fees and charges pertaining to preparing	Y	C	Per Legal Service	N/A	Cost Recovery		New
	Processing Fee Road Closure – Survey Plans	Applicants will be requested to supply the survey plan. If Council is required to source the survey plan, this Fee is payable.	Y	C	Per Survey Plan	N/A	Cost Recovery		New
	Compensation – Valuer	Market Value as determined by Valuation Report conducted by Certified Practising Valuer. Compensation payable to Council	Y	C	Per Application	N/A	Market Value		New
	Additional Costs to finalise road closure process	Applicant to meet all fair and reasonable costs to Council such as valuation Fees, surveyor Fees, legal costs, subdivision Certificate Fees, Gazette, Certificate of Title, DP, Easement, DA	Y	C	Per Application	N/A	Cost Recovery		New
54 T 55 F	Easement Negotiations (actual costs include - advertising, survey plans, DA Fees, LPI registration) - Council Land	Fee for road closure processes	Both	C	Application	\$2,840 + actual cost	Remove		
56	Plan search and Survey mark search (DP, PM's, SSM's) Pro-rata charge is \$17.00 per 15 mins	Fee for accessing or printing required information	GST Exempt	C	Each	75.00	Remove		
Pipeline Works and Agreements in Road Reserve and Council Controlled Land <u>Note:</u>									
Permits must be obtained with the appropriate Fees and charges paid prior to any works commencing in, on, below, or above the Council Road Reserve.									
	New Application for Pipeline Agreement (including irrigation) for Community, Non-For-Profit Organisations, Private Residents	New Pipeline Agreement - Administration Fee for Community, Non-For-Profit Organisations, Private Residents	Y	C	Per Application (Non refundable)	N/A	277.00		New
	Renewal Application for Pipeline Agreement (including irrigation) for Community, Non-For-Profit Organisations, Private Residents	Renewal Pipeline Agreement - Administration Fee for Community, Non-For-Profit Organisations / Private Residents	Y	C	Per Application (Non refundable)	N/A	82.00		New
	New Application for Pipeline Agreement (including irrigation) for Business for Commercial Entities / Farms / Agriculture / Aquaculture	New Pipeline Agreement - Administration Fee for B Business, Commercial Entities, Farms, Agriculture, Aquaculture.	Y	C	Per Application (Non refundable)	N/A	360.00		New
	Renewal Application for Pipeline Agreement for Business Commercial Entities / Farms / Agriculture / Aquaculture	Renewal Pipeline Agreement - Administration Fee for Business, Commercial Entities, Farms, Agriculture, Aquaculture.	Y	C	Per Application (Non refundable)	N/A	180.00		New
	Additional Costs to finalise pipeline agreement	Other costs associated with consent are to be borne by the applicant (e.g. surveys, legal Fees, valuations, title searches etc	Y	C	Per Application	N/A	Cost Recovery		New
	Fee per KM Installation of rail, pipe, wire, or cable in, on, or over a road reserve, public road or place	Per KM or part thereof per annum, minimum 100 Metres charged. (Note: CPI Increase is applicable Per Year)	N	C	Per Kilometer / Per Annum, (Per Property / land parcel)	N/A	650.00		New
	Fee per KM Installation of rail, pipe, wire, or cable in, on, or over a road reserve, public road or place (5-Year agreement)	Prepayment (maximum 5 Years) per KM or part thereof, based on \$650 per KM, minimum 100	N	C	per Kilometer	N/A	650.00		New
	Public Notification and or Advertising – when public advertising/Signage is required in accordance with legislation for Stage 1	Advertising requirements including Newspaper, social media and neighbour notification (where required)	N	C	Per Application (Non refundable)	N/A	176.00		New
	Fee for preparing a Pipeline Agreement by Legal Practitioner instead of inhouse	Cost associated with legal practitioner Fees and charges pertaining to preparing	Y	C	Per Agreement	N/A	Cost Recovery		New
Private Works									
INV	Private Works - Roadways: Sealed surfaces (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Roadways: Gravel surfaces (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Roadways: Earth surfaces (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Roadways: Other	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Footpaths: Concrete footpaths (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Footpaths: Gravelled surfaces (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
Private Works (Continued)									
INV	Private Works - Footpaths: Earth surfaces (per sq M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Kerb & Gutter (per lineal M)	Works charge - owner/developer initiated	Taxable	D	Opening	As Negotiated	As Negotiated	-	
INV	Private Works - Jet patcher Bitumen Emulsion	Sale or supply of Building Materials	Taxable	C	Litre	By Quote	By Quote	-	
INV	Private Works - Jet patcher Sealing Aggregate	Sale or supply of Building Materials	Taxable	C	m3	By Quote	By Quote	-	
INV	Private Works - CCTV Inspection Establishment	Site establishment - CCTV Inspection of pipe network	Taxable	C	Each	By Quote	By Quote	-	
INV	Private Works - CCTV Inspection	CCTV Inspection of pipe network	Taxable	C	Lineal Metre	Cost Recovery	Cost Recovery	-	
INV	Private Works - Report (Minimum Charge \$120)	Engineering report or Asset condition report	Taxable	C	Each	By Quote	By Quote	-	
Footpaths									
667	Footpaving - Frontage	Works charge - Council initiated	GST Exempt	E	Metre	1/2 Actual Cost	1/2 Actual Cost	-	
TRANSPORT & COMMUNICATIONS									
Traffic Count Information									
670	Collection, processing and supply of new traffic count information	Fee for accessing or printing required information	Taxable	C	Per Unit Per Week	445.00	468.00	23.00	5%
671	Supply of existing traffic count information	Fee for accessing or printing required information	Taxable	C	Per Report	93.00	98.00	5.00	5%
Heavy Vehicle Access Permit									
Car Park Hire									
674	Hire of regulated timed car park spaces	Use of Facility - Other	Taxable	E	Per space Per Day	46.00	46.00	-	0%
675	Hire of unregulated car park spaces	Use of Facility - Other	Taxable	E	Per m2	0.30	0.30	-	0%
Signage									
676	Assessment/Application Fee	Signage Fee	Taxable	C	Sign	99.00	104.00	5.00	5%
677	For the supply and installation of a new standard Sign on an existing Sign pole	Signage Fee	Taxable	C	Sign	197.00	207.00	10.00	5%
678	Replace and existing standard Sign (price dependant on damages or replacement needs)	Signage Fee	Taxable	C	Sign	Cost Recovery	Cost Recovery	-	
679	Relocate an existing Sign	Signage Fee	Taxable	C	Sign	139.00	146.00	7.00	5%
680	Non Standard Sign	Signage Fee	Taxable	C	Sign	Cost + 10% for the supply and installation of a non-	Cost + 10% for the supply and installation of a non-	-	
681	Annual Licence Fee	Signage Fee	Taxable	C	Sign	59.00	62.00	3.00	5%
682	Five Year Licence Fee	Signage Fee	Taxable	C	Sign	231.00	243.00	12.00	5%
ECONOMIC ACTIVITIES									
Visitor Information Centre (VIC) and Tourism									
950	Tourism Photocopying - A4 Black and White	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.10	0.10	5%
951	Tourism Photocopying - A4 Colour	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.50	0.50	25%
952	Tourism Photocopying - A3 Black and White	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	2.00	2.20	0.20	10%
953	Tourism Photocopying - A3 Colour	Use of General Equipment Fee - Civic and other. Staff Assisted	Taxable	D	Page	5.00	4.20	(0.80)	-16%
954	Local Product Demonstration - Adult	Admission Fee - tours	Taxable	C	Person	8.00	8.40	0.40	5%
955	Local Product Demonstration - Children under 14 yrs accompanied by an adult	Admission Fee - tours	Taxable	C	Person	6.00	6.30	0.30	5%
956	Local Product Demonstration - Student (groups)	Admission Fee - tours	Taxable	C	Person	6.00	6.30	0.30	5%
1000	Hire of Council facilities - Refundable Bond	Use of Facilities - Other	GST Exempt	C	Facility	200.00	200.00	-	0%
958	Presentation Room or Inside Verandah (Incl Toilets) CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	95.00	100.00	5.00	5%
959	Presentation Room or Inside Verandah (Incl Toilets) CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	180.00	189.00	9.00	5%
960	Presentation Room or Inside Verandah (Incl Toilets) CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	165.00	174.00	9.00	5%
961	Presentation Room or Inside Verandah (Incl Toilets) CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	325.00	342.00	17.00	5%
962	Presentation Room or Inside Verandah (Incl Toilets) COMMUNITY GROUP WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	50.00	53.00	3.00	6%
963	Presentation Room or Inside Verandah (Incl Toilets) COMMUNITY GROUP WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	80.00	84.00	4.00	5%
964	Presentation Room or Inside Verandah (Incl Toilets) COMMUNITY GROUP Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	75.00	79.00	4.00	5%
965	Presentation Room or Inside Verandah (Incl Toilets) COMMUNITY GROUP Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	150.00	158.00	8.00	5%
966	Gazebo and West Verandah (Incl Toilets) CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	60.00	63.00	3.00	5%

Fees and Charges for 2024-2025									
Cost Centre	Particulars	Generic Fee Description	GST Status	Pricing Policy Code	Unit	2023-2024	Proposed 2024-2025	Shift \$	Shift %
ECONOMIC ACTIVITIES									
Visitor Information Centre (VIC) and Tourism									
967	Gazebo and West Verandah (Incl Toilets) CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	115.00	121.00	6.00	5%
968	Gazebo and West Verandah (Incl Toilets) CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	120.00	126.00	6.00	5%
969	Gazebo and West Verandah (Incl Toilets) CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	200.00	210.00	10.00	5%
970	Gazebo and West Verandah (Incl Toilets) COMMUNITY GROUP WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	30.00	32.00	2.00	7%
971	Gazebo and West Verandah (Incl Toilets) COMMUNITY GROUP WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	60.00	63.00	3.00	5%
972	Gazebo and West Verandah (Incl Toilets) COMMUNITY GROUP Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	1/2 Day (4 hrs or less)	75.00	79.00	4.00	5%
973	Gazebo and West Verandah (Incl Toilets) COMMUNITY GROUP Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	115.00	121.00	6.00	5%
974	Whole Facility CORPORATE/PRIVATE WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	450.00	473.00	23.00	5%
975	Whole Facility CORPORATE/PRIVATE Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	560.00	588.00	28.00	5%
976	Whole Facility COMMUNITY GROUP WeekDay (Mon to Fri)	Use of Facilities - Other	Taxable	C	Full Day	225.00	237.00	12.00	5%
977	Whole Facility COMMUNITY GROUP Weekend (Sat/Sun)	Use of Facilities - Other	Taxable	C	Full Day	280.00	294.00	14.00	5%
978	Plus Kitchen - CORPORATE/PRIVATE	Use of Facilities - Other	Taxable	C	Booking	60.00	63.00	3.00	5%
979	Plus Kitchen - COMMUNITY GROUP	Use of Facilities - Other	Taxable	C	Booking	30.00	32.00	2.00	7%
980	Plus Tables & Chairs (Hirer sets up) - CORPORATE/PRIVATE	Use of Facilities - Other	Taxable	C	Per Seating of 10	15.00	16.00	1.00	7%
981	Plus Tables & Chairs (Hirer sets up) - COMMUNITY GROUP	Use of Facilities - Other	Taxable	C	Per Seating of 10	8.00	8.40	0.40	5%
982	Plus Tables & Chairs (Council sets up) - CORPORATE/PRIVATE	Use of Facilities - Other	Taxable	C	Per Seating of 10	25.00	27.00	2.00	8%
983	Plus Tables & Chairs (Council sets up) - COMMUNITY GROUP	Use of Facilities - Other	Taxable	C	Per Seating of 10	13.00	14.00	1.00	8%
984	Tourism Inbound Tours - less than 10 people	Admission Fee - tours	Taxable	C	Per Bus	95.00	100.00	5.00	5%
985	Tourism Inbound Tours - more than 10 people	Admission Fee - tours	Taxable	C	Per Bus	170.00	179.00	9.00	5%
Gogeldrie Riverside Park									
	Day Entry Fee	Use of Facilities	Taxable	C	Per Person, all ages	FOC	\$2 by donation		
Camping/Caravan Fees									
	aged over 16 Years - Minimum \$25.00/Site	Use of Facilities	Taxable	C	Per Person/night	12.00	15.00	3.00	25%
	aged 6 to 16 Years	Use of Facilities	Taxable	C	Per Person/night	8.00	8.00	-	0%
Camping/Caravan Fees – additional charges									
	Additional charges	Use of Facilities	Taxable	C	Per Person per night	2.00	2.00	-	0%
	Washing Machine	Use of Facilities - Other	Taxable	C	Per Cycle	5.00	5.00	-	0%
	Dryer	Use of Facilities - Other	Taxable	C	Per Cycle	5.00	5.00	-	0%
	Hire of Function Shed (Bond)	Use of Facilities (Bond)	Taxable	C	Per Function	200.00	200.00	-	0%
	Hire of Function Shed	Use of Facilities	Taxable	C	Per Function	200.00	220.00	20.00	10%
PLANT HIRE									
Plant Hire and Sundry Charges									
753	Aerial On Water Tower	Plant and machinery hire Fee	Taxable	D		As Negotiated	As Negotiated	-	
ALL PLANT AND MACHINERY HIRE									
Plant Hire (NOTE: Prices EXCLUDE operator costs. In all cases, Council plant is to be operated by Council employees.)									
754	Light Vehicles	Various	Taxable	D	KM	Adopted plant hire rate + 50% +GST. The hirer must also be charged for the Operator where required, who must be an Authorised Council employee. Operator will be charged at his/her Hourly rate plus a Loading/mark-up, plus GST.			
755	Truck Small	Various	Taxable	D	Hour				
756	Truck 2M To 4M	Various	Taxable	D	Hour				
757	Truck Large	Various	Taxable	D	Hour				
758	Street sweeper	Various	Taxable	D	Hour				
759	Jet patcher	Various	Taxable	D	Hour				
760	Tractor/Loader/Backhoe	Various	Taxable	D	Hour				
761	Water Tanker/Fire Tanker/Spray Truck	Various	Taxable	D	Hour				
762	Graders	Various	Taxable	D	Hour				
763	Rollers/Compactor/Stabiliser	Various	Taxable	D	Hour				
764	Sundry Plant	Various	Taxable	D	Hour				
765	Mowers	Various	Taxable	D	Hour				

ITEM 7.5 INVESTMENTS REPORT FOR MARCH 2024

RECORD NUMBER	24/67
RELATED FILE NUMBER	EF24/89
AUTHOR/S	Accountant
APPROVER/S	Director Corporate / CFO

SUMMARY/PURPOSE

This report provides details of the performance of Council's investment portfolio for the period ending 31 March 2024.

RECOMMENDATION

THAT Council notes the information contained in the Investments Report for March 2024.

REPORT

(a) Background

This report is required to be prepared monthly and presented at the next available Ordinary Council meeting in accordance with Clause 212 of the Local Government (General) Regulation 2021.

(b) Discussion

Council's cash and investment holdings total \$47,537,700.

As at 31 March 2024, Leeton Shire Council has \$46,614,089 invested in Approved Deposit Institutions (ADIs) of which \$3,005,691 (6.45%) is invested with local bank branches.

Attached to this report is a Statement of Bank Reconciliation (**Attachment 1**) and a Summary of Investments (**Attachment 2**) as at 31 March 2024.

The Statement of Bank Reconciliation reconciles the Bank Statement balances to the General Ledger at 31 March 2024 by taking into account unrepresented cheques, unrepresented deposits, and unrepresented debits.

The Summary of Investments details all the investments held by Leeton Shire Council as at 31 March 2024.

The following table details the total Cash, Cash Equivalents and Investment holdings:

Cash in Transaction Account	\$ 923,611
Deposits At Call Accounts	\$11,714,089
Investments	\$34,900,000
TOTAL	\$47,537,700

The table below details the monthly movements of investments for March 2024:

Opening Investments Balance	\$ 47,063,457
Less:	
Maturities	\$ 2,000,000
Transfer to CBA Current Account	\$ 500,000
Subtotal	\$ 44,563,457
Plus:	
Roll-overs	\$ 2,000,000
New Investments	\$ 0
CBA Business Online Saver (BOS) movements	\$ 14,272
AMP Business Saver Account	\$ 1
AMP 31 Day Notice Account	\$ 28,680
Macquarie Cash Management Accelerator Account	\$ 7,679
Closing Investments Balance	\$ 46,614,089
Add back Cash in Transaction accounts	923,611
Total Cash and Investments	\$ 47,537,700

The following table details the break-up of investments according to the restrictions placed on QBRs December 2023:

Total Cash and Investments	\$ 47,537,700
Less restrictions	
Water Supply (Excl. Unfinished Works)	\$ 18,501,462
Sewerage Services (Excl. Unfinished Works)	\$ 9,423,450
Domestic Waste Management	\$ 5,536,490
*Other external restrictions	\$ 6,356,567
External Restrictions (Excl. Unfinished Works) - Sub Total	\$ 39,817,969
Internal restrictions (Excl. FAG Prepayment)	\$ 3,095,289
Total restrictions	\$ 42,913,258
Operating Capital	\$ 4,624,442

*Includes - Unspent Grants Restrictions, Stormwater Levy Restriction, Deposits, Retentions and Bonds

Externally restricted funds can only be used for the purposes for which they were raised. These include water, sewer, domestic waste operations and unexpended specific purpose grants.

Internally restricted funds are set aside through Council resolution for specific purposes such as plant replacement, infrastructure renewal or funded provisions. Internal restrictions are considered as part of the Budget adoption or the Quarterly Budget Review process.

Operating Capital is used to provide working capital for Council to fund short-term operations, current Capital works program, and fluctuations in payables and receivables.

Water Investments Summary

The Marsden Jacob Report on 20 March 2024 (Water Market Update) is available for Council's consideration at (**Attachment 3**).

On 13 March 2024, Council sold 600ML of investment water at \$24.00 per ML.

There is an estimated 731ML of allocation remaining available to sell. Prices during the reporting month averaged about \$24/ML, up from \$15/ML in late January.

Water Entitlements	Entitlement	Allocation (%)	Total Allocation (ML)	Usage to date	Sales this month	Total Volume Sold (ML)	Estimated Remaining Usage** + 10% Safety Margin*	Remaining Allocation (Saleable) (ML)
Town Water High Security	4,097	100%	4,097	2,026	500	500	1,017	554
Investment Water								
High Security	971	100%	971		100	950		21
General Security	516	100%	516			300		216
Carryover			-		-	-		-
General Security Surplus			-					-
Unmetered Usage			(60)					(60)
Total	5,584		5,524		600	1,750		731

For the 23/24 financial year, Council's total volume of temporary trade as at 31 March 2024 is 1750ML, yielding \$195,082 (net of sale brokerage fees). This represents 178.69% of the budgeted earnings for the full year from temporary water sales (\$70K).

Table of Water Sales:

Date	Qty	Price/ML	Water Sales Gross Income	Brokerage	Water Sales Net Income
1/09/2023	60	\$160	\$9,600	-\$338	\$9,262
12/09/2023	440	\$160	\$70,400	-\$2,162	\$68,238
13/09/2023	250	\$160	\$40,000	-\$1,596	\$38,404
2/11/2023	100	\$200	\$20,000	-\$900	\$19,100
28/12/2023	200	\$160	\$32,000	-\$1,260	\$30,740
19/01/2024	100	\$160	\$16,000	-\$530	\$15,470
13/03/2024	100	\$24	\$2,400	-\$122	\$2,278
13/03/2024	500	\$24	\$12,000	-\$410	\$11,590
Total Water Sales (all funds)	1750		\$202,400	-\$7,318	\$195,082

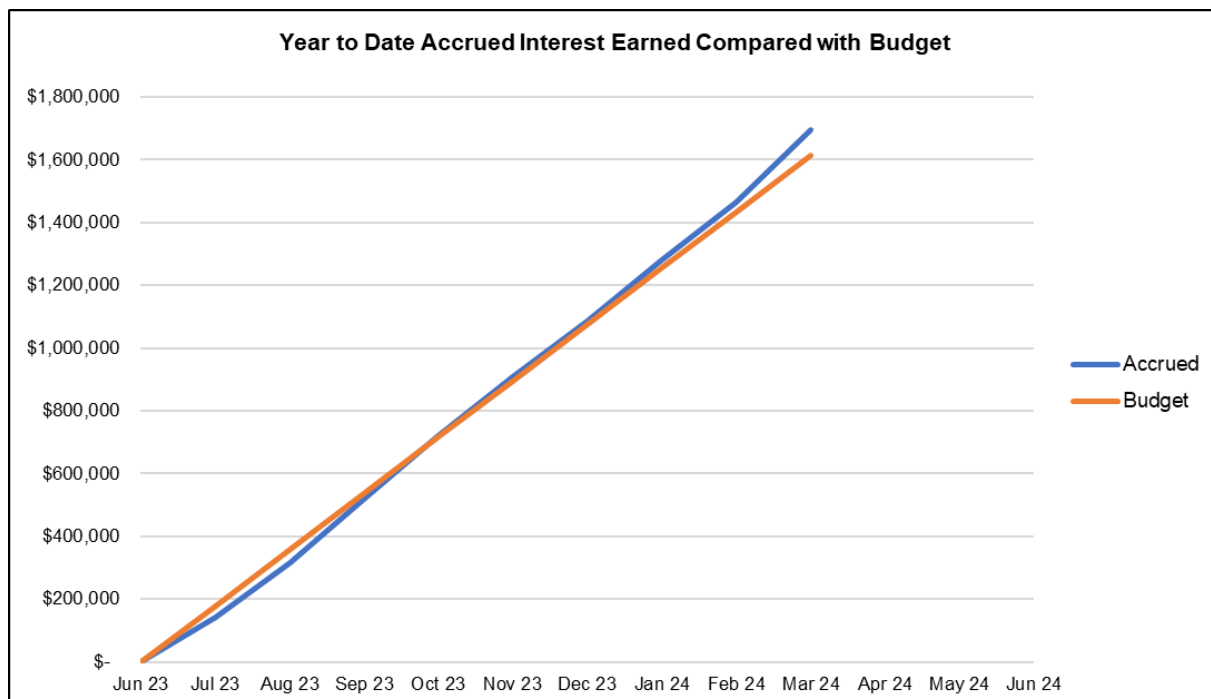
IMPLICATIONS TO BE ADDRESSED

(a) Financial

The annualised rate of return across the portfolio is 4.93% for March 2024.

Original Budgeted Interest for FY23/24 is \$700K and increases to \$2,150,000 in the December QBRS. The actual \$230,488 in interest earned for March 2024 is higher than the revised budgeted amount of \$179,166 by \$51,322.

The following graph compares year-to-date interest with the revised budgeted interest for the period:



The consolidated actual investment income from 1 July 2023 to 31 March 2024 compared to the revised budgeted investment interest is detailed below:

Actual versus budgeted interest and earnings	Mar-24	Year To Date
Investments - Interest earned	\$ 174,005	\$ 1,127,653
Deposits at call	\$ 53,692	\$ 560,467
Rebates and Other earnings	\$ 2,791	\$ 7,479
Total Earnings	\$ 230,488	\$ 1,695,599
Budgeted Interest	\$ 179,166	\$ 1,612,494
Variance – Positive	\$ 51,322	\$83,105

Total investment income allocation by fund is detailed below:

Interest Apportionment	Mar-24	Year to Date
General Fund	\$ 113,496	\$ 794,044
Water Fund	\$ 78,503	\$ 622,045
Sewer Fund	\$ 38,489	\$ 279,510
Total Interest Earned	\$ 230,488	\$ 1,695,599

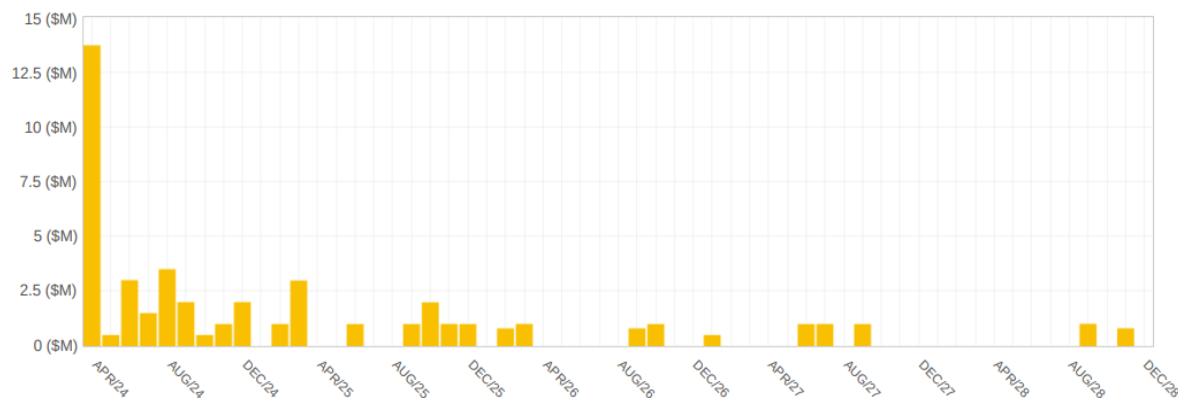
The following tables provide information on investment rates this year compared to last year, as well as a comparison of investment balances from this year to last year:

Performance Measures	Year to Date	Last Year (Mar)
Portfolio Average Interest Rate (YTD inc. Cash)	4.55%	2.93%
Investment Balances	Year to Date	Last Year
Opening Balance as at 1 Mar	\$47,063,457	\$46,253,349
Current Balance as at 31 Mar	\$46,614,089	\$49,793,514

Council Portfolio Compliance

Investment Maturing Profile

The portfolio remains lightly diversified from a maturity perspective with deposits maturing out to 5 years. The graph below shows when Council's current investments mature and the related values:



Financial Asset Allocation

Council's financial assets are invested as per the table below:

Investment Type	Risk Assessment		Investment Face Value	% of Portfolio
	Capital	Interest		
Term Deposits	Low	Low	24,000,000	51.49%
Cash/At Call Deposits	Low	Low	11,714,089	25.13%
Floating Rate Notes	Low	Low	7,400,000	15.88%
Bonds	Low	Low	3,500,000	7.51%
TOTAL			46,614,089	100%

Counterparty

As at the end of March 2024, Council did not have an overweight position to any single Authorised Deposit Taking Institution. The portfolio is well-diversified across the investment grade spectrum (all are rated BBB or higher).

All aggregate ratings categories are within the Investment Policy limits.

Compliant	Issuer	Rating	Invested (\$) ^	Invested (%)	Max. Limit (%)	Available (\$)
✓	RBC Covered	AAA	\$1,002,543	2.15%	45%	\$19,974,930
✓	Suncorp Covered	AAA	\$502,444	1.08%	45%	\$20,475,029
✓	ANZ Bank	AA-	\$2,013,254	4.32%	45%	\$18,964,219
✓	Commonwealth Bank	AA-	\$5,505,551	11.81%	45%	\$15,471,922
✓	National Australia Bank	AA-	\$6,804,257	14.60%	45%	\$14,173,216
✓	Westpac	AA-	\$6,000,000	12.87%	45%	\$14,977,473
✓	Macquarie	A+	\$3,987,199	8.55%	35%	\$12,328,613
✓	Australian Military	BBB+	\$1,000,000	2.15%	30%	\$12,984,982
✓	Bendigo (Rural)	BBB+	\$981,146	2.10%	30%	\$13,003,836
✓	BoQ	BBB+	\$4,983,491	10.69%	30%	\$9,001,491
✓	QBank	BBB+	\$801,527	1.72%	30%	\$13,183,454
✓	AMP Bank	BBB	\$9,523,056	20.43%	30%	\$4,461,926
✓	Auswide Bank	BBB	\$1,005,867	2.16%	30%	\$12,979,115
✓	Bank Australia	BBB	\$1,004,474	2.15%	30%	\$12,980,508
✓	MyState Bank	BBB	\$1,501,798	3.22%	30%	\$12,483,184
			\$46,616,606	100.00%		

Credit Quality

The following table details the credit rating of each of the categories in which Council has money invested. The portfolio remains well diversified from a credit ratings perspective with the portfolio spread across the entire credit spectrum. All investments are compliant with Council's Investment Policy.

Compliant	Credit Rating	Invested (\$)	Invested %	Max. Limit (%)
Yes	AAA Category	\$1,504,986	3.23%	100.00%
Yes	AA Category	\$20,323,062	43.60%	100.00%
Yes	A Category	\$3,987,199	8.55%	80.00%
Yes	BBB Category	\$20,801,359	44.62%	70.00%
Yes	Unrated ADI's	\$0	0.00%	30.00%
		\$46,616,606	100.00%	

***Note:** Valuations of Council's senior Floating Rate Notes on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third-party provider. Council has recorded its FRNs internally at the purchase price or face value. As such, the total portfolio's balance is likely to differ as at the reporting date. (Arlo Advisory). Maximum Limit Percentage is based on the Revised Investment Policy for 2022.

(b) Legislative/Statutory

All funds are invested in accordance with section 625 of the *Local Government Act 1993* and the Ministerial Investment Order.

CONSULTATION

(a) External

Council's investment advisors are Arlo Advisory (for financial investment advice) and Marsden Jacobs (for water trading advice).

Advisors were contacted by staff for financial investment advice during the month of March 2024.

(b) Internal

General Manager
Director Operations

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN

CSP FOCUS AREA 5 - Strong leadership and civic participation – DELIVERY PROGRAM
FUNCTIONAL AREA 9 - Governance and Administration - DELIVERY PROGRAM
ACTIVITY 9.7 - Deploy reliable and efficient corporate management - financial, asset, property, records, information technology, buildings and plant/fleet - OPERATIONAL
PLAN ACTIVITY 9.7.3 - Foster Council's financial sustainability through maximising investment returns, including cash and water sales".

ATTACHMENTS

- 1 Statement of Bank Reconciliation
- 2 Summary of Investments
- 3 Marsden Jacob March 24

MONTH END BANK RECONCILIATION REPORT

Prepared by the Accountant

INTRODUCTION

The purpose of this report is to inform Council of its position in respect of bank balances.

BACKGROUND

This report is prepared monthly and presents movements in the Council's bank account.

BANK RECONCILIATION STATEMENT

as at 31 March 2024

BALANCE AS PER GENERAL LEDGER

Opening Balance:	1/03/2024	\$	1,431,795.57
March Movements:		-\$	473,557.15
Closing Balance:	31/03/2024	\$	958,238.42
Less Unprocessed Bank Statement Transactions:		-\$	34,627.22
Total:		\$	923,611.20

BALANCE AS PER BANK STATEMENTS

	\$	920,357.58
Less Unpresented Cheques	-\$	2,589.92
Less Unpresented Debits		
Plus Unpresented Deposits	\$	5,843.54
Total	\$	923,611.20



Responsible Accounting Officer
 12 April 2024

MONTH END BANK RECONCILIATION REPORT

Deposit At Call Accounts
 (Commonwealth Bank, AMP Bank and Macquarie Bank)
 Prepared by the Accountant

INTRODUCTION

The purpose of this report is to inform Council of its position in respect of Deposit at Call Accounts balances.

BACKGROUND

This report is prepared monthly and presents movements in the Council's Deposit at Call accounts.

BANK RECONCILIATION STATEMENT

as at 31 March 2024

BALANCE AS PER GENERAL LEDGER

Opening Balance:	1/03/2024	\$	12,163,457.49
February Movements :			
Transfer to CBA Working Account		-\$	500,000.00
Interest Earned		\$	50,631.63
Closing Balance:	31/03/2024	\$	11,714,089.12
Less Unprocessed Bank Statement Transactions:		\$	-
Total:		\$	11,714,089.12

BALANCE AS PER BANK STATEMENTS

Less Unpresented Cheques			
Less Unpresented Debits			
Plus Unpresented Deposits			
Total		\$	11,714,089.12



 Responsible Accounting Officer
 12 April 2024

Leeton Shire Council

Summary of Term Investments as at: 31/03/2024

Summary of Term Investments as at: 31/03/2024										Average Yield: 4.93%	
Inv No	Financial Institution/Broker	Investment	Note	Ref No	Investment Date	Investment Term (months)	Remaining Term (months)	Principal	Yield %	Maturity	Type
10-00	Commonwealth Bank Ltd	CBA Business Online Saver - Cash	AMP Business Saver	10206481	12/10/09	173	0	3,005,691.32	4.35%	12/04/24	DAC
20-00	AMP Bank	Account	AMP 31 Day Notice	437864762	10/07/20	45	0	504.87	3.50%	12/04/24	DAC
21-00	AMP Bank	Account	Macquarie Cash Management	971165956	17/07/20	44	0	6,522,552.52	5.40%	12/04/24	DAC
22-00	Macquarie Bank	Accelerator Account		940367790	07/11/20	41	0	2,185,340.41	4.65%	12/04/24	DAC
20-11	ANZ Bank	ANZ Bank		AU3FN0049730	29/08/19	60	4	1,000,000.00	5.11%	29/08/24	FRN
23-15	Curve Securities Pty Ltd	Members Banking Group Ltd		AU3FN0075453	24/02/23	36	22	800,000.00	5.88%	24/02/26	FRN
23-16	Laminar Capital	Auswide Bank		AU3FN0076352	17/03/23	36	23	1,000,000.00	5.82%	17/03/26	FRN
22-21	Commonwealth Bank Ltd	Commonwealth Bank		AU3FN0065579	14/01/22	60	33	500,000.00	5.05%	14/01/27	FRN
23-01	Commonwealth Bank Ltd	Royal Bank of Canada		AU3FN0070025	13/07/22	60	39	500,000.00	5.41%	13/07/27	FRN
23-10	Laminar Capital	MyState Bank Ltd		AU3FN0072369	13/10/22	36	18	500,000.00	5.45%	13/10/25	FRN
23-11	Commonwealth Bank Ltd	Suncorp-Metway Ltd		AU3FN0072617	17/10/22	36	18	500,000.00	5.23%	17/10/25	FRN
23-13	Curve Securities Pty Ltd	Bank Australia		AU3FN0073797	24/11/22	36	19	1,000,000.00	5.94%	24/11/25	FRN
24-05	Commonwealth Bank Ltd	Macquarie Bank		AU3FN0081170	14/09/23	36	35	800,000.00	5.19%	14/09/26	FRN
24-11	Commonwealth Bank Ltd	National Aust Bank		AU3FN0082996	16/11/23	36	35	800,000.00	5.37%	16/11/28	FRN
22-23	Commonwealth Bank Ltd	Bendigo and Adelaide Bank		8156149	17/03/22	36	11	1,000,000.00	3.00%	17/03/25	Bank
22-27	Commonwealth Bank Ltd	Bank of Queensland		AU3CB0288843	29/04/22	42	18	1,000,000.00	4.00%	29/10/25	Bank
23-02	Commonwealth Bank Ltd	Royal Bank of Canada		AU3CB0290682	13/07/22	60	39	500,000.00	4.50%	13/07/27	Bank
24-07	Laminar Capital	ANZ Bank		AU3CB0302404	22/09/23	59	53	1,000,000.00	4.95%	11/09/28	Bank
21-26	Australian Military Bank	Australian Military Bank		301037038	13/04/21	36	0	1,000,000.00	0.76%	15/04/24	LTD
22-17	Westpac Bank	Westpac Bank		9563400	11/11/21	36	7	1,000,000.00	1.60%	11/11/24	LTD
22-31	Bank of Queensland	Bank of Queensland		508507	23/06/22	24	2	1,000,000.00	4.40%	24/06/24	LTD
22-32	Macquarie Bank	Macquarie Bank		232613257	24/06/22	24	2	1,000,000.00	4.43%	24/06/24	LTD
23-07	National Aust Bank	National Aust Bank		97-327-3005	27/09/22	24	5	1,000,000.00	4.90%	27/09/24	LTD
23-18	Bank of Queensland	Bank of Queensland		724391	11/04/23	12	0	1,000,000.00	4.75%	11/04/24	LTD
23-19	AMP Bank	AMP Bank		TD569423643	01/05/23	12	1	500,000.00	5.10%	01/05/24	LTD
23-21	National Aust Bank	National Aust Bank		36-359-9876	08/06/23	24	14	1,000,000.00	5.17%	08/06/25	LTD
23-22	Bank of Queensland	Bank of Queensland		772448	21/06/23	48	38	1,000,000.00	5.40%	21/06/27	LTD
23-23	MyState Bank	MyState Bank Ltd		30271520	28/06/23	12	2	1,000,000.00	5.65%	28/06/24	LTD
24-01	National Aust Bank	National Aust Bank		26-415-8864	11/07/23	12	3	1,500,000.00	5.55%	11/07/24	LTD
24-02	AMP Bank	AMP Bank		TD528016306	08/08/23	12	4	500,000.00	5.65%	08/08/24	LTD
24-03	Commonwealth Bank Ltd	Commonwealth Bank		38344709	16/08/23	11	4	2,000,000.00	5.57%	15/08/24	LTD
24-04	National Aust Bank	National Aust Bank		42-900-9737	11/09/23	12	5	1,000,000.00	5.20%	11/09/24	LTD
24-06	Westpac Bank	Westpac Bank		11067864	14/09/23	48	41	1,000,000.00	4.94%	14/09/27	LTD
24-08	Bank of Queensland	Bank of Queensland		833891	29/09/23	24	17	1,000,000.00	5.23%	29/09/25	LTD
24-09	National Aust Bank	National Aust Bank		89-130-6344	06/10/23	12	6	500,000.00	5.25%	06/10/24	LTD
24-10	Westpac Bank	Westpac Bank		11154604	26/10/23	36	30	1,000,000.00	5.38%	26/10/26	LTD

Leeton Shire Council

Summary of Term Investments as at: 31/03/2024									
				BBSW 90:	4.34%	Average Yield:	4.93%		
24-12	Westpac Bank	11256899	11/12/23	12	8	1,000,000.00	5.27%	11/12/24	LTD
24-13	AMP Bank	TD869330126	15/12/23	24	20	1,000,000.00	5.45%	15/12/25	LTD
24-14	AMP Bank	TD518603931	21/12/23	11	8	1,000,000.00	5.40%	19/12/24	LTD
24-15	Westpac Bank	11408864	27/02/24	12	10	1,000,000.00	5.14%	27/02/25	LTD
24-16	Westpac Bank	11469068	22/03/24	11	10	1,000,000.00	5.06%	24/02/25	LTD
24-17	National Aust Bank	36-309-4165	22/03/24	11	10	1,000,000.00	5.02%	24/02/25	LTD
Total Investments:						\$ 46,614,089.12			

Leeton Shire Council

31/03/2024

Summary of Term Investments as at:

BBSW 90: 4.34% Average Yield: 4.93%

Investment by Type		
Investment	Amount	%
AMP Bank	3,000,000	6.4%
Auswide Bank	1,000,000	2.1%
National Aust Bank	6,800,000	14.6%
Australian Military Bank	1,000,000	2.1%
ANZ Bank	2,000,000	4.3%
CBA Business Online Saver - C	3,005,691	6.4%
AMP 31 Day Notice Account	6,522,553	14.0%
Macquarie Cash Managemen	2,185,340	4.7%
Commonwealth Bank	2,500,000	5.4%
Westpac Bank	6,000,000	12.9%
Bendigo and Adelaide Bank	1,000,000	2.1%
Bank of Queensland	5,000,000	10.7%
Macquarie Bank	1,800,000	3.9%
AMP Business Saver Account	505	0.0%
Royal Bank of Canada	1,000,000	2.1%
MyState Bank Ltd	1,500,000	3.2%
Suncorp-Metway Ltd	500,000	1.1%
Bank Australia	1,000,000	2.1%
Members Banking Group Ltd	800,000	1.7%
TOTAL	46,614,089	100.0%
Local	3,005,691	6.45%
Non Local	43,608,398	93.55%

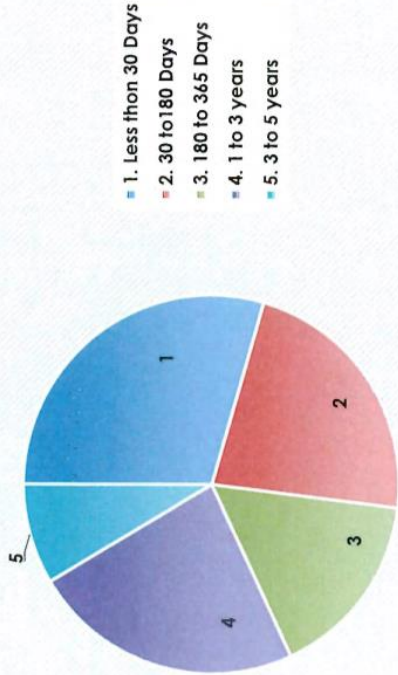
Investments by Age		
Age	Amount	%
1. Less than 30 Days	13,714,089	29%
2. 30 to 180 Days	10,500,000	23%
3. 180 to 365 Days	7,500,000	16%
4. 1 to 3 years	10,900,000	23%
5. 3 to 5 years	4,000,000	9%
TOTAL	46,614,089	100%

Sum of Principal		
		Total
Current	DAC	11,714,089
	LTD	18,000,000
	FRN	1,000,000
	Bond	1,000,000
Current Total		31,714,089
Non Current	LTD	6,000,000
	FRN	6,400,000
	Bond	2,500,000
Non Current Total		14,900,000
Grand Total		46,614,089
DAC	Deposit At Call	
LTD	Long Term Deposit	
FRN	Floating Rate Notes	
Bond	Long Term Bond	

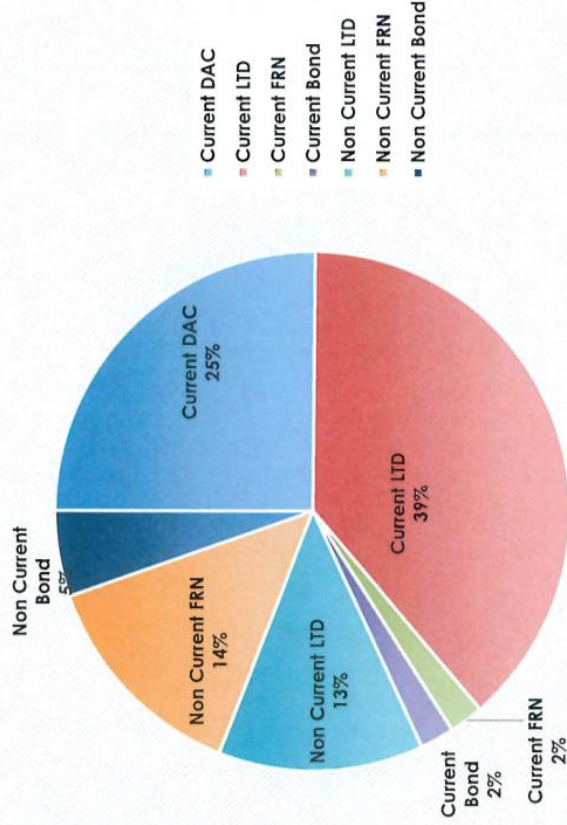
Leeton Shire Council

Summary of Term Investments as at: **31/03/2024** BBSW 90: **4.34%** Average Yield: **4.93%**

Investments by Age



Investments by Type and Term



Explanatory notes:

All investments noted above were made in accordance with the Act, the regulations and Council's Investment Policy

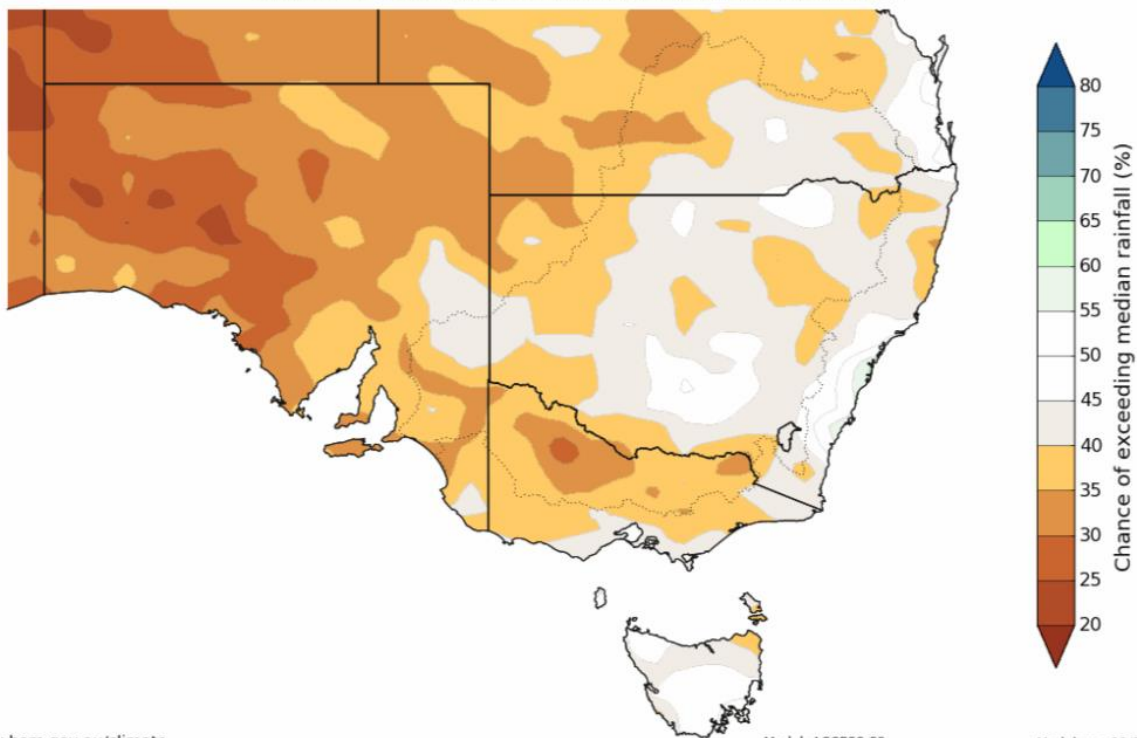
Shigh
 Responsible Accounting Officer
 12 April, 2024

Water Market Update – March 20th 2024

Market Summary

- Leeton Shire Council has an estimated **731 ML** of temporary allocation available for trade. Leeton Shire Council should consider trading most of their allocation before the end of the water year.
- The Council can only carryover 155 ML of entitlement as of June 30 2024. The Council could consider purchasing Carryover parking in the Murrumbidgee should it not sell its remaining allocation. Current prices are around \$115-\$115/ML (see <https://waterflow.io/overview/carryover>).
- The Council could also consider selling Forward Water. Given its high reliability and town water volume, the council could consider a 500ML forward trade. The current price for Murrumbidgee Forward Water Trade for delivery in November 2024 is \$120/ML (see next page for Last 5 Trades or <https://www.waterflow.io/overview/forward>).
- Murrumbidgee General and High Security increased to 100% allocation as of February 1 2024.
- The Murrumbidgee to Murray IVT is currently closed, with no water being traded between the Murrumbidgee and the Murray. This has occurred over the last few water years and generally results in very low prices towards the end of the water year.
- Temporary prices are currently at about **\$24/ML, up from \$15/ML in late January** (see chart below). The Murrumbidgee is expected to see below median rainfall for April 2024 (map below). Summer irrigation activities have finished, with irrigators looking to winter crops and 2024/25 water year.

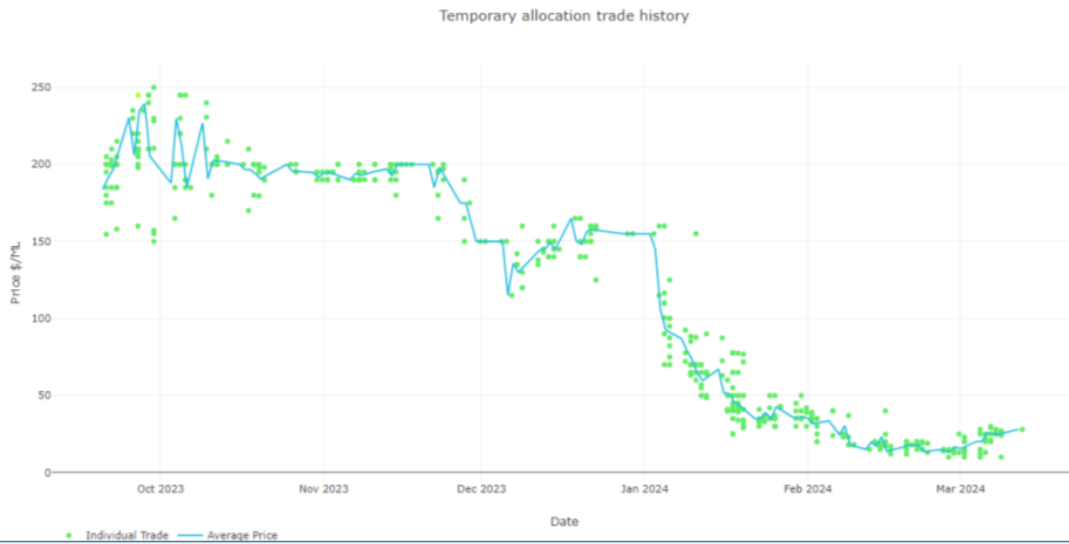
Chance of exceeding the median rainfall for April 2024



MARSDEN JACOB ASSOCIATES

Murrumbidgee market prices as of March 20th 2024, allocation market

Trade type	Current spot price	Chart description
Temporary Allocation	\$24/ML	Prices have increased from \$15/ML in February



www.waterflow.io

Last 5 Temporary Trades



Last traded 19th Mar

[^ Hide last 5 Trades](#)

Date	Price / ML	Volume	Broker
19th Mar 2024	\$24	250 ML	Ruralco Water
15th Mar 2024	\$25	19 ML	Ruralco Water
15th Mar 2024	\$25	4 ML	Ruralco Water
15th Mar 2024	\$23	80 ML	Ruralco Water
15th Mar 2024	\$25	400 ML	Ruralco Water

www.marsdenjacob.com.au

www.waterflow.io

MARSDEN JACOB ASSOCIATES

Water Availability	Volumes (ML)
General Security	516
Carryover	0
High Security	971
MI deduction	-60.0
General Security Surplus	0
Total available allocation	1427

A

Town Water	Volumes (ML)
Usage to date	2026
Estimated remaining usage**	924
Safety*	92
Town Water Available for Sale	1054

B

Water Sales	Volumes (ML)
Sales to date	-1750

C

Estimated Water available for sale (ML) A + B + C	731
----------------------------------------------------------	------------

Source: MI Statements and LSC

*The council trade policy states that up to 500 ML of Town Water can be sold at any time after the commencement of the water year up until October 31. From November 1, a 10% safety margin on remaining expected water demand is used.

** Estimated remaining usage is based on information from Leeton Council town water from November 20 2023.

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OPERATIONAL MATTERS

ITEM 7.6 CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS - APRIL 2024

RECORD NUMBER	24/68
RELATED FILE NUMBER	EF24/89
AUTHOR/S	Director Operations
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to provide Council with an update on the progress of the major capital works projects that Leeton Shire Council is currently undertaking (excluding the Roxy Theatre that is reported separately).

RECOMMENDATION

THAT Council notes for information the Quarterly Capital Works Update Report – Major Projects as of the 11 April 2024.

REPORT

(a) Background

Leeton Shire Council continues to have an extensive program of capital works.

The projects are helping to build or renew critical infrastructure in our towns, upgrade facilities to provide a better standard of living, boost local jobs creation, revitalise the economy and increase the liveability of Leeton Shire.

(b) Discussion

Refer to (**Attachment 1**) – Capital Works Project Status Update Report as of the 11 April 2024.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

All financials are included in the attachment for each project.

(b) Policy

Procurement Policy

(c) Legislative/Statutory

Local Government Act 1993
Environmental Planning and Assessment Act 1979

(d) Risk

Risks for each project are outlined in the attached Capital Works Update Report "Risk Management" section. Detailed risk assessments form part of the project management process for each project.

CONSULTATION

(a) External

Each capital work report addresses stakeholder engagement.

(b) Internal








Senior Management Team
Manager Roads and Drainage
Manager Water and Wastewater
Manager Open Spaces and Recreation
Manager Governance, Corporate and Customer Service
Project Manager





LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)




Under the Key Priority Area CSP FOCUS AREA 5 - Strong leadership and civic participation within Council's adopted Delivery Program/Operational Plan – DELIVERY PROGRAM FUNCTIONAL AREA 9 - Governance and Administration – DELIVERY PROGRAM ACTIVITY 9.6 - Deploy reliable and efficient corporate and project governance including audit, risk and improvement – OPERATIONAL PLAN ACTIVITY 9.6.3 - Operate a project management office to support asset managers with major projects.

ATTACHMENTS


- 1 Capital Works Project Status Update Report - April 2024







	Project Name	W2410 - Canal Street Rehabilitation				Current Phase	Definition		Report Date	April 2024
							Approval			
							Delivery	X	Estimated Completion	May 2024
							Completion			
Key Project Team Members	PCG (Chair)	Chris Lashbrook (Manager Roads and Drainage)	Project Manager / Author	Chris Lashbrook (Manager Roads and Drainage)	Asset Owner	Chris Lashbrook (Manager Roads and Drainage)				
Key Project Aspects	Comments									
Project Scope	<ul style="list-style-type: none"> The scope of the project is to rehabilitate the current Canal Street from Market Road to Whitton Road. Project Scope has reduced following initial concept plans: removal of Concrete Median Barrier, required drainage augmentation, and reduction of vegetation plantings. Following feedback from TfNSW additional intersection treatments were requested and allowed for in updated designs. Removal of road crossing overhead power lines and inadequate power pole clearances requiring movement were included in scope Design only of concrete footpath along resident side of verge is included in scope, including plantation of approx. 50 verge trees/shrubs. Funder has recently agreed to additional pavement (+ 500 sq m) + streetlight augmentation. 									
Milestones Achieved / Upcoming	<ul style="list-style-type: none"> Minimal works completed over past 2 months, awaiting return of Approved Service Provider quotes for streetlighting from before Christmas. Asphalt heavy patch defect identified and noted with Contractor (Calrose St Int). Incomplete works with 1m asphalt widening still to complete opposite Market Road intersection. Expected completion Mid/Late April 2024. End April/start May expect plantation of Shrubs – in liaison with Open Spaces Superintendent about timing. 									
Project Schedule	<ul style="list-style-type: none"> Project Schedule significant delay on completion of Streetlighting works. approx. 5 months for quotations from Approved Service Providers. Assurance given from selected Contractor works can be completed prior end April. Will fortunately still meet project timeframes. 						Current Status	Previous Status		
Stakeholder Management	<ul style="list-style-type: none"> Discussion with TfNSW in monthly meeting was raised at the finish of Canal Street, and that it looks to be completed well and to a high standard. Turning lanes and widening increasing safety. Media Release being planned with photo of completed works with line marking, highlighting remaining Patching and Streetlighting yet to come. 									
Risk Management	<ul style="list-style-type: none"> Key project risks being managed currently are: <ul style="list-style-type: none"> Approved design for Streetlights and Sourcing of Approved Service Provider quotes took much longer than expected. Low risk that Streetlighting won't be installed prior sign off dates. Selected Approved Service Providers on expected completion dates from each contractor, GPE HV contractor selected on their planning assurance works completed prior end April. Potential community concern that footpath hasn't been re-instated. Residents were advised it could not be constructed under this project. A grant has been submitted which, if approved, will see works undertaken in 25/26. 									
Budget	Project Budget	LSC Contribution	Actual Costs (To Date)	Committed Costs	Variations	Forecast Cost				
	\$2.070M	\$307,000	\$1,837,990	\$108395	\$123,433	\$1.946M				
	<ul style="list-style-type: none"> Funding (\$1.7M) from Fixing Local Roads has been secured and an extension has been offered which LSC has committed to taking up. Expecting forecast cost to be below Project Budget. Variations entered for additional Asphalt Areas and widening works. Unfortunately grant cannot be used to build new footpath. 									
Procurement	<ul style="list-style-type: none"> After finally receiving quotations from Approved Service Providers for Streetlighting works – GPE HV was selected as they had a good quotation covering all required items, and discussed with us the timeframe difficulties and made assurances they would completed prior to required dates. 									

Total Project Status	Status	Comments				
		<ul style="list-style-type: none"> Expected savings on project due to reduced construction days from allowance, and reduction in expected Asphalt tender prices – discussions had been held with Funder (TFNSW) to remove the requirement for LSC Co-contribution. This was rejected, as the co-contribution forms part of the approved formal deed and conditions exist around its expenditure. 				
Legend	On Track		At Risk		Major Concern	

	Project Name Chelmsford Town Square (Formally CBD Phase 3) including Chelmsford Town Square, Sycamore Carpark Toilet and Roxy Corner	Current Phase	Definition		Report Date April 2024	
			Approval			
			Delivery	x	Estimated Completion June 2024	
			Completion			
Key Project Team Members	PCG (Chair)	Silas Darby (Director Operations)	Project Manager / Author	Josh Clyne (Manager Open Space and Recreation)	Asset Owner	<ul style="list-style-type: none"> • Manager Open Space and Recreation • Manager Roads and Drainage (Roads and Stormwater) • Manager Water and Wastewater (Water and Sewer Services)
Key Project Aspects	Comments					
Project Scope	<ul style="list-style-type: none"> • Create an open, continuous, vibrant, and inclusive parkland setting that restores Sir Walter Burley Griffin's vision of a central town square with bold features. Widen Park islands into adjoining traffic lanes and replace a little used traffic crossing. Install a raised pedestrian walkway to provide a safe crossing point and a strong visual connection. • Incorporate mature Canary Island Date palms into concept design and undertake further linear tree plantings up to the historic water towers that will draw pedestrians along the lines of the entire open space. • Develop a staired landing below the water tower with disability access • Reinstate refurbished heritage lights focusing on the heritage band rotunda central to the landscape footprint • Refurbish existing historic band rotunda • Install projection lighting for illuminated art displays on water towers. • Complete Roxy corner works from CBD Stage 2 • Note: adult disabled change facilities and toilet at Sycamore Street carpark have been removed from scope due to cost management. Separate grant funds are being sought; Funder has agreed. 					
Milestones Achieved / Upcoming since last update	<ul style="list-style-type: none"> • Stage 1 is nearing completion with most electrical infrastructure including lights installed. • Outer ring of the dry fountain has been poured with inner ring awaiting arrival of fountain jets. • Central pathway including edge granite pavers are complete. Pavers to dry fountain ready to be installed. • Irrigation installed in stage 1. • Trees in stage one have been planted with most leveling works completed in readiness for turf laying in early April. • Demolition of kerb in stage 2 has commenced and preparations for concrete works around the band rotunda commenced. • Illuminart has provided specs for the projection equipment and footings and conduits are being designed. Council is currently in the final stages of installation planning. • Roxy corner has been incorporated into the contract as a variation to works and have commenced. Demolition and installation of services is nearing completion. Concrete works are set to commence in early April. • Heritage Band Rotunda works are progressing well. Replacement balusters have been installed and all preparation works are completed. Undercoat / sealer of all exposed concrete surfaces has been completed ready for final topcoats. 					
Project Schedule	<ul style="list-style-type: none"> • Project is slightly behind original schedule. Value management took significant time to work through and negotiate with contractor. Schedule is closely reviewed during fortnightly PCG meetings. 			Current Status	Previous Status	
						

	<ul style="list-style-type: none"> Stage 1 works are currently behind schedule but advancements of stage 2 work ahead of schedule has the overall project only minimally behind. Difficulty in procuring the fountain water jets has delayed the construction of the dry fountain. Roxy corner is on schedule for completion in line with works program. 																	
Stakeholder Management	<ul style="list-style-type: none"> Media releases and Facebook posts have continued, including traffic control arrangements. These included updates on the heritage band rotunda and demolition of the Griffin Fountain. 																	
Risk Management	<ul style="list-style-type: none"> Important risks being managed: <ul style="list-style-type: none"> Early procurement of furniture, tree stock, water reticulation is critical to success. Cost overruns will be managed through PCG and careful management of contractor and variations. These risks will be mitigated by having regular project meetings to ensure communication lines are kept open and PCG is updated with important information that may affect the scope of the projects. Consistent updated program schedules will help to manage time overruns 																	
Budget	<table border="1"> <thead> <tr> <th>Project Budget</th> <th>LSC Contribution</th> <th>Actual Costs (To Date)</th> <th>Committed Costs</th> <th>Variations</th> <th>Forecast Cost</th> </tr> </thead> <tbody> <tr> <td>\$3,207,175 (now includes Roxy Corner works)</td> <td>-</td> <td>\$994,499</td> <td>\$1,268,336</td> <td>\$347,494 (includes Roxy Corner works)</td> <td>\$3,113,314</td> </tr> </tbody> </table>	Project Budget	LSC Contribution	Actual Costs (To Date)	Committed Costs	Variations	Forecast Cost	\$3,207,175 (now includes Roxy Corner works)	-	\$994,499	\$1,268,336	\$347,494 (includes Roxy Corner works)	\$3,113,314					
	Project Budget	LSC Contribution	Actual Costs (To Date)	Committed Costs	Variations	Forecast Cost												
\$3,207,175 (now includes Roxy Corner works)	-	\$994,499	\$1,268,336	\$347,494 (includes Roxy Corner works)	\$3,113,314													
Legacy Funding - \$2M grant LRCI - \$738,445 grant SCCF3 - \$268,730 grant (including additional \$6,113 left over funds reallocated from Skate Park expansion). Council (CBD Stage2) \$200K – (voted previously for Roxy Corner) The revised Chelmsford Town Square Project Budget is \$3,207,175 and except for Roxy Corner is fully grant funded. (NSW Open Spaces Legacy Fund, NSW Stronger Country Communities and Local Roads & Community Infrastructure Phases 3 and 4).																		
Procurement	Project staff continue to undertake procurement of items outside of construction contract, being trees, irrigation, furniture, turf. These items are all included in the project budget.																	
Total Project Status	Status	Comments																
		The project is progressing well and Boots Civil are still confident of achieving their completion date of 31 May 2024. Council will still have its own final works to complete through the month of June.																

	Project Name	Vance Industrial Estate Expansion		Current Phase	Definition		Report Date	April 2024
					Approval	X		
					Delivery		Estimated Completion	Oct 2022, June 2022, Oct 2023 March 2024 October 2024
					Completion			
Key Project Team Members	PCG (Chair)	Michelle Evans (Director Economic and Community Development) The Director is also responsible for marketing the sites.	Project Manager / Author	Silas Darby (Director Operations)	Asset Owner	Various coordinated by Director Operations: <ul style="list-style-type: none"> • Manager Roads and Drainage (Roads and Stormwater) • Manager Water & Wastewater (Water and Sewer Services) • Manager Governance, Corporate and Customer Service (Property Sales Transactions) 		
Key Project Aspects	Comments							
Project Scope	Council has acquired 20ha of land through a land swap and partial purchase. The goal is to develop an expanded industrial estate with roads, services, and energy supply (electricity and possibly gas). The available Council owned area will see 22 lots delivered. The land swap/subdivision was to deliver a usable site for the previous landowner by October 2022 by formal agreement, which has now been extended to October 2024. The project aim is to generate economic activity and aims to eventually break even.							
Milestones Achieved / Upcoming	<ul style="list-style-type: none"> • To date 4 lots have been 'sold' off the plans (pending subdivision approval). Sales contracts have not been received. • Tenders were called and Council has determined at its November 2023 Council meeting to reject all tenders in favour of direct negotiation. • Further value management has commenced and plans are being revised to continue negotiations. 							
Project Schedule	<ul style="list-style-type: none"> • A schedule of works will be developed by the successful contractor once the work is awarded. • Contracted delivery dates have been extended by agreement with relevant landholders and grant funding bodies. 				Current Status		Previous Status	
					●		●	
Stakeholder Management	<ul style="list-style-type: none"> • Original part landowner has been kept up to date with progress and timeframes, with further updates to be provided once direct negotiations are finalised. • Real Estate Agent (McGarth) is attending to enquiries for lots. 				●		●	
Risk Management	<ul style="list-style-type: none"> • Risk management plan completed and up to date. Risks include: <ul style="list-style-type: none"> ○ Delivery timeframe of electrical infrastructure for estate (could risk delivery program timeframe). ○ Increased costs for development impacting business case. Sale price of lots will be reviewed once subdivision goes through. ○ Resourcing of PM & Superintendent. PWA has submitted a price to provide these services. ○ Selling of lots – these will recommence to be actively marketed once contractor appointed for delivery, supported by a capability statement being developed in 2024 for Leeton to show why it is a good place to set up new industries. ○ Financial management being addressed via the direct negotiation process. 				●		●	

Budget	Project Budget	LSC Contribution	Actual Costs	Committed Costs	Variations	Forecast Cost		
	\$7.83M	\$4.55M (Loan)	\$365,982	\$15,056	Nil	TBA once QS has reviewed.		
	Funding has been approved from Local Roads Community Infrastructure funding phases 3 and 4 totalling \$2.277M. Funding has been secured from the Office of Local Government Economic Recovery Fund (\$1M).							
Procurement	Direct negotiations will recommence once revised design plans are finalised, and the QS has reviewed budget estimates.							
Total Project Status	Status	Comments						
		The additional grant funding received from LRCI should assist Council to achieve a break-even position once all the lots are sold. The status of at risk relates mostly to timing constraints given Council was not able to accept any tenders in November. There is still a shortage of civil works contractors in the Riverina due to the amount of development underway.						
Legend	On Track		At Risk		Major Concern			

ECONOMIC AND COMMUNITY DEVELOPMENT MATTERS

ITEM 7.7 DRAFT LEETON HOUSING STRATEGY 2024

RECORD NUMBER	24/35
RELATED FILE NUMBER	EF24/89
AUTHOR/S	Town Planner
APPROVER/S	Director Economic & Community Development

SUMMARY/PURPOSE

The DRAFT Housing Strategy 2024 will help guide the delivery of appropriate housing in Leeton Shire over the next twenty (20) years.

This report is being presented to Council to seek endorsement for the public exhibition of the DRAFT Housing Strategy 2024 (**Attachment 1**).

RECOMMENDATION

THAT Council endorses the DRAFT Housing Strategy 2024 for public exhibition for 28 days and, if no substantive feedback is received, the Strategy will be considered adopted after the exhibition period.

REPORT

(a) Background

Like many other regional towns throughout the Riverina, Leeton's housing supply is dominated by large, detached dwellings. This creates a mismatch between the available housing stock and what has been identified will be required for the future population of Leeton i.e. demand for smaller, accessible and affordable housing.

By 2041, Leeton is expected to reach an estimated population of 12,700 residents. Council recognises that the profile of the population is changing, with opportunities to attract new residents given several medium- to large-scale businesses that will require a significant increase in the workforce. The increase in the proportion of Leeton residents aged over sixty (60) in the coming years also presents a need to consider diverse and adaptable housing.

In 2023, Council commenced a review of the 2021 Leeton Housing Strategy (**Attachment 2**) with a view to addressing outdated data and challenges hindering the provision of affordable housing, analysing the latest housing trends and developing a contemporary housing strategy that aligns with the new Riverina Murray Regional Plan 2041.

The DRAFT Housing Strategy 2024 is a strategic document that helps prioritise Council's actions and funding as well as provide certainty for residents, tenants, homeowners and housing developers alike by:

- identifying the drivers of housing need,
- analysing constraints and opportunities to the provision of housing,
- identifying future housing needs,
- identifying opportunities or initiatives to provide more resilient housing that responds to hazards and climate change,
- identifying the preferred type and location of housing,
- identifying the staging and release of new housing,
- committing to timely and orderly provision of infrastructure to service housing and future populations.

(b) Discussion

Shaped by comprehensive research, background report, stakeholder feedback, community and Council input, the objective of the DRAFT Housing Strategy 2024 (**Attachment 1**) is to support Council in the delivery of new homes in the right locations by identifying ways of delivering the right amount and types of housing in line with infrastructure, access to services and open space for the next twenty (20) years).

The vision for the future will be several small, interrelated steps that are all working towards the same goal of providing housing for a changing community. This can take the form of medium density "missing middle" outcomes, ranging from smaller lots, dual occupancies and granny flats or low rise density or terrace developments. These options will address the shortfall in smaller dwellings required by an ageing community and one with smaller families and increased couples, or lone persons.

The DRAFT Housing Strategy 2024 will guide further strategic work to address matters such as the rezoning of land in appropriate locations, locating growth areas near existing infrastructure, and master planning of new residential precincts.

The three (3) foundational ideas underpinning the DRAFT Housing Strategy 2024 are:

1. **Diversity** - reflecting the diversity of the community in the types of housing available.
2. **Accessibility** – addressing the community's needs, including how to access the appropriate housing at the right time.
3. **Sustainability and Resilience** – in built form and construction.

Council will undertake regular monitoring and reporting against this Strategy, with success measured through the delivery of, or the working towards, housing types missing from Leeton's supply and the underservicing of different family groups, age cohorts and tenures.

(c) Options

THAT Council:

1. Endorses the DRAFT Housing Strategy 2024 for public exhibition for 28 days and, if no substantive feedback is received, the Strategy will be considered adopted after the exhibition period. **This is the recommended option.**

2. Requests amendments to the DRAFT Housing Strategy 2024 prior to endorsement and adoption.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Provision was made in the 2023/24 Operational Plan for development of the DRAFT Housing Strategy.

Adopting the Strategy does not immediately commit Council to any further funding. It is however noted that Council has recently been awarded \$220K from the Regional Housing Strategic Planning Fund (Round 2) for the Leeton Integrated Land-use, Infrastructure and Transport Strategy.

(b) Policy

Leeton Shire Council Housing Strategy 2021
Leeton Community Engagement Strategy
Riverina Murray Regional Plan 2041
Leeton Community Strategic Plan

(c) Legislative/Statutory

Environmental Planning and Assessment Act 1979
State Environmental Planning Policy (Housing) 2021

(d) Risk

Without a contemporary and up-to-date housing strategy, Leeton Shire Council will not be able to address the challenges, risks and issues associated with affordable housing. A shortage of affordable housing can have adverse impacts on both the individual household and the local area.

CONSULTATION

(a) External

NSW Planning Department
Leeton Shire Community
Leeton Local Aboriginal Land Council
Industry professionals
Public Works Advisory
Leeton Chamber of Commerce
Local developers and real estate agents

(b) Internal

General Manager
Senior Management Team
Manager Roads and Drainage

Manager Open Space and Recreation
Manager Water and Wastewater
Manager Building, Planning and Health

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area CSP FOCUS AREA 3 - A thriving regional economy within Council's adopted Delivery Program/Operational Plan – DELIVERY PROGRAM FUNCTIONAL AREA 5 - Planning, Building and Public Health - DELIVERY PROGRAM ACTIVITY 5.1 - Undertake and implement strategic land use planning, including: Implementation of Local Strategic Planning Statement (LSPS); Developing a growth strategy for Leeton Shire Council - OPERATIONAL PLAN ACTIVITY 5.1.1 - Implement all the short-term goals identified in Council's Local Strategic Planning Statement (LSPS)".

ATTACHMENTS

- 1 DRAFT - Leeton Housing Strategy 2024 - ***Attached separately***
- 2 2021 Leeton Shire Council Housing Strategy - ***Attached separately***

ITEM 7.8 POST EVENT REPORT - 2024 AUSTRALIA DAY EVENT

RECORD NUMBER	24/52
RELATED FILE NUMBER	EF21/438/02
AUTHOR/S	Events Officer Trainee
APPROVER/S	Director Economic & Community Development

SUMMARY/PURPOSE

The purpose of this report is to provide Council with the post event report for the 2024 Australia Day event that was held on Thursday 25 and Friday 26 January 2024.

RECOMMENDATION

THAT Council receives for information the 2024 Australia Day post-event report.

REPORT

(a) Background

Building upon the successes of previous years, this year's Australia Day events were characterised by a renewed commitment to the National Australia Day Council's (NADC) theme of Reflect, Respect and Celebrate to foster inclusivity, cultural appreciation, and community engagement.

One notable addition to this year's festivities was the introduction of what representatives of the local Aboriginal community chose to call the Survival Day Mural and its unveiling at Gossamer Park. This initiative, suggested by the Leeton and District Local Aboriginal Land Council (LDLALC), aimed to draw attention to the Wattle Hill community and to acknowledge and honour Indigenous history and culture as an integral part of Australia's story. The mural served as a visual representation of our community's dedication to reconciliation and respect for Indigenous Australians, highlighting the importance of Australia Day as a day of reflection and commemoration.

(b) Discussion

The Australia Day celebrations in 2024 successfully brought together residents from diverse backgrounds to commemorate our nation's identity and heritage. The events included a range of activities designed to promote community engagement, cultural appreciation, and inclusivity.

In line with Council's commitment to Indigenous engagement, \$5K of the NADC grant funds was dedicated to Indigenous activities. The LDLALC suggested the

creation of the Survival Day Mural on the toilet block at Gossamer Park and an unveiling ceremony was organised for Thursday 25 January 2024 to allow for greater community involvement and to highlight the importance of acknowledging and respecting Indigenous history and culture.

An estimated 130 people attended the event from 9:00am to 12:00pm. Rapid Relief provided a barbeque breakfast and brunch, Western Riverina Arts with Elijah and William Ingram, and representatives from Parkview and Leeton High School created the mural to which community members added their handprints on the day. Entertainment on the day included music by Dookie and an inflatable water slide.

The Australia Day activities on Friday 26 January 2024 commenced with a free barbeque breakfast hosted by the Rotary Club of Leeton Central at Mountford Park where the Leeton Town Band provided morning melodies. Official proceedings began after breakfast, including a citizenship ceremony and the announcement of Australia Day awards. Australia Day Ambassador Lyndey Milan OAM was present to engage with residents, delivering a heart-felt speech, and sharing her passion for food and wine.

Thirteen (13) Australian Citizens naturalised.

Award Recipients

Junior Sportsperson of the Year:	Miah Weymouth
Young Achiever of the Year:	Ellena Halloran
Young Citizen of the Year:	Jack Crowe
Event of the Year:	Leeton Rainbow Pride Festival
Group of the Year:	St Francis College Boarders
Organisation of the Year:	U3A
Senior Sportsperson 2024:	Amie Fazekas
2024 Lifelong Citizen:	Sheree Wilesmith
Achiever of the Year 2024:	Shane Leighton
2024 Citizen of the Year:	Gregory (Joey) Longford

Following the proceedings, a bush tucker lunch was available at Mountford Park. From emu spring rolls to marinated kangaroo and lemon myrtle cheesecake, the menu showcased the unique flavours of Australian cuisine, curated by Michael Lyons of Sandhill Artefacts.

Counter data equipment counted approximately 200 people present in Mountford Park during the time of the ceremony.

The festivities continued at the Leeton Regional Aquatic Centre with the Pool Party from 3:00pm to 8:00pm. Feedback indicated that free entry to the pool and new slide were much enjoyed and appreciated. The Lion's Club train, waterproof glitter face painting, inflatable pool toys, and resident Disney Princess added to the spirit of the day. SunRice Festival Ambassador entrant Melissa Beecham provided attendees with a traditional sausage sizzle. The side gate pool entry counter recognised 561 visitors.

(c) Options

Nil – this report is for information only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Total expenditure of Australia Day was \$22,949.73 which was funded by:

- The Australia Day 2024 Community Grants Program made available by the NADC, with the assistance of the Australian Government:
 - \$10K (GST exclusive), to assist eligible event organisers to ensure inclusive Australia Day 2024 events proceed (Base Grant); and
 - an additional \$5K (GST exclusive) for events that include strong recognition of Aboriginal and/or Torres Strait Islander peoples.
- Council's contribution allocated as per the 2023/2024 budget was \$8K, including outdoor staff wages to facilitate the event.

(b) Policy

Aboriginal Recognition and Protocol Policy

(c) Legislative/Statutory

Australia Day Bill 2023

(d) Risk

Each event has a tailored risk management plan which, if required, includes a Traffic Management Plan.

CONSULTATION

(a) External

Leeton and District Local Aboriginal Land Council
Parkview Public School, Leeton High School via Joey Longford
Western Riverina Arts
Entertainment providers
Food vendors and stallholders

(b) Internal

General Manager
Events Officer
Community Development Coordinator
Manager WHS, QA, and Risk
Manager Roads and Drainage

Manager Open Space and Recreation

[LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN \(DPOP\)](#)

Under the Key Priority Area Outcome Four: A THRIVING ECONOMY AND GOOD JOBS within Council's adopted Delivery Program/Operational Plan – 13 - A community that has great attractions and events - 13 a - Encourage a range of exciting and interesting sports, arts and cultural events for the residents and visitors of Leeton Shire - Support the hosting of local community events across the Shire, including Chill 'n' Grill, Australia Day and Light Up Leeton.

ATTACHMENTS

- 1 2024 Australia Day Celebrations Post Event Report



AUSTRALIA DAY
IN LEETON



Australia Day

Reflect. Respect. Celebrate.

2024 CELEBRATIONS in LEETON

Compiled by: Leigh Houghton | LSC Events Trainee





Australia Day CELEBRATIONS in LEETON

Thursday 25 January

Survival Day Mural party
Gossamer Park

9am – 12pm

Friday 26 January

Official Ceremony

Mountford Park

9am – 12pm

Pool Party

Leeton Regional Aquatic Centre

3pm – 8pm

The Australia Day celebrations in 2024 successfully brought together residents from diverse backgrounds to commemorate our nation's identity and heritage. The events included a range of activities designed to promote community engagement, cultural appreciation, and inclusivity.

Building upon the successes of previous years, this year's Australia Day events were characterised by a renewed commitment to the National Australia Day Council's (NADC) theme of "Reflect, Respect, Celebrate" to foster inclusivity, cultural appreciation, and community engagement.

One notable addition to this year's festivities was the introduction of what representatives of the local Aboriginal community chose to call the Survival Day Mural and its unveiling at Gossamer Park.

This initiative, suggested by the Leeton and District Local Aboriginal Land Council (LDLALC), aimed to draw attention to the Wattle Hill community and acknowledge and honour Indigenous history and culture as an integral part of Australia's story.

The mural serves as a visual representation of our community's dedication to reconciliation and respect for Indigenous Australians, highlighting the importance of Australia Day as a day of reflection and commemoration.

The unveiling ceremony on January 25 was well attended. Rapid Relief provided a BBQ breakfast and brunch, Jillybeans Coffee van supplied hot and cold drinks, and Dookie entertained the crowd whilst children played on an inflatable water slide. Western Riverina Arts with Elijah and William Ingram and representatives from Parkview and Leeton High School created the mural which community members added their handprints to on the day.

The January 26 activities commenced with a free BBQ breakfast hosted by the Rotary Club of Leeton at Mountford Park where the Leeton Town Band provided morning melodies.

Official proceedings began after breakfast, including a citizenship ceremony and the announcement of Australia Day awards. Australia Day Ambassador Lyndey Milan OAM was present to engage with residents, delivering a heart-felt speech and sharing her passion for food and wine.

Following the proceedings, a bush tucker lunch was available at Mountford Park. From emu spring rolls to marinated kangaroo and lemon myrtle cheesecake, the menu showcased the unique flavours of Australian cuisine, curated by Michael Lyons of Sandhill Artefacts.

Festivities continued at the Leeton Regional Aquatic Centre with the Pool Party with free entry from 3pm to 8pm. The Lion's Club train, waterproof glitter face painting, inflatable pool toys and resident Disney Princess added to the spirit of the day. SunRice Festival Ambassador entrant Mel Beecham provided attendees with a traditional sausage sizzle.

Reflect | Respect | Celebrate

SURVIVAL DAY MURAL PARTY

THURS 25 JAN 2024
 @ Gossamer Park All welcome

FREE BBQ Breakfast
 • Water Slide • Summer Fun Day

Proudly supported by the NADC

Australia Day

POOL party

JAN 26

@ Leeton Regional Aquatic Centre
FREE ENTRY 3pm - 8pm
 BBQ supporting SunRice Ambassador
 Melissa Beecham

Lions Train (from 4pm)
 Plenty of fun games & activities
 with a visit from a Disney Prince

WE'RE ALL PART OF THE STORY.

Help us celebrate the outstanding contributions of Leeton Shire residents

NOMINATIONS ARE NOW OPEN

FOR THE 2024 AUSTRALIA DAY AWARDS

in the following categories:

- Citizen of the Year • Young Citizen of the Year
- Achiever of the Year • Young Achiever of the Year
- Event/Group/Organisation of the Year
- Lifelong Citizen of the Shire
- Sportsperson of the Year • Junior Sportsperson of the Year

Nominate online today at <https://bit.ly/AusDay2024>

Nominations close: 5pm Wednesday, January 10, 2024
 Contact 6953 0911 for more information

WE'RE ALL PART OF THE STORY.

Australia Day

Reflect. Respect. Celebrate.

Friday, January 26, 2024 in Mountford Park

7.30am - 9am Australia Day BBQ Breakfast hosted by Rotary Club of Leeton with Leeton Town Band on stage

9.15am Official ceremony with Ambassador Lindey Milan OAM followed by a bush tucker lunch

3pm - 8pm **POOL PARTY** at Leeton Regional Aquatic Centre

FREE POOL ENTRY 3pm-8pm

- fun games & activities
- DJ • Lions Train

Extensive coverage of the official proceedings by *The Irrigator*

Nominees revealed

Australia Day awards on offer

AUSTRALIA Day in Leeton has always been about recognising the achievements of residents, events and groups who all reach for the stars.

It is no different in 2024, with a plethora of residents nominated for Leeton's Australia Day awards. Below is a brief summary of each nominee's accolades, but is not a full representation of all they have achieved.

Maryann Mulloy
Maryann is a talented cake-maker, who lends her skills to helping others. She will often make birthday cakes for children who can't afford to have a birthday party. On top of this she also donates cakes once a month to those in the community who are in fortunate. Maryann likes to ensure no one misses out. She has also won first place at the Leeton Show in the cake section for one of her

at hand. Joy regularly undertakes challenges to raise money for causes and he passes on his love of fitness to young people. Joy also has a running and walking group called Numnum in Leeton to promote resilience and physical health. He is a youth worker at Leeton High School and is a well-respected member of the community. Joy is consistently involved with a vast number of community events, sporting groups and activities where he promotes all of the qualities he lives by.

Miah Weymouth
Miah Weymouth has excelled across the board at Parkview Public School and has been a valuable contributor to her school community and the broader Leeton shire area.

Shane Leighton
Shane is a hard-working, dedicated member of the Leeton community. In this case, Shane has been nominated for his bravery and professionalism in saving the life of a young adult male from drowning at the Leeton pool in February, 2023. Shane's actions were something to be commended - he saved a young man from shallow water blackout drowning. Shane had to pull the man from the water and revive him. Shane is heavily involved with the town's youth, working at the pool as a lifeguard, at YMHS as a weekend boarding supervisor and as a disability support worker. He is known to be hard working, dedicated, respectful, kind and

has shown dedication, support and enduring drive to ensure a pathway for creative expression. She is a fine artist, mentor and trusted friend.

Leeton Esteemed
The Leeton Esteemed is an outstanding cultural event that offers a showcase of talent in music, ballet, speech and drama, literature, and Highland dancing. The esteemed experience is a family-friendly event where artists can perform to an audience and grow and learn through the encouragement of adjudicators. The commitment and dedication of the Leeton Esteemed Society is outstanding. The time volunteers give every year is outstanding. This event is an enduring part of the Leeton shire community.

St Francis College boarding students
Every Wednesday senior boarding students from St Francis College in a group of around 20 visit Assumption Villa.

They sing, dance and entertain the residents. They visit with them, building strong and lasting connections with the residents. The giving nature, kindness and respect these young people show is incredible. Residents are so inspired and feel so respected and loved by these young people. These young people make these visits in their own free time.

University of the Third Age (UTA)
The Leeton UTA group provides an active, social and inclusive environment for senior citizens.

This outstanding group has grown in membership because it enjoys engaging the community to share wisdom, to continue to build knowledge and forge enduring friendships. It has had a positive contribution in the community as it has provided an encouraging environment where our senior citizens are embraced and their stories are valued.

Jack Crowe
Jack has made significant contributions to the Leeton community and the Leeton shire community and the Riverina as a whole through his achievements and contribution in a range of roles throughout 2023.

Some of this has included being a school captain, a representative on the Parkview SBC, winning leadership awards, being an active member of the Woodlark dance group and a talented sportsman across a range of codes at different representative levels. This includes excelling at athletics, cross country, basketball, touch football, soccer, rugby

league and many more. He is a fine role model for his peers, displaying tremendous dedication to his sporting pursuits, academic studies, leadership duties and cultural immersion.

Miah Weymouth
Miah Weymouth has excelled across the board at Parkview Public School and has been a valuable contributor to her school community and the broader Leeton shire area.

She was school captain in 2023, a member of the Leeton Shire Council Youth Council, and a winner of leadership and sporting awards.

Miah is known for her sporting prowess across all levels of representation, including in athletics, cross country, Aussie Rules, soccer, touch football and basketball. Miah was part of a gold medal, national winning team for Aussie Rules in 2023. She is an avid Highland dancer, performing at a range of community events. Miah is a role model for her peers, displaying tremendous dedication to her sporting pursuits, academic studies, leadership duties and commitment to her interests in the creative and performing arts throughout 2023.

Sheree Wilemsmith
Sheree Wilemsmith's remarkable achievements and contributions to the Leeton community are multifaceted and impactful.

Her 20 years of service at Leeton High School will be remembered by staff and students alike for years to come. Sheree has been actively involved in a whole host of Leeton organisations over the years, including Leeton Little Athletics, Leeton Basketball Association, Leeton Junior Rugby League Club, and the Leeton Greens Rugby League. She has taken on different roles with these groups over the years to ensure their success and continuation. Beyond sports, Sheree's contributions extend to the Angliss Op Shop as a volunteer and involvement with the Leeton Community Christmas Lunch. Sheree's varied, and extensive contributions have left an indelible mark on education, sports, community service, and local businesses. Sheree is a valued member of the Leeton shire community thanks to her achievements, but also her wonderful and happy personality that is

evident in all she does.

Ruby Miller
Ruby had an exceptional year in 2023 and was extremely successful across areas pertaining to sport, academics, community and the arts.

This has included excelling at a high level for swimming, athletics, squash, netball and umpiring. Ruby received recognition in multiple academic subjects at Leeton High School and she is an active participant of the Leeton Shire Council Youth Council.

Ruby also actively participated in numerous dance opportunities, including Leeton High's performance of *The School of Rock*. Ruby is known for her caring nature, her leadership skills and friendship to those around her.

Elenna Halloran
Elenna is a talented young sports person who also brings love and enthusiasm to her schoolwork at Leeton High.

In 2023, Elenna qualified at a state level in various sports, including swimming and athletics. She broke several records at carnivals across the Riverina and was the recipient of a Leeton Shire Council youth development grant. Elenna was also identified as a 2023-24 Southern Sport Academy Future Star.

Elenna also attends the virtual selective school - Aurora Regional College and was part of the LHS SBC in 2023. She is a wonderful role model in the community and is always happy to "have a go" at anything.

Amie Furekas
Amie represented Leeton at local, regional and state level for rugby union in 2023.

She was selected for the ACT Brumbies Pathways program, playing in the Brumbies Provincial Championship with the SIBI women's representative squad playing in home. She was selected in the Country Women's Team and from there the ACT Southern NSW Koorals Squad where she then played in the Australian Rugby Shield in Queensland. She is a pivotal leader on and off the field and also received many accolades and awards as part of her employment.

Amie is also the secretary of the Leeton Jumbies Fund. One of her goals in life is to help young people be the best they can be.

FRIDAY JANUARY 12, 2024



Leeton Australia Day committee members Leigh Houghton, Fran Macdonald and George Weston are set for the celebrations. Picture by Talia Pattison

Traditional fun

BY TALIA PATTISON

AUSTRALIA Day in Leeton think barbecue breakfasts, fun in the pool and recognizing some of the shire's top-performing residents.

That has been the tradition for Leeton's Australia Day celebrations for as long as the community can remember and 2024 will be no different.

Kicking off the morning of January 26 in the shire will be mouth-watering barbecues

lead the ceremony off at 9.15am, with Australia Day ambassador Lyndey Milan to address attendees from the Mountford Park stage and a citizenship ceremony to also take place.

Once the formal part of the morning is complete, the fun will continue with traditional Indigenous bush tucker on offer to try in the shade of the park. Later in the afternoon the festivities will be

rounded out by a free pool party at the Leeton Regional Aquatic Centre from 1pm to 3pm. Leeton Australia Day committee chairman George Weston said the best part of the occasion for him every year was the community element.

"It's people getting together and realising they are as an Australian," he said.

"We are so lucky to live where we do. Leeton has a

real cross-section of people and that's what makes Australia great.

"That's what we are celebrating and, of course, the people who contribute to our community every year. It's great to see them be recognised."

Prior to January 26, Leeton will also hold a Survival Day Mural Party event at Gossmar Park on January 25. Students from Parkview Public School and Leeton

High School have been crafting the mural alongside artist Elijah Ingram.

The mural will be officially unveiled on January 25 and the day will include all sorts of activities and entertainment courtesy of funders from the National Australia Day Council.

This event is open to all community members from 9am to noon at Gossmar Park.

Celebrity chef locked in

WHAT'S ON

BY TALIA PATTISON

A CELEBRITY chef will headline Leeton's Australia Day activities in 2024. Lyndey Milan has been named the shire's Australia Day ambassador for the upcoming January 26 celebrations.

Ma Milan is no stranger to Leeton's event scene. In the

past she has been in town for the Sunrise Festival.

As part of her role as an Australia Day ambassador, she will attend Leeton's official ceremony on January 26 where she will address the speaker and address the crowd.

Ma Milan will also be part of other activities throughout the day and the ceremony.

A familiar face on televi-

sion and in print, Ms Milan has been instrumental in changing the way Australians think about food and wine for over 30 years via her own nine best-selling cookbooks, nine TV series and influence as former food director of the iconic *Australian Women's Weekly*.

She is an award-winning multi-media presenter, MC, speaker, food and

wine taster, consultant, debater, judge and regional Australian specialist who makes numerous TV and culinary appearances.

Ms Milan has an ability to connect with all audiences, meaning Leeton's shire residents are in for a treat when she is in town.

The official ceremony in Mountford Park on Australia Day is free to attend, men-



Lyndey Milan.

SURVIVAL DAY MURAL PARTY

Unveiling of mural created by Western Riverina Arts artists who engaged youths from Parkview Public School and Leeton High School

BBQ breakfast and lunch provided by the Rapid Relief Team

Entertainment by Dookie

Estimated 130 in attendance



OFFICIAL CEREMONY INCLUDING CITIZENSHIP CEREMONY

Community breakfast hosted by Rotary Club of Leeton
with performance by Leeton Town Band prior to ceremony

12 Leeton citizens naturalised – conferees from New Zealand, the UK,
Sri Lanka and the Philippines took the pledge of citizenship

Address by 2024 Leeton Australia Day Ambassador Lyndey Milan OAM

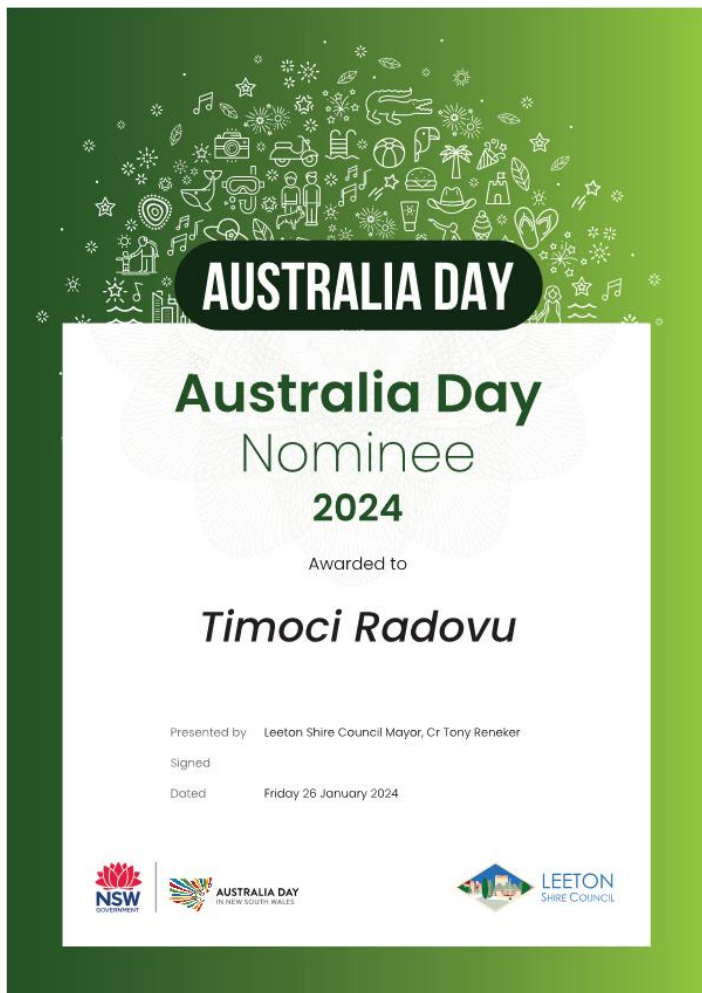
Approximately 200 people in attendance¹



¹ data collected by nCounters installed at Mountford Park.

AUSTRALIA DAY AWARDS

Nominations opened on 23 October 2023, closing 10 January 2024
22 nominations received



2024 AWARD WINNERS

- | | |
|---------------------------------------|-----------------------------------|
| 2024 Junior Sportsperson of the Year: | Miah Weymouth |
| 2024 Young Achiever of the Year: | Ellena Halloran |
| 2024 Young Citizen of the Year: | Jack Crowe |
| 2024 Event of the Year: | Leeton Rainbow Pride Festival |
| 2024 Group of the Year: | St Francis College Boarders |
| 2024 Organisation of the Year: | University of the Third Age (U3A) |
| 2024 Sportsperson of the Year: | Amie Fazekas |
| 2024 Lifelong Citizen of the Shire: | Sheree Wilesmith |
| 2024 Achiever of the Year: | Shane Leighton |
| 2024 Citizen of the Year: | Gregory (Joey) Longford |

TUESDAY JANUARY 30, 2024 irrigator.com.au

The Irrigator

100 YEARS STRONG
Leeton's own newspaper since 1915



SIMPLY THE BEST

Leeton's Australia Day awards recognise vast range of residents, groups, events

NEWS: LEETON'S AUSTRALIA DAY WINNERS REVEALED, INSIDE

Valentine's Day Inaugural!

2 THE IRRIGATOR Tuesday January 30, 2024
NEWS



Deserving winners

BY TALIA PATTISON

A YOUNG leader with a bright future ahead and a resident who lives each day to better the lives of those around him were named among Leeton's best in 2024. Joey Longford was named the citizen of the year and Jack Crowe the young citizen of the year at Leeton's Australia Day celebrations on January 26.

For Mr Longford, the citizen of the year honour recognises his years of hard work, that through various programs, initiatives, events and fundraisers that have all been aimed at helping others.

While he aims to encompass his work for all of the community, Mr Longford is heavily involved with the shire's young people and the town's Indigenous residents. "It is easy for me to give

back to the community as it is something I want to do and I make it my business to make this community as safe as possible for everyone," Mr Longford said.

"Obviously Australia Day does come with a few political issues, but I am happy to represent the Aboriginal community and to be a positive member of society as an Aboriginal person."

"I wish everyone the best. Whatever problems may come your way, we will all care for you as a group. When you leave here today, I ask everyone to do something kind for themselves and to be consistent with that over a period of time."

Among the work Mr Longford does is striving to continue to spread the history of Aboriginal people, as well as being an advocate for strong mental health among all people.

He works closely with students at Leeton High School and Parkview Public School and has built a strong rapport with them. Mr Longford enjoys bringing his culture alive by educating all people. On top of this he regularly promotes physical health and wellbeing and is involved in several community events and groups. Meanwhile, Jack was nominated for his array of sporting, academic and community achievements.

In 2023 he was a school captain at Parkview Public School, as well as an SR representative. Jack has won leadership awards, was a member of the school's W and is a talented sportsman who is a member of the school's W and is a member of the school's W and is a member of the school's W.

"It was a lot of fun," he said.

irrigator.com.au

Shire's broad range of winners

SCHOOL students, Leeton's first ever pride festival and a group aimed at equipping older residents with knowledge all found it hard to be recognised in the town's Australia Day honours.

In 2024, St Francis College students took out the title for their volunteer work at Assumption Villa, which is set to continue this year.

Meanwhile, Leeton's first ever Pride Festival had its organisers surprised to



take the crown during the Australia Day official ceremony. The St Francis College students took out the title for their volunteer work at Assumption Villa, which is set to continue this year.

Meanwhile, Leeton's first ever Pride Festival had its organisers surprised to



Representatives from Leeton's USA with their organisations of the year award (left), with (top) St Francis College students and supervisors after winning the group of the year and event organisers of the Leeton Pride Festival after taking out the event of the year. Pictures by Talia Pattison

irrigator.com.au

PEOPLE AND PLACES



Joey Longford with son Jed adding their handprints to the mural.

SURVIVAL DAY

A Survival Day event was held in Leeton for the first time last week showcasing community and unity. A full report will appear in Friday's Irrigator. Pictures by Talia Pattison



Those in attendance added their handprints to the mural on the day.



Elijah Ingram (left) with father William Ingram added his handprint.



My Plan Connect's Sarah-Jane Turek and April Cartwright add their handprints with the help of Elijah Ingram.



A glimpse of part of the mural.



Leeton Rapid Relief Team's Rod Martin.

Tuesday January 30, 2024 THE IRRIGATOR 3
NEWS

Extensive coverage of the official proceedings by The Irrigator

POOL PARTY

Free pool entry from 3pm to 8pm

Entertainment: Lions Train, inflatables, glitter tattoos and roving character

SunRice Ambassador Mel Beecham fundraising BBQ

Approximately 500 people in attendance²



² data collected by Camlytics counter on the side gate entry point between the hours of 3pm to 8pm.

BUDGET BREAKDOWN

FUNDING



Australia Day
 Reflect. Respect. Celebrate.



LEETON
 SHIRE COUNCIL

NATIONAL AUSTRALIA DAY COUNCIL COMMUNITY GRANTS PROGRAM

Base Grant for inclusive events	\$10,000.00
Additional events promoting recognition for Aboriginal/Torres Strait Islander peoples	\$5,000.00

COUNCIL CASH SPONSORSHIP	\$8,000.00
	\$23,000.00

EXPENDITURE

OFFICIAL CEREMONY

Community Breakfast catering (Rotary & Murrami CWA)	\$1,600.00
AV Production	\$1,200.00
Infrastructure hire	\$786.36
Set up (staff wages)	\$545.26
Decorations	\$452.09
Award certificates	\$15.04

Cultural Elements

Welcome to Country	\$400.00
Cultural Dance Group coordination	\$500.00
Smoking ceremony	\$600.00
Artefact display	\$1,500.00
Bush tucker lunch	\$5,000.00

AMBASSADOR PROGRAM

Accommodation	\$320.00
Gift	\$67.00
Official dinner (Thursday & Friday)	\$642.50

CITIZENSHIP CEREMONY

Citizen gifts	\$217.09
Postage	\$20.00

POOL PARTY

Entertainment (Lions Train, inflatables, roving character & glitter tattoos)	\$1,134.95
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SURVIVAL DAY MURAL PARTY

Community Artwork	\$3,065.45
AV Production	\$1,044.99
Entertainment	\$1,546.00
Catering	\$993.00

ADVERTISING & MARKETING (Newspaper)

PHOTOGRAPHY	\$500.00
	\$800.00

\$22,949.73

PROFIT/LOSS

\$50.27

COUNCILLOR ACTIVITY REPORTS

ITEM 1 COUNCILLOR ACTIVITY REPORT

RECORD NUMBER	24/69
RELATED FILE NUMBER	EF21/508
AUTHOR	Executive Assistant to the General Manager and Mayor

RECOMMENDATION

THAT Council notes the Councillor activity reports submitted for the period between 28 March to 24 April 2024.

Cr Tony Reneker

28-31 March 2024	2024 SunRice Festival Events
2 April 2024	U3A Presentation
4 April 2024	Sturt Highway Taskforce Meeting & Rotary Presentation
7-9 April 2024	NSW Country Mayors Association Conference Forbes
10 April 2024	Alf Hermann Lodge Presentation & meeting with Professor Peter Shergold Multicultural NSW
12 April 2024	Meeting with local Inspector NSW Police, Sporting Walk of Fame Meeting and meeting with NSW Office of Environment
14 April 2024	Harmony Day Celebrations
15 April 2024	SunRice Stakeholder Research Meeting & Lions Club Presentation
16 April 2024	LGNSW Online Forum: Local Government Parliamentary Inquiry, Leeton Vacation Care Council Visit 'Meet the Mayor' & Leeton Connect Meeting
17 April 2024	Roundtable Discussion on Disengaged Pacific Australia Labour Mobility (PALM) workers in Leeton Shire
18 April 2024	MEDLOG/LINX Meeting and Launch
19 April 2024	Arts and Education Graduation Ceremony Charles Sturt University Wagga
20 April 2024	2024 Leeton Cup Celebrating 80 years
21 April 2024	Bill Arnold Stand Unveiling
