



# LEETON SHIRE COUNCIL

## MINUTES OF THE ORDINARY COUNCIL MEETING

### LEETON SHIRE COUNCIL

WEDNESDAY 25 FEBRUARY 2015

COMMENCING AT 7.05PM

COUNCIL CHAMBERS

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**PRESENT:**

**Councillors:** Cr Paul Maytom (Mayor), Cr George Weston (Deputy Mayor), Cr Peter Davidson, Cr Tracey Morris, Cr Emerson Doig, Cr Tracey Valenzisi (from 7.15pm), Cr Greg O'Callaghan and Cr Michael Kidd

**Staff:** Garry Stoll (Acting General Manager), Peter McFarlane (Acting Director Corporate Services), Sandra Robinson (Project and Traffic Officer) and Val Harrison (Executive Support Officer)

**Press:** Talia Pattison

**CIVIC PRAYER**      Cr Peter Davidson

**ACKNOWLEDGEMENT OF COUNTRY**      Cr Paul Maytom

**APOLOGIES**

**15/025**

**Resolved**

That the apologies submitted on behalf of John Batchelor (General Manager), Duncan McWhirter (Director Corporate Services) and Barry Heins (Director Engineering and Technical Services) be accepted and that leave of absence from the meeting be granted.

**(Moved Cr Doig, seconded Cr Morris)**

**CONFIRMATION OF THE MINUTES**

**15/026**

**Resolved**

THAT the Minutes of the Ordinary Council Meeting held on Wednesday, January 28 2015, as circulated, be taken as read and CONFIRMED.

**(Moved Cr O'Callaghan, seconded Cr Kidd)**

**SUSPENSION OF STANDING ORDERS**

**15/027**

**Resolved**

That Standing Orders be suspended at 7.05pm to allow Mr Terry Ward to update Council on what is happening with the miniature trains at the Yanco Powerhouse Museum site.

**(Moved Cr Weston, seconded Cr Kidd)**

Mr Ward informed Council that along with Ivan Evans he commenced work on the train track some 18 years ago when approximately 480 metres of track was laid. They were later joined by Steve Lewis, Warren Kirkup and Ian Fulton. The site was opened to the public around 1998 with an average of 500 to 600 visitors. Insurance costs are now very high and they have had to increase the cost of a ride to \$2 for 3 laps to cover increased running costs. The miniature trains have also started to run at night which has been a great success.

The Committee is now proposing to install an extra 700 metres of extra track, along with a number of bridges and tunnels. Apart from the train tracks there is a large grassed area which is maintained by the Committee. Mr Ward went

on to say that their current ride-on lawn mower is in desperate need of replacement and the Committee would appreciate Council's assistance in updating the mower.

The Mayor thanked Mr Ward and stated that it may be possible for Council to provide assistance to the Club in applying for community grants. On behalf of the community and Council the Mayor also thanked the members of the Club for their dedication and commitment.

**Note: Cr Tracey Valenzisi arrived at 7.15pm.**

### **RESUMPTION OF STANDING ORDERS**

**15/028**

**Resolved** that the meeting resume at 7.24pm to deal with the balance of the items on the agenda.

**(Moved Cr Weston, seconded Cr Davidson)**

### **GENERAL MANAGER'S MATTERS**

**Item 1 INTEGRATED PLANNING AND REPORTING 2014/2015 –  
EF14/36  
Quarterly Review as at 31 December 2014**

**15/029**

**Resolved**

That Council note the progress in relation to the Council Delivery Plan and Operational Plan for the quarter ended 31 December 2014.

**(Moved Cr Kidd, seconded Cr Doig)**

### **CORPORATE SERVICES MATTERS**

**Item 1 HUMAN RESOURCES – EF10/360  
Employment Update**

**15/030**

**Resolved**

That the report on Human Resources – Employment Update be noted.

**(Moved Cr Doig, seconded Cr Kidd)**

**Item 2 INVESTMENTS – DIVIDENDS – EF10/137**  
**Investments - January 2015**

**15/031**

**Resolved**

That the information contained in the report on Investments be noted.

**(Moved Cr Kidd, seconded Cr Doig)**

**Item 3 LEETON GOLF COURSE – EF13/1**  
**Golf Course Update**

**15/032**

**Resolved**

Council continue its caretaker arrangement of the Leeton Golf Course for the period 1 July 2015 to 30 June 2017.

**(Moved Cr Kidd, seconded Cr Davidson)**

**SUSPENSION OF STANDING ORDERS**

**15/033**

**Resolved** that standing orders be suspended at 7.36pm to allow representatives from Leeton Golf Club to address Council.

**(Moved Cr Valenzisi, seconded Cr Weston)**

Mr Mick Burton addressed Council on the Leeton Golf Club. Funds raised from weekly raffles held at the Leeton Soldiers Club are going back into the course. It is hoped that the watering system will be automated in the next few years which should result in a cost saving to Council. All new sprinklers that are purchased are setup for any future automation of the system.

The Mayor thanked Mr Burton and other members for attending the Council meeting and he also thanked all the volunteers for their work and presentation of the Golf Course.

**RESUMPTION OF MEETING**

**15/034**

**Resolved** that the meeting resume at 7.50pm to deal with the balance of the items on the agenda.

**(Moved Cr Weston, seconded Cr Kidd)**

**Item 4 INTEGRATED PLANNING AND REPORTING 2014/2015 –  
EF14/36  
Quarterly Budget Review Statement - December Quarter 2014**

**15/035**

**Resolved**

That the review of Council's Operational Budget as at 31 December 2014 be noted and variations contained in the quarterly budget review statement be voted.

**(Moved Cr Doig, seconded Cr Weston)**

**ENGINEERING AND TECHNICAL SERVICES MATTERS**

**Item 1 ENGINEERING INFORMATION  
Upcoming Meetings**

**15/036**

**Resolved**

That the report on upcoming meetings contained within the report be received and noted.

**(Moved Cr Doig, seconded Cr Valenzisi)**

**Item 2 TRAFFIC AND TRANSPORT - MEETINGS - INTERNAL &  
EXTERNAL – EF10/248  
Traffic Committee Meeting - Tuesday, 17 February 2015**

**15/037**

**Resolved**

That the information contained within the report regarding the Local Area Traffic Committee Meeting held on 17 February 2015 be received and noted and that the following recommendations be adopted:

**Item 2 MR80 Crossing – Leeton Steel Retail/John Ryan**

That the crossing point on MR80 outside John Ryan and Leeton Steel be removed and 45 degree angle parking be installed in the "No Stopping" Zones.

**Item 3 Payten Road School Bus Stop**

(a) That the Committee receives this information and endorses that the bus shelter is not replaced due to road width. **NOT APPROVED.**

- (b) That Council consult with the school bus operator regarding the safety of the location. If the bus operator confirms the site to be safe, that Council construct a pull off area in accordance with Council's Guidelines for Rural School Bus Routes and Bus Stops.
- (c) If the site is found safe by bus operator and is in line with Leeton Rural Bus Stop Guides the RMS Guidelines look at shelter replacement.
- (d) Council respond to Tanya Melvin and advise of the recommendations of the LATC.

**Item 4 ANZAC Day Road Closures**

That the Committee endorses the request by the RSL Leeton Branch for the Anzac Day Dawn Service and Parade be approved subject to the conditions as outlined in the RTA Guide to Traffic and Transport at Special Events.

**Item 5 Wade Avenue South Pedestrian Refuge Design**

That the Committee does not endorse the construction of a pedestrian crossing point on Wade Avenue South between the Doctors Surgery and Optometrist.

**Item 6 Unnamed Public Road-Coprice Site**

- (a) That the Committee wait for more information for council to endorse a solution to Coprice WHS concerns.
- (b) That council continues to look into any lease/ownership options available to this area.
- (c) A further report is presented to Traffic Committee once further discussions have taken place with the property owners.

**Item 7 Yanco Post Office Parking Restriction Request**

That the Committee endorses the establishment of three 15 minute parallel parking bays adjacent to the Yanco Post Office with time constraints as per standards.

**Item 8 Change in Traffic Prioritisation at the Intersection of Massey/Chapman and Wolseley Avenues**

That the Committee endorses the change in prioritisation of traffic at the intersection of Massey/Chapman and Wolseley Avenues.

**Item 9 Alteration to School Bus Route – Pattens Transport**

That the Leeton Local Area Traffic Committee approve the proposed change to include Racecourse Road and McQuillan Road.

**(Moved Cr O'Callaghan, seconded Cr Valenzisi)**

**Item 3 EMERGENCY SERVICES – MEETINGS – EF10/331  
Local Emergency Management Committee Meeting  
12 February 2015**

**15/038**

**Resolved**

That the information contained within the report regarding the Local Emergency Management Committee meeting held on Thursday, 12 February 2015 be received and noted.

**(Moved Cr Kidd, seconded Cr Morris)**

**Item 4 ROADS PROGRAMS - ADMINISTRATION & IMPLEMENTATION  
Road Hierarchy Review – EF14/42**

**15/039**

**Resolved**

That Council approve the adoption of the Road Hierarchy Policy as per the Road Hierarchy Review of July 2014.

**(Moved Cr Doig, seconded Cr Kidd)**

**Item 5 ROADS - APPLICATIONS - ROAD CLASSIFICATION - HIGHER  
MASS LIMIT - B DOUBLE, ROAD TRAIN & OVERS & OVERSIZE  
VEHICLE PERMISSION – EF10/425  
Future Heavy Vehicle Route Maps**

**15/040**

**Resolved**

That Council approve the adoption of the Future Heavy Vehicle Route Maps of July 2014 and that Council review the heavy vehicle bypass options and form a working party.

**(Moved Cr Doig, seconded Cr Weston)**

**Note: Cr Maytom indicated that he would be available to be part of the working party.**

**Item 6 GOVERNANCE - POLICY - COUNCIL'S POLICIES FOR GOVERNANCE ETC - COUNCIL POLICIES – EF10/492  
Managing Encroachments on Council Road Reserves**

**15/041**

**Resolved**

1. Council place the “Managing Encroachments on Council Road Reserves” Policy on public exhibition for 28 days.
2. If any submissions are received, a further report be prepared for Council. If no submissions are received, the revised policy be considered as formally adopted by Council.

**(Moved Cr O'Callaghan, seconded Cr Kidd)**

**ENVIRONMENTAL AND COMMUNITY SERVICES MATTERS**

**Item 1 MATTERS/BUSINESS PAPER**

**15/042**

**Resolved**

That the information regarding matters arising from former meetings contained within the report be received and noted.

**(Moved Cr Doig, seconded Cr Valenzisi)**

**Item 2 FROM BIDGEE BINGE COMMUNITY PROJECTS – EF12/62**

**15/043**

**Resolved**

That Council note the information provided on the activities undertaken by the Community Projects Officer over the past eight (8) months.

**(Moved Cr Valenzisi, seconded Cr Morris)**

**Item 3 LEASE ARRANGEMENT 27 GOSSAMER STREET – EF10/484**

**15/044**

**Resolved**

That Council advise NSW Housing that they are relinquishing the lease on the property at 27 Gossamer Street.

**(Moved Cr Kidd, seconded Cr Morris)**



**Item 4 RECURRENT FUNDING REQUESTS – EF10/294**

**15/045**

**Resolved**

That Council approve the allocation of resources over the next three years for the following applications to the recurrent assistance program:

1. Whitton Hall Management Committee – waiving of waste charges
2. Leeton Motor Sports Club – Assistance with track watering as required
3. Leeton Whitton Crows Football and Netball Club – Assistance with ground maintenance and waiving of water charges.

**(Moved Cr Morris, seconded Cr Davidson)**

**Item 5 OPERATIONAL DUTIES & FUNCTION OF RANGERS – EF10/43**

**15/046**

**Resolved**

That the information be noted and that a letter of appreciation be forwarded to the Rangers on their efforts in dealing with a dog attack incident on Friday 20 February 2015.

**(Moved Cr Kidd, seconded Cr Doig)**

**STATEMENTS BY COUNCILLORS**

1 Cr Peter Davidson

Reminded Council of Clean Up Australia Day on Sunday 1 March 2015. Meeting point is at Mountford Park at 9.00am.

2 Cr Tracey Morris

Principal of Wamoon Public School, Mr Chris George has spoken to her regarding the upcoming Centenary Week celebrations of Wamoon Public School and it would be appreciated if Council could put road base on both sides of Oxley Road as this will help with parking during the celebrations. Further information regarding the celebrations will be provided to council closer to the event.

3 Cr George Weston

Invited his fellow councillors to a new faces night that Rotary Club of Leeton is holding on Thursday 5 March 2015. Invitations have been sent to new residents and Mr Peter Woods will be guest speaker on the night.

4 Cr Michael Kidd

- Informed Council that he has received a number of complaints regarding the state of Acacia Avenue, in particular the section between Dunn Avenue and the Oak Street roundabout which is very rough and full of potholes. He also noted that the same section of Acacia Avenue, on the railway side, needs attention with possibly more trees being planted, installation of kerbing and a general cleanup to improve the whole area.
- The fence at the Leeton Skate Park has been damaged with the poles needing to be reinforced and netting repaired.
- Was extremely pleased to note that Council is once again involved in Cleanup Australia Day.

5 Cr Paul Maytom

- Provided an update on 'Fit For the Future' and noted that Council will be provided with regular updates.
- The Tourism, Economic Development and Events Advisory Group met on Tuesday 24 February 2015 and discussed the Economic Development, Tourism and Events Manager's position. They agreed that an appointment needs to be made as soon as possible as it is a critical position with Council's structure. A position description will now be put together and the position advertised within the next week.
- As Mayor he has been extremely busy over the past few weeks attending numerous meetings and other functions. He also noted that the St Francis College swimming carnival which was held last Friday was extremely well attended with parking in the vicinity of the pool at a premium. The Little Athletics also held a Carnival on the weekend which was well attended. He also recognised the success of 14 year old Daniel Guildford in winning the Big Show Team Roping Championships at Tamworth on the weekend. Daniel won 2 cars which he later sold back to the dealer.

6 Sandra Robinson – Project and Traffic Officer

Informed Council that heavy patching of MR80 will commence next week with 34 patches to be completed. Work is also due to commence on 12 March 2015 on the McQuillan Road intersection.

**Note:** V Harrison left the meeting at this time.

### **CLOSED COUNCIL – CONFIDENTIAL ITEMS**

In accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**Note:** Pursuant to Section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

**15/047**

#### **Resolved**

- 1 That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting.
- 2 That in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and Press be excluded from the meeting to enable Council to determine items listed in Confidential Matters for the reasons indicated.
- 3 That the report relevant to the subject business be withheld from access to the media and public as required by Section 11(2) of the Local Government Act 1993.

**(Moved Cr O'Callaghan, seconded Cr Weston)**

#### **Item 1 SALE OF LAND VANCE INDUSTRIAL ESTATE**

This report is considered confidential in accordance with the Local Government Act 1995, as the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business(Section 10A(2)c).

The Mayor asked the gallery if there were any objections to Council going into Closed Session to consider the matters listed.

No objections were received from the Gallery.

Council closed its meeting at 9.00pm and the public and press left the Chambers.

**Item 1 SALE OF LAND VANCE INDUSTRIAL ESTATE – EF10/359**

**15/048**

**Resolved**

That Council resolve to:

1. Accept the offer from Mr Celi of the Celi Group of Companies to purchase Lot 3 in DP 849585, 16 Ridley Avenue, Leeton for an amount of One Hundred and Twelve Thousand Dollars (\$112,000) including GST.
2. Agree to the sale on the terms that Mr Celi pay 50% on settlement and the balance in six months from the date of sale.
3. Exhibit this arrangement in accordance s.356 of the Local Government Act 1993.
4. Consider a further report should any submissions be received by Council during the exhibition period.
5. Authorise the Mayor and General Manager to sign, and affix the Common Seal of Council to, all sale documents and contracts as required.
6. Agree to “quarantine” the sale of 18 Ridley Avenue to the Celi Group of Companies until such time as that they formally indicate that this lot is not required by them and that should the future sale of 18 Ridley Avenue to the Celi Group of Companies occur, it will be done so at the market value of 18 Ridley Avenue or other agreed price at the time of sale.

**(Moved Cr Weston, seconded Cr Morris)**

**REVERSION TO OPEN COUNCIL**

**15/049**

**Resolved**

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 9.05pm.

**(Moved Cr Weston, seconded Cr Morris)**

The Mayor advised that during the Closed Council one (1) resolution was passed. The Acting General Manager read out the resolutions made in Closed Council for Item 1.

There being no further business the meeting closed at 9.07pm.

..... signed by  
the Chairman of the meeting held on  
25/03/2015 at which meeting the  
signature hereon was subscribed.