



**LEETON**  
SHIRE COUNCIL

**MINUTES OF THE ORDINARY  
COUNCIL MEETING  
WEDNESDAY 20 SEPTEMBER 2023  
COMMENCING AT 7:00 PM  
AT THE COUNCIL CHAMBERS**

**Present:**

**Councillors:**

Cr. Tony Reneker (Mayor), Cr. Michael Kidd (Deputy Mayor), Cr. Paul Smith,  
Cr. Krystal Maytom, Cr. Tony Ciccia, Cr. Matt Holt, Cr. Sandra Nardi,  
Cr. Tracey Morris and Cr. George Weston (via videoconference).

**Staff:**

Jackie Kruger (General Manager), Mandy Rogers (Director Corporate), Tom Steele (Director Operations), Tracy Pearce-Brambley (Executive Manager People and Culture), Sarah Graham (Governance and Customer Service Coordinator), Terry Schmidt (Communications Coordinator) and Gideon Vos (Roxy Project Manager).

**Press:** Nil

**LEETON SHIRE COUNCIL**

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1. **CIVIC PRAYER** Cr. Holt
2. **ACKNOWLEDGEMENT OF COUNTRY** Mayor Cr. Reneker
3. **APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**

Nil

#### 4. **CONFIRMATION OF MINUTES AND MATTERS ARISING**

**23/112**

**Resolved**

THAT the Minutes of the Ordinary Council Meeting held on Wednesday 23 August 2023, as circulated, be taken as read and CONFIRMED.

**(Moved Cr Holt, seconded Cr Kidd)**

#### 4.1 **ADDITIONAL/LATE ITEMS**

**23/113**

**Resolved**

THAT the Leeton Local Area Traffic Committee Meeting is accepted as late item onto this agenda for discussion, (Item 8.1).

**(Moved Cr Smith, seconded Cr Maytom)**

#### 5. **DISCLOSURES OF INTERESTS**

Nil

#### 6. **MAYORAL MINUTES**

Nil

#### 7. **REPORTS TO COUNCIL**

##### **GENERAL MANAGER'S MATTERS**

##### **Item 7.1 ELECTION OF THE MAYOR**

**23/114**

**Resolved**

THAT Councillor Tony Reneker be declared Mayor.

The Governance and Customer Service Coordinator as Returning Officer advised that one nomination had been received for the position of Mayor and called for any further nominations from the floor.

There being no further nominations received from the floor, the Governance and Customer Service Coordinator as Returning Officer declared Cr. Tony Reneker as Mayor.

**Item 7.2 ELECTION OF THE DEPUTY MAYOR**

**23/115**

**Resolved**

THAT Councillor Michael Kidd be declared Deputy Mayor.

The Governance and Customer Service Coordinator as Returning Officer advised that one nomination had been received for the position of Deputy Mayor and called for any further nominations from the floor.

There being no further nominations received from the floor, the Governance and Customer Service Coordinator as Returning Officer declared Cr. Michael Kidd as Deputy Mayor.

**Item 7.3 ROXY COMMUNITY THEATRE - BUILD AND BUDGET UPDATE**

**23/116**

**Resolved**

THAT Council:

1. Receives and notes the update on the Roxy Project.
2. Agrees to amend all references to Head Builder in the May minutes to Principal to better reflect Council's role for insurance purposes.
3. Notes that an Expression of Interest has been lodged with Growing Better Regions to enable the return of most value managed items and, if invited to the next round which closes in November 2023, this may have implications for the project's completion date.

**(Moved Cr. Kidd, seconded Cr. Morris)**

**CORPORATE MATTERS**

**Item 7.4 QUARTERLY CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS - SEPTEMBER 2023**

**23/117**

**Resolved**

THAT Council:

1. Notes for information the Quarterly Capital Works Update Report – Major Projects as of the 8 September 2023, noting that the bill needs to be included as an item in the Chelmsford Town Square budget deficit.
2. Notes the forecast increase in the Chelmsford Town Square project to \$2,890,347 is subject to confirmation of the re-allocation of Local Roads and Community Infrastructure grant funding.

**(Moved Cr. Kidd, seconded Cr. Smith)**

Roxy Project Manager left the meeting, the time being 7:28 PM

**Item 7.5 INVESTMENTS REPORT FOR AUGUST 2023**

**23/118**

**Resolved**

THAT Council notes the information contained in the Investments Report for August 2023.

**(Moved Cr. Morris, seconded Cr. Nardi)**

**Item 7.6 MINUTES AND CHAIRMAN'S REPORT - AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING - 21 AUGUST 2023**

**23/119**

**Resolved**

THAT Council:

1. Notes the Minutes of the Audit, Risk and Improvement Committee meeting held on Monday 21 August 2023.
2. Notes the Chairman's Report to the Mayor and Councillors from the Audit, Risk and Improvement Committee meeting held on Monday 21 August 2023.

**(Moved Cr. Morris, seconded Cr. Kidd)**

**Item 7.7 INFORMATION ON NSW LOCAL GOVERNMENT FINANCIAL ASSISTANCE GRANTS**

**23/120**

**Resolved**

THAT Council notes the information on Financial Assistance Grants supplied by the NSW Local Government Grants Commission.

**(Moved Cr. Kidd, seconded Cr. Maytom)**

**OPERATIONAL MATTERS**

**Item 7.8 LEETON LANDFILL AND RECYCLING CENTRE OPERATIONAL HOURS**

**23/121**

**Resolved**

THAT Council endorses uniformed operational hours across the year for the Leeton Landfill and Recycling Centre of 8.00am to 4.40pm to align with the operational demands of the site.

**(Moved Cr. Maytom, seconded Cr. Kidd)**

**Item 7.9 EXPRESSION OF INTEREST AND LANDFILL RECYCLING SHOP LEASE AGREEMENT**

**23/122**

**Resolved**

THAT Council:

1. Accepts the proposal from Resource Recovery Australia, noting Council's weekly contribution of \$125.
2. Enters into a 3-year lease agreement with an option for a 1-year extension.

**(Moved Cr. Kidd, seconded Cr. Nardi)**

**PEOPLE AND CULTURE MATTERS**

**Item 7.10 CHRISTMAS/ NEW YEAR ARRANGEMENTS**

**23/123**

**Resolved**

THAT Council:

1. Approves Council's Depot, Administration Office, Library and Visitor Information Centre (VIC) be closed to the public for the Christmas/New Year period from close of business Friday 22 December 2023 and reopen on Monday 8 January 2024 and that staff not required for other duties be required to take annual leave or other authorised leave for the 7 days which are not public holidays during the closure period.
2. Notes that the Leeton Museum and Gallery will remain open from 10am to 3pm on all holiday period days that are not public holidays, staffed by officers with minimal leave, volunteers and/or casuals.
3. Notes that signage stating that the VIC is temporarily operating from the Leeton Museum and Gallery will be prominently displayed at the VIC during the Christmas/New Year period.
4. Notes that a skeleton team will remain on duty over the holiday for water and sewer treatment, parks and gardens, landfill, swimming pools, cemetery, ranger services and on-call services.
5. Notes that Leeton Early Learning Centre and Vacation Care will close from close of business on Thursday 21 December 2023 and re-open on Tuesday 9 January 2024.
6. Notes that extensive pre-Christmas publicity be given to the changes to Council's operations over the Christmas/New Year Period.

**(Moved Cr. Smith, seconded Cr. Maytom)**

**OPERATIONAL MATTERS**

**Item 8.1 MINUTES OF THE LEETON LOCAL AREA TRAFFIC COMMITTEE MEETING  
- SEPTEMBER 2023**

**23/124**

**Resolved**

THAT Council notes the minutes and endorses the recommendations of the electronic Local Area Traffic Committee meeting held Wednesday 13 September 2023.

**(Moved Cr. Ciccio, seconded Cr. Smith)**

**8. NOTICES OF MOTION**

Nil

**9. CONFIDENTIAL MATTERS**

Nil

**10. COUNCILLOR ACTIVITY REPORTS**

**Item 10.1 COUNCILLOR ACTIVITY REPORT**

**23/125**

**Resolved**

THAT Council notes the Councillor activity reports submitted for the period between 24 August 2023 to 20 September 2023.

**(Moved Cr. Kidd, seconded Cr. Smith)**

**11. CONCLUSION OF THE MEETING**

There being no further business the meeting closed at 8:09 pm.

..... signed by  
the Chairman of the meeting held on  
25 Oct 2023 at which meeting the  
signature hereon was subscribed.