

Council may assist not-for-profit organisations by providing a subsidy against Council's adopted fees and charges.

Council is committed to ensuring full openness and transparency regarding the cost of providing community facilities. As part of its fiduciary responsibility to ratepayers, Council must clearly identify the actual cost of all subsidies provided.

Applicant Details

Organisation / Club / School / Other: _____ ABN / ACN: _____

Name Primary Contact: _____ Email: _____ Mobile: _____

Name: Alternative Contact: _____ Email: _____ Mobile: _____

Please email your **completed application** and all required documentation to the Governance Team at: council@leeton.nsw.gov.au

Subsidy Categories & Criteria

Category	Maximum Subsidy	Eligibility Criteria	Subsidy Breakdown
Frontline Community Services (by application)	Up to 90% (excl. GST)	Provides essential community services, e.g., programs for children and young people with disabilities.	40% - Strong community benefit, aligned with Council priorities
			25% - Fully volunteer-run, no regular income
			25% - At least 60% of participants are Leeton Shire residents
Community Partnership (by application)	Up to 80% (excl. GST)	Supports community services that enhance well-being, e.g., sports programs improving residents' health.	40% - Strong community benefit and alignment with Council priorities
			30% - Fully volunteer-run with no regular income
			10% - Over 60% of participants are Leeton Shire residents
Partially Assisted - Associations / Organisations (by application)	Up to 50% to 80% (excl. GST)	Receives some external funding but still requires Council support.	40% - Strong community benefit and alignment with Council priorities
			20% - Fully volunteer-run with no regular income
			10% - Over 60% of participants are Leeton Shire residents
Sporting Groups / Associations (by application)	Up to 50% (excl. GST)	Supports community sports to improve residents' health and well-being.	50% - Strong community benefit and alignment with Council priorities
Other Organisations & Community Groups (by application)	Case-by-case assessment	All fee waivers and subsidies require Council approval.	Subsidy % determined by Council. All fee waivers and subsidies require Council approval.

Application Requirements

Your application must clearly provide and outline:

- The reason why the subsidy is required (please outline how and why your organisation's funds will become exhausted this financial year or for what special purpose your organisation has ringfenced any funds in the bank).
The specific subsidy category relevant for your application
- The percentage (%) of subsidy requested, based on the categories and criteria outlined above,
- An explanation on how the subsidy benefits the typical ratepayer,
- A proposal describing how the organisation will reduce its financial reliance on Council by decreasing the requested subsidy (application aligned with each Council term).

Required Supporting Documentation

Please attach:

- Last annual report and audited financial statements,
- Current bank account statement/s,
- Evidence of current insurances and non-for-profit / charitable status

Applicant Declaration

I understand that all subsidies are reviewed annually. I agree to provide an annual report to Council via email at council@leeton.nsw.gov.au , detailing the organisation's financials (including actions taken to reduce financial reliance on Council), activities, membership, and the demonstrated benefits to the typical ratepayer, for reconciliation and monitoring purposes by **30 July each year**.

Name: _____

Signature: _____

Position: _____

Date: _____

For Official Use Only

Date of Application	Initials of Responsible Officer	Date of Assessment	Initials Approving Officer (Manager Finance / CFO / GM)	% Subsidy Approved	Category of Subsidy	Date of notification to applicant