EXTRAORDINARY COUNCIL MEETING
AGENDA
9 MAY 2018
7.00PM

TO BE HELD IN THE
COUNCIL CHAMBERS
23-25 CHELMSFORD PLACE
LEETON NSW 2705

Authorised for release: Jackie Kruger General Manager
LEETON SHIRE COUNCIL

AGENDA

EXTRAORDINARY COUNCIL MEETING

09 May 2018

7.00PM

1. CIVIC PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

4. DECLARATIONS OF INTEREST

5. MAYORAL MINUTES (If any)

6. NOTICES OF MOTION (If any)

7. OFFICERS’ REPORTS (As listed)

CORPORATE AND COMMUNITY MATTERS

7.1 DRAFT OPERATIONAL PLAN FOR 2018-2019 (INCLUDING DRAFT BUDGET FOR 2018-2019) ........................................4

7.2 WAIPAKARAU PARK - CROWN RESERVE 85838 ENCROACHMENT .................................................................12

ENVIRONMENT AND ENGINEERING MATTERS

7.3 LOCAL AREA TRAFFIC COMMITTEE MEETING 19 APRIL 2018 .................................................................16

8. CLOSED COUNCIL – CONFIDENTIAL ITEMS

8.1 OFFER TO PURCHASE 42-44 RIDLEY AVENUE, VANCE INDUSTRIAL ESTATE

It is recommended that the Council resolve into Closed Council with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
8.2 OFFER TO PURCHASE 46-48 RIDLEY AVENUE, AND 17-19 DETHRIDGE AVENUE, VANCE INDUSTRIAL ESTATE

It is recommended that the Council resolve into Closed Council with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

PUBLIC REPRESENTATION

If any member of the public wishes to formerly address the Council in relation to a matter in this agenda they are to register to speak for a maximum of five (5) minutes by Tuesday 12 noon preceding the meeting.

Contact Regina Butler – 6953 0938
ETHICAL DECISION MAKING
AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS,
OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING
• Is the decision or conduct legal?
• Is it consistent with Government policy, Council’s objectives and Code of Conduct?
• What will the outcome be for you, your colleagues, the Council, anyone else?
• Does it raise a conflict of interest?
• Could your possible conflict of interest lead to private gain or loss at public expense?
• Can the decision be justified in terms of public interest?
• Would it withstand public scrutiny?

CONFLICT OF INTEREST
• A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Division of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Division of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST
• Is it likely I could be influenced by personal interest in carrying out my public duty?
• Would a fair and reasonable person believe I could be so influenced?
• Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
• Important to consider public perceptions of whether you have a conflict of interest

IDENTIFY PROBLEMS
1st Do I have private interest affected by a matter I am officially involved in?
2nd Is my official role one of influence or perceived influence over the matter?
3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE
Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

<table>
<thead>
<tr>
<th>Contact</th>
<th>Phone</th>
<th>Email</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leeton Shire Council</td>
<td>6953 0911</td>
<td><a href="mailto:council@leeton.nsw.gov.au">council@leeton.nsw.gov.au</a></td>
<td><a href="http://www.leeton.nsw.gov.au">www.leeton.nsw.gov.au</a></td>
</tr>
<tr>
<td>ICAC</td>
<td>8281 5999</td>
<td><a href="mailto:icac@icac.gov.au">icac@icac.gov.au</a></td>
<td><a href="http://www.icac.gov.au">www.icac.gov.au</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Toll Free 1800 463 909</td>
<td></td>
</tr>
<tr>
<td>Division of Local Government</td>
<td>4428 4100</td>
<td><a href="mailto:dlg@dlg.gov.au">dlg@dlg.gov.au</a></td>
<td><a href="http://www.dlg.gov.au">www.dlg.gov.au</a></td>
</tr>
<tr>
<td>NSW Ombudsman</td>
<td>8286 1000</td>
<td><a href="mailto:nswombo@ombo.gov.au">nswombo@ombo.gov.au</a></td>
<td><a href="http://www.ombo.gov.au">www.ombo.gov.au</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Toll Free 1800 451 524</td>
<td></td>
</tr>
</tbody>
</table>
CORPORATE AND COMMUNITY MATTERS

ITEM 7.1  DRAFT OPERATIONAL PLAN FOR 2018-2019 (INCLUDING DRAFT BUDGET FOR 2018-2019)

RECORD NUMBER 18/171

RELATED FILE NUMBER

AUTHOR/S Governance and Corporate Planning Coordinator Manager Finance

APPROVER/S Director Corporate and Community General Manager

SUMMARY/PURPOSE

The purpose of this report is for Council to review and endorse the following documents:

(a) Draft Annual Operational Plan for 2018/19 (including Draft Budget for 2018/2019) and;

(b) Draft Revenue Policy (including Draft Schedule of Fees and Charges for 2018/19).

RECOMMENDATION

THAT Council:

Endorses for public exhibition from Thursday 10 May 2018 until Sunday 10 June 2018 the following documents:

(a) Draft Annual Operational Plan 2018/19 (including Draft Budget for 2018/2019) and;

(b) Draft Revenue Policy (including Draft Schedule of Fees and Charges) for 2018/2019.
REPORT

(a) Background

As required by the Local Government Act 1993 (the Act), Council operates under Integrated Planning and Reporting (IP&R) guidelines which aim to streamline Council operations and optimise the use of resources.

Section 406 of the Act and the Integrated Planning Reporting Framework guidelines require all Councils within NSW to prepare the following documents:

<table>
<thead>
<tr>
<th>Update Schedule</th>
<th>Documentation</th>
<th>To be updated by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annually</td>
<td>Annual Operational Plan (including Budget)</td>
<td>30 June each year</td>
</tr>
<tr>
<td>Annually</td>
<td>Annual Report</td>
<td>30 November each year</td>
</tr>
<tr>
<td>Every Four Years</td>
<td>Delivery Program</td>
<td>30 June 2021</td>
</tr>
<tr>
<td>Every Four Years</td>
<td>Resourcing Strategy</td>
<td>31 December 2020</td>
</tr>
<tr>
<td></td>
<td>• Long Term Financial Plan (Delivery plan (4 Years + 6 years = Minimum 10 Years).)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Asset Management Plan (Minimum 10 Years).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Workforce Management Plan (Minimum 4 Years)</td>
<td></td>
</tr>
<tr>
<td>As part of Council Term</td>
<td>Community Strategic Plan – Adopted By Council in</td>
<td>31 December 2020</td>
</tr>
<tr>
<td>(4 Years)</td>
<td>December 2016.</td>
<td></td>
</tr>
<tr>
<td>1 month prior to election</td>
<td>End of Term Report</td>
<td>August 2020</td>
</tr>
</tbody>
</table>

(b) Discussion

DELIVERY PROGRAM 2017 – 2021

The Delivery Program is a statement of commitment to the community. It sets out what Council intends to achieve over its four year term. The Delivery Program reflects the same six themes and strategies identified in the Community Strategic Plan – Leeton On The Go which was adopted in December 2016. Council is now in the second year of its Delivery Program.

DRAFT OPERATIONAL PLAN FOR 2018/2019 (Attachment 1).

The Operational Plan sets out what Council strives to achieve for the next Financial Year. It contains a number of actions and each of these actions and performance measures attached to the actions are required to be reported on by the nominated Responsible Officer on a quarterly basis.
2018/2019 BUDGET GUIDELINES

The Budget for 2018/2019 provides the funding for Council to achieve the actions contained in the Operational Plan.

- Rates income is based on a rate peg amount of 2.3%.
- User Charges and Fees have increased on average by 3%.
- Interest on Investments is based on an average of 3% Investment Returns.
- Wages have been prepared based on an increase of 2.5% in line with the Local Government (State) Award.
- Other expenses have been budgeted to increase in line with the Consumer Price Index (CPI).

BUDGET ANALYSIS

COMMENTARY ON THE OPERATIONAL BUDGET

The draft Operational Budget has been prepared in accordance with the Long Term Financial Plan (LTFP) adopted by Council at the Ordinary Meeting of Council held on Wednesday 28 June 2017. No significant amendments have been made to the operational figures projected in the LTFP.

Council has earmarked $3.265M to be borrowed during the 2018/2019 Financial Year. The borrowings are not intended to be drawn down until January 2019. Therefore the principal and interest repayments will not be required to be paid until the next budget period of 1 July 2019 to 30 June 2020.

COMMENTARY ON CAPITAL EXPENDITURE

The draft budget details an ambitious Capital Works Program (Attachment 3) for the 2018/2019 Financial Year. The proposed Capital Works for 2018/2019 amounts to $22M.
The table below details the most significant Capital Works Projects (78% of the Total) for the 2018/2019 Financial Year. The table also details the funding sources for each of the Capital Projects.

<table>
<thead>
<tr>
<th>Capital Project</th>
<th>Total Cost ($'000)</th>
<th>Funded from General Funds ($'000)</th>
<th>Loan Funded ($'000)</th>
<th>Reserve Funded ($'000)</th>
<th>Grants and Contributions ($'000)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pool Refurbishment</td>
<td>4,255</td>
<td>0</td>
<td>465</td>
<td>790</td>
<td>3,000</td>
</tr>
<tr>
<td>Roxy Theatre Refurbishment</td>
<td>1,770</td>
<td></td>
<td></td>
<td></td>
<td>1,770</td>
</tr>
<tr>
<td>Whitton Darlington Point Road Bridge</td>
<td>1,625</td>
<td>50</td>
<td></td>
<td></td>
<td>1,575</td>
</tr>
<tr>
<td>Wamoon Sewer</td>
<td>1,400</td>
<td></td>
<td>700</td>
<td>700</td>
<td></td>
</tr>
<tr>
<td>CBD Enhancement Project Stage 1</td>
<td>1,025</td>
<td></td>
<td></td>
<td>1,025</td>
<td></td>
</tr>
<tr>
<td>CBD Enhancement Project Stage 2</td>
<td>800</td>
<td></td>
<td>200</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Road Rehabilitation Programs</td>
<td>1,184</td>
<td></td>
<td>615</td>
<td>100</td>
<td>469</td>
</tr>
<tr>
<td>Whitton Subdivision</td>
<td>800</td>
<td></td>
<td></td>
<td></td>
<td>800</td>
</tr>
<tr>
<td>Gravel Resheeting Program</td>
<td>500</td>
<td></td>
<td>500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stormwater Drainage Program</td>
<td>617</td>
<td>80</td>
<td>390</td>
<td>147</td>
<td></td>
</tr>
<tr>
<td>Leeton Transfer Station</td>
<td>600</td>
<td></td>
<td></td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Upgrade/Replace Telemetry System (Sewerage)</td>
<td>600</td>
<td></td>
<td></td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Golf Course Irrigation</td>
<td>445</td>
<td></td>
<td>100</td>
<td></td>
<td>345</td>
</tr>
<tr>
<td>Road Resealing Program</td>
<td>400</td>
<td>215</td>
<td>185</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Footpaths</td>
<td>200</td>
<td></td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Main Replacement</td>
<td>400</td>
<td></td>
<td>400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replace/Upgrade Telemetry System (Water)</td>
<td>250</td>
<td></td>
<td></td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>Whitton Museum</td>
<td>250</td>
<td></td>
<td>50</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>17,121</strong></td>
<td><strong>845</strong></td>
<td><strong>1,955</strong></td>
<td><strong>4,637</strong></td>
<td><strong>9,684</strong></td>
</tr>
</tbody>
</table>
DRAFT REVENUE POLICY (INCLUDING DRAFT FEES AND CHARGES FOR 2018/19 – Attachment 2).

An increase of around 3% has been applied to most fees and charges to cover expected increases in costs in providing the goods or service.

A full review of all fees and charges was conducted as part of the preparation of the 2018/2019 budget. Any proposed significant changes to fees and charges is to be consulted with the community as part of the public exhibition process.

Some of the more significant changes include:

- Increased hire fees at Leeton Multipurpose Community Centre to accommodate use of the kitchen.
- New annual administration charge for on-site sewage management and increased inspection fees.
- New annual administration charge for food premises and increased inspection fees.
- Increased inspection fees for private swimming pools.
- New administration fees for preparation of leases and licences.
- New waste disposal fees at Leeton Landfill and Recycling Depot for gas bottles, fire extinguishers, mattresses and refrigerators.
- New hire fees for users of sporting ovals (and an associated subsidy policy for frontline community services and community sporting groups.)

PERFORMANCE AGAINST FIT FOR THE FUTURE BENCHMARKS

The following table details that Council has met some (4 of 7) of the Fit For The Future (FFTF) Ratios (Benchmarks) at 30 June 2017 (calculated from the figures shown in Council’s Audited Financial Statements), is expected to meet most (5 of 7) at 30 June 2018 (calculated from the figures presented in the December 2017 Quarterly Review projected to 30 June 2018 and the Council’s Long Term Financial Plan 2017 to 2027) and is projected to meet the majority (6 of 7) at 30 June 2019 (calculated from the figures shown in Council’s Long Term Financial Plan 2017 to 2027):
Fit for the Future Criteria

<table>
<thead>
<tr>
<th></th>
<th>Met at 30 June 2017 (Yes/No)</th>
<th>Forecasted to be met at 30 June 2018 (Yes/No)</th>
<th>Proposed to be met at 30 June 2019 (Yes/No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Performance Ratio</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Own Source Revenue Ratio</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Buildings and Infrastructure Asset Renewals Ratio</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Infrastructure Backlog Ratio</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Asset Maintenance Ratio</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Debt Service Ratio</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Real Operating Expenditure Over Time</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Status as at 30 June 2017**

All of the ratios were met at 30 June 2017 except for the Buildings and Infrastructure Asset Renewals Ratio, Infrastructure Backlog Ratio and the Real Operating Expenditure Over Time Ratio.

**Forecasted Status as at 30 June 2018**

It is forecasted that two ratios will not be met at 30 June 2018. These are the Infrastructure Backlog Ratio and the Real Operating Expenditure Over Time Ratio.

**Proposed Status as at 30 June 2019**

Only one ratio is proposed not to be met at 30 June 2019. This is the Infrastructure Backlog Ratio. It is expected that this ratio will not be met for a number of years.

More detailed projections will be undertaken on all of the ratios from 2019 onwards as part of the review and updating of Council’s Long Term Financial Plan. A revised Long Term Financial Plan from 2018 to 2028 will be prepared and submitted to an Ordinary Meeting of Council by the end of the calendar year.

A more detailed FFTF Benchmark Report is attached to this report (**Attachment 4**).

**(c) Options**

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Funding for the additional $367,000 in principal and interest repayments from the proposed Capital Works Program in 2018/2019 will need to be addressed in the 2019/2020 Budget. Borrowings will not be drawn down until January 2019 which will mean that loan repayments will not be required until July 2019. If Council determines to adopt the Draft 2018-19 Budget, the additional costs will have to be realised in future years through a Special Rate Variation (SRV) or through savings from service reviews or reduced levels of service.

(b) Policy

If adopted in their current form the Draft Fees and Charges included as part of the Draft Revenue Policy will apply for the 2018/19 financial year.

(c) Legislative/Statutory

Section 405 (1) of the Act requires Council to adopt an Operational Plan before the beginning of each Financial Year. It also requires Council to detail the activities to be engaged in by the Council during the year as part of the Delivery Program covering that year. Section 405 (2) of the Act requires Council's Operational Plan to include a statement of the Council’s Revenue Policy for the year covered by the Operational Plan. The statement of Revenue Policy must include the statements and particulars required by the regulations.

(d) Risk

Council has a number of risks to consider in relation to the 2018/2019 Draft Budget. Firstly it needs to assess its capacity to repay the borrowings which will be required as part of the ambitious Draft Capital Works Program.

Even though the principal and interest repayments will not be required to be repaid until the 2019/2020 Financial Year, Council needs to consider the impact on cash-flow now and in future years in anticipation of the loan repayments.

Council is also heavily reliant on Capital Grants as part of its Capital Works Program ($10.1M out of a total Capital Works Program of $22M. This represents 46% of the funding source for the Draft Capital Works Program). If the grants are not forthcoming then these projects may be postponed to future years or if it is determined that they are urgent priorities, then other projects contained in the Capital Works Program will have to be deferred in order to complete these priority projects.
CONSULTATION

(a) External

Section 405 (3) of the Act requires a Council to prepare a Draft Annual Operational Plan and give public notice of the draft indicating that submissions may be made to Council at any time during the public exhibition period. The public exhibition period must be for a period of at least twenty eight (28) days.

Submissions from the public will be taken from Thursday 10 May 2018 until Sunday 10 June 2018.

Any submissions from the community will be considered after the public submission period ends. A report for the final adoption of the Operational Plan for 2018/2019 (including Draft Budget for 2018/2019) will be presented to the Ordinary Meeting of Council which is being held on Wednesday 27 June 2018.

(b) Internal

All Responsible Officers.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area THEME 6 - "STONG LEADERSHIP" within Council’s adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot - 20a is to "Ensure the aspirations of the community are delivered - Operate an efficient and effective Local Government Administration."

ATTACHMENTS

1 Draft 2017/2021 Delivery Program and 2018/19 Operational Plan (including Draft Budget 2018/19) - Attached separately


3 Budgeted Capital Projects 2018/2019 - Attached separately

4 Fit For The Future Performance Benchmarks (Ratios) for the Draft Budget for 2018/2019 - Attached separately
ITEM 7.2  WAIPAKARAU PARK - CROWN RESERVE 85838
ENCROACHMENT

RECORD NUMBER 18/168
RELATED FILE NUMBER EF11/210
AUTHOR/S Contract Property Officer
APPROVER/S Manager Finance
Director Corporate and Community

SUMMARY/PURPOSE

This report is to request approval from the Department of Industry - Crown Lands to add the purpose of Community Purposes (or another purpose that may be appropriate) to the existing purpose of Public Recreation for Reserve 85835 (Waipakarau Park).

RECOMMENDATION

THAT Council requests approval from the Department of Industry - Crown Lands to add the purpose of Community Purposes (or another purpose which may be appropriate) to Crown Reserve 85835 (Waipakarau Park).

REPORT

(a) Background

In preparation for the enactment of the Crown Lands Management Act 2016 Council has been made aware of encroachments from adjoining reserves upon Reserve 85835 (Waipakarau Park).

Leeton Preschool is situated on Reserve 89629 (Attachment 1) reserved for the purpose of ‘Kindergarten’. The preschool adjoins Reserve 85835 Waipakarau Park which is reserved for the purpose of ‘Public Recreation’. Leeton Early Learning Centre is situated on Reserve 97727 reserved for the purpose of ‘Day Care’.

Council is the Reserve Trust Manager for each of the reserves.

In 1989 Leeton Preschool made extensions to their existing structure. As a result of the extension the preschool area now encroaches over the adjoining Reserve 85835 (Waipakarau Park).

Over time various preschool structures have also been erected by Leeton Early Learning Centre encroaching upon areas within the adjoining Reserve 85835 (Waipakarau Park).
(b) Discussion

Council is Reserve Trust Manager for all three reserves. Council’s legislative obligations under the Crown Lands Act 1989 require Council to deal with or carry out any prescribed activity on the land in accordance with the reserve purpose.

The encroachment of both the Preschool and Early Learning Centre over the reserve for public recreation is considered an unlawful authority and leaves both the State and Council open to risk.

It is also important for Council to legitimise any unlawful dealing on the land not in accordance with the reserve purpose prior to the enactment of the Crown Lands Management Act 2016 which is expected to occur in July 2018.

Upon enactment Council will be required to categorise the land under Division 2 of the Local Government Act 1993. The category assigned to the land must be that which Council considers most closely relates to the existing reserve purpose.

The addition of the purpose “General Community Use” to Waipakarau Park will immediately legitimise the encroachments upon the recreation reserve and enable Council to assign the correct categories to the reserves without risk.

(c) Options
Nil

IMPLICATIONS TO BE ADDRESSED

(d) Financial
Nil

(e) Policy
Nil

(f) Legislative/Statutory

If the Crown reserve is to be used or occupied under the relevant interest for any purpose other than the declared purpose (as defined in section 112A Crown Lands Act 1989) of the reserve-the Minister is to specify, by notice published in the Gazette, the purposes for which the Crown reserve is to be used or occupied under the relevant interest. **Crown Lands Act 1989 Section 34A.**

Activities authorised on Crown land need to be consistent with the reserve purpose under the Crown Lands Act 1989. **(Friends of King Edward Park Inc. v Newcastle City Council (No 2) [2015] NSWLEC 76).**
Where land has been dedicated or reserved for a particular purpose, the use of the land for some other purpose is not authorised: *(Minister Administering the Crown Lands Act v New South Wales Aboriginal Land Council (Goomallee Claim) (“Goomallee”) [2012] NSWCA 358; 84 NSWLR 219; Aboriginal Land Rights Act 1983 Section 36 1 (b)).*

The assigned category must be those that Council considers to be the most closely related to the purpose for which the land is reserved or dedicated. *Section 3.23 (3) Crown Lands Management Act 2016.*

**Risk**

Without the addition of the reserve purpose of “General Community Use” to Waipakarau Park the encroachments upon the park are unlawful and pose risk to both Council and the State. Where land has been dedicated or reserved for a particular purpose, the use of the land for some other purpose is not authorised and is therefore the freehold of the land is claimable land under Section 36 (1) (b) of the Aboriginal Land Rights Act 1983.

**CONSULTATION**

**External**

Council’s Property staff have consulted with the Department of Industry – Crown Lands in relation to the rectification of the encroachments and continued lawful use of Crown Land managed by Council as Reserve Trust Manager.

**Internal**

Community Development Co-ordinator and Senior Management Team.

**LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)**

Under the Key Priority Area THEME 6 - “STONG LEADERSHIP” within Council’s adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot - 20a is to “Ensure the aspirations of the community are delivered - Operate an efficient and effective Local Government Administration.”.

**ATTACHMENTS**

1. Map showing areas of encroachment at Waipakarau Park
ENVIRONMENT AND ENGINEERING MATTERS

ITEM 7.3 LOCAL AREA TRAFFIC COMMITTEE MEETING
19 APRIL 2018

RECORD NUMBER 18/150
RELATED FILE NUMBER EF10/248
AUTHOR/S Road Safety Officer
APPROVER/S Director Environment and Engineering

SUMMARY/PURPOSE

This report is to inform Council of the outcomes of the Local Area Traffic Committee (LATC) meeting held via email on Thursday 19 April 2018 with the recommendation from LATC meeting going to Council for endorsement.

RECOMMENDATION

THAT Council resolves to note the minutes and endorse the following recommendation of the Local Area Traffic Committee as detailed in the Minutes of the Traffic Committee meeting held on 19 April 2018.

Item 1 – Safety Around Schools Program – Cudgel Street, Yanco

That the Committee receives this information and endorses the design and installation of the Safety Around Schools work on Cudgel Street, Yanco.

REPORT

(a) Background

The LATC is a technical review committee which advises on matters referred to it by Council. These matters are related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority. The Council must refer all traffic related matters to the LATC prior to exercising its delegated functions.

(b) Discussion

A copy of the Agenda and Minutes of the meeting held on 19 April 2018 is included as an attachment to this report.

The meeting addressed the following matter via email:

Item 1 Safety Around Schools Program – Cudgel Street, Yanco
(c) Options
Nil

IMPLICATIONS TO BE ADDRESSED

(a) Financial
Nil

(b) Policy
Nil

(c) Legislative/Statutory
Nil

(d) Risk
All risks have been addressed within the Traffic Committee Report prior to any endorsement from the Traffic Committee.

CONSULTATION

(a) External

The Traffic Committee has external representatives from the RMS, Police and a delegate of the Local Member for the Murray Electorate (NSW Government).

(b) Internal

Environment and Engineering staff and Road Safety Officer.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area THEME 1 - “A HEALTHY AND CARING COMMUNITY” within Council’s adopted Delivery Program/Operational Plan – 04 - A community that is safe to live in and move about - 4b is to “Advocate and support road safety initiatives - Promote road safety through design and appropriate regulation.”

ATTACHMENTS

1⇩ Agenda - Attachments Included - Agenda of Traffic Committee - 19 April 2018
2⇩ Minutes - Minutes of Traffic Committee - 19 April 2018
LEETON SHIRE COUNCIL
Traffic Committee - Thursday, 19 April 2018

LEETON SHIRE COUNCIL

AGENDA

TRAFFIC COMMITTEE

19 April, 2018

TBA

OFFICERS' REPORTS

1. SAFETY AROUND SCHOOLS PROGRAM - CUDGEL STREET
   YANCO .........................................................................................................................3
LEETON SHIRE COUNCIL
Traffic Committee - Thursday, 19 April 2018

OFFICERS REPORTS

ITEM ITEM 1 SAFETY AROUND SCHOOLS PROGRAM - CUDGEL STREET YANCO

RECORD NUMBER 18/139
RELATED FILE NUMBER EF10/597
AUTHOR/S Road Safety Officer
APPROVER/S Manager Engineering Technical Services

INTRODUCTION

The purpose of the report is to seek approval from the Committee of the proposed design for the Safety Around Schools (SAS) Funding to complete works at Yanco Public School.

RECOMMENDATION

That the Committee receives this information and endorses the design of the Safety Around Schools work on Cudgel Street, Yanco.

BACKGROUND

The site has been identified by Leeton Shire Council and Yanco Public School to be a high risk crossing area and funding submissions have been submitted to the Roads & Maritime Service but have previously been unsuccessful.

Council was notified in late March that funding was now available if they would like to complete the works by 30th June 2018.

COMMENT

The site has been identified for treatment by Leeton Shire Council and 100 per cent funding for the works is being provided by the Roads and Maritime Services.

The works will involve the installation of kerb blisters and a pedestrian refuge points on Cudgel Street Yanco to provide protection for children using the flagged crossing point.

Kerb blisters and pedestrian refuges are traffic calming measures, which reduce the crossing distance while allowing drivers to see pedestrians and vice versa.

ATTACHMENTS

1. Design for the installation of blisters on Cudgel Street, Yanco at Yanco Public School
SAFETY AROUND SCHOOLS PROGRAM - CUDGEL STREET YANCO

Attachment 1 - Design for the installation of busters on Cudgel Street, Yanca at Yanca Public School
MINUTES OF THE TRAFFIC COMMITTEE

LEETON SHIRE COUNCIL

THURSDAY 19 APRIL 2018

VIA EMAIL

Formal Members

Leeton Shire Council:   Cr Mayor Paul Maytom
                         Cr Tony Ciccia

NSW Police:            Sgt Steve Mallam

RMS:                   Zoe Turner

Local Representative:  Morna Knight

Informal Members

Leeton Shire Council:   Steph Puntoriero (Road Safety Officer)
OFFICERS REPORTS

Item 1 Safety Around Schools Program – Cudgel Street, Yanco

Recommendation:

That the Committee receives this information and endorses the design and installation of the Safety Around Schools work on Cudgel Street, Yanco.

Changes to recommendation: Yes

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<tr>
<td>RMS</td>
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RMS and Local Police have responded in favour of the project.

As per email, Mayor Cr Paul Maytom, Cr Tony Ciccia and Local Representative Morna Knight have not responded therefore, no response received it will be taken that they are in favour of the project to be completed.