



# LEETON SHIRE COUNCIL

## MINUTES OF THE ORDINARY COUNCIL MEETING

### LEETON SHIRE COUNCIL

WEDNESDAY 16 DECEMBER 2015

COMMENCING AT 6.00PM

COUNCIL CHAMBERS

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**Present:**

**Councillors:** Cr. Paul Maytom (Mayor), Cr. George Weston (Deputy Mayor), Cr. Peter Davidson, Cr Tracey Morris, Cr. Emerson Doig, Cr. Tracey Valenzisi, Cr Greg O'Callaghan and Cr Michael Kidd (arrived at 6.23pm)

**Staff:** Jackie Kruger (General Manager), Duncan McWhirter (Director Corporate Services), Barry Heins (Director Engineering and Technical Services), Garry Stoll (Director Environmental and Community Services), Brent Lawrence (Corporate Communications Coordinator) and Kathy McMahon (Executive Support Officer)

**Press:** Talia Pattison (The Irrigator)

**CIVIC PRAYER** Cr. George Weston

**ACKNOWLEDGEMENT OF COUNTRY** Cr. Paul Maytom

### **APOLOGIES**

Cr. Steve Dowling had contacted the General Manager and advised that he would be late for the meeting.

Note: Cr. Dowling did not attend the meeting and no leave of absence from the meeting was granted by the Council.

### **CONFIRMATION OF THE MINUTES**

**15/256**

#### **Resolved**

That the Minutes of the Ordinary Council Meeting held on Wednesday, November 25 2015, as circulated, be taken as read and CONFIRMED.

**(Moved Cr Weston, seconded Cr Morris)**

### **GENERAL MANAGER'S MATTERS**

#### **Item 1 LIGHT UP LEETON - Presentation of Awards**

**15/257**

#### **Resolved**

That Standing Orders be suspended at 6.10pm to allow for the presentation of the 2015 Light Up Leeton Awards to the various Light Up Leeton Category winners

**(Moved Cr Valenzisi, seconded Cr Doig)**

### **LIGHT UP LEETON AWARDS**

The Mayor invited Light Up Leeton Chair, Mr Carl King to present the 2015 Light Up Leeton Awards. Mr King thanked Council for their support of Light Up Leeton during 2015 and presented the following Awards:

Best Street Award - Winner Bella Vista Drive

Business Awards:

First Prize – Sam's Tile & Light Centre

Second Prize – Vain Reflections

Third Prize – Indulgence for Hair

Highly Commended – SunRice

Mr King thanked the Chamber of Commerce for their sponsorship of the prizes for Light Up Leeton.

Mr King also made a presentation to long serving Light Up Leeton Committee members who were resigning from the Committee:

Sue Gavel  
John Gavel  
Kevin Lehman  
Helen Lehman

The Mayor thanked Mr King and the Light Up Leeton Committee for all their ongoing efforts in staging another highly successful Light Up Leeton event.

## **RESUMPTION OF STANDING ORDERS**

### **15/258**

That the meeting be resumed at 6.24pm to deal with the balance of the items on the Agenda.

**(Moved Cr Weston, seconded Cr Doig)**

## **PROCEDURAL MOTION**

### **15/259**

That Item 2 National Young Leaders Day from the Environmental and Community Services Matters be brought forward.

**(Moved Cr Weston, seconded Cr Davidson)**

## **Item 2 NATIONAL YOUNG LEADERS DAY 2015**

### **15/260**

#### **Resolved**

That Council note the information provided on the 2015 National Young Leaders Day forum.

**(Moved Cr Weston, seconded Cr Valenzisi)**

## **CORPORATE SERVICES MATTERS**

### **Item 1 COUNCIL BUILDINGS & STRUCTURES - Demolition of Buildings - Whitton Museum Machinery Shed**

**15/261**

#### **Resolved**

1. That Council advertise until 12 February 2016 its intent to demolish the Whitton Machinery Shed situated at the Whitton Museum.
2. That if any submissions are received a further report be presented to Council following the closing of the submission period. If no submissions are received Council progress with the demolition of the machinery shed and construction of a replacement shed as planned.

**(Moved Cr O'Callaghan, seconded Cr Davidson)**

### **Item 2 GOVERNANCE - REPORTING Adoption of Internal Audit Committee Minutes**

**15/262**

#### **Resolved**

That Council receives and notes the Internal Audit Committee Minutes from 26 November 2015.

**(Moved Cr Kidd, seconded Cr Doig)**

### **Item 3 RISK MANAGEMENT POLICY Revised Policy - Public Exhibition**

**15/263**

#### **Resolved**

1. That Council place the revised 'Risk Management Policy' on public exhibition until the 12 February 2016.
2. That if any submissions are received a further report be prepared for Council. If no submissions are received the revised policy be considered as formally adopted by Council.

**(Moved Cr Doig, seconded Cr Valenzisi)**

**Item 4 LOCAL GOVERNMENT DEFINED BENEFIT SUPERANNUATION SCHEME**

**15/264**

**Resolved**

That the information regarding the Local Government Defined Benefit Super Scheme be received and noted.

**(Moved Cr Kidd, seconded Cr Doig)**

**Item 5 INVESTMENTS - DIVIDENDS  
Investments – November 2015**

**15/265**

**Resolved**

That the information contained in the report on Investments be noted.

**(Moved Cr Morris, seconded Cr Davidson)**

**ENGINEERING AND TECHNICAL SERVICES MATTERS**

**Item 1 ROADS - DESIGN & CONSTRUCTION - RTA PROGRAMS - RTA  
PAMP PROGRAM  
Leeton Shire Pedestrian Access and Mobility Plan (PAMP) 2015**

**15/266**

**Resolved**

1. That Council place the finalised PAMP Plan on public exhibition until the 12 February 2016.
2. That if any submissions are received, a further report be prepared for Council. If no submissions are received, the policy will be considered as formally adopted by Council.

**(Moved Cr Weston, seconded Cr Valenzisi)**

**Item 2 LEETON SHIRE COUNCIL FOOTPATHS & CYCLEWAYS - Draft  
Asset Management Plan**

15/267

**Resolved**

1. That Council place the Footpaths and Cycleways Draft Asset Management Plan on public exhibition until the 12 February 2016.
2. That if any submissions are received, a further report be prepared for Council. If no submissions are received, the revised Plan be considered as formally adopted by Council and replace the previous Footpath & Shared Cycleway Maintenance Management Policy.
3. That Council consult the community about footpath service levels as part of the Community Strategic Plan review in 2016.

**(Moved Cr Weston, seconded Cr Morris)**

**ENVIRONMENTAL AND COMMUNITY SERVICES MATTERS**

**Item 1 LEETON EARLY LEARNING CENTRE – ADOPTION OF  
PROPOSED INCREASE IN FEES**

15/268

**Resolved**

1. Council adopts the increase in the fees and charges from 1 January 2016 in respect to the Leeton Early Learning Centre as follows:  
  
Ages 0-2 Room \$91 per day  
Ages 2-3.5 Room \$87 per day  
Ages 3.5-5 Room \$85 per day
2. Council complete a Service Review into options available for child care services for the Leeton community.

**(Moved Cr Weston, seconded Cr Morris)**

**STATEMENTS BY COUNCILLORS**

1. Cr Peter Davidson
  - Thanked the Mayor, the General Manager, staff and Councillors for all their extra efforts during 2015 in relation to the Fit for the Future process.
  - Wished everyone a Merry Christmas and a Happy New Year.

2. Cr Tracey Morris

- Attended the St Francis College annual presentation day where the School conveyed their thanks to Leeton Shire Council for their support during 2015.
- Wished everyone a Merry Christmas and a Happy New Year.

3. Cr Emerson Doig

- Attended the MET School presentation night.
- Wished everyone a Merry Christmas and a Happy New Year.

4. Cr Tracey Valenzisi

- Wished everyone a Merry Christmas and a Happy New Year.

5. Cr George Weston

- Spoke about the upcoming Australia Day celebrations and encouraged everyone to attend.
- Wished everyone a Merry Christmas and a Happy New Year.

6. Cr Greg O'Callaghan

- Wished everyone a Merry Christmas and a Happy New Year.

7. Cr Michael Kidd

- Reiterated that it had busy year for Leeton Shire Council in relation to the Fit for the Future process.
- Attended the St Joseph's Primary School presentation night.
- Wished everyone a Merry Christmas and a Happy New Year.

8. General Manager Jackie Kruger

- On behalf of all staff thanked Councillors for their support during 2015 and wished them all a Merry Christmas and a safe and prosperous new year.

9. Mayor Paul Maytom

- Praised Councillors and staff for their efforts over the past 12 month period in which the Mayor stated had been his busiest since being on Council at Leeton Shire Council.
- Stated that all Councillors should be proud of their efforts during 2015 and that they had been a pleasure to lead.

- Expressed his disappointment at the Fit for the Future process and believed the State Government had misled all councils in NSW in relation to the process.
- Attended the Gralee School presentation night which was an enjoyable evening and commented on the fantastic support that the School receives from family members and the wider community.
- Wished everyone a Merry Christmas and a Happy New Year.

### **CLOSED COUNCIL – CONFIDENTIAL ITEMS**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Note:** Pursuant to Section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

**15/269**

#### **Resolved**

1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and Press be excluded from the meeting to enable Council to determine items listed in Confidential Matters for the reasons indicated.
3. That the report relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the Local Government Act 1993.

**(Moved Cr Morris, seconded Cr Davidson)**

#### **Item 1 COUNCIL PROPERTY - Offer on 14 Yanco Avenue Leeton**

This report is considered confidential in accordance with the Local Government Act 1993, as the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business(Section 10A(2)c).



**Item 2 LEETON LANDFILL COMPOSTING FACILITY**

This report is considered confidential in accordance with the Local Government Act 1993, as the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret(Section 10A(2)d).

The Mayor asked the gallery if there were any objections to Council going into Closed Session to consider the matters listed.

No objections were received from the Gallery.

Council closed its meeting at 7.05pm and the public and press left the Chambers.

**Item 1 COUNCIL PROPERTY - Offer on 14 Yanco Avenue Leeton**

**15/270**

**Resolved**

1. That Council accept the offer outlined in the report for the sale of 14 Yanco Avenue, Leeton, being Lot 15, Section 57, DP 758606.
2. That Council authorize the Mayor and General Manager to sign and seal all documentation in relation to the sale.
3. That all proceeds received from the sale of the property be set aside in Council's Internal Restriction for Infrastructure and Buildings.

**(Moved Cr O'Callaghan, seconded Cr Valenzisi)**

**Item 2 LEETON LANDFILL COMPOSTING FACILITY**

**15/271**

**Resolved**

1. That Council prepares a commercial rental valuation for the Lease of the relevant components of the composting facility at the Leeton Landfill & Recycling Depot.
2. That Council enter into separate lease arrangements with:
  - a) Ag Brokers Australia, and
  - b) Riverina Biological Fertilisers.
3. That the Mayor and General Manager be delegated to sign and seal all necessary documents associated with the lease.

**(Moved Cr Doig, seconded Cr Davidson)**

**REVERSION TO OPEN COUNCIL**

**RECOMMENDATION**

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 7.30pm.

The Mayor advised that during the Closed Council two (2) resolutions were passed. The General Manager read out the resolutions made in Closed Council for Items 1 "Council Property - Offer on 14 Yanco Avenue Leeton and Item 2 "Leeton Landfill Composting Facility".

There being no further business the meeting closed at 7.35pm.

..... signed by  
the Chairman of the meeting held on  
27/01/2016 at which meeting the  
signature hereon was subscribed.